

2014-2015 Undergraduate Catalog



CU Denver

Auraria Campus
Speer Boulevard at Larimer
Street

ucdenver.edu

303-315-2612

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admissions@ucdenver.edu

Information/Admissions

Office Location

Academic Building One
1201 Larimer Street, Ste
1007
Denver, Colorado 80204

Mailing Address

CU Denver Office of
Admissions
Campus Box 167, P.O. Box
173364
Denver, CO 80217-3364

International Admissions

303-315-2382

Office Location

Academic Building One
1201 Larimer Street
Denver, CO 80204

Mailing Address

University of Colorado
Denver
International Admissions
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The 2014-2015 CU Denver catalog is considered the source for academic and programmatic requirements for students entering programs during the Fall 2014, Spring 2015, and Summer 2015 semesters. Although this catalog was prepared using the best information available at the time, all information is subject to change without notice or obligation. The university claims no responsibility for errors that may have occurred during the production of this catalog.

The courses listed in this catalog are intended as a general indication of the University of Colorado Denver curricula on the Denver campus. Courses and programs are subject to modification at any time. Not all courses are offered every semester, and faculty teaching particular courses or programs may vary from time to time. The content of a course or program may be altered to meet particular class needs.

Previous editions of this catalog are available [online](#).

The University of Colorado Denver is an affirmative action/equal opportunity employer and educator committed to excellence through inclusiveness.

Welcome to a university for the 21st century.

The University of Colorado Denver (CU Denver) plays a critical role in the development and well-being of the state and its citizens, with a dedication to advancing and inspiring learning and teaching; community and culture; discovery and innovation; and health and wellness. We are the region's premier public urban research university.

By combining the excellence of our academic programs at CU Denver with the extensive research and teaching of the CU Anschutz Medical Campus in Aurora, we provide a unique option in the University of Colorado system. Here at the University of Colorado Denver | Anschutz Medical Campus you will benefit from:

Academic choices—more than 130 degree programs in 13 schools and colleges

A spirit of collaboration—the synergy of combining disciplines to create courses of study like public health administration, bioengineering or health and behavioral sciences

Outstanding location—access to a vibrant, safe urban lifestyle, alongside opportunities to gain experience in projects and internships at businesses and corporations throughout the Denver metropolitan area

We are a leading economic driver and job creator for the state of Colorado—a valued partner in our community and a place of academic excellence for you, the students who have turned to us to pursue your educational dreams.

Here you'll have access to the opportunities you need to achieve your educational goals. You will meet faculty dedicated to excellence in the classroom and in research laboratories and fellow students who are diverse, goal-oriented and energetic. Whether you engage in undergraduate or

graduate studies, the University of Colorado Denver degree has global respect and you can rest assured that you will have been well-prepared for the next stage of your work or academic life.

It's a privilege to have you join us.

Don Elliman
Chancellor

Executive Team

Donald M. Elliman Jr.
Chancellor
BA, Middlebury College

Lilly Marks
Vice President for Health Affairs and
Executive Vice Chancellor for Anschutz Medical Campus
BS, University of Colorado Boulder

Leanna Clark
Vice Chancellor for University Communications
BS, University of Colorado Boulder

Richard Krugman
Vice Chancellor for Health Affairs and Dean of School of Medicine
AB, Princeton University
MD, New York University

Roderick Nairn
Provost and Vice Chancellor for Academic and Student Affairs
BSc, University of Strathclyde (Scotland)
PhD, University of London (England)

Jeff Parker
Vice Chancellor for Administration and Finance
BS, Western State College

Richard Traystman
Vice Chancellor for Research
MS, Long Island University
PhD, The Johns Hopkins University

Matthew Wasserman
Vice Chancellor for Development

BA, Colorado State University
MBA, University of Colorado Denver

University of Colorado Denver | Anschutz Medical Campus

Note: *This catalog provides course listings only for CU Denver, one of the two campuses that make up the University of Colorado Denver | Anschutz Medical Campus.*

The University of Colorado Denver | Anschutz Medical Campus was formed July 1, 2004 by the consolidation of two established campuses in the University of Colorado system. The university joins the strengths of a comprehensive campus in downtown Denver with the research and advanced health care programs on the Anschutz Medical Campus in Aurora. Educating more than 14,000 students on our Denver Campus (CU Denver) plus more than 3,000 students in health sciences programs, the consolidated university is one of the nation's top public urban research universities.

The University of Colorado Denver | Anschutz Medical Campus offers a unique experience for students. Its Denver Campus is in the heart of the city—the business, cultural and political capital of the West. Its Anschutz Medical Campus in nearby Aurora is the nation's newest health sciences campus, where discoveries in the lab and in the clinic transform medical treatments into cures.

More and more undergraduates are discovering the value of classes in the city taught by professors who are connected with top companies often advising the same CEOs who are hiring our graduates. New housing adjacent to campus, easy commuting by light rail and discounts to cultural and sporting events give students many options for immersion in vibrant city life. In addition, affiliations with research labs and hospitals at Anschutz Medical Campus make CU Denver an excellent place to start a health care career.

The University of Colorado Denver | Anschutz Medical Campus enrolls students from 50 states and 86 countries, and awards more graduate degrees than any other university in Colorado. It is known for its programs in urban sustainability, criminal justice, business, education, applied science and engineering, film and music industry as well as a full array of health professional programs at the Anschutz Medical Campus. The graduate student population is a diverse mix of ages and ethnicities, creating a rich environment for learning and networking.

Other reasons why students choose the University of Colorado Denver | Anschutz Medical Campus:

- **Small class sizes:** average undergraduate student-to-teacher ratio is 17:1.
- **The Denver vibe:** Colorado has always attracted the adventurous. It is one of the healthiest in the country, with an extensive network of bike trails and quick access to mountain sports. The Denver Campus is adjacent to a thriving arts district.
- **Collaborative culture:** Cross-disciplinary learning and research is a core value—programs blend technology with health care, business with public policy, behavioral health with architecture and public health with health providers.

- **Choices:** With 13 schools and colleges offering more than 130 degree programs, the University of Colorado Denver is a major university for the coming century.

Denver Campus

With a solid academic reputation and award-winning faculty, the Denver Campus offers bachelor's, master's and doctoral programs through seven distinct academic units:

[College of Architecture and Planning](#)

[College of Arts & Media](#)

[Business School](#)

[School of Education & Human Development](#)

[College of Engineering and Applied Science](#)

[College of Liberal Arts and Sciences](#)

[School of Public Affairs](#)

Anschutz Medical Campus-Aurora

In achieving its mission of education, research, patient care and community service, the Anschutz Medical Campus offers degree programs through six schools and colleges:

School of Dental Medicine

Graduate School

School of Medicine

College of Nursing

School of Pharmacy

Colorado School of Public Health

Contact the individual school or program coordinator for details.

Mission, Vision and Values

Mission

The University of Colorado Denver | Anschutz Medical Campus is a diverse teaching and learning community that creates, discovers and applies knowledge to improve the health and well-being of Colorado and the world.

Vision

By 2020, The University of Colorado Denver | Anschutz Medical Campus will be a leading public university with a global reputation for excellence in learning, research and creativity, community engagement and clinical care.

Values

To be a university greater than the sum of its parts, the University of Colorado Denver | Anschutz Medical Campus embraces excellence in:

Learning and Scholarship

The University of Colorado Denver | Anschutz Medical Campus respects academic freedom and the rigorous quest for knowledge and understanding. We share knowledge and foster student success through a continuous process of inquiry, critical thinking, reflection, collaboration and application.

Discovery and Innovation

The University of Colorado Denver | Anschutz Medical Campus fosters an energetic, collaborative and creative environment where we develop and employ new ideas and technologies. Our entrepreneurial culture enables us to expand the frontiers of knowledge and human experience.

Health and Care of Mind, Body and Community

The University of Colorado Denver | Anschutz Medical Campus enriches the well-being and sustainability of communities and our cultural, living and natural environments. We promote healthy lifestyles, prevent, diagnose and treat disease and deliver high-quality and compassionate health care.

Diversity, Respect and Inclusiveness

The University of Colorado Denver | Anschutz Medical Campus seeks the richness that an increasing diversity of our communities brings to our learning, research and service endeavors. Our common humanity leads us to create an inclusive and respectful ethos characterized by caring, empathy, compassion, nurturing, collegiality and mentoring.

Citizenship and Leadership

The University of Colorado Denver | Anschutz Medical Campus serves Colorado and the world as a recognized source of talent, knowledge, informed judgment, exemplary health care and professional practice. We are responsible stewards of the resources entrusted to us and utilize them with integrity for the betterment of our community.

Details about the mission, vision, values and strategic plan for the university are available at: <http://www.ucdenver.edu/about/WhoWeAre/Chancellor/Pages/StrategicPlan.aspx>.

University of Colorado System

The University of Colorado is a system of three universities with campuses located in Boulder, Colorado Springs and Denver/Aurora. With combined total enrollments of more than 60,000 students, the University of Colorado system consistently ranks in the top 15 among public universities and colleges in overall research expenditures and seventh among public universities in federally funded research. Awards for research within the system total more than \$770

million, with funding provided by federal agencies, appropriations from the state of Colorado and private foundations and donors.

Board of Regents

Steve Bosley

At Large

term expires 2017

Michael Carrigan, Chair

District 1

term expires 2017

Glen Gallegos

District 3

term expires 2019

Dr. Jim Geddes

District 6

term expires 2015

Irene C. Griego

District 7

term expires 2015

Kyle Hybl

District 5

term expires 2019

Stephen Ludwig

At Large

term expires 2019

Joseph Neguse

District 2

term expires 2015

Sue Sharkey, Vice Chair

District 4

term expires 2017

History and Evolution of the University of Colorado Denver

1876 Legislature founds the University of Colorado

1883 Medical department opens with two students

- 1898 CU establishes School of Nursing
- 1912 CU organizes the Department of Correspondence and Extension in Denver
- 1913 CU establishes School of Pharmacy
- 1925 CU dedicates 9th and Colorado Blvd. medical center
- 1956 Regents purchase Tramway Building for Extension Division
- 1965 Regents change extension name to University of Colorado-Denver Center
- 1972 CU-Denver Center changes name to University of Colorado at Denver
- 1973 School of Dentistry enrolls its first class; state begins building Auraria Campus
- 1974 CU reorganizes as a four-campus system
- 1988 CU-Denver moves into the 257,000 square-foot North Classroom Building on the Auraria Campus
- 1992 School of Pharmacy moves from Boulder to Health Sciences Center
- 1995 Government conveys 217 acres at Fitzsimons to CU for modern health sciences facility
- 2000 First new and remodeled facilities open at Fitzsimons
- 2004 Regents consolidate CU Denver and Health Sciences Center to form the University of Colorado at Denver and Health Sciences Center
- 2006 Fitzsimons campus renamed Anschutz Medical Campus
- 2007 Regents approve shortened version of the name: University of Colorado Denver
- 2008 Medical, dental, pharmacy and nursing students start classes, Colorado School of Public Health enrolls first students on the Anschutz Medical Campus
- 2011 Regents approve name change, to University of Colorado Denver | Anschutz Medical Campus

Accreditation

The University of Colorado Denver is institutionally accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools.

The commission can be contacted at:

230 South LaSalle Street, Suite 7-500
Chicago, IL 60604
Telephone: 1-800-621-7440

Many professional organizations have also granted accreditation to programs, colleges and schools at the Denver Campus, including:

- Accreditation Board for Engineering and Technology
- Association for the Advancement of Collegiate Schools of Business-International
- Colorado State Board of Education
- Commission on Accreditation of Healthcare Management Education
- Council for Accreditation of Counseling and Related Educational Programs
- Council for the Accreditation for Educator Preparation

- Landscape Architecture Accreditation Board
- National Architectural Accrediting Board
- National Association of Schools of Music
- National Association of Schools of Public Affairs and Administration
- Planning Accreditation Board

Academic Programs

CU Denver is devoted to the needs of the residents of the city and the region. A solid foundation of academic and general education is assured through a comprehensive core curriculum. Students may pursue graduate education through all of the campus' colleges and schools. Pre-professional training in the fields of education, law, journalism and health careers is also available. Complete listings of areas of study available on the Denver Campus are available in the [Program Requirements](#) section of the catalog.

The colleges and schools sections of this catalog provide information on bachelor's, master's and doctoral degree programs, policies on requirements for graduation, course requirements, course-load policies, course descriptions and similar information.

Continuing and Professional Education

The Division of Continuing and Professional Education offers complete degree programs, certificate/certification courses, professional development programs, precollegiate outreach programs and personal enrichment courses across the state of Colorado. Courses are offered in a variety of formats, including traditional on-campus, off-campus, online, hybrid, weekend, evening, short and condensed courses and many others.

Registration and tuition varies by school or college. Contact the specific school or college to learn about current program and course offerings, or contact the Academic Technology and Extended Learning office at 303-556-2040.

About Our Students

The diversity of our student body is a source of deep pride. Ethnic minority students make up 24 percent of the student population. Classes include traditional students who have elected to pursue college degrees immediately after high school, transfer students, students who have delayed college entry and professionals who seek to strengthen their base of skills or broaden their appreciation of the world.

With students' ages ranging between 16 and 74, the average undergraduate student age at CU Denver is 24, while our graduate students average 32. They represent a distinctive mix of ages and backgrounds. All take advantage of the convenience of course offerings at times that meet their schedules, enjoying an enviable student-to-faculty ratio of 17:1.

Related Organizations

Alumni Association

Mailing Address: Campus Box 189, P.O. Box 173364, Denver, CO 80217

Telephone: 303-315-2333

Fax: 303-315-2332

E-mail: ucdalumni@ucdenver.edu

The University of Colorado Denver Alumni Association provides programs and services of mutual benefit to graduates and the university. Founded in 1976, the Denver Campus association is governed by a board of alumni representing all schools and colleges. Students automatically become Alumni Association members upon graduation and receive the *CU on the Horizon* newsletter, published twice a year. Alumni are invited to volunteer on committees, which include recognizing 4.0 students through the Academic Athlete program, providing financial assistance to students through a scholarship fund and bestowing Alumni Association awards to worthy graduates and community leaders. The association also invites alumni to attend periodic seminars and events.

University of Colorado Denver - Office of University Development

Mailing Address: 1380 Lawrence Street, Suite 1325, Denver, CO 80204

Telephone: 303-315-3601

Fax: 303-315-2063

Email: development@ucdenver.edu

The University of Colorado Denver Office of Development collaborates with faculty, staff, donors, alumni, and friends to raise private support for the university.

CU Denver academic leadership establishes priorities for private support, and gifts are directed to the specific schools, program, or purpose that the donor designates. CU Denver Development fundraisers identify and/or generate interest in the university, assist donors in gift planning, and solicit gifts in collaboration with academic partners and leaders. (Gift funds are managed and invested by the partner University of Colorado Foundation, which also manages the university endowment.)

These gifts endow scholarships and professorships, further research, enrich academic programs, upgrade and construct facilities, and support projects and programs in all areas of the university.

Ranking Information

To see our ranking information go to:

www.ucdenver.edu/about/departments/InstitutionalResearch/InstitutionalCharacteristics/Pages/RankingAccomplishments.aspx.

University Quick Facts

| | | |
|--|---|--|
| Locations | Denver Campus Attributes | Anschutz Medical Campus Attributes |
| Denver Campus (Auraria) | Enrollment | Enrollment |
| Anschutz Medical Campus (Aurora) | 14,103* | 3,712* |
| Total Enrollment | 9,752 Undergraduate* (50% male, 50% female) | Undergraduate: 434* (14% male, 86% female) |
| 17,815 students enrolled in fall 2013 | 4,351 Graduate* (44% male, 56% female) | Graduate: 1,488* (24% male, 76% female) |
| 57% undergraduate | Student-Faculty Ratio | First Professional: 1,790* (44% male, 56% female) |
| 33% graduate | 17:1‡ | Diverse Population |
| 10% first professional | Incoming | 22% ethnic minority |
| 72% full time | Freshmen: 1,155 | Average Age |
| 15% out-of-state residents | Transfers: 1,135 | Undergraduate: 30 |
| 7% international students | Graduate Students: 909 | Graduate: 31 |
| Degrees | Diverse Population | First Professional: 27 |
| Bachelor's, master's, doctoral, first-professional | 29% ethnic minority | Bragging Rights |
| Programs | Undergraduate: 36% | <i>U.S. News & World Report, America's Best Graduate Schools, 2014</i> (Unless otherwise noted, it is the most recent year ranked) |
| 136 degree programs | Graduate: 15% | Health Disciplines |
| Schools and Colleges | Average age: 26 | Nursing, MS -15 |
| Denver Campus | Undergraduate: 24 | Nurse midwifery - 13 |
| College of Architecture and Planning | Graduate: 32 | Nurse practitioner: |
| College of Arts & Media | Student Body | family -16 |
| Business School | From 50 states and 67 countries* | pediatrics -5 |
| School of Education & Human Development | | |
| College of Engineering and Applied Science | | |
| College of Liberal Arts and Sciences | | |
| School of Public Affairs | | |

Anschutz Medical Campus

School of Dental
Medicine
School of Medicine
College of Nursing
School of Pharmacy
Colorado School of
Public Health
Graduate School

Research Funding

More than \$390 million
in sponsored research

Alumni

139,131 (71% live in
Colorado)‡

Bragging Rights

*U.S. News & World
Report America's Best
Graduate Schools, 2014*

School of Public
Affairs, Top
Schools #29

Environmental
Policy &
Management #10

NonProfit
Management #14

Public
Administration #24

*The Princeton Review,
2008 America's Best
Value Colleges*

Best Western
Colleges, Best in
the West

Additional bragging
rights for schools and
colleges on this campus
are available in their
sections of this catalog.

Pharmacy, PharmD (2008)-23

Physician Assistant, MS, PhD -11

Schools of Medicine

Primary care-5
Research-35
Specialties:

Family medicine-3
Pediatrics-5
Rural Medicine- 8

The Sciences

Biological sciences: Graduate
School, Anschutz Campus - 68

*Fall 2013 end-of-term

‡2012-2013 Fiscal Year Data

ACADEMIC STANDING

Academic Honors

Dean's List

CU Denver uses a fixed criterion across all colleges for determining eligibility for the Dean's List. This policy applies to undergraduate students.

For fall and spring semesters, students must successfully complete nine (9) graded hours in the semester. These courses can be both within and outside of the college. Metropolitan State University of Denver pooled courses will not be included in the GPA calculation nor will they apply toward the 9 hours required for consideration. The GPA for inclusion in the Dean's List is 3.75.

In the summer semester, students must complete six (6) graded hours. Course inclusion will be the same as in fall and spring semesters. The GPA for Dean's List in summer is also 3.75.

Scholarships tied to Dean's Lists may have additional requirements.

The Registrar's Office calculates the semester GPAs that are the basis for determining the Dean's List. Incompletes will not be considered in the calculation of minimum number of hours. The Dean's List will not be recalculated to include completed incompletes.

College Honors

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Academic honors are awarded at the time of graduation, based on cumulative University of Colorado undergraduate GPA. To be eligible for honors, a CAM student must have completed a minimum of 30 semester hours at the University of Colorado (on any CU campus). A cumulative CU GPA of 3.65-3.749 earns *cum laude*, a 3.75-3.849 earns *magna cum laude* and 3.85 or above earns *summa cum laude* honors designations on a degree for CAM students.

Business School

Students who demonstrate superior scholarship are given special recognition at graduation. Students must achieve a cumulative GPA of 3.50-3.649 in all business courses taken at the University of Colorado to be considered for cum laude, achieve a cumulative GPA 3.65 and 3.749 in all business courses taken at the University of Colorado to be considered for magna cum laude and achieve a cumulative GPA of 3.85 or higher in all business courses taken at the University of Colorado to be considered for summa cum laude.

College of Engineering and Applied Science

In recognition of high scholarship and professional attainments, *Honors, Special Honors or With Distinction* may be awarded at graduation at the discretion of the student's major department.

These honors are recorded on the diploma of the graduate and indicated in the commencement program. Grades earned during the semester of graduation will not be considered.

For *Special Honors*, a student must have a cumulative GPA of at least 3.80, and for Honors, a GPA between 3.60 and 3.79. *With Distinction* is awarded at the discretion of the College Executive Council

College of Liberal Arts and Sciences

A student who performs superlatively in course work in the college will be awarded a bachelor's degree accompanied by the statement *with distinction*. To be eligible for graduation with distinction, a student must have completed a minimum of 45 semester hours at the University of Colorado (on any CU campus), including the final semester, with a GPA of at least 3.75. The 45 semester hours must be completed in the student's junior and senior years. A maximum of 6 out of the final 45 semester hours may be completed with a grade of *P* (on *P/F* option).

Departmental Honors

SCHOOL/COLLEGE SPECIFIC POLICY

College of Liberal Arts and Sciences

Departments in the college offer programs through which students can qualify for Latin honors: *cum laude*, *magna cum laude* or *summa cum laude*. Determination of the level of honors is made by the department. Detailed information can be obtained from the CLAS Academic Advising Office or from the individual departments.

Academic Probation

- Academic probation is a warning to students that they are not progressing toward completion of their degree in a satisfactory manner.
- Students are placed on academic probation when their cumulative CU GPA falls below a 2.0 at the end of any academic term.
- Students are informed in writing (via university-assigned e-mail and postal letter) of their academic probation status.
- Students on academic probation will be required to complete the academic success plan during their first semester on academic probation.
- Students will be required to schedule an appointment and meet with their academic advisor to discuss the completed academic success plan before they will be allowed to register for the subsequent term.
- Students on academic probation will be required to schedule an appointment and meet with their academic advisor every semester that they are on academic probation before they will be allowed to register.
- Academic probation requires that students achieve a minimum 2.3 semester GPA each subsequent term until their cumulative CU GPA is at least a 2.0 to return to good

academic standing. Students must achieve a minimum 2.0 cumulative CU GPA to meet graduation requirements.

- Students who fail to earn the 2.3 semester GPA during any semester of academic probation will be placed on restricted academic probation.
- Students have five semesters or 30 credits (whichever happens sooner) to raise their cumulative GPA to above a 2.0, or they will be placed on academic suspension.
- Once a student has raised his/her cumulative CU GPA to at least a 2.0, s/he will be removed from academic probation and notified via university-assigned e-mail that s/he is in academic good standing.

Academic Suspension

- Students on restricted academic probation who do not meet the 2.3 minimum semester GPA will be placed on academic suspension.
- Students are informed in writing via certified/registered letter of their academic suspension status.
- The minimum duration of academic probation is for a period of one year (three semesters, including summer term). Students placed on academic suspension will be unable to take courses from any CU campus during this time.
- Should a student be placed on academic suspension while registered for the next semester, s/he will be administratively dropped from their courses by the university.
- A student's academic suspension status is permanently indicated on his/her official University of Colorado transcript.
- During the one-year academic suspension period, students who wish to return to the university should consider one (or both) of the following actions:
 - Attend another regionally-accredited college/university.
 - Students who choose to attend another institution while on academic suspension can take as many or as few credits as they choose, but must earn a 2.75 cumulative GPA in all transferable course work.
 - Students should consult their academic advisor to discuss appropriate course work.
 - Use the time off to directly address and resolve the factors that contributed to the academic difficulty.
- After the one-year suspension period has elapsed, students must petition the appellate committee (of the school or college they wish to enter) for readmission and meet and document at least one of the following criteria:
 - Attendance at another regionally accredited college/university where they earned a minimum cumulative GPA of 2.75 in transferable credit.
 - Explanation of their previous academic difficulty, demonstration of what has changed and how this will allow them to now achieve and maintain good academic standing (including a semester GPA of at least 2.3 and a cumulative GPA of at least a 2.0).
- Students who choose to petition their college's appellate committee for re-admission must submit their petitions by the following deadlines:
 - For fall admission: June 1
 - For spring admission: December 1

- For Maymester/summer admission: April 1
- If a student is granted readmission and his/her CU GPA is below a 2.0, s/he will be re-admitted *on restricted academic probation*. These students must meet the condition of restricted academic probation every semester until their cumulative CU GPA is at least a 2.0.

Good Academic Standing

Degree Seeking Students

Good academic standing requires a minimum GPA that is determined by the student's school or college. Grades earned at another institution (excluding other University of Colorado campuses) are not used in calculating the GPA at the University of Colorado.

Degree-seeking students should consult the academic standards section of their school or college for degree program requirements.

Students at the University are expected to maintain progress in their degree program, as defined by being in "good academic standing." Good academic standing requires minimally a cumulative grade point average (GPA) of 2.0 on all University of Colorado course work.

Non-degree Seeking Students

Continuation as a non-degree student is contingent upon maintaining an overall GPA of 2.0 upon completion of 12 or more semester hours.

Failure to maintain the required average will result in a non-degree student being suspended. The suspension is for an indefinite period of time and becomes part of the student's permanent record at the university. While under suspension, enrollment at the university is restricted. For more information contact the dean's office of the school /college you are enrolled in.

Non-degree students are not placed on academic probation prior to being suspended.

Restricted Academic Probation

- Students who fail to earn the 2.3 semester GPA during any semester of academic probation will be placed on restricted academic probation.
- Students are informed in writing (via university-assigned e-mail and postal letter) of restricted academic probation status.
- Students on restricted academic probation will be allowed to enroll for a maximum of 6 credits/two classes per semester (whichever is more). A course and its attached lab are considered to be one course in this case.
- Students on restricted academic probation will be required to schedule an appointment and meet with their academic advisor in order to register for courses.

- Students on restricted academic probation will not be able to register online; they will need to register for courses using a schedule adjustment form, which must be submitted to the Service Center (North Classroom #1003) for processing.
- Restricted academic probation requires that students achieve a minimum 2.3 semester GPA each subsequent term until their cumulative CU GPA is at least a 2.0. Students must achieve a minimum 2.0 cumulative CU GPA to return to good academic standing and to meet graduation requirements.
- Students on restricted academic probation who do not meet the 2.3 minimum semester GPA will be placed on academic suspension.
- Students who fail to raise their cumulative GPA to 2.0 or above in five semesters or 30 credit hours on academic probation and restricted academic probation will be placed on academic suspension.
- Once a student has raised his/her cumulative CU GPA to at least a 2.0, s/he will be removed from restricted academic probation and notified via university-assigned email that s/he is in academic good standing.

Second Suspension

- Students who are readmitted after their first academic suspension and fail to meet the conditions of restricted academic probation for a second time are placed on a second suspension for an indefinite period of time.
- Students on a second suspension may be readmitted to the university only by petition to the college's appellate committee.
- Students will not be considered for re-admission unless they have demonstrated *significant* improvement in academic performance at the college/university level, and/or considerable and positive change in personal circumstances.

COURSE INFORMATION

Attendance Policy

Successful performance in college courses is dependent upon regular student attendance and participation. It is the University's expectation that students will participate in every class, independent of whether attendance is formally part of the course grade. The University recognizes there will be occasions when students must miss classes that contain examinations, graded assignments, experiments or projects, and general class participation. The University Policy website further addresses the issues of student absences, identifies possible accommodations, and outlines both faculty and student responsibilities.

The University also recognizes that excessive excused absences will make it impossible to evaluate a student's performance in a class based on attendance and participation or in a class with multiple missed graded assignments. Under these circumstances, an administrative solution should be explored with the student to drop the course(s) before the end of the semester.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Students are required to attend classes, including online classes, on a regular basis. Absences must be arranged with the instructor and must conform to university and instructor policies on attendance.

College of Architecture and Planning

Students are expected to attend all meetings of classes. Excessive unexcused absences may result in a grade reduction at the discretion of the instructor. Absence from a class will be excused for verified medical reasons, religious obligations or for extreme personal emergencies. The student may be required to furnish evidence.

Timeliness of Work

Students' assignments are to be completed in a timely manner. Any assignment turned in late may have its grade reduced by an amount set at the discretion of the instructor. An assignment may be turned in late without penalty for verified medical reasons, religious obligations or for extreme personal emergencies. Students must have their instructor's written permission to turn an assignment in late. Students with excused late work may turn in the assignment by the end of finals week without penalty. Otherwise, the grade "I" will be assigned at the discretion of the faculty.

Business School

Students are required to attend classes, including online classes, on a regular basis. Absences must be arranged with the instructor and must conform with university and instructor policies on attendance.

College of Engineering and Applied Science

Successful work in the College of Engineering and Applied Science is dependent upon regular attendance in all classes. Students who are absent should make arrangements with instructors to make up the work missed. Students who for illness or other good reason miss any examination must notify the instructor no later than the end of the day on which the examination is given. Failure to do so may result in an *F* in the course.

Course Repeat Policy

SCHOOL/COLLEGE SPECIFIC POLICY

College of Architecture and Planning

A failed course (grade of F) may be repeated; however, the F will be included in the GPA and will appear on the transcript. Students must earn at least a C- grade in required architecture core courses, including design studios. Architecture core courses must be repeated if the student earns less than a C- grade.

College of Arts & Media

Though students may take any course more than once, credit toward graduation is typically counted only once for a given course, unless otherwise noted in the course description. Repeated courses will appear on the transcript and will count towards the cumulative university GPA.

Business School

A failed course (grade of F) may be repeated; however, the F will be included in the GPA and will appear on the transcript. Students must earn at least a C grade in required business core courses. Core business courses must be repeated if the student earns less than a C grade.

College of Engineering and Applied Science

Undergraduate students may not register for credit in a course in which they already have received a grade of C- or higher. An F grade in a required course necessitates subsequent satisfactory completion of the course. Students must repeat a prerequisite course to another required course in which a grade of D+ or lower was earned before moving on to the subsequent course. If students do not successfully complete (C- or higher) an engineering class on the second attempt, they must obtain written approval from their major department to enroll for the course for the third time. When a course is retaken because of a D or F grade, both grades will appear on the transcript and both will be averaged into the GPA. Any exceptions to these policies must be made by written petition through the Office of the Dean.

College of Liberal Arts and Sciences

Students may re-register for any course. Both (all) courses remain on the transcript and both (all) grades are used to calculate the student's GPA. Course credit toward graduation is counted only once for a typical course no matter how many times the course is repeated. Some types of courses (e.g. Internships, Independent Studies, etc.) may be repeatable for applicable credit within a certain range of total semester hours. Special Topics courses may be repeatable for applicable credit within a certain range of total semester hours, as long as the topic is different. See course descriptions for the max semester hours applicable from each course.

Explanation of Course Numbers

SCHOOL/COLLEGE SPECIFIC POLICY

Business School

The course numbering system used at CU Denver identifies the class standing required for enrollment. Students are expected to take 1000-level courses in their freshman year, 2000-level courses in their sophomore year, 3000-level courses in their junior year and 4000-level courses in their senior year. Courses at the 5000 and 6000 level are restricted to master's-level business students, and courses at the 7000 level are restricted to PhD students.

Explanation of Semester Hours

The University of Colorado Denver campus academic calendar is separated in to 3 semesters, fall, spring, and summer. This University designates semester credit hours. For every semester credit enrolled, the student is expected to spend 2-3 hours outside of the assigned class time.

Final Examinations

All students that are enrolled in a course for credit are required to attend a final examination, except if the professor has made previous arrangements. All faculty are to alert students about the date, time, and location of the final examination in a timely manner. With approval from the appropriate department, final examinations may be removed from a course.

If a student has three or more finals on the same day, the student has the ability to change the time of one final with approval from the instructor of the final they wish to change. This change will need to be communicated to the instructor promptly and prior to the scheduled final examination.

Final Grades

A degree audit report is an automated record reflecting a student's academic progress toward completing degree requirements in a declared major. Each degree audit report draws its information from the university's student information system. Each time a new report is run, the most up-to-date course information and grades are used. A report can be requested by logging on to the student portal. Students should contact their schools and colleges for additional information on the availability of a specific degree audit report.

Grades are normally available within two weeks after the end of the semester and can be accessed by logging into the UCD Access portal.

Grade Point Average (GPA) Calculation

GPA is computed by multiplying the credit points per hour (for example, B = 3) by the number of semester hours for each course. Total the hours, total the credit points and divide the total points by the total hours. Grades of P, NC, ***, W, IP, and I are not included in the GPA. I grades that are not completed within one year are calculated as F in the GPA.

If a course is repeated, all grades earned are used in determining the GPA. Grades received at another institution are not included in the University of Colorado GPA.

Undergraduate, graduate and non-degree graduate GPAs are calculated separately. Enrollment in a second undergraduate or graduate program will not generate a second undergraduate or graduate GPA.

Students should refer to their academic dean's office for individual GPA calculations as they relate to academic progress and graduation from their college or school.

Sample GPA Calculation

Grade Earned: **A**; Credit Points per Hour: **4.0**; x Credit Hours: **4.0** = Credit Points in Course: **16.0**

Grade Earned: **A-**; Credit Points per Hour: **3.7**; x Credit Hours: **4.0** = Credit Points in Course: **14.8**

Grade Earned: **B+**; Credit Points per Hour: **3.3**; x Credit Hours: **4.0** = Credit Points in Course: **13.2**

Grade Earned: **P**; Credit Points per Hour: **—**; x Credit Hours: **3.0** = Credit Points in Course: **—** (*excluded*)

Grade Earned: **F**; Credit Points per Hour: **0**; x Credit Hours: **3.0** = Credit Points in Course: **0**

Total of 15 credit hours with 44 credit points, so $44/15 = 2.93$ GPA

Grade Appeals

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

When a CAM student has questions or concerns regarding academic issues such as project grades, final grades, attendance policies, etc., the student is encouraged to speak directly with the faculty member teaching the course. If resolution or clarity of understanding is not reached, the following procedure should be followed:

- The student contacts the Department Chair to discuss the concerns and his/her point of view.
- The Department Chair speaks with the faculty member to ascertain the faculty member's point of view.
- The Department Chair facilitates a meeting between the student and faculty member to discuss the issue.
- If the student still has concerns after completion of these procedures, the student should contact the CAM Associate Dean of Academic and Student Affairs.

College of Architecture and Planning

Any student may appeal the grade he or she receives in a class within 30 days from the issuance of the grade. The student should first discuss the issue and adjustment sought with the relevant course instructor. If the course instructor does not reply within 30 days, the student submits a written appeal to the program director. Within 30 days, the program director shall process the appeal and prepare a written report explaining the reason(s) for the department recommendation. If the grade appeal still remains unresolved at the department level, the student submits a written request to the department chair and then to the associate dean of academic affairs, who will direct the Academic Affairs Committee to review the appeal. If the grade appeal remains unresolved at the college level, the student may appeal to the dean.

Business School

Students must follow the process below.

1. Discuss concerns with the faculty member.
2. If the issue is not resolved after a conversation with the faculty member, discuss concerns with the Department Chair.
3. If the issue is not resolved after a conversation with the Department Chair, discuss concerns with the Associate Dean. Neither the Dean, nor any director, will offer an opinion with respect to the qualitative assessment of a student's work, but, may consider whether the procedures used to determine a grade were consistent with the syllabus and written amendments to the syllabus. No passing grade will be changed after one year. Requests for grade adjustments/appeals must be made in the semester immediately following the semester in which the disputed grade was earned.

College of Engineering and Applied Science

Final grades, as reported by instructors, are to be considered permanent and final. Grade changes will be considered only in cases of documented clerical error and must be approved by the dean.

Grading System

The instructor is responsible for whatever grade symbol (e.g., A, B, C, D, F, I or IP) is to be assigned. Special symbols (NC and W) are indications of registration or grade status and are not assigned by the instructor. Pass/fail designations are not assigned by the instructor but are automatically converted by the grade application system, as explained under "Pass/Fail Procedure."

| Standard Grades | Quality Points |
|-------------------------------------|----------------|
| A = <i>superior/excellent</i> | 4 |
| A(-) = | 3.7 |
| B(+) = | 3.3 |
| B = <i>good/better than average</i> | 3 |

| | |
|--------------------------------------|-----|
| <i>B(-)</i> = | 2.7 |
| <i>C(+)</i> = | 2.3 |
| <i>C</i> = competent/average | 2 |
| <i>C(-)</i> = | 1.7 |
| <i>D(+)</i> = | 1.3 |
| <i>D</i> = | 1 |
| <i>D(-)</i> = <i>minimum passing</i> | 0.7 |
| <i>F</i> = <i>failing</i> | 0 |

Instructors may, at their discretion, use the PLUS/MINUS system but are not required to do so.

I—incomplete—converted to an F if not completed within one year.

IP—in progress—thesis at the graduate level only.

P/F—pass/fail—P grade is not included in the GPA; the F grade is included; up to 16 hours of pass/fail course work may be credited toward a bachelor's degree.

H/P/F—honors/pass/fail—intended for honors courses; semester hours count toward the degree but are not included in the GPA.

NC indicates registration on a no-credit basis.

W indicates withdrawal without credit.

Pass/Fail

1. Students who wish to register for a course on a pass/fail basis (or to revert from pass/fail to graded status) may do so only during the drop/add period.
2. Up to 16 semester hours of course work may be taken on a pass/fail basis and credited toward the bachelor's degree. Only six hours of course work may be taken pass/fail in any given semester. (**Note:** Individual schools and colleges may have additional restrictions as to pass/fail credits. See the accompanying chart for an overview.)
3. Instructors will not be informed of pass/fail registration. All students who register for a pass/fail appear on the regular class roster, and a normal letter grade is assigned by the professor. When grades are received in the registrar's office, those registrations with a pass/fail designation are automatically converted by the grade application system. Grades of D– and above convert to grades of P. Courses taken pass/fail will be included in hours toward graduation. Pass grades are not included in a student's GPA. An F grade in a course taken pass/fail will be included in the GPA.
4. Pass/fail registration records are maintained by the registrar's office.

5. Exceptions to the pass/fail regulations are permitted for specified courses offered by the School of Education & Human Development, the extended studies programs and study abroad programs.
6. Graduate degree students can exercise the P/F option for undergraduate courses only. A grade of P will not be acceptable for graduate credit to satisfy any Graduate School requirement.
7. Students who register for a course on a pass/fail basis may not later (after the drop/add period) decide to receive a letter grade.

Note: many other institutions will not accept a P grade for transfer credit.

SCHOOL/COLLEGE SPECIFIC POLICY

| PASS/FAIL OPTION RESTRICTIONS | | |
|---|--|--|
| Core Curriculum courses used to satisfy Intellectual Competencies cannot be taken on pass/fail basis. | | |
| <u>College/School</u> | <u>General</u> | <u>Maximum</u> |
| Arts & Media | Courses taken to fulfill major/minor/certificate requirements, Core English Composition, Core Mathematics, and the foreign language requirement may not be taken pass/fail (unless the course is only offered on a pass/fail basis). | No more than 6 semester hours pass/fail in any given semester. No more than 12 semester hours may be elected as pass/fail toward the degree. |
| Business | Only nonbusiness electives may be taken pass/fail. | Only 6 semester hours may be taken pass/fail. |
| Engineering and Applied Science | Required courses may not be taken pass/fail. Upper division humanities and social sciences electives are acceptable; otherwise, major department approval is required. | A maximum of 16 semester hours may be taken pass/fail, including courses taken in the honors program. |
| Liberal Arts and Sciences | College requires a minimum of 30 semester hours of courses with letter grades. Courses used to satisfy major, minor or foreign language cannot be taken on a pass/fail basis. | No more than 6 hours pass/fail any semester. A maximum of 16 semester hours may be taken pass/fail. |

Only internships, independent studies and non-architecture elective courses may be taken pass/fail. Required architecture courses (including the campus core) may not be taken pass/fail. A maximum of 6 hours pass/fail credit may be applied toward the BS Architecture degree. Courses taken in excess of the maximum will not be applied toward degree credit. Pass/fail determination must be made within the posted deadlines (at census dates) and may not be rescinded (unless approved by the undergraduate committee).

Business School

Only internships, independent studies and nonbusiness elective courses may be taken pass/fail. Required business and nonbusiness courses (including the campus core) may *not* be taken pass/fail. A maximum of 6 hours pass/fail credit may be applied toward the business degree. Courses taken in excess of the maximum will not be applied toward degree credit. Pass/fail determination must be made within the posted deadlines (at census dates) and may not be rescinded (unless approved by the undergraduate committee).

College of Engineering and Applied Science

The primary purpose for offering courses on a pass/fail grade basis is to encourage students, especially juniors and seniors, to broaden their educational experience by electing challenging upper-division humanities and social sciences elective courses without serious risk to their academic records. In general, pass/fail should be limited to 3000- or 4000-level humanities and social sciences courses. Students must process the pass/fail form during the first two weeks of the semester. Engineering students cannot take required courses pass/fail.

College of Liberal Arts and Sciences

Students may select the pass/fail grading option for most courses. In addition to Downtown Campus policies covering the pass/fail grading option (see the Registration and Records chapter of this catalog), CLAS students must adhere to the following college pass/fail grading policies:

1. Courses used to complete a student's major, minor and certificate may not be taken on a pass/fail basis.
2. Courses required to demonstrate proficiency may not be taken on a pass/fail basis: ENGL (core curriculum), MATH (core curriculum) and first two semesters of foreign language.
3. Courses used to satisfy the intellectual competencies section of the CU Denver core curriculum may not be taken on a pass/fail basis.
4. Courses in the knowledge area section of the CU Denver core curriculum may be taken on a pass/fail basis.
5. Courses used to satisfy CLAS graduation requirements may be taken as pass/fail, except for to fulfill the Communicative Skills CLAS Core, major or minor requirements.

School of Public Affairs

Core knowledge area and general electives are the only courses that can be completed pass/fail. A grade of "D-" or better is translated by the Records Office to a P (pass) grade. P grades do not

affect students' GPA; F grades do affect students' GPA. Students interested in completing a course as pass/fail must submit a Schedule Adjustment Form during the add/drop period during the respective semester to the BACJ Academic Advisor. Students need to consult the academic calendar posted on the Office of the Registrar's webpage for add/drop dates. Up to 16 credits may be completed as pass/fail and credited toward the bachelor degree. Students can complete a maximum of 6 credits as pass/fail in any one semester.

No Credit

Students may register for a course on a no-credit basis with the consent of their instructor and the dean of their school or college. No grade or credit is awarded. The transcript reflects the name of the course taken and an N/C notation.

SCHOOL/COLLEGE SPECIFIC POLICY

Business School

Pass-Fail or No Credit (Audit). With the exception of internships, experiential learning and travel study courses, the Business School does not permit election of pass-fail grading for any business course required for the student's degree. Students are not allowed to audit business courses.

College of Engineering and Applied Science

An engineering student must request approval before enrolling for no credit (NC) for any course. Required courses must be taken for credit. Once a course has been taken NC, the course cannot be repeated for credit.

Incomplete Grade

An I is an incomplete grade. Policies with respect to I grades are available in the individual college and school dean's offices.

An I is given only when students, for reasons beyond their control, have been unable to complete course requirements. A substantial amount of work must have been satisfactorily completed before approval for such a grade is given.

The instructor who assigns an I sets the conditions under which the course work can be completed and the time limit for its completion. The student is expected to complete the requirements by the established deadline and not retake the entire course.

It is the instructor's and/or the student's decision whether a course should be retaken. If a course is retaken, it must be completed on the Denver Campus or in extended studies classes. The student must re-register for the course and pay the appropriate tuition.

The final grade (earned by completing the course requirements or by retaking the course) does not result in deletion of the I from the transcript. A second entry is posted on the transcript to show the final grade for the course, with a notation that the course was 'originally graded as I.'

At the end of one year, I grades for courses that are not completed or repeated are changed to an F.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

The College of Arts & Media has strict policies for granting incomplete grades. They include but are not limited to the following:

- Reason for incomplete must be a verifiable circumstance beyond the student's control that made completion of the course impossible
- The majority of course requirements (75 percent) must have been completed with a passing grade to be eligible for an incomplete (C (2.0) for major/minor/certificate courses; C- (1.7) for select general education courses; D- (0.7) for most general education and general elective courses)
- CAM course completion agreement must be signed by both the instructor and student, with final approval by the associate dean
- All course work must be completed within one calendar year of the end of the original course
- Requests for a retroactive change from a letter grade to an incomplete will not be considered

The student is responsible for requesting an incomplete grade and submitting all of the appropriate paperwork and obtaining approvals. Please contact CAMadvising@ucdenver.edu for additional information.

Business School

Incomplete Grades. The only incomplete grade given in the school is *I*. An *I* grade is assigned only when documented circumstances clearly beyond the student's control prevent completion of course requirements (exams, papers, etc.). Students must sign a contract outlining how they will make up the missing work with the instructor giving the *I*. Students need not register for the course a second time. All *I* grades must be made up within the contract period (which may not exceed one year), or the *I* will automatically be changed to the grade of *F*. The student is responsible for contacting the instructor to schedule the completion of the coursework.

College of Engineering and Applied Science

An incomplete may be given by the instructor for circumstances beyond the student's control, such as a documented medical or personal emergency. When it is given, the student and the departmental office must be informed in writing by the instructor, who states what the student is to do in order to remove the incomplete and the date the tasks are to be completed. The instructor will assign an "I" distinction. The student is expected to complete the course requirements (e.g., the final examination or term paper), within the established deadline and not to retake the entire course. The majority of course requirements (75%) must have been completed with a passing grade to be eligible for an incomplete. An "I" distinction will be converted automatically to a grade of "F" after one year if the specified work is not completed.

It is the student's responsibility to ensure that all courses marked as incomplete are officially completed before the 10th week of the student's final semester in school.

College of Liberal Arts and Sciences

When a student has special circumstances that make it impossible to complete course assignments, faculty members have discretion to award an incomplete grade. Effective January 1, 2009, all incomplete courses are now assigned a grade of Incomplete (*I*). Incomplete grades are *not* awarded for poor academic performance or as a way of extending assignment deadlines. While not required, a CLAS course completion agreement form (available from the CLAS Academic Advising Office) is strongly suggested so that faculty and student may agree in advance on the terms of completing an incomplete grade.

To be eligible for an incomplete grade, students must:

- have successfully completed 75 percent of the course
- have special circumstances (verification may be required) that preclude the student from attending class and completing graded assignments
- make arrangements to complete missing assignments with the original instructor within one academic year

Students are allowed up to three semesters (one year) to complete the requirements for the incomplete, after which the *I* reverts to an *F* grade on the student's transcript. After the one-year period, students must petition the CLAS Academic Advising Office to request a grade change.

Module/Intensive Courses

Courses are also offered in five-week modules, in special weekend courses and in seminars. Students should contact the college/school for information on short-term courses offered each semester.

Requisites

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Students must abide by all published prerequisites and corequisites, including minimum grades. CAM reserves the right to administratively drop students who enroll without the necessary prerequisites or corequisites.

Prerequisites

A prerequisite is a course that needs to be taken prior to registration for the next course in the designated sequence.

SCHOOL/COLLEGE SPECIFIC POLICY

Business School

Students are expected to know and fulfill all prerequisites when registering. Prerequisites are in place for the benefit of the student. The Business School wants our students to have the best experience in their courses, and having the prerequisites for a course ensures that you are ready for the material that will be covered. See course listings for relevant prerequisites as many are strictly enforced. The Business School reserves the right to administratively drop students who enroll without the correct prerequisites. This action may result in the loss of tuition.

College of Engineering and Applied Science

Students must repeat a prerequisite course to another required course in which a grade of D+ or lower was earned before moving on to the subsequent course. If students do not successfully complete (C- or higher) an engineering class on the second attempt, they must obtain written approval from their major department to enroll for the course for the third time.

Prerequisite Checking

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Programs in the college are structured so that certain courses must be taken concurrently, others sequentially. Students will not be allowed to enroll in a course if its co-requisites or prerequisites have not been satisfied.

College of Architecture and Planning

Programs in the college are structured so that certain courses must be taken concurrently, others sequentially. Students will not be allowed to enroll in a course if its co-requisites or prerequisites have not been satisfied.

Co-requisites

A co-requisite is a course(s) that needs to be taken simultaneously with another course.

Transcripts

Official Transcripts

The official transcript includes the complete undergraduate and graduate academic record of courses taken at all campus locations or divisions of the University of Colorado. It contains the signature of the registrar and the official seal of the university.

Official transcripts with posted grades for any given semester are available approximately three weeks after final exams. A transcript on which a degree is to be recorded is available approximately eight weeks after final exams.

For Denver Campus students, transcripts may be ordered through the student portal (UCDAccess) or through the online ordering portal by visiting www.ucdenver.edu/transcripts.

There is no charge for individual official transcripts (however fees are assessed for rush service). Transcripts are prepared only at the student's request in writing in conjunction with the Transcript Request form or online through the Transcript Ordering Portal. A student with financial obligations to the university that are due and unpaid will not be granted a transcript. Official transcripts require seven to ten working days for processing. Rush service is available and fees are assessed based on the service requested.

Undergraduates Taking Graduate Coursework

SCHOOL/COLLEGE SPECIFIC POLICY

College of Architecture and Planning

With prior written approval of the BS Architecture Director, students may take a maximum of 6 semester hours of graduate-level non-architecture elective credits. Students must earn grades of B or better in graduate courses to apply the credits toward BS Architecture degree requirements.

College of Engineering and Applied Science

With faculty advisor approval, an undergraduate engineering student may be granted the opportunity to take graduate courses to be counted toward an undergraduate degree. A maximum of 6 semester hours of graduate-level University of Colorado course work taken as an

undergraduate can be considered for credit toward a graduate degree. Only a grade of B (3.0) or above will be considered for graduate-level credit. All consideration of graduate work to be counted toward both an undergraduate and a graduate degree must be approved by a faculty advisor.

DECLARING/CHANGING YOUR MAJOR

How to Change Your Major/Minor

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Declaring a Major or Minor

All undergraduate degrees offered through the College of Arts & Media comprise 120 semester hours. Students must choose a major to graduate. Minors are optional.

All CAM majors require students to select a degree plan (BA, BS or BFA) and an emphasis. Links to information about specific majors, emphases and minors, including any required reviews/assessments for admission, may be found on the Programs page in this catalog. If an emphasis or minor does not require review/assessment for admission, a student in good academic standing may select it by submitting a major or minor declaration form in Arts 177.

Students may choose to pursue a double degree, double major, double emphasis or minor. Each of these options may require more than 120 semester hours to graduate. Please consult a CAM advisor at CAMadvising@ucdenver.edu for additional information.

Changing a Major or Minor

Undergraduate students who wish to transfer from one emphasis or minor to another within CAM must currently be in good academic standing, pass appropriate reviews/assessments as outlined in the program pages of the catalog and notify the CAM Advising Office in Arts 177 by submitting a change of major or a change of minor form.

Business School

Business majors must complete the prescribed courses in an area of emphasis comprising a minimum of 15 semester hours taken at CU Denver. Business students are advised to select an area of emphasis prior to completing the business core, and are required to declare a major area of emphasis by the time they have accumulated 60 to 75 semester hours. The courses in the area of emphasis are completed in the junior and senior years after completing the business core. A minimum GPA of 2.0 is required for courses in the area of emphasis.

The areas of emphasis include accounting, financial management, human resources management, information systems, international business, management or marketing. The specific requirements for these areas of emphasis are described in subsequent sections.

College of Liberal Arts and Sciences

It is important that students declare a major as early as possible in order to receive proper advising toward departmental requirements. Students in the college must declare a major by the start of their junior year (greater than 60 hours). Transfer students to the college with junior or senior standing should declare a major in their first semester at CU Denver. Students are allowed to change their major at any time.

College of Engineering and Applied Science

Students who wish to change to another department within the College of Engineering and Applied Science must apply for transfer by submitting a change of major form for undergraduate degree students, which must have the approval of the new department.

Business and Engineering Joint Degree Programs

Undergraduates in the College of Engineering and Applied Science with career interests in management may complete all of the requirements for both a BS degree in engineering and a BS degree in business administration by extending their study programs to five years, including one or two summer terms. The business courses required by the Business School may be started in the second, third or fourth year, depending upon the curriculum plan for the particular field of engineering in which the student is enrolled.

Students interested in this undergraduate program are required to submit an application to the Business School. Students should contact a business advisor to obtain the application form and determine an acceptable degree program.

Requirements for the undergraduate business degree and engineering degree must be completed concurrently. At least a 2.0 GPA must be earned in all business courses undertaken in the Business School. No fewer than 30 semester credits in business courses from CU Denver must be earned after admission to business to establish residency credit. Courses offered or required by the Business School may be used in lieu of electives required for undergraduate engineering degrees, subject to the approval of the individual department.

Intra-University Transfer (IUT)

Students on the Denver Campus may change colleges or schools within the university provided they are accepted by the college or school to which they wish to transfer. Intra-university transfer forms may be obtained from the student's school or college or from the Office of the

Registrar. Decisions on intra-university transfers are made by the college or school to which the student wishes to transfer.

Students in continuing and professional studies programs wishing to enroll in regular courses or degree programs on the Denver Campus should apply for admission to CU Denver. Visit www.ucdenver.edu/admissions or contact the Office of Admissions at 303-315-2601 or admissions@ucdenver.edu for assistance with application processes and options.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Architecture and Planning

Students who want to transfer to the BS Architecture program from another college or school of the University of Colorado Denver must formally apply to the College. To apply for an intra-university transfer, students must submit an intra-university transfer (IUT) form to the undergraduate advisor. Transfer forms are available at the Office of Registrar or the College Undergraduate Advising Office; transcript request forms are available at the Office of the Registrar. Transfer deadlines are August 1 for fall semester, December 1 for spring semester and May 1 for the summer session. Students must have earned a minimum of 12 University of Colorado Denver semester hours and have a 2.3 cumulative University of Colorado GPA to be eligible for an IUT to the BS Architecture program.

College of Arts & Media

Students who want to transfer to the College of Arts & Media (CAM) from another college or school within the university must formally apply to CAM and pass appropriate reviews/assessments as outlined in the program pages of this catalog. To be considered for admission, students must have a minimum 2.0 cumulative University of Colorado GPA.

Business School

Students who want to transfer to the Business School from another college or school of the University of Colorado Denver must formally apply to the Business School. To apply for an intra-university transfer, students must submit an intra-university transfer (IUT) form and transcripts from University of Colorado to the business program coordinator. Transfer forms are available at the Office of Admissions or the Business School Advising Office; transcript request forms are available at the Office of the Registrar. The transcript must include the student's most recent semester at the university. Students with previous course work from other institutions are also required to submit a copy of their transfer credit evaluations (advanced standings). Transfer deadlines are August 1 for fall semester, December 1 for spring semester and May 1 for the summer session. In general, the admission standards for intra-university transfer are the same as for transfer from other institutions as listed above.

Academic Policies and Procedures

Applying for Graduation

Students planning to graduate must apply for graduation through the UCDAccess student portal between the first day of registration and census for the term they intend to graduate. Students must contact their academic advisor to determine what requirements remain for graduation, as well as complete any paperwork required by their school/college. Students will not be officially certified to graduate until a final audit of the student's record has been completed approximately six weeks after the end of the term. After students have been certified to graduate, they must reapply with the Office of Admissions in order to return to the Denver Campus.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Architecture and Planning

All students MUST meet with their advisor at the beginning of their final term for a graduation check-out appointment. We recommend students schedule an appointment PRIOR to the add/drop deadline of their final term in case schedule adjustments need to be made to fulfill final degree requirements. After meeting with their advisor, students should apply for graduation online through UCDAccess.

College of Arts & Media

Students are encouraged to meet with a CAM advisor the semester before they intend to graduate to review graduation procedures and degree requirements. Students who have not attended the University for one calendar year or more must gain readmission to the university prior to applying for graduation. It is the student's responsibility to apply with enough time for the readmission process to be finalized by the census date.

Business School

A senior audit is completed on all students who have completed 90 or more semester hours. Students must file an undergraduate candidacy form and diploma card and request a graduation evaluation prior to registering for their final semester. Failure to do so will delay graduation. Also, students desiring to change their area of emphasis after filing for graduation must have the change approved by the graduation coordinator prior to registering for their final semester. Changes after that time will delay graduation.

Students must complete the online intent to graduate form on the registrar's website (www.ucdenver.edu/registrar) when they register for their last semester. Contact the graduate advising office to confirm receipt at grad.advising@ucdenver.edu.

College Of Engineering and Applied Science

Simultaneous Conferring of Degrees

For any double degree, both bachelor's degrees must be conferred at the same commencement.

Four-Year Graduation Guarantee

The University of Colorado Denver has adopted a set of guidelines to define the conditions under which an undergraduate student will be guaranteed to graduate in four years. More information is available through the undergraduate advising offices for each college and the major program offices. The Denver Campus has five undergraduate colleges in which this guarantee applies: College of Arts & Media, Business School, College of Engineering and Applied Science, College of Liberal Arts and Sciences and School of Public Affairs.

CU Denver guarantees that if a student begins studies in a fall semester and lack of scheduling of essential courses is found to have prevented a student from completing all course work necessary for a BA, BFA or BS degree from the university by the end of the student's eighth consecutive fall and spring semester, the college/school shall provide tuition plus any course fees for all courses required for completion of the degree requirements. This applies only when needed courses are not offered by the college/school and does not apply to scheduling conflicts for individual students. Students must satisfy all the requirements described below to be eligible for this guarantee.

This guarantee applies to all students who enroll beginning in a fall term as first-semester, full-time freshmen without admission deficiencies, who do not need remedial course work and who satisfy all the requirements described below. This guarantee does not include completion of all options within the major, a second major, a double degree, a minor or a certificate program. The four-year graduation guarantee does not apply to programs in which the degree has been discontinued or is in the process of being phased out. In these cases, every effort will be made to allow students to fulfill requirements by taking courses at other universities and colleges to facilitate timely completion of the degree.

Some study abroad programs may not provide a sufficient range of courses to allow students to meet the requirements, thus, students who participate in study abroad programs during the fall or spring semesters may not be eligible for this guarantee. A student may be able to participate in a study abroad program during the summer semester and still meet all the requirements of this guarantee. It is essential that a student work closely with an advisor to determine if the student can participate in a study abroad program and still meet all the requirements of this guarantee.

Requirements

Students must satisfy all of the following requirements to be eligible for this guarantee.

1. Students must begin studies in a fall semester and enroll in CU Denver course work as specified on the student plan of study for eight consecutive fall and spring semesters.
2. Students must complete all required course work by the end of the eighth semester.

3. No fewer than 60 semester hours of applicable course work must be completed successfully by the end of the second year (24 calendar months); 90 semester hours by the end of the third year (36 calendar months); and 120 semester hours by the end of the fourth year (48 calendar months). Students must successfully complete an average of 15 semester hours each semester.
4. Students must meet with their college advisor and their major advisor for academic advising during the first, third, fifth and seventh semesters of study.
5. The major must be declared no later than the end of the first semester of study and students must not change their major or any options within the major.
6. A required plan of study toward the major must be agreed upon and signed by the student and advisor at the end of the first semester. Thereafter students must make satisfactory progress toward completing the major, as defined by each major, and the general education requirements. Courses with certain grades may not meet the satisfactory progress requirement of this guarantee. A statement of what constitutes satisfactory progress and what grades are acceptable is available from the major or departmental office at the time the major is declared.
7. A minimum of 30 semester hours of college general education courses should be completed by the end of the second year, including core curriculum courses that also meet major requirements and foreign language proficiency.
8. All lower-division graduation requirements must be successfully completed by the 90-semester-hour mark.
9. Students must remain in good academic standing according to their school/college academic policies.
10. Grades of C-, C or C+, as defined by the college/school, must be earned in all course work required for the major, and students must have a cumulative GPA of 2.0 in all major course work attempted.
11. Students must register each semester within one week of the student's specified eligibility to register.
12. Students must take courses that are specified in the student plan of study approved by their advisor.
13. Elective courses must be avoided if they conflict with required major or general education courses. Elective courses must not be given a higher priority than required courses.
14. Students must meet all departmental, school or college and university policies regarding graduation requirements.
15. The college/school must be notified in writing of the student's intent to graduate no later than the beginning of the seventh semester of study. A graduation application must be filed no later than the deadline for the appropriate graduation date. The student must complete a graduation checkout/senior audit with their advisor.

The student is responsible for and must keep documentation proving that these requirements were satisfied (e.g., records of advising meetings attended, advising records and instructions, etc.).

General Graduation Requirements

To receive a bachelor's degree from the University of Colorado Denver, students must satisfy all of the requirements below, in addition to completing a [Major](#) and fulfilling all of their [School or College requirements](#) .

Please note that the requirements below are basic university requirements. Consult your School/College and Major to determine whether they have put additional requirements in place that further restrict these categories.

- A minimum of 120 credit hours is required to graduate from CU Denver with a bachelor's level degree
- A minimum 2.0 cumulative GPA is required for all University of Colorado coursework
- A maximum of 60 credit hours of transfer courses from a two year institution may be applied
- A maximum of 90 credit hours of transfer courses from a four year institution, or a combination of two year and four year institutions may be applied

Though students may take any course more than once, credit toward graduation is counted only once for a typical course, unless otherwise noted in the course description. Some types of courses (e.g. Internships, Independent Studies, etc.) may be repeatable for applicable credit within a certain range of total semester hours. See course descriptions for the max semester hours applicable from each course.

Petitioning for Exceptions to Standing Academic Policy

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Students are required to complete the CAM General Course Requirements that were in effect when they began as a degree-seeking student at CU Denver, and major requirements as outlined when they declared their degree, major and emphasis and were admitted to the program. If a program revises its curriculum, students have the option of following their original degree requirements or the revised curriculum. Courses under the original requirements may no longer be taught or may not be available for a set duration. In this case, the department will approve course substitutions.

Course substitutions in the major or minor must be approved by the designated area head in the specific program area, the department chair and/or possibly the associate dean. Course substitutions in the CAM Core requirements must be approved by the university Core Curriculum Oversight Committee through a petition process. Please contact CAMadvising@ucdenver.edu for additional information.

The CAM Academic Policies Committee is the appellate committee for all student-related academic petitions, issues and appeals. The committee is responsible for the evaluation and interpretation of the approved academic policies of the college. Questions about interpretation of

policies may be directed to the Office of Advising and Student Services. Procedures and petition guidelines are available at the CAM Web site or by emailing CAMadvising@ucdenver.edu.

Business School

Students should contact a staff advisor in the Business School's programs office (undergraduates call 303-315-8100) for appeal and petition procedures pertaining to rules and regulations of the school.

College of Liberal Arts and Sciences

The CLAS Academic Standards Committee is responsible for the administration of the academic policies of the college as established by the faculty. This committee constitutes the bridge between the faculty in its legislative capacity and the students upon whom the legislation comes to bear. The committee is empowered to grant waivers of exemptions from and exceptions to the academic policies of the college. Students wishing to submit a petition to the committee should meet with an advisor in the CLAS Academic Advising Office first to discuss the petition. The Graduate Council reviews grievances related to procedural issues for graduate students that cannot be resolved at the college level.

Students in the College of Liberal Arts and Sciences may appeal a grade. Every attempt is made to resolve grade disputes at the department level. However, unresolved grade issues may be appealed to the CLAS Academic Standards Committee and initiated through the CLAS Academic Advising Office, North Classroom, 4002, 303-556-2555. Details of the grade appeal policies are available in the CLAS Academic Advising Office.

Selection of Catalog for Degree Requirements

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Students who switch majors (e.g., BS in music to BA in theatre, film and television) are required to complete the major curriculum in place when they declare their new degree or major. Students who switch degrees within the same major (e.g., BFA in fine arts to BA in fine arts) will be required to complete the degree curriculum that is in place when they declare their new degree. Students who switch emphases within a degree and major will be required to complete the emphasis curriculum that is in place when they are accepted into the new emphasis.

Due to the dynamic nature of the CAM programs, returning students who have not attended in more than five years must complete their programs based on the current curriculum and policies.

READMISSION REQUIREMENTS FOR FORMER STUDENTS

Readmission School/College Specific Policy

College of Arts & Media

All CAM students who have not registered and attended classes on the Denver Campus for one year or longer must reapply for admission to the Office of Admissions. Former music majors must also apply to the Department of Music & Entertainment Industry Studies. Students must be in good academic standing to be eligible to gain readmission to the music major. Contact CAMadvising@ucdenver.edu for more details.

Due to the dynamic nature of CAM programs, returning students who have not attended in more than five years must complete their programs based on the current curriculum and policies.

Business School

For students newly admitted to the Business School and former business students readmitted to the school after an absence of three semesters, applicable credits up to five years old will be counted toward business degree requirements. Courses more than five years old will be evaluated individually for their current relevance to the degree program. Students may be required to update their knowledge by taking additional courses when past courses are outdated. Generally, business courses more than 8 years old will not apply toward degree credit.

A University of Colorado student from another campus, or a Denver campus student who has not registered for three consecutive semesters (summers included), is considered a former student and must reapply for admission. Former Denver campus business degree students will be automatically readmitted to the school for up to three years from the semester they last attended if they are in good standing (not on probation or suspension) in the school. Students who have not attended for more than three years, or who have completed the equivalent of 12 or more semester hours at another institution of higher education, must meet the admission and degree requirements applicable at the time they reapply.

Students Returning Who Are in Good Standing

CU Denver students who have not registered and attended classes on the Denver Campus for one year or longer and who have not attended another institution since the University of Colorado are considered returning students and must formally apply for readmission. An additional application fee is only required if changing from undergraduate to graduate or non-degree to degree status or if a degree was earned and the student is applying for a second degree. Students applying for readmission may complete an online application (preferred) or download an application form at www.ucdenver.edu/admissions. If applying online and a fee is not required, students should indicate "pay by check" when prompted for application fee payment. The fee requirement is

then removed during application processing. A paper application may also be requested by calling 303-556-2704 or by e-mail at admissions@ucdenver.edu.

Students Returning Who Are Not in Good Academic Standing

Students on Suspension

During the one-year academic suspension period, students who wish to return to the university should consider one (or both) of the following actions:

- Attend another regionally-accredited college/university.
 - Students who choose to attend another institution while on academic suspension can take as many or as few credits as they choose, but must earn a 2.75 cumulative GPA in all transferable course work.
 - Students should consult their academic advisor to discuss appropriate course work.

Student should use the time off to directly address and resolve the factors that contributed to the academic difficulty.

After the one-year suspension period has elapsed, students must petition the appellate committee (of the school or college they wish to enter) for readmission and meet and document at least one of the following criteria:

- Attendance at another regionally accredited college/university where they earned a minimum cumulative GPA of 2.75 in transferable credit.
- Explanation of their previous academic difficulty, demonstration of what has changed and how this will allow them to now achieve and maintain good academic standing (including a semester GPA of at least 2.3 and a cumulative GPA of at least a 2.0).

Students who choose to petition their college's appellate committee for re-admission must submit their petitions by the following deadlines:

- For fall admission: June 1
- For spring admission: December 1
- For Maymester/summer admission: April 1

If a student is granted readmission and his/her CU GPA is below a 2.0, s/he will be re-admitted ***on restricted academic probation***. These students must meet the condition of restricted academic probation every semester until their cumulative CU GPA is at least a 2.0.

Students Who Have Attended another College or Institution

Students who have attended another college or university since last attending the University of Colorado must apply as transfer students and meet the admission criteria and transfer student deadlines for receipt of documents. This requires payment of the \$50 (subject to change) nonrefundable application fee and submission of one official transcript from each college or university attended since last enrollment at CU Denver. Transcripts must be sent directly from the issuing institution to:

Office of Admissions
University of Colorado Denver
Campus Box 167
P. O. Box 173364
Denver, CO 80217-3364

Students Who Last Attended another University of Colorado Institution

Students who last attended another University of Colorado campus as a degree seeking student must formally apply for admission and meet the admission criteria of CU Denver. An application fee is not required unless going from undergraduate to graduate status, from non-degree to degree status or if a degree was earned. Students may apply online (preferred) or download a paper application at www.ucdenver.edu/admissions. If applying online, students should indicate "pay by check" when prompted for application fee payment. The fee requirement is then removed during application processing. A paper application may also be requested by calling 303-556-2704 or by e-mail at admissions@ucdenver.edu. University of Colorado transcripts are not required, but official transcripts from each college or university attended prior to enrollment at the University of Colorado must be submitted.

REGISTRATION

Academic Calendar

Maymester / Summer 2014

| | |
|-------------------|--|
| Registration | Begins late February |
| May 26 | Memorial Day holiday (campus closed, no classes) |
| May 19 - June 5 | Maymester |
| June 9 - August 2 | Summer semester |
| June 17 | Census |
| July 4 | Independence Day holiday (campus closed, no classes) |
| August 2 | End of term |

Fall 2014

| | |
|------------------|--|
| Registration | Begins mid March |
| August 18 | First day of classes |
| September 1 | Labor Day holiday (campus closed, no classes) |
| September 3 | Census |
| November 24 - 30 | Fall break (campus open, no classes) |
| November 27 | Thanksgiving holiday (campus closed, no classes) |
| December 8 – 13 | Finals week |
| December 13 | Commencement |

Spring 2015

| | |
|---------------|--|
| Registration | Begins late October |
| January 19 | Martin Luther King Jr. holiday (campus open, no classes) |
| January 20 | First day of classes |
| February 4 | Census |
| March 23 - 29 | Spring break (campus open, no classes) |
| May 11 - 16 | Finals week |
| May 16 | Commencement |

Current academic calendars are available on the Registrar's website.

*The university reserves the right to alter the academic calendar at any time. Consult the website at www.ucdenver.edu/registrar for application deadline dates, deadlines for changing programs and registration dates and procedures.

Add/Drop

Please review the current term's academic calendar for the most recent add/drop deadlines by visiting the registrar's website at www.ucdenver.edu/registrar.

Adding a Course

From your registration time assignment to the Sunday after courses begin, you are able to add courses through your UCDAccess. If a course is closed (full), you can add your name to the waitlist through this date. See Waitlist Policy for more information.

To add a course from the first Sunday of the semester to the census date, the student will need to obtain the instructor's signature on a Schedule Adjustment Form.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Students may not be permitted to add a CAM course if they have missed the first two class sessions.

Business School

Students may add courses to their original schedule through the census date (first 12 days of the fall or spring semester, first eight days of summer session). Instructor approval is required to add a course after the first week of classes. In some cases, instructors do not allow students to add their course if the student fails to attend the first week of classes. In addition, instructors may ask that a student be administratively dropped from the course for failure to attend the first week of classes.

Pooled Courses at Metropolitan State University of Denver

Certain courses in the College of Liberal Arts and Sciences and the College of Arts & Media have been pooled with similar courses at Metropolitan State University of Denver (MSU Denver). *Undergraduate* students at the Denver Campus may register for any of the pooled courses listed in the CU Denver web registration system. Restrictions apply to the pooled courses:

1. CU Denver graduate students are not eligible to register for MSU Denver pooled courses.
2. MSU Denver pooled courses will not be included in the University of Colorado GPA. MSU Denver courses will appear on the University of Colorado transcript and will count in hours toward graduation. See an academic advisor for approval.
3. MSU Denver courses cannot be used to meet specific course requirements toward the major without written approval of the student's dean's office.
4. CU Denver students who wish to take nonpooled MSU Denver courses must apply directly as a non-degree student to MSU Denver and pay tuition and fees to MSU Denver. Nonpooled classes will not appear on the University of Colorado transcript and will not be used in determining course loads for financial aid eligibility. Students may request a MSU Denver transcript to be sent to CU Denver at the end of the term to determine if credit can be transferred.
5. MSU Denver common pool courses will not satisfy residency requirements at CU Denver. At least thirty semester hours applied toward the baccalaureate degree must be taken in residence at the CU Denver campus.
6. CU Denver students taking MSU Denver common pool courses are subject to the MSU Denver grading policy and student code of conduct.

Interinstitutional Coursework

To be eligible to participate in the Inter-Institutional program between CU Denver and the Community College of Denver (CCD), there are restrictions that will apply:

- Consult your department chair, Dean, or advisor to verify that the courses apply toward your degree requirements.
- Must be a degree seeking student.
- Must be enrolled in classes at CU Denver during the same term as requested enrollment at CCD.
- Complete the Inter-Institutional Application and Registration form.
- Registration form must be approved and signed by the Dean's office.
- Submit the forms to the Registrar's office at CU Denver for approval.
- Register, after approval, for classes at CCD according to published deadline.
 - CU Denver students will not be waitlisted for any CCD classes that are full.
 - Online and extended campus classes are not part of the Inter-Institutional Agreement.

Note: STUDENTS WILL NOT BE ENROLLED IN ANY CCD ONLINE OR EXTENDED CAMPUS CLASSES

- Credit hours taken at CCD must be equal to or less than the amount of credits taken at CU Denver. The credits may not exceed 9 credit hours or two full term classes (which ever may be higher) per semester.
- CU Denver students are required to meet all CCD course prerequisites prior to registration. If necessary, student must submit an unofficial transcript to CCD Testing Center.
- Application and Registration forms along with a copy of the CCD class schedule must be submitted to the Registrar's office at CCD for approval.
- CCD will submit all approved documents to CU Denver Registrar to add host institution credit hours.
- Tuition fees for all classes will be billed through CU Denver and payment must be made according to published deadlines.
- Students must follow the Community College of Denver academic calendar concerning all deadlines and dates. Courses must be added by the last date to register for a full semester class or dropped by Census date.
 - Verify all CCD deadlines as they are different than CU Denver's Academic Calendar deadlines.
 - Any registration modifications must be submitted to both CCD and CU Denver.
 - If classes are not dropped by both institutions, you may receive an "F" as a letter grade on your transcripts.
- At the end of the term, CU Denver students must obtain an official transcript from CCD and submit it to CU Denver Admissions for transfer credits.
- It is the responsibility of the student to insure proper registration and transfer credits for inter-institutional courses.

Internships

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Internships provide important educational and professional experience. A maximum of 3 hours of internship credit per semester and 9 hours overall is allowed. Internship credit may not be awarded retroactively or after the student begins internship hours. Students should consult with an academic advisor about the counting of internship credits in their degree plans.

The college requires that students have the following to qualify for an internship:

- 60 completed semester hours
- Minimum of a 2.75 cumulative University of Colorado GPA

Specific academic programs may have additional eligibility requirements for an internship. Students seeking an internship should consult with the CAM Office of Advising and Student Services and the Experiential Learning Center. Additional information is available by contacting CAMadvising@ucdenver.edu. Occasionally opportunities arise mid-semester; in such cases, students must file a Special Processing Form to add the course and, depending on the date, may be required to petition the associate dean for approval to add an internship.

Business School

Internships are included in the experiential learning requirement of the undergraduate business program. To be eligible to enroll in an internship for experiential learning credit, the undergraduate student must meet the following grade and course work requirements:

- the student must be in good standing with a cumulative GPA of at least 2.75, and a GPA in the area of emphasis of at least 2.0
- the student must have completed (a) all required lower-division course work and (b) at least 21 semester hours of the business core courses

Graduate students must be admitted to the Business School, be in good standing with at least a 3.0 GPA and have completed 15 semester hours of graduate work on the Denver Campus.

Interested students should contact the Experiential Learning Center (303-556-6656) for further details about the program.

College of Engineering and Applied Science

Internships are a way for students to gain professional experience while studying at CU Denver. Many internship positions lead to permanent employment opportunities upon graduation. Please see the "Career Center" section of the Campus Life chapter in this catalog or contact the Career Center at 303-556-2250 for information on the specific eligibility requirements.

College of Liberal Arts and Sciences

Undergraduate students may seek credit from an employment experience that contains academic content and is sponsored by a CLAS faculty member. Internships are helpful for career exploration early in a student's academic career or for job experience after developing academic content in the major.

Students must have a minimum 2.75 cumulative GPA in a minimum of 15 semester hours of CU Denver course work. A maximum of 3 semester hours of internship credit per semester and 9 semester hours overall are allowed toward the 120 semester hours applied toward graduation. Undergraduate students should contact the Experiential Learning Center for details about the internship contract and faculty sponsorship requirements.

Independent Study

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

The College of Arts & Media has independent study policies that determine eligibility, registration and how independent study credits may apply toward bachelor's degrees. Students should consult a CAM advisor, program area head or chair for specific eligibility criteria and registration procedures. The number of credits to be earned for an independent study project shall be determined at the time of registration. A maximum of 12 semester hours of independent study may apply toward the bachelor's degree and cannot be used to replace existing and available courses. Enrolling in an independent study course requires associate dean approval and is not guaranteed. Please contact CAMadvising@ucdenver.edu for additional information and appropriate paperwork. Independent study should be added by the census date (add/drop deadline) as noted on the academic calendar.

Business School

Junior or senior business students desiring to work beyond regular course coverage may take variable credit courses (1–3 semester hours) as nonbusiness electives under the direction of an instructor who approves the project, but the student must have the appropriate approval before registering. A maximum of 6 semester hours may be applied toward degree requirements. An independent study request form must be signed by the student, the instructor, the program director and the director of advising and admissions.

College of Liberal Arts and Sciences

Qualified CLAS undergraduate students who seek to further their examination of knowledge outside the structured classroom are encouraged to register for independent study. Undergraduate independent study is a nonstructured, independent research project under the sponsorship and

supervision of a faculty member. Students should consult with the faculty sponsor to discuss the project and initiate the independent study contract.

To qualify for independent study credit, students must have a declared major or minor in the discipline of the independent study project and a minimum cumulative CU Denver GPA of 2.5. Those seeking senior level independent study must have a minimum junior standing and sufficient course work to allow independent research in the discipline.

Faculty seeking to sponsor an independent study project must have either instructor or tenure-track rank. Faculty seeking to sponsor an independent study project as part of an undergraduate honors project must be tenure-track rank.

Independent study projects are typically awarded credit on a 3:1 (4:1 in summer) basis for contact hours per week to semester hours. That is, a 3-semester-hour independent study project typically requires 9 hours of effort per week over the semester.

To register for an independent study, students must complete a Special Processing Form to describe the nature of the project, expectations and grading system. This form must be approved by the faculty sponsor and by the CLAS Dean or designate, before the student can enroll.

Course Credit Limitations by School/College

SCHOOL/COLLEGE SPECIFIC POLICY

Business School

Specifically, the school will accept:

- a maximum of 6 semester hours of the theory of physical education, theory of recreation and/or theory of dance
- a maximum of 6 semester hours of approved independent study, internships, experimental studies, choir, band and/or music lessons, art lessons
- a maximum of 12 semester hours of advanced ROTC, providing the student is enrolled in the program and completes the total program

The school will not accept: activity physical education classes, recreation, workshops, orientations, dance, teaching methods, practicums and courses reviewing basic skills in computers, English composition, mathematics and chemistry.

College of Liberal Arts and Sciences

Up to 8 semester hours of activity courses in physical education will count toward the 120 hours required for the degree.

Adding a Course After Census

To add a course after census through the last day of classes, the student will need to obtain both the instructor's and dean's signature on a Schedule Adjustment Form.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Students wishing to add a full-term course after census must obtain written support from the instructor and file a petition with the college for review and consideration. Contact CAMadvising@ucdenver.edu for petition guidelines.

Administrative Drop Policy

An administrative drop is implemented by university officials in the registrar's office or the dean's office. A student may be administratively dropped from one or more classes or withdrawn from all classes for any of the following reasons:

- failure to meet certain preconditions, including but not limited to:
 - class cancellations
 - failure to meet course prerequisites
- whenever the safety of the student, faculty member or other students in a course would be jeopardized
- academic suspension, including but not limited to failure to attain or maintain a required GPA
- disciplinary suspension for having been found to have violated the student code of conduct
- disruptive behavior determined by the chair and/or associate dean to be detrimental to the progress of the course and the education of other students

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Students who miss the first two class sessions of a CAM course can be administratively dropped. Students who never attend class should not assume that they will be automatically dropped from the course. The student is responsible for dropping courses by published deadlines. Failure to do so will result in a charge of tuition and/or fees for the class and a grade of "F".

Business School

The school reserves the right to administratively drop students who are incorrectly enrolled in business courses. Instructors also may recommend that students who fail to meet expected course attendance or course prerequisites be dropped from the course. Generally, students who are administratively dropped will not receive tuition refunds.

In some cases, failure to attend the first week of classes may result in an administrative drop from that course.

Note: Students who never attend class are not automatically dropped from the course. The student is responsible for dropping courses and failure to do so will result in a tuition charge for the class and an "F" grade.

Auditing

To qualify as an auditor for fall, spring or summer semester, a student must be 21 years of age or older or approved by the registrar. Auditors may not be registered for any other University of Colorado courses during the time they are auditing and are not eligible to audit courses if they are under suspension from the university or have outstanding financial obligations to the university. The registrar's office does not keep any record of courses audited; therefore, credit for these courses cannot be established. Auditors may attend as many courses as they wish (except those courses with laboratories or where special equipment is used), provided they have received permission from each instructor.

An auditor's card is issued after classes begin. This card should be presented to the instructor. Auditors, whether resident or nonresident, pay three semester hours of resident tuition for all audited courses during the fall or spring semester for class instruction and library privileges only. Auditors do not receive student parking privileges and are not eligible for other student services. For more information, contact the Bursar's office.

Senior Citizens' Program

Senior citizens (aged 60 and over) may audit classes at no charge. Contact the Division of Enrollment and Student Affairs at 1250 14th Street, 303-556-8427.

Concurrent Enrollment with Other CU Campuses

Degree-seeking students who wish to attend two University of Colorado campuses concurrently must obtain permission from their school or college on their home campus. A student in a degree program registered on the Denver Campus may take up to two courses or six semester hours (whichever is greater) on another CU campus if:

- the student obtains a concurrent registration form from the office of the academic dean or the registrar's office
- the course is not offered at the Denver Campus
- the student obtains approval from the academic dean
- there is space available at the other (host) campus
- the student pays tuition at the Denver Campus (home campus) at Denver Campus rates
- the home campus school or college arranges for space in the host campus classes
- the concurrent request is processed before the end of the drop/add period on both the host and home campuses

To drop a concurrent course during the *host* campus drop/add period, arrange the drop at the home campus registrar's office. To drop a concurrent course after the end of the host campus drop/add deadline, drop the course at the *host* campus registrar's office.

High School Postsecondary and Concurrent Enrollment

High school juniors and seniors with demonstrated academic abilities may be admitted to CU Denver with special approval for one term only. This approval may be renewed. Credit for courses taken may subsequently be applied toward a university degree program, if applicable. For more information and application instructions, contact the Office of Admissions, 303-315-2619 or admissions@ucdenver.edu.

Interinstitutional Registration

CU Denver degree students may enroll in courses offered by the Community College of Denver. Students must be enrolled at CU Denver for at least one course during the term to be eligible to register interinstitutionally. Registration is on a space available basis. Interinstitutional courses are evaluated for transfer credit and are not included in a CU Denver student's GPA.

Proficiency Testing

Degree students may take examinations for credit. To qualify for an examination, the student must be formally working toward a degree at CU Denver, have a GPA of at least 2.0 and be currently registered. Contact the registrar's office for instructions. A nonrefundable fee is charged. Students should contact their degree advising office to determine whether the credit will apply to their degree.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Liberal Arts and Sciences

Students with sufficient experience and knowledge may receive credit for a specific course by taking a comprehensive examination given by the faculty.

Registration for Non-Degree Seeking Students

Students who have been matriculated as Main Campus Non-Degree are eligible to enroll in classes that are offered as part of a degree program or as part of Extended Studies. Main Campus

Non-Degree Seeking students can register during Open Enrollment, which begins after enrollment periods for degree-seeking students.

Students who have been matriculated as Continuing and Professional Education are only eligible to enroll in Extended Studies classes. Enrollment periods for these courses vary because not all of them meet in accordance with the regular semester. Students should check with the school or department offering the Extended Studies course or program for drop/add deadlines, course details, and eligibility.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Engineering and Applied Science

Non-degree students may apply 12 semester hours of course work (or up to 18 if taken in one semester) toward a bachelor's degree in engineering from CU Denver. Non-degree graduate students may apply 9 semester hours of graduate-level course work toward a master's degree in engineering from CU Denver.

Registration Status

Individual students receiving financial aid may be required to complete hours in addition to those listed below. The exact requirements for financial aid will be listed in the student's financial aid award letter.

Undergraduates and non-degree graduate students:

- Full-time 12 or more semester hours
- Half-time 6 – 11.5 semester hours

Graduate degree students:

- Full-time
 - 5 or more semester hours
 - 0 semester hours as candidate for degree
 - 1 or more semester hours of thesis (not master's reports or thesis preparation)
- Half-time:
 - 3 - 4.5 semester hours

Notes:

Enrollment verification including full-time/part-time attendance can be certified beginning the first day of class.

Hours for calculating full-time/part-time attendance do not include interinstitutional hours, nor do they include hours on another CU campus, unless the student is enrolled through concurrent registration.

Students receiving veteran benefits should contact the Veteran Student Services manager for the definition of full-time status for summer sessions. Contact information: 303-556-2745 or vaoffice@ucdenver.edu.

Individual exceptions to the minimum graduate course-load levels are considered for financial aid purposes by the financial aid committee. Students must file a written appeal with the Office of Financial Aid.

Student Classification

Students are classified according to the number of semester hours passed:

| | |
|-----------|-------------|
| Freshman | 0-29 hours |
| Sophomore | 30-59 hours |
| Junior | 60-89 hours |
| Senior | 90+ hours |

All transfer students will be classified on the same basis according to their hours of credit accepted by the University of Colorado.

Waitlist Policy

If you are eligible to take a course but find the course is closed/full, you may request to be placed on a wait list through UCDAccess, if the department has determined that a wait list will be offered. Placing your name on a wait list does not guarantee that you will be enrolled in that course. However, wait lists have proven to be a very effective tool for students wishing to register in closed classes.

You cannot be enrolled in and/or wait-listed for courses offered at the same time, and you cannot be enrolled/wait-listed for two sections of the same course (except in the case of Special Topics courses).

Monitor your status on the wait list; you will be enrolled for the course if there is space. You are responsible for the tuition if you get enrolled, even if you do not attend. If you do not wish to take the course, you are responsible to drop it according to the published deadlines.

Waitlist Positions and Enrollment

When someone drops a closed course, the student who is next on the wait list is automatically enrolled. Schools and colleges reserve the right to make exceptions to manage their wait lists based on unique needs and circumstances. Please check your class schedule on UCDAccess

through the 10th day of classes in spring and fall, and through the seventh day of classes in summer, to see if you have been enrolled in the course(s).

CU Online—Waitlisted Courses

If you are wait listed for an online course, you will have limited access to that course the first week of class. After the first week of class, if you have not been automatically absorbed into the class, you will be dropped. If you want to be added to a closed course, you must obtain permission from the instructor. Contact CU Online for assistance in contacting the instructor.

Dropping Waitlisted Courses

If you choose not to remain on a wait-list or if you find that you have been enrolled in a course that you no longer want, drop the course as soon as possible.

Web Registration

Denver Campus students can register and obtain information regarding their academic and financial records by logging into their UCD Access portal.

Online registration allows the student to check the availability of specific courses prior to their registration time and to search for available courses by department, course level or meeting time. If registration in a course is denied, the reason will be specified in UCD Access.

Student information available online currently includes mailing address verification (or change), admission application status, financial aid information, schedule by semester, grades by semester, unofficial transcript, account balance, online payment and degree audit (for some programs). For security reasons, none of the student information screens will display a student's name or student number.

Additional information regarding programs, faculty, courses and policies are available through the home page: www.ucdenver.edu.

Enrollment Appointment

An enrollment appointment is a specific time and date at which a student can register for classes through UCDAccess. This enrollment appointment is assigned to a student the semester prior to the term of registration. Students cannot enroll for classes prior to the date and time specified. Students are given an enrollment appointment based on the number of completed credit hours. The general progression of registration will start with graduate students, 5th year seniors, seniors, juniors, sophomore, freshman, and non-degree students.

Holds

A hold is a service indicator that prevents registering for classes and receiving an official transcript and/or diploma. A hold can be placed on a student's record for a variety of reasons that may include,

financial, health, academic standing, and advising. These holds should be resolved in a timely manner. The student should contact the appropriate department to get these holds addressed.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Periodically, students may find a hold placed on their registration by the Office of Advising and Student Services, requiring them to meet with a CAM advisor prior to registering. Students can view registration holds in the Student Center of their UCDAccess accounts. As other offices may also place a hold on a student's registration, students are encouraged to resolve any registration holds through the appropriate offices prior to their registration date/time.

All new CAM freshmen and transfer students will be flagged with advising holds which require a meeting with an academic advisor prior to registering for their first semester of courses. New freshmen are also required to attend New Student Orientation.

Business School

Enrollment in business classes is limited to students who have been admitted to business degree programs and to other students as described in the separate undergraduate and graduate policy sections. The course registration criteria are designed to meet a number of objectives:

- to serve students in other colleges who have business-related education objectives or requirements
- to serve non-degree students who have specific career or education goals
- to assure access to business courses for students admitted into a business degree program

Refer to the student portal each term for course availability and prerequisites.

Course Load/Restriction

In most cases, students wishing to take more than 18 semester hours (12 in the summer session) must have the overload approved by the dean of their college or school. Consult the individual college or school for specific guidelines as to course-load restrictions.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Engineering and Applied Science

Full-time Students. Undergraduate students employed less than 10 hours per week should consider registering for courses as outlined in the departmental curricula. Additional courses may be allowed when there is satisfactory evidence that the student has the capability to handle the added load. Permission to take more than 19 hours may be granted by written petition and approval of the department chair and the dean's office.

Withdrawing From a Course

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Students may drop a course through census. Meeting this deadline will result in the course not being included on the transcript. After census, a student who wishes to withdraw from a full term course must obtain written approval from the instructor and file a petition with the College of Arts & Media. If the petition is approved and the student withdraws, the course and a grade of W will appear on the transcript. Petitions submitted after the 12th week of the semester should include documentation of circumstances beyond the student's control. Contact CAMadvising@ucdenver.edu for petition guidelines. See the academic calendar for deadlines and costs related to dropping or withdrawing from a course.

Business School

Students may drop a course through the census date and it will not appear on the transcript. After census, a student who wishes to drop must follow the withdrawal process.

College of Engineering and Applied Science

After the tenth week of the semester, dropping a course requires a petition signed by the department chair and the Assistant Dean for Academic Affairs. Only under very extenuating circumstances, such as a documented medical or personal emergency, will petitions for dropping courses be approved after the tenth week of the semester.

To Withdrawal from CU Denver

To withdraw from the University of Colorado Denver, students must drop all courses for the semester. Prior to census (see current academic calendar for census date), students must use the web registration system to drop courses. Courses dropped during this period are not recorded on the student's permanent record.

After the census date (see current academic calendar for census date), through the 10th week (fourth week for summer) students must submit a withdrawal form with the approval of the dean and the Office of Financial Aid (if receiving aid). Courses dropped during this period will be recorded on the student's permanent record with a grade of W.

Students seeking to withdraw after the 10th week (fourth week for summer) must petition the associate dean of their school or college. A student who stops attending classes without officially withdrawing from the university will receive grades of F for all course work during that term.

Deadlines for dropping module and intensive courses appear in the student portal.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Students may drop all courses for the semester through census and the courses will not appear on the transcript. After census, a student who wishes to withdraw from all courses must file a petition with the College of Arts & Media. If the petition is approved and the student withdraws, the courses and grades of W will appear on the transcript. Petitions submitted after the 12th week of the semester should include documentation of circumstances beyond the student's control. Contact CAMadvising@ucdenver.edu for petition guidelines. See the academic calendar for deadlines and costs related to dropping or withdrawing from all courses.

Business School

See the office of the Registrar website for university-wide withdrawal policies. **Note:** The Business School normally requires instructor's signatures on withdrawal forms before the assistant dean's approval is granted. If a student is dropping all courses in a particular semester, the student must complete part II of the Schedule Adjustment Form and submit to the Business School and financial aid (if receiving financial aid) for signatures.

Retroactive Drop/Withdrawal

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

After the completion of a semester, students wishing to attempt to withdraw from one or more courses in that semester must file a petition for retroactive action with the College of Arts & Media. Petitions should include documentation of circumstances that were beyond the student's control and that impacted the grade(s) and the student's ability to withdraw from the course(s) before the end of the semester. Petitions should be submitted within one year of the end of the original semester. Contact CAMadvising@ucdenver.edu for petition guidelines. If the petition is approved, the course(s) and grade(s) of W will appear on the transcript; students remain responsible for all tuition and fees associated with the courses.

College of Liberal Arts and Sciences

In the event of circumstances that preclude a student from attending class, it is the student's responsibility to carry out drop procedures before the end of the semester. It is against normal college policy to allow a student to drop after the completion of the semester for which grades are already posted.

Students who must stop attending one or more of the classes in which they are enrolled for a term, but who fail to properly drop, may be eligible for a retroactive drop or withdrawal. Courses

must have occurred no more than seven years prior to the date of the retroactive drop/withdrawal petition to be eligible.

It is the responsibility of the student seeking a retroactive drop/withdrawal to submit a complete written petition. Detailed instructions can be obtained from the CLAS Academic Advising Office, or the Graduate School for graduate students.

Student Rights

FERPA

FERPA: FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

FERPA is a federal privacy law that protects students' educational records. Under this law, students have three primary rights:

- Inspect and review their education records.
- Seek to amend incorrect education records.
- Have some control over the disclosure of information from their education record.

FERPA generally requires the University to obtain your consent prior to disclosing your education records or personally identifiable information contained in your records. One exception, which permits disclosure without your consent, is information about you that the University has designated as "directory information." The following items are designated "directory information" and may be released at the discretion of the University of Colorado:

- Name, address, telephone number, and email address
- Dates of attendance
- Registration status (full-time, part-time)
- Class status (freshman, sophomore, junior, senior)
- Major
- Awards, honors, and degrees conferred
- Photos

Although the above items may be released by CU Denver, only a limited amount of this information is routinely disclosed by CU Denver officials. The University retains the discretion to refuse to disclose directory information if it believes such disclosure would be an infringement of your privacy rights.

If you would like to restrict the release of your information, you can submit a *Request to Prevent Disclosure of Directory Information Form* to the Office of the Registrar. This form must be submitted in person.

Information that is never released without your consent includes grades, tuition/fees owed, financial aid, etc. If you would like to give permission to someone else to have access to that information, you can submit a *Release of Confidential Information Form* to the Office of the Registrar. This form also must be submitted in person.

More information about FERPA can be found in the University Catalog. If you have questions regarding your rights under FERPA, please contact the Office of the Registrar.

Denver Campus:

Phone: 303-315-2600

Fax: 303-315-2550

Email: registrar@ucdenver.edu

Website: www.ucdenver.edu/registrar

Policies and Procedures

University Policies

Phone: 303-315-2724

Website: http://www.ucdenver.edu/faculty_staff/employees/policies/pages/default.aspx

The [Office of Policy and Efficiency](#) - with input from system and campus policy owners - develops, oversees and maintains the University's system wide policy-making process; facilitates the development, review, approval, and maintenance of University-wide policies.

Policies include:

- Inclusiveness and Non-Discrimination
- Anti-Violence Policy
- Sexual Harassment
- Drugs and Alcohol Policy

For further information on University Policies please contact an individual via the information above.

Academic Integrity And Discipline Policies

A university's reputation is built on a standing tradition of excellence and scholastic integrity. As members of the University of Colorado Denver academic community, faculty and students accept the responsibility to maintain the highest standards of intellectual honesty and ethical conduct in completing all forms of academic work at the university. Academic dishonesty is academic in nature, and students are encouraged to contact their academic advisor for details of how policies and procedures differ from one college to another.

Forms of Academic Dishonesty

Students are expected to know, understand and comply with the ethical standards of the university. Academic dishonesty is defined as a student's use of unauthorized assistance with intent to deceive an instructor or other such person who may be assigned to evaluate the student's work in meeting course and degree requirements. Examples of academic dishonesty include, but are not limited to the following:

A. Plagiarism

Plagiarism is the use of another person's distinctive ideas or words without acknowledgement. The incorporation of another person's work into one's own requires appropriate identification and acknowledgement, regardless of the means of appropriation.

B. Cheating

Cheating involves the possession, communication or use of information, materials, notes, study aids or other devices not authorized by the instructor in any academic exercise or communication with another person during such an exercise.

C. Fabrication and Falsification

Fabrication involves inventing or counterfeiting information, i.e., creating results not obtained in a study or laboratory experiment. Falsification, on the other hand, involves the deliberate alteration or changing of results to suit one's needs in an experiment or other academic exercise.

D. Multiple Submissions

This is the submission of academic work for which academic credit has already been earned, when such submission is made without instructor authorization.

E. Misuse of Academic Materials

The misuse of academic materials includes but is not limited to the following: stealing or destroying university property, illegitimate possession of examination materials, forgery, falsification of university documents.

F. Complicity in Academic Dishonesty

Complicity involves knowingly contributing to another's acts of academic dishonesty.

School/College Specific Policy

Business School

Students are expected to conduct themselves in accordance with the highest standards of honesty and integrity. Cheating, plagiarism, illegitimate possession and disposition of examinations, alteration, forgery, falsification of official records and similar acts or any attempt to engage in such acts are grounds for suspension or expulsion from the university. In particular, students are advised that plagiarism consists of any act involving the offering of the work of someone else as the student's own. It is recommended that students consult with the instructors as to the proper preparation of reports, papers, etc., to avoid this and similar offenses. Also, actions that disrupt

the administrative process, such as misrepresentation of credentials or academic status, other forms of deception or verbal abuse of university staff are grounds for suspension or probation. All discovered acts of dishonesty must be referred to the Business School's Internal Affairs Committee.

College of Engineering and Applied Science

Students are expected to conduct themselves in accordance with the highest standards of honesty and integrity. Cheating, plagiarism, illegitimate possession and disposition of examinations, alteration, forgery or falsification of official records and similar acts or attempts to engage in such acts are grounds for suspension or expulsion from the university.

In particular, students are advised that plagiarism consists of any act involving the offering of the work of someone else as the student's own.

At CU Denver, there is a student Academic Honor Code. The code is published in a brochure available from the Office of Student Life. Information regarding all student grievance procedures may be obtained in that office.

In addition, the college has a committee on discipline that hears cases of alleged violations of academic ethics and recommends disciplinary action. In a case of proven academic dishonesty/misconduct, the committee may invoke penalties that may include probation, suspension or expulsion. In a case of suspension or expulsion, a distinction may be placed on a student's academic record indicating the action was due to academic dishonesty/misconduct. Students who suspect or observe violations of academic ethics should report them to their instructor, the department chair or the Office of the Dean.

Email Account

Students are required to activate their CU Denver e-mail account, which will be used for all university-related business. You will need your student ID number to successfully activate your account. The CU Denver e-mail account is an official means of communication for all University related issues.

Student Bill of Rights

The University of Colorado Denver subscribes to the Student Bill of Rights as defined in HB 01-1263. Students enrolled in public institutions of higher education shall have the following rights:

- (a) Students should be able to complete their associate of arts and associate of science degree programs in no more than sixty credit hours or their baccalaureate programs in no more than one hundred twenty credit hours unless there are additional degree requirements recognized by the commission;
- (b) A student can sign a two-year or four-year graduation agreement that formalizes a plan

for that student to obtain a degree in two or four years, unless there are additional degree requirements recognized by the commission;

(c) Students have a right to clear and concise information concerning which courses must be completed successfully to complete their degrees;

(d) Students have a right to know which courses are transferable among the state public two-year and four-year institutions of higher education;

(e) Students, upon completion of core general education courses, regardless of the delivery method, should have those courses satisfy the core course requirements of all Colorado public institutions of higher education;

(f) Students have a right to know if courses from one or more public higher education institutions satisfy the students' degree requirements;

(g) A student's credit for the completion of the core requirements and core courses shall not expire for ten years from the date of initial enrollment and shall be transferrable.

Student Code of Conduct

The conduct listed below is prohibited, as are attempts to commit, aid, abet, or incite others to commit conduct prohibited by this code. Engaging in retaliatory acts against a person who reports an alleged violation of the code or testifies, assists, or participates in a conduct proceeding or investigation is a violation of this code.

*The recommended minimum sanction for violating any of the below standards with **bold type** shall be suspension unless specific and significant mitigating factors are present.*

1. **Assaulting or physically abusing another person or being involved in brawling.**
 - **In the case of a student who is found responsible via the Student Code of Conduct process to have caused severe injury or bodily harm, the minimum sanction shall be suspension.**
 - **Severe injury and bodily harm includes but is not limited to the following: broken bones, concussions, lacerations, etc.**
2. Intimate partner violence. Intimate partner violence is conduct between people who are or were involved in a sexual or romantic relationship when one person in the relationship causes harm or significant alarm or distress to the other person. This includes but is not limited to threats, assault, or other action against the person or their property when used as a method of coercion, control, punishment, intimidation, or revenge. For more information on Interpersonal Violence policies and procedures please see Appendix I.
3. Threatening or endangering the health or safety of a person (one's self or others).
4. Sexual Misconduct: Sexual misconduct includes non-consensual sexual intercourse, non-consensual sexual contact and sexual exploitation or exposure, and sexual Harassment.
 - **Non-consensual sexual intercourse:** Non-consensual sexual intercourse is any sexual intercourse (anal, oral or vaginal), including sexual intercourse with an object, however slight, by one person upon another without consent and/or by force.
 - **Non-consensual sexual contact:** Non-consensual sexual contact is any sexual touching (including touching with an object) however slight, by one person on another without consent and/or by force.

- Sexual exploitation and/or exposure: Sexual exploitation is when a student takes non-consensual, unjust, or abusive sexual advantage of another for his/her own pleasure, advantage or benefit, or to pleasure, benefit or advantage anyone other than the one being exploited. Sexual exposure occurs when a student engages in lewd exposure of the body done with the intent to arouse or satisfy the sexual desire of any person.
- Sexual Harassment: Unwelcome, gender-based verbal or physical conduct that is sufficiently severe, persistent or pervasive that it has the effect of unreasonably interfering with, limiting or denying someone the ability to participate in or benefit from the university's educational program.

Note: For the purposes of this Code of Conduct, consent shall be defined as the act of knowingly and voluntarily agreeing, verbally or non-verbally, to engage in sexual activity. An individual cannot consent who is obviously, substantially impaired by any drug or intoxicant; or who has been purposely compelled by coercion, force, threat of force, intimidation, or deception; or who is unaware that the act is being committed; or whose ability to consent or resist is obviously impaired because of a mental or physical condition; or who is coerced by supervisory or disciplinary authority.

For a more complete list of terms and detailed definitions please see Appendix 1: Definitions and Procedures for Sexual Misconduct, Sexual Harassment, and Nondiscrimination Policy

5. Indecently exposing one's body (non-sexual).
6. Stalking. Repeated conduct which reasonably and subjectively causes another person to fear for his/her safety or repeated conduct which causes a person to alter his/her activities in response to the repeated conduct. Such repeated conduct may include, but is not limited to, any of the following: physically or electronically following or approaching a person or a member of that person's family or household; contacting a person or a member of that person's family or household whether or not conversation ensues; and placing a person or a member of that person's family or household under surveillance.
7. **Hazing.** Any action or situation that recklessly or intentionally endangers the health, safety, or welfare of an individual for the purpose of initiation, participation, admission into or affiliation with any organization at the University. Hazing includes, but is not limited to, any abuse of a mental or physical nature, forced consumption of any food, liquor, drugs, or substances, or any forced physical activity that could adversely affect the health or safety of an individual. Hazing also includes any activity that would subject the individual to embarrassment or humiliation, the willingness of the participant in such activity notwithstanding. (See Appendix 5)
8. Abusive Conduct. Unwelcome conduct by an individual(s) that is sufficiently severe or pervasive that it alters the conditions of education or employment and creates an environment that a reasonable person would find intimidating, hostile or offensive. The determination of whether an environment is "hostile" must be based on all of the circumstances. Factors to consider include the frequency of the conduct, its severity, and whether it is threatening or humiliating. Simple teasing, offhand comments and isolated incidents (unless extremely serious) will not amount to abusive conduct.

- This policy should not be construed, and will not be enacted, to deny any student the right of free speech and expression.
9. Violating any federal, state, or local law or University regulation or policy. University policy may include but is not limited to:
- "Sexual Harassment Policy and Procedures" (<https://www.cu.edu/policies/aps/hr/5014.html>)
 - "Nondiscrimination Procedures" (http://www.ucdenver.edu/faculty_staff/employees/policies/Policies%20Library/HR/Nondiscrimination.pdf)
 - "Computing Policy Statement" (http://www.ucdenver.edu/faculty_staff/employees/policies/Policies%20Library/DDC/Computing/ComputingPolicy.pdf)
10. Interfering with, obstructing or disrupting a University activity.
- University activities include, but are not limited to, all normal University activities, such as teaching, research, recreation, meetings, public events, and disciplinary proceedings.
 - This prohibition includes: conduct disruptive of University functions; from injury to persons or damage to property on the campus; and from impeding freedom of movement of students, school officials, employees, and invited guests to all facilities of the University. Interference in any manner with the public or private rights of citizens, conduct that threatens or endangers the health or safety of any person, and damage to property are prohibited.
11. Interfering with, obstructing, or disrupting police or fire responses. This prohibition includes, but is not limited to:
- Resisting arrest.
 - Failing to abide by the directions of a peace officer.
 - **Tampering with, impairing, disabling, or misusing fire protection systems such as smoke detectors, fire extinguishers, sprinklers, or alarms.**
 - Failing to evacuate during a fire alarm.
 - **Arson/setting fires.**
12. Failing to comply with the direction of University or housing employees who are performing their duties. Students are required to comply with instructions or directions given by University or housing employees.
13. Failing to abide by or complete a University sanction in a satisfactory manner, including violating the Student Code of Conduct while on University probation, University probation with loss of good standing, termination in abeyance, or suspension in abeyance.
14. Providing false information to University employees, student conduct administrators, or peace officers in performance of their duties or forging, altering, falsifying or misusing documents or records, or knowingly using/possessing forged, altered or false documents or records.
15. Retaliating against or discouraging an individual from participating in a University process, acting improperly to influence a University conduct process, or the unauthorized release of confidential student or University information/records.
- Direct contact with an individual or conduct officer or review committee or contact through third party may constitute a violation of this provision.

16. Violating any policy or procedure listed in the Campus Village Apartments Resident Handbook while in Campus Village. See a complete list of Campus Village Policies and procedures at: <http://www.campusvillagedenver.com>
17. Unauthorized entry into or exit from a University facility or property, including Campus Village Apartments.
18. Damaging University property or property belonging to another.
19. **Engaging in, inciting, or arming someone for a riot or public disturbance (see appendix 4).**
20. Use of electronic or other devices to make an audio or video record of another person without that person's express consent and/or knowledge when such a recording is likely to cause injury to or exploit the individual being recorded.
21. **Possessing firearms, explosives, fireworks, incendiary devices, ammunition, or other weapons on campus.**
 - Possession of a harmless instrument designed to look like firearm, explosive, or dangerous weapon is also prohibited by this policy (including but not limited to BB guns, pellet guns, airsoft guns, martial arts equipment, and knives with a blade over 3" in length).
 - s mandated by Regent's Policy, in the case of a student who is found responsible via the Student Code of Conduct process to have intentionally or recklessly used or possessed a weapon in a way that would intimidate, harass, injure, or otherwise interfere with the learning and working environment of the University, the minimum disciplinary sanction shall be expulsion.
 - In the case of a harmless instrument as described in section 21a., the minimum sanction shall be expulsion if the student used the item with the intent to cause fear in or assault to another person.
 - **Mere possession of firearms, explosives, fireworks, incendiary devices, ammunition, other weapons, or instruments designed to look like any of the above will result in suspension unless mitigating factors are present.**
- *Note: Students, faculty, and staff possessing valid Concealed Handgun Permits are allowed to carry concealed on campus in accordance with the law.*
22. Theft, including but not limited to, possessing property known to be stolen, or taking property of another without consent, even with an intent to return the property.
23. Possessing, using, providing, **manufacturing, distributing, or selling** drugs or drug paraphernalia, or prescription drugs in violation of law or University policies
 - If the violation occurs in Campus Village Apartments, a student who knew, or reasonably should have known, s/he was in the presence of illegal drugs or drug paraphernalia or prescription drugs is in violation of the code.
 - Attending classes or University functions while under the influence of drugs/illegal substances shall also be considered a violation of this Code.
 - **In the case of a student who is found responsible via the Student Code of Conduct process to have endangered the health, safety, or welfare of an individual through the provision of drugs, the minimum disciplinary sanction shall be suspension.**

- *Note: Although possession and use of marijuana for certain medical conditions consistent with the requirements of the Colorado Constitution is no longer a crime in the State of Colorado, the possession and use of marijuana remains illegal under federal law. Consistent with federal law, including the Controlled Substances Act and the Drug Free Schools and Communities Act, the use and/or possession of marijuana continues to be prohibited while a student is on campus, including while in campus housing.*
24. Possessing, using, providing, **manufacturing, distributing, or selling** alcoholic beverages in violation of law or University policies.
- If an undergrad student is in Campus Village Apartments, this prohibition includes a student who knew, or reasonably should have known s/he was in the presence of alcoholic beverages, or possessed, displayed, or was in the presence of alcohol containers.
 - Attending classes or University functions under the influence of alcohol shall also be considered a violation of this Code. This includes inappropriate alcohol related behavior at official University functions where alcohol is served.
 - **In the case of a student who is found responsible via the Student Code of Conduct process to have endangered the health, safety, or welfare of an individual through the provision of alcohol, the minimum disciplinary sanction shall be suspension.**
- *The health and safety of members of the University of Colorado at Denver are the primary concerns of the University. The University is committed to ensuring that students obtain timely medical assistance for themselves and for their peers. To this end, we have instituted a "Good Samaritan" Provision for drug, alcohol, an IPV related incidents. For more information about this provision please see Appendix 3.*

The complete Code of Conduct, including a detailed explanation of the conduct process and sanctions can be found online
at: <http://www.ucdenver.edu/life/services/standards/Documents/CUDenver-CodeofConduct.pdf>

You can also visit the Office of Community Standards and Wellness in the Tivoli Student Union Room 227.

TRANSFER CREDIT

Accepted Courses for Transfer

Advanced Placement (AP) Program

The Advanced Placement Program of the College Entrance Examination Board (CEEB) allows students to take advanced work while in high school and then be examined for credit at the college level. Students who take advanced placement courses and subsequently receive scores of 4 or 5 on the CEEB Advanced Placement Examination are generally given college credit for

lower-level courses in which they have demonstrated proficiency. With some exceptions, credit is also granted for scores of 3 plus a course grade of A or A- in the second semester course for the corresponding subject. Refer to the following chart for general information, and consult with your advisor to determine how the credit can be applied to your specific degree program. Original, official score reports must be submitted to the Office of Admissions for credit award consideration.

[Advanced Placement Program Requirements \(AP\) chart](#)

International Baccalaureate (IB) Diploma Program

The International Baccalaureate Diploma Program (IB), available at select high schools, is a rigorous, pre-university course of study emphasizing liberal arts from an international perspective.

In accordance with HB 03-1108, CU Denver will grant at minimum 24 semester hours of credit for any student who has graduated from high school having successfully completed an International Baccalaureate diploma program with a minimum score of 4 on each exam. Credit may be granted for most, but not all, individual IB courses where examinations are completed with at least a score of 4 for students who do not complete an IB diploma program. Refer to the following chart for general information, and consult with your advisor to determine how the credit can be applied to your specific degree program. Original, official IB transcripts with exam scores must be submitted to the Office of Admissions for credit award consideration.

[International Baccalaureate \(IB\) chart](#)

College-Level Examination Program (CLEP)

Incoming students may earn university credit by examination in some subject areas in which they have demonstrated college-level proficiency. Interested students may take approved examinations through the College-Level Examination Program (CLEP) of the College Entrance Examination Board (CEEB) testing service.

Acceptable CLEP examinations and credit awards are outlined in the following chart. Original, official CLEP score reports must be submitted to the Office of Admissions for credit award consideration.

[College Level Examination Program \(CLEP\) chart](#)

SCHOOL/COLLEGE SPECIFIC POLICY

College of Engineering and Applied Science

Students may earn credit through certain College-Level Examination Program (CLEP) examinations, provided that they score at the 50th percentile or above. CLEP credit may be applied toward graduation if comparable to CU Denver coursework included in the College of Engineering curriculum. Official CLEP score reports are required for transfer credit consideration.

College of Liberal Arts and Sciences

The use of CLEP subject examinations toward major, minor or certificate requirements is subject to a separate evaluation by the faculty advisor in the department or program. To receive academic credit from CLEP, students must present official test results to the Denver Campus Office of Admissions. A maximum of 30 hours of CLEP credit will count toward the degree.

Military Service and Schooling

To have credit for educational experiences evaluated, applicants with military experience will be required to submit the DD-214 to the Office of Veterans Student Services. Applicants should also submit the Smart Transcript and official Dantes Subject Standard Test (DSST) score reports (if applicable) to the Office of Admissions for additional credit consideration. For students with other military credit for which a separate transcript is issued, such as Community College of the Air Force (CCAF) or Army/American Council on Education Registry Transcript System (AARTS), official transcripts should be sent to the Office of Admissions.

It is the policy of CU Denver to award transfer credit for military courses and/or military service based on the recommendations of the American Council on Education (ACE)'s Guide to the Evaluation of Education Experiences in the Armed Services, provided such credit is generally applicable to CU Denver programs of study. For DSST exams, only upper level credit as recommended by the ACE guide is considered in transfer. For military transcripts such as CCAF and AARTS, transfer credit is considered on the same basis as transcripts from traditional collegiate institutions.

Upon review of the DD-214, either elective or core course credit will be awarded based on ACE recommendations. Specifically, three credits of lower division Social Science core credits will be granted for prior service members who attended basic training (all services), and three credits of lower division humanities core credits will be awarded to those who have completed a Non-Commissioned Officer (NCO) Academy (all services). Elective Credit is based on either rank at time of separation or length of service, six elective credits will be awarded for the rate of enlisted 4 (E4) or lower, or one enlistment (four years) or less. Twelve elective credits will be granted to those who held the rate of Enlisted 5 (E5) or higher, or more than one term of service (five years or more).

The applicability of electives is determined by the student's major and/or college. Proficiency credit (requirement will be waived, credit will not be awarded) for International Perspectives is available for military related students who served at least six months of an overseas deployment. The language requirement will also be waived for students who attended an official

Military Language Training Institute of 6 months or more. In addition, the Business Experiential Learning Requirement will be waived for prior military members.

For any questions or further information regarding military credit transfer, please contact the CU Denver Office of Veteran Student Services at 303.556.2745 (DD-214 credit consideration).

Other University of Colorado Campus Coursework

A current CU Denver student is allowed to take courses at other University of Colorado campuses. Those campuses include Boulder and Colorado Springs. However, courses taken at another University of Colorado campus are subject to various transfer rules as stated below:

- When the course is taken, all coursework needs to be submitted to the Office of Admissions
- Courses will be calculated in to the CU Denver cumulative GPA
- Course subject codes and numbering are subject to change due to the different curriculum taught at the various campuses. In other words, courses will not be transferred as equivalencies.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Architecture and Planning

BS Architecture students must have the written approval of the BS Architecture director or undergraduate academic advisor to register for courses (excluding MSUD pooled courses) offered by other institutions, including other University of Colorado locations. Credit will not be given for courses taken without approval. Grades of C or better must be earned to receive the undergraduate bachelor degree credit. Generally, only non-architecture electives or lower-division, non-architecture requirements are acceptable for transfer from other institutions once a student has been admitted to the BS Architecture Program. Students who, after admission to the college, take more than 12 semester hours from another institution, must reapply for admission to the college as transfer students and must meet the current admission requirements.

The maximum number of credit hours applied to individual architecture major requirements from transfer coursework must not exceed the number of credit hours given to its equivalent CU Denver course. Excess credit hours from architecture-related transfer coursework will not count toward the 120 credit hours needed for the BS Architecture degree.

College of Arts & Media

Students should consult a CAM advisor in advance at CAMadvising@ucdenver.edu to determine how courses from other University of Colorado campuses may complete degree requirements at CU Denver.

Business students must have the written approval of the business program director to register for courses (excluding MSCD pooled courses) offered by other institutions, including other University of Colorado locations. Credit will not be given for courses taken without approval. Grades of C or better must be earned to receive business degree credit. Generally, only nonbusiness electives or lower-division, nonbusiness requirements are acceptable for transfer from other institutions once a student has been admitted to the Business School. Students who, after admission to the college, take more than 12 semester hours from another institution, must reapply for admission to the college as transfer students and must meet the current admission requirements.

College of Engineering and Applied Science

Transfers between campuses of the University of Colorado should be carefully planned to avoid loss of academic credit. Courses and credits required for engineering degrees vary from campus to campus; therefore, students should plan as far ahead as possible. An advisor can help choose the right courses. Such planning should also include contacting the engineering department to which the student plans to transfer at least one semester before the transfer is planned. The transfer student must have at least a 2.0 GPA for 30 hours of credit toward an engineering degree to be eligible to transfer. A higher GPA may be required to transfer directly into the College of Engineering and Applied Science. In general, calculus, physics and chemistry courses will transfer for full credit. In addition, 12 semester hours of humanities and social sciences electives will usually transfer for full credit. Fundamental computing courses may be unique by campus and should be checked with the campus to which the student is transferring. Any minimum academic preparation standards (MAPS) deficiencies should be eliminated before transferring.

Resubmitting AP/IB/CLEP/Transfer Coursework

All AP, IB, CLEP, and transfer coursework will need to be resubmitted through the Office of Admissions upon completion of courses to the University of Colorado campus in which the student wishes to enroll. This process is necessary to ensure that credit will be awarded to the student at the appropriate campus.

International Coursework

Study Abroad Coursework

Current CU Denver students are encouraged to participate in the various study abroad programs offered through the Office of International Affairs. Prior to leaving, a Course Approval Form is submitted to an academic or major advisor for approval for courses taken during the program. Final transcripts will need to be sent to the Office of Global Education. Once all prior approved

courses are reviewed, credits will be transferred to the University as pass/fail credit. The student will receive credit for any courses with a passing (P) grade. However, students with a failing (F) grade will not receive credit for the courses taken.

SCHOOL/COLLEGE SPECIFIC POLICY

Business School

Transfer credit from study abroad programs requires prior written approval from the undergraduate or graduate program director. Students must meet with a business staff advisor to determine course acceptability prior to the semester in which they intend to study abroad. Information on the various programs is available at the Office of International Affairs.

Courses Not Accepted for Transfer

Developmental, remedial, religious doctrinal, religious training, single religion, outdoor leadership, student orientation, internship and cooperative education courses are not accepted in transfer. Vocational/technical courses, life experience and work experience are not accepted in initial transfer but exceptions may be granted by the dean responsible for the student's curriculum. Independent Study, Special Topics and other experiential learning programs that lack catalog descriptions are not accepted in initial transfer but may be reviewed for transfer consideration by the corresponding academic department. Students wishing to appeal transfer credit decisions should contact their school or college advisor. Except for developmental/remedial courses, academic departments make final decisions on transfer credit appeals.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Engineering and Applied Science

No credit toward any degree in engineering will be given for algebra, trigonometry or precalculus mathematics (MATH 1110, 1120 and 1130).

Courses on basic subjects such as mathematics or physics may be acceptable for direct transfer of credit if they were taught as part of an accredited program for all students and were not specifically designated for engineering technology students. Engineering technology courses (courses with technology designations) will not be considered for transfer into an engineering degree program. Students may seek credit for course work by examination.

Appeals Process

Transfer credit that was not originally accepted by the Office of Admissions may be appealed through the student's advisor. Most commonly, a copy of the syllabus will be requested from the student. If it is an international course, the syllabus will need to be in English. Once the student's petition is approved, the advisor will request that the course be accepted by the Office of Admissions.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

If certain courses are not initially accepted by the Office of Admissions, the student and advisor can discuss the petition process for accepting these courses. If the student's petition is approved, the advising office will request that the Office of Admissions accept the course(s) in transfer.

College of Engineering and Applied Science

All requests for consideration of transfer credit and its application toward a degree in Engineering and Applied Science must be submitted prior to the student's last two semesters at the Denver campus.

Minimum Transfer Standards

Student course work of comparable content and scope to that of CU Denver curriculum will be considered for transfer credit if it was completed at a college or university with regional accreditation. If coursework was completed at an institution not regionally accredited, the student may specifically request that credit be considered in transfer by initiating a review process which begins with the student's academic advisor. Only courses in which a grade of C- or better (1.7) was earned are considered for transfer. Courses in which a grade of Pass (P) was earned are considered for transfer only if a grade of Pass at the sending institution is defined as a C- or better. Courses identified on transcripts as State of Colorado guaranteed transfer courses (gtPathways) are always accepted in transfer (with C- or better grades) and applied to degree requirements per gtPathways guidelines.

The Office of Admissions considers course work for general transfer regardless of the age of the academic credit. Certain departments, however, have specific age of credit policies for applying credit to degree requirements and for meeting prerequisites. State guaranteed general education courses will be accepted in transfer and applied to graduation requirements for a period of at least 10 years after course completion as outlined in gtPathways guidelines.

Quarter vs. Semester Hour Conversion

The Denver and Anschutz campuses of the University of Colorado are on a semester system. Any students who transfer from a quarter based institution will experience a difference in earned credit here at this university. To satisfy the University wide Core requirements, 4 quarter hours or 2.7 semester hours will need to be completed. Below is the conversion of quarter hours to semester hours.

1 quarter hour = 0.67 semester hours

Maximum Number of Transfer Credit Hours Accepted

A maximum of 60 total semester hours is acceptable in transfer from community or junior colleges. A maximum of 90 semester hours is acceptable from four-year institutions or a combination of two- and four-year institutions, with no more than 60 from two-year schools. For students with acceptable transfer credit in excess of these limits, advisors will apply the best fit courses to requirements.

SCHOOL/COLLEGE SPECIFIC POLICY

Business School

The Business School generally limits its transfer of business course credits to those that are comparable to lower-division business courses at CU Denver. Students who have taken upper-division business courses from an Association for Advancement of Collegiate Schools of Business (AACSB) accredited business program may request review of these courses for possible transfer by contacting the Business School advising office. All courses taken in the business area of emphasis must be completed at CU Denver.

For students newly admitted to the Business School and former business students readmitted to the school after an absence of three semesters, applicable credits up to five years old will be counted toward business degree requirements. Courses more than five years old will be evaluated individually for their current relevance to the degree program. Students may be required to update their knowledge by taking additional courses when past courses are outdated; in such cases, credit will be given for both courses. Generally, business courses more than 8 years old will not apply toward degree credit.

College of Engineering and Applied Science

The College of Engineering and Applied Science, in general, requires that engineering course transfer credit must come from an Accreditation Board for Engineering and Technology (ABET) accredited engineering program to be acceptable for degree purposes. Engineering technology courses are not considered equivalent to engineering courses.

Transferring to CU Denver as a New or Current Student

After all official transcripts have been received and the student is admitted as a degree-seeking student, the Office of Admissions prepares a transfer credit report indicating which courses have been accepted in general transfer by CU Denver. After this report has been completed, the student is notified and directed to contact his/her academic advisor who will determine how transferred credit applies to specific degree requirements, sometimes using automated systems and with assistance from academic departments. Academic units make all final decisions regarding application of transfer credit to degree requirements. Transfer credit evaluations are valid only for degree programs offered entirely at the Denver campus.

Courses are accepted in initial transfer to CU Denver and applied to graduation requirements at the same level as listed on the transcript from the sending institution. Transfer courses that have similar content to specific CU Denver courses, but are listed on transcripts at a different level, may be substituted on a content basis for CU Denver courses upon approval from the academic unit. Such courses, however, apply to overall requirements at the level listed by the sending institution unless an exception has been granted. Only undergraduate courses are considered in transfer.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

CAM degree programs involve carefully structured sequences of course work, designed to build student knowledge, skills, and dispositions toward academic, artistic and professional outcomes. Students interested in transferring to pursue a CAM degree should contact a CAM advisor in advance at CAMadvising@ucdenver.edu to plan out their transfer credits and subsequent University of Colorado Denver course work. As part of this discussion, CAM advisors can help students determine the best semester at which to transfer, taking into consideration each student's desired timeline toward graduation and program requirements.

Pooled Courses at Metropolitan State University of Denver

Certain courses in the College of Liberal Arts and Sciences and the College of Arts & Media have been pooled with similar courses at Metropolitan State College of Denver (Metro State). Metro State pooled courses will not be included in the University of Colorado GPA. Metro State courses will appear on the University of Colorado transcript and will count in hours toward graduation. See an academic advisor for approval.

gtPathways Curriculum

The Colorado Department of Higher Education oversees the Guaranteed Transfer (gtPathways) program, which provides for guaranteed transfer, and more importantly, guaranteed application of credit toward lower division general education credit requirements at Colorado public institutions of higher education. All gtPathways approved courses undergo statewide faculty review, and all lower division CU Denver Core courses are gtPathways approved. Please see the list of Core courses for their gtPathways content area.

Statewide Transfer Articulation Agreements

In compliance with Colorado's Statewide Transfer Policy, students may transfer credit from a Colorado community college on a course-by-course basis or by completing an associate of arts (AA) or associate of science (AS) degree. Students who complete an AA/AS degree may be guaranteed full transfer of the associate degree (60 credits maximum).

The guaranteed transfer program applies only to students who began Colorado community college studies in fall 2003 or later and who meet the following requirements:

- complete an AA/AS degree, which includes 31 credits of state-guaranteed general education courses
- earn credit only at Colorado community colleges within the last 10 years
- earn a grade of C- or better in each course

Statewide articulation agreements are in place governing transfer of students from Colorado community colleges into programs in anthropology, business, economics, elementary education teacher licensure, engineering, French, history, mathematics, political science, psychology, sociology and Spanish.

Transfer advising plans for Colorado Community College students are available from the Office of Admissions and at www.ucdenver.edu/admissions. In addition, an admissions representative can assist students with planning a transfer program of study. Representatives regularly visit Colorado community colleges. Call the Office of Admissions at 303-556-2704 or e-mail admissions@ucdenver.edu for additional information.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Engineering and Applied Science

The College of Engineering and Applied Science has formal transfer agreements with all Colorado community colleges, including the following Denver metro-area community colleges:

Arapahoe Community College (Littleton)—303-794-1550
Community College of Aurora—303-360-4790
Community College of Denver—303-556-2600
Front Range Community College (Westminster)—303-466-8811
Red Rocks Community College (Lakewood)—303-988-6160

Students interested in transferring should contact the engineering department to which they plan to transfer and the respective community college counseling office at the phone number indicated above.

At CU Denver, seven undergraduate schools and colleges (College of Architecture and Planning, College of Arts & Media, Business School, College of Engineering and Applied Science, College of Liberal Arts and Sciences, School of Education and Human Development and School of Public Affairs) provide a diverse array of baccalaureate majors, minors, certificates and teacher licensure options to meet the ever-challenging demands of a global society. Your undergraduate education consists of a general education core curriculum and a major and elective courses for most areas of study. The campus-wide core curriculum develops proficiency in writing and mathematics, cultivates a breadth of knowledge, promotes critical thinking, allows you the flexibility to meet your career goals and helps you develop sensitivity to cultural diversity and international perspectives.

General Information

Assistant Vice Chancellor for Undergraduate Admissions and K-12 Outreach: Chris Downen

Office: 1250 West 14th Street-Annex

Telephone: 303-315-2601

Fax: 303-315-2610

E-mail: admissions@ucdenver.edu

CU Denver seeks to identify applicants who are likely to be successful in a rigorous academic program of study. Admission decisions are based on many factors, the most important being:

- level of previous academic performance
- evidence of academic ability and accomplishment as indicated by scores on national aptitude tests
- evidence of maturity, motivation and potential for academic success

CU Denver may deny admission to new applicants or readmission to former students whose total credentials indicate an inability to assume obligations of performance and behavior deemed essential by the university.

After completing the application process, official notification of one's admission status as an undergraduate, graduate or nondegree student is provided by the Office of Admissions. Letters from various schools and colleges indicating acceptance into a particular program are pending, subject to official notification of admission to the institution by the admissions office.

Students who are admitted pending receipt of the application fee, additional documents or with unofficial documents will be permitted one term to submit the fee and/or documents. If temporarily waived fees and/or official documents are not received by the end of the initial term of attendance, registration for subsequent terms will be denied. If at any time additional credentials are received that affect the student's qualifications, the university reserves the right to change the admission decision.

Applicants who have not decided upon a major field of study will be considered for admission to the College of Liberal Arts and Sciences as undeclared majors. Students admitted as undeclared majors should declare a major as quickly as possible and no later than the end of their sophomore year.

All questions about admission to CU Denver should be directed to 303-315-2501 or admissions@ucdenver.edu. Send credentials to:

Office of Admissions
University of Colorado Denver
Campus Box 167, P.O. Box 173364
Denver, CO 80217-3364

Higher Education Admission Requirements (HEAR)

First-time freshmen as well as transfer applicants with fewer than 30 credit hours who graduated from high school in spring of 2008 or later must meet the state of Colorado Higher Education Admission Requirements (HEAR) for high school units of study. College courses taken before or after graduation from high school can be considered toward fulfillment of HEAR unit requirements for admission consideration.

For students who graduated in 2008 or 2009, the following minimum high school courses (units) are required:

| | |
|--------------------|--|
| English | 4 years (units) |
| Mathematics | 3 years (units) |
| Natural Science | 3 years (units), 2 of which must be lab-based |
| Social Studies | 3 years (units), 1 of which must be United States or world history |
| Academic Electives | 2 years (units) |

For students who graduated in 2010 or later, the following minimum high school courses (units) are required:

| | |
|--------------------|--|
| English | 4 years (units) |
| Mathematics | 4 years (units) |
| Natural Science | 3 years (units), 2 of which must be lab-based |
| Social Studies | 3 years (units), 1 of which must be United States or world history |
| Foreign Language | 1 year (unit), must be in a single language |
| Academic Electives | 2 years (units) |

Students with HEAR deficiencies may be considered for admission on an individual basis based on rigor of units completed as well as other admission criteria (e.g., test scores, rank in high school class, and GPA).

Minimum Academic Preparation Standards (MAPS)

First-time freshman and transfer students entering the University of Colorado Denver are required to meet the following minimum academic preparation standards (MAPS) for high school units of study, either prior to initial enrollment or before graduation from the University of Colorado Denver. College courses taken before or after graduation from high school can be considered toward MAPS fulfillment. *Note:* Students who graduated from high school between 1988 and 2009 may have reduced unit requirements in some areas. Students who graduated from high school before 1988 are exempt from MAPS.

| COLLEGE OF ARCHITECTURE AND PLANNING | <i>Years</i> |
|--|--------------|
| English (emphasis on composition) | 4 |
| Mathematics (including two years of algebra and one year of geometry) | 4 |
| Natural science (including physics and/or biology and at least one lab course) | 3 |
| Social science (including one year of U.S. or world history) | 3 |
| Foreign language (all units must be in a single language) | 2 |
| Academic elective | 1 |
| Total | 17 |

| COLLEGE OF ARTS & MEDIA | <i>Years</i> |
|--|--------------|
| English (emphasis on composition—also recommend literature and grammar and strongly recommend one year of speech/debate) | 4 |
| Mathematics (three years at the college preparatory level; no more than one year of business or consumer mathematics) | 4 |
| Natural science (including one year of laboratory science) | 3 |
| Social science (including one year of U.S. or world history) | 2 |
| Foreign language (all units must be in a single language) | 2 |
| Academic elective or arts course | 1 |
| Total | 16 |

| BUSINESS SCHOOL | |
|---|---|
| English (emphasis on composition—one year of speech/debate and two years of composition are strongly recommended) | 4 |
| Mathematics (including two years of algebra and one year of geometry) | 4 |
| Natural science (including two years of laboratory science) | 3 |
| Social science (including one year of U.S. or world history) | 2 |
| Foreign language (all units must be in a single language) | 2 |
| Academic elective (additional course in English, foreign language, mathematics, natural or social science) | 1 |

Total 16

SCHOOL OF EDUCATION AND HUMAN DEVELOPMENT

English (emphasis on composition—also recommend literature and grammar and strongly recommend one year of speech/debate) 4
Mathematics (three years at the college preparatory level; no more than one year of business or consumer mathematics) 4
Natural science (including one year of laboratory science) 3
Social science (including one year of U.S. or world history) 2
Foreign language (all units must be in a single language) 1
Academic elective 16
Total

COLLEGE OF ENGINEERING AND APPLIED SCIENCE

English (emphasis on composition—also recommend literature and grammar and strongly recommend one year of speech/debate) 4
Mathematics (including two years of algebra, one year of geometry and one year of trigonometry and analytical geometry) 4
Natural sciences (including one year of physics, one year of chemistry and two years of laboratory science) 3
Foreign language (all units must be in a single language) 2
Social science (including one year of U.S. or world history) 2
Academic elective 1
Total 16

COLLEGE OF LIBERAL ARTS AND SCIENCES

English (emphasis on composition—also recommend literature and grammar and strongly recommend one year of speech/debate) 4
Mathematics (three years at the college preparatory level; no more than one year of business or consumer mathematics) 4
Natural science (including one year of laboratory science) 3
Social science (including one year of U.S. or world history) 2
Foreign language (all units must be in a single language) 2
Academic elective 1
Total 16

SCHOOL OF PUBLIC AFFAIRS

English (emphasis on composition—also recommend literature and grammar and strongly recommend one year of speech/debate) 4
Mathematics (three years at the college preparatory level; no more than one year of business or consumer mathematics) 4
Natural science (including one year of laboratory science) 3
Social science (including one year of U.S. or world history) 2
Foreign language (all units must be in a single language) 2
Academic elective 1

Students with MAPS deficiencies may be considered for admission to the university on an individual basis based on the rigor of units completed as well as other admission criteria (e.g., test scores, rank in high school class and GPA) If admitted, students must make up any MAPS deficiencies prior to graduation from the university. Students may make up MAPS deficiencies by successful completion of:

1. courses taken at CU
2. courses taken at other institutions of higher education
3. additional high school credits
4. credit-by-examination programs
5. other requirements as approved by each school or college on the Denver Campus

Freshman Student Admissions

Freshman admission standards define the level of success and achievement necessary to be admitted to CU Denver and include factors that predict academic success such as scores on the ACT or SAT, high school course work and GPA. Both the subjects the student has studied and how the student has performed will be factors that determine admission to the university.

Applicants being considered for admission to a college or university for the first time after graduating from high school or earning a GED are freshmen for admission purposes, even if any number of college courses were completed prior to high school graduation. College credits earned while in high school may be considered in transfer to the university. Freshmen may apply for admission to the Colleges of Architecture and Planning, Arts & Media, Engineering and Applied Science, Liberal Arts and Sciences, the Business School and Schools of Education and Human Development and Public Affairs.

Freshman applicants must be high school graduates, be enrolled in a program of study leading to high school graduation, or have been awarded a High School Equivalency Certificate by completing the General Education Development (GED) test and are subject to the state of Colorado [Higher Education Admission Requirements \(HEAR\)](#) and [University of Colorado Minimum Academic Preparation Standards \(MAPS\)](#) as outlined above.

Admission Consideration by Academic Program

Architecture and Planning, College of

Architecture applicants will receive priority consideration if they have fulfilled all HEAR and MAPS requirements if applicable, graduated in the top 25 percent of their high school class and achieved a composite score of at least 26 on the ACT (16 or higher in English) or a combined score of at least 1100 on the SAT (excluding essay with 410 or higher in critical reading). For architecture admission, applicants must have an [admission index](#)

score of 103. Applicants not meeting requirements for direct admission to architecture are automatically considered for admission as undeclared majors in the College of Liberal Arts and Sciences.

Freshman applicants must have completed the college preparatory curriculum in high school.

Undergraduate Admissions
Telephone: 303-315-2601
Fax: 303-315-2610

Arts & Media, College of

For majors other than music, arts and media applicants will receive priority consideration if they have fulfilled all HEAR and MAPS requirements if applicable, graduated in the top 30 percent of their high school class and achieved a composite score of at least 21 on the ACT (16 or higher in English) or a combined score of at least 950 on the SAT (excluding essay with 410 or higher in critical reading). For arts and media admission, applicants must have an [admission index](#) score of 93.

Music applicants receive priority consideration if they meet at least the minimum criteria above for arts and media admission AND complete additional music application requirements by the posted music application deadline date. For all emphases, an aural skills examination is required. For all emphases except the non-audition tracks in music business and recording arts, an audition is required. Music admission is open only for fall semester and is competitive for all students. Complete application files are pooled and reviewed by a selection committee. Visit the music department website for additional information.

Business School

Business applicants must have completed some of the college preparatory curriculum in high school, graduated in the top 25 percent of their high school class and achieved a score of at least 26 on the ACT or 1100 on the SAT. For business admission, applicants must have an [admission index](#) score of 103. Applicants not meeting requirements for direct admission to the Business School will be automatically considered for admission as prebusiness majors in the College of Liberal Arts and Sciences.

Application Deadlines

Undergraduate
Fall—August 1
Spring—December 1
Summer—May 1

Applications received after these dates may not be eligible for scholarships.

Undergraduate Admissions
Telephone: 303-315-8100
Fax: 303-315-8199

Education and Human Development, School of

Education and human development applicants will receive priority consideration if they have fulfilled all HEAR and MAPS requirements if applicable, graduated in the top 30 percent of their high school class and achieved a composite score of at least 21 on the ACT (16 or higher in English) or a combined score of at least 950 on the SAT (excluding essay with 410 or higher in critical reading). For admission to the School of Education and Human Development, applicants must have an [admission index](#) score of 93.

Engineering and Applied Science, College of

Engineering applicants will receive priority consideration if they have fulfilled all HEAR and MAPS requirements if applicable, graduated in the top 25 percent of their high school class and achieved a composite score of at least 26 on the ACT (16 or higher in English and 28 or higher in mathematics) or a combined score of at least 1100 on the SAT (excluding essay with 410 or higher in critical reading and 600 or higher in mathematics). For engineering admission, applicants must have an [admission index](#) score of 103. Applicants not meeting requirements for direct admission to engineering programs will be automatically considered for admission as preengineering majors in the College of Liberal Arts and Sciences.

Liberal Arts and Sciences, College of

Liberal arts and science applicants will receive priority consideration if they have fulfilled all HEAR and MAPS requirements if applicable, graduated in the top 30 percent of their high school class and achieved a composite score of at least 21 on the ACT (16 or higher in English) or a combined score of at least 950 on the SAT (excluding essay with 410 or higher in critical reading). For liberal arts and science admission, applicants must have an [admission index](#) score of 93.

Public Affairs, School of

Criminal justice applicants in the School of Public Affairs will receive priority consideration if they have fulfilled all HEAR and MAPS requirements if applicable, graduated in the top 30 percent of their high school class and achieved a composite score of at least 21 on the ACT (16 or higher in English) or a combined score of at least 950 on the SAT (excluding essay with 410 or higher in critical reading). For criminal justice admission, applicants must have an [admission index](#) score of 93.

Applicants for all departments who do not satisfy the requirements for priority consideration are reviewed on an individual basis.

How to Apply for Undergraduate Admission

1. Students must apply online at www.ucdenver.edu/admissions.
2. The application must be completed and submitted to the Office of Admissions along with a \$50 (subject to change) nonrefundable application fee. The fee may be paid with a credit card, check, e-check, or money order. For applicants who are granted admission but are unable to enroll for that term, the \$50 application fee will remain valid for 12 months, provided the Office of Admissions is informed of the intent to enroll for a later term and the student does not enroll at another college or university.
3. Students are required to have their high school send an official transcript of their high school grades, including class rank if available, to the Office of Admissions. For applicants currently enrolled in high school, final official transcripts are also required after the high school graduation date is officially posted. Official transcripts are those sent by the issuing institution or sent electronically through *Docufide* directly to: Office of Admissions, University of Colorado Denver, Campus Box 167, P.O. Box 173364, Denver, CO 80217-3364. Faxed, copied or electronic copies sent other than through Docufide are not official. Hand-carried copies are official only if delivered in a sealed envelope originating at the issuing institution.
4. Students who did not graduate from high school are required to have a copy of their GED test scores and GED certificate sent directly from the certifying agency to the CU Denver Office of Admissions. For GED applicants, GED scores and ACT or SAT scores are the basis for the admission decision. GED applicants must also submit official high school transcripts for a complete applicant file, but these records are not factored into the admission review process.
5. Students are required to take either the ACT (essay portion is optional) or the SAT and request that test scores be sent to CU Denver (ACT code 0533, SAT code 4875). High school students may obtain ACT and SAT test dates and locations from their counselors. Scores from national exams or the Colorado junior ACT exam are accepted. Residual exams are accepted ONLY if administered by Metropolitan State University of Denver. Other residual exams are not accepted. Students who took one or more of these tests while in high school may use the test scores reported on their official high school transcript as an official test score report. Applicants who did not designate CU Denver as a score recipient and/or whose scores are not posted on high school transcripts must notify the testing agency to send scores to CU Denver. A request for additional score reports may be requested from any of the offices listed below.

American College Testing Program (ACT)
P.O. Box 451
Iowa City, Iowa 52243

319-337-1313

www.ACT.org school code: 0533

The College Board (SAT)

P.O. Box 8057

Mount Vernon, IL 62864

866-756-7346

www.collegeboard.org school code: 4875

6. Students who completed college course work while in high school must submit an official transcript from each college or university attended.
7. International students must submit an international student application for admission, \$75.00 application fee, and provide additional documentation (click here for additional information for [International Students](#)).

Credentials

All credentials presented for admission become the property of the University of Colorado Denver and must remain on file. Original documents and/or copies of submitted documents are not returned or provided to students.

Students who knowingly falsify transcripts or test scores or who fail to indicate and provide credentials from all previously attended institutions may be denied admission to, or may be disenrolled from, the university.

Freshman Housing Requirement

First-time freshmen under age 20 not living at home with parents or otherwise receiving a housing exemption are required to live in Campus Village Apartments. Click here for additional information on [Student Housing](#).

After Admission - Advising and Enrollment

Several months before the start of each semester, freshmen accepted for admission to the university will receive information about activating their official University of Colorado Denver UCDAccess portal and email accounts, receiving required academic advising, attending freshmen orientation and timelines and procedures for course registration. For best course availability, students should attend orientation/and or advising sessions to receive required advisor approval and register for courses as early as possible.

Applicants Not Granted Admission

An applicant who is not granted admission as an entering freshman may wish to consider transferring to the university after successful study elsewhere. To be considered for transfer student admission, such students must complete from one full semester (13 minimum semester hours) to one year (30 minimum semester hours) of college-level course work at another college or university. Students should select courses that will provide sound academic preparation for future transfer.

Freshman students who are not admissible are encouraged to participate in the Admissions Promise program that CU Denver has established with select Colorado community colleges.

Transfer Student Admissions

Applicants are considered as transfer students for admission purposes if they have completed any number of college courses after graduating from high school or earning a GED. Applicants with any number of college courses taken only prior to high school graduation are considered as freshmen for admission purposes and should consult the [Undergraduate Admissions Information](#) section of the catalog.

Transfer applicants who graduated from high school in 1988 or later are subject to [MAPS](#) requirements. Transfer students who graduated from high school in 2008 or later and have fewer than 30 college credits* completed at the time of application are subject to [HEAR](#) requirements in addition to MAPS. Transfer applicants must have earned a high school diploma or GED regardless of the number of college credits completed.

Admission Consideration

Students with 12 or fewer semester hours of completed college-level course work* at the time of application are considered for admission based on high school GPA, high school courses/units completed, rank in class, ACT or SAT scores and college or university GPA.

Students with 13 to 29 semester hours of completed college-level course work* at the time of application are considered for admission based primarily upon performance in college courses, but high school transcripts are still required. ACT or SAT scores are desirable, but not required.

Students with 30 or more semester hours of completed college-level course work* at the time of application are considered for admission based upon college course work alone. High school records and ACT or SAT scores are not required.

The cumulative GPA is calculated as or converted to a 4.0 scale and will include *all* college or university course work attempted, including course work from foreign institutions.

**Only coursework that was completed after graduation from high school or completion of a GED is counted in these totals.*

Admission Criteria by Academic Program

Architecture and Planning, College of

Students who have completed more than 24 semester hours of transferable course work are evaluated for admission on the basis of their college GPA without regard to their high school performance. Transfer applicants with fewer than 24 transferable hours will be evaluated on the basis of both high school and college work.

For information about specific policies on transfer of credit, consult an undergraduate advisor by calling 303-315-1000.

For automatic admission to the architecture major, students must have a 2.75 cumulative GPA for all coursework attempted. Students with at least a 2.3 cumulative GPA may be considered on an individual basis if the academic record shows a consistent record of improvement and/or strong performance in science, mathematics, art, or architecture-oriented courses. Students with a 2.0 to 2.29 cumulative GPA may be considered for admission as pre-architecture majors in the College of Liberal Arts and Sciences. If not initially admitted to the architecture program, students can be reconsidered through an internal CU Denver process upon meeting the criteria outline above.

Arts & Media, College of

A minimum 2.4 cumulative GPA is required, but anyone with at least a 2.0 cumulative GPA may be considered. Music majors are considered for fall semester only, have a required audition (except non-audition tracks in Music Business and Recording Arts) and other additional application requirements which must be completed by the Department of Music deadline. Admission to the music major is selective and qualified applicants are pooled and reviewed by an admissions committee.

Business School

Students who have completed more than 24 semester hours of transferable course work are evaluated for admission on the basis of their college GPA without regard to their high school performance.

Transfer applicants with fewer than 24 transferable hours will be evaluated on the basis of both high school and college work.

For admission to the Business School, a transfer applicant must have a minimum cumulative 3.0 GPA. Applicants with less than a cumulative 3.0 GPA may be admitted if the GPA is a 3.0 or higher in the most recent 24 credits.

Undergraduate Admissions
Telephone: 303-315-8100
Fax: 303-315-8199

Education and Human Development, School of

A minimum 2.3 cumulative GPA is required for direct admission to the Teaching, Learning degree program. Students with a cumulative GPA between 2.0 and 2.29 are considered for admission as pre-education majors.

Engineering and Applied Science, College of

One full year each of college calculus and calculus-based physics (or calculus-based physics I and general college chemistry I) must be completed with B or better grades. Grades of B are required in all other math and science courses and the cumulative GPA must be at least 2.75. Students meeting most, but not all of these standards are fully considered. Applicants with fewer than 80 college credits who are not offered admission to the College of Engineering and Applied Science will be automatically considered for preengineering admission in the College of Liberal Arts and Sciences.

Note: There is no direct admission to Bioengineering; applicants apply and are considered for admission to the prebioengineering program.

Liberal Arts and Sciences, College of

A minimum 2.4 cumulative GPA is required (excludes BA/BS-MD program), but anyone with at least a 2.0 cumulative GPA may be considered.

Public Affairs, School of

A minimum 2.4 cumulative GPA is required, but anyone with at least a 2.0 cumulative GPA may be considered.

How to Apply as a Transfer Student

1. Students must apply online at www.ucdenver.edu/admissions.
2. The application must be submitted along with a \$50 (subject to change) nonrefundable application fee. The fee may be paid with a credit card, check, e-check, or money order. For applicants who are granted admission but are unable to enroll for that term, the \$50 application fee will remain valid for 12 months, provided the Office of Admissions is

informed of the intent to enroll for a later term and the student does not enroll at another college or university.

3. Students must request that one official transcript be sent directly from each college or university attended, including foreign institutions, directly to the CU Denver Office of Admissions. Transcripts are considered official if received in this manner or received electronically through *Docufide*. Hand-carried transcripts or transcripts sent by the student are considered official only if delivered in the original sealed envelope of the issuing institution. All other transcripts are unofficial. If not in English, a certified English translation must accompany each official transcript. Official transcripts should be sent to:

Office of Admissions
University of Colorado Denver
Campus Box 167
P.O. Box 173364
Denver, CO 80217-3364

4. For students who have completed fewer than 13 college-level semester hours at the time of application, official high school transcripts, GED scores (if applicable) and ACT or SAT scores must also be submitted. ACT or SAT scores recorded on the high school transcript are considered official.
5. For students who have completed between 13 and 29 college-level semester hours at the time of application, official high school transcripts and GED scores (if applicable) must also be submitted.

Note:

- If you apply for admission while enrolled in your first semester of college or university courses, a current semester progress report form will be sent to you and required as part of the application process. A final official college or university transcript is also required and should be sent to the Office of Admissions at the end of the semester or term.
- If you are a continuing college or university student at the time you apply for admission, official transcripts showing course work completed to date should be sent as indicated above. You must also request that a final official transcript be sent to the Office of Admissions when grades are recorded at the end of your final semester or term.
- All credentials presented for admission consideration become the property of the University of Colorado and will not be copied for or returned to the student.
- The University of Colorado Denver reserves the right to deny admission to transfer students not deemed to have completed college-level course work at the sending institution and/or those who are not eligible to return to their previous college or university campuses.

- Students who knowingly falsify transcripts or test scores or who fail to indicate all previously attended institutions may be denied admission to, or may be disenrolled from, the university.

After Admission - Advising and Enrollment

Accepted transfer students who have submitted official transcripts will receive a transfer credit evaluation which will include advising office contact information. Students should schedule an advising appointment or contact their advisor for assistance with applying transfer credits to degree requirements. Advisor approval is required for new students prior to registering for CU Denver courses in their first semester.

Several months before classes begin, additional information about activating your official UCDAccess portal and course registration timelines and processes will be provided. For best course availability, students are encouraged to receive advisor approval and register for courses as early as possible. If admitted for fall or spring semester, students will receive an invitation for the new student welcome program from the orientation office.

Nondegree Student Admissions

Students who are at least 20 years of age and wish to take university courses, but do not plan to work toward a University of Colorado degree, may be admitted as nondegree students provided they have at least a 2.0 cumulative collegiate GPA and are eligible to return to all collegiate institutions previously attended. Questions regarding admission as a nondegree student should be directed to the Office of Admissions. Each school/college limits the number of semester hours taken as a nondegree student that may be transferred to a degree program.

Students considering changing from nondegree to degree status will need to apply as an undergraduate or graduate degree seeking student and meet the admission requirements of the intended program of study. Students under age 22 will be required to submit high school transcripts and ACT/SAT scores in addition to official college transcripts from each institution attended, regardless of the number of credit hours completed.

Note: International students are not admitted as nondegree students.

Financial Implications for Nondegree students

Students with a baccalaureate degree who are admitted as nondegree students will be classified as nondegree graduate students and assessed graduate tuition regardless of the level of courses taken. If enrolling only in undergraduate courses, an adjustment may be requested through the Office of the Registrar to pay the undergraduate tuition rate. However, the Colorado Opportunity Fund (COF) is not available to in-state nondegree

graduate students. To utilize COF and pay the lowest tuition rate, students must apply as undergraduate degree-seeking students, even if a degree is not desired. **Note:** Students who have completed an undergraduate degree in business will not be accepted for second undergraduate degree-seeking status in the Business School.

Nondegree students are not eligible to receive federal or state financial aid, student loans and most CU Denver scholarships.

How to Apply as a Nondegree student

To apply for admission as a nondegree student, visit www.ucdenver.edu/admissions/nondegree and submit your application online. Submit the completed application by the deadline for the term desired. A \$50 (subject to change) nonrefundable application fee is required. No additional credentials are required.

Nondegree students admitted prior to "open registration" for a given semester are advised that registration for courses is done by appointment time assignment, and nondegree students have the latest registration appointment time assignments regardless of the number of credits completed. Admission as a nondegree student does not assure availability of specific courses.

Continuation as a nondegree student is contingent upon maintaining an overall GPA of 2.0 upon completion of 12 or more semester hours.

Second Degree Seeking Student Admissions

Students who already hold a bachelor's degree in any major other than business may apply for admission to any undergraduate program and work toward completion of a second undergraduate degree. Applicants with an undergraduate degree in business may apply for graduate programs or for undergraduate programs in the College of Architecture and Planning, College of Arts & Media, College of Engineering and Applied Science, College of Liberal Arts and Sciences, School of Education and Human Development or the School of Public Affairs. Applicants for a second undergraduate degree must meet CU Denver admissions standards.

How to Apply as a student seeking a Second Undergraduate Degree

1. Apply online at www.ucdenver.edu/admissions.
2. Complete the application and submit it to the Office of Admissions with a \$50 (subject to change) nonrefundable application fee.
3. Have one official transcript sent to the Office of Admissions from each collegiate institution attended. Official transcripts for enrollment at any campus of the University of Colorado are not required. Official transcripts are those issued electronically through *Docufide* or sent by the issuing institution *directly* to:
Office of Admissions

University of Colorado Denver
Campus Box 167
P.O. Box 173364
Denver, CO 80217-3364
Hand-carried or faxed copies are not official.

Transcripts from the institution where the first undergraduate degree was earned must have final grades posted for the semester that the student graduated and have the official notation of the degree awarded.

All credentials presented for admission become the property of the University of Colorado and must remain on file. Students who do not declare all previously attended institutions are subject to disciplinary action and/or dismissal.

Students who knowingly falsify transcripts or test scores may be denied admission to, or may be disenrolled from, the university.

Readmission Requirements for Former Students

CU Denver students who have not registered and attended classes on the Denver Campus for one year or longer and who have not attended another institution since the University of Colorado are considered returning students and must formally apply for readmission. An additional application fee is only required if changing from undergraduate to graduate or nondegree to degree status or if a degree was earned and the student is applying for a second degree. Students applying for readmission must complete an online application. If a fee is not required, students should indicate "pay by check" when prompted for application fee payment. The fee requirement is then removed during application processing.

Students who have attended another college or university since last attending the University of Colorado must apply as transfer students and meet the admission criteria and transfer student deadlines for receipt of documents. This requires payment of the \$50 (subject to change) nonrefundable application fee and submission of one official transcript from each college or university attended since last enrollment at CU Denver. Transcripts must be issued electronically through *Docufide* or sent *directly* from the issuing institution to:

Office of Admissions
University of Colorado Denver
Campus Box 167
P. O. Box 173364
Denver, CO 80217-3364

Students who last attended another University of Colorado campus as a degree seeking student must formally apply for admission and meet the admission criteria of CU Denver. An application fee is not required unless going from undergraduate to graduate status, from nondegree to degree status or if a degree was earned. Students must apply online and if an application fee is not required, should indicate "pay by check" when prompted for application fee payment. The fee

requirement is then removed during application processing. University of Colorado transcripts are not required, but official transcripts from each college or university attended prior to enrollment at the University of Colorado must be submitted.

Application Deadlines

The university may change document/credential deadlines in accordance with enrollment demands. For the best scholarship and registration time considerations, applicants should apply and be admitted as early as possible. Admission to the university does not assure availability of specific courses. For an applicant to be considered for a specific term, all documents required for admission must be received in the Office of Admissions by the deadline for that term. Applicants who are unable to meet the deadline may elect to be considered for a later term. Transfer students are reminded that they should allow sufficient time to have transcripts sent from institutions they have previously attended.

Advanced planning and early application are necessary for the timely admission of international students. International students are advised that it takes additional time for credentials to reach the Office of International Affairs from international locations. [Click here for additional Information for International Students.](#)

Application Deadline for Priority Consideration (excluding BA/BS-MD and music applicants)

Fall: July 22

Spring: December 1

Summer: May 3

Early application is strongly encouraged. Admission to the university does not assure specific course availability.

Advanced Placement Program (AP)

The Advanced Placement Program of the College Entrance Examination Board (CEEB) allows students to take advanced work while in high school and then be examined for credit at the college level. Students who take advanced placement courses and subsequently receive scores of 4 or 5 on the CEEB Advanced Placement Examination are generally given college credit for lower-level courses in which they have demonstrated proficiency. With some exceptions, credit is also granted for scores of 3 plus a course grade of A or A- in the second semester course for the corresponding subject. For more information, contact your academic advisor and click on the following chart. Original, official score reports are required for credit award consideration.

Please see the [Advanced Placement Program Requirements \(AP\) chart](#) for more information.

College-Level Examination Program (CLEP)

Incoming students may earn university credit by examination in some subject areas in which they have demonstrated college-level proficiency. Interested students may take approved examinations through the College-Level Examination Program (CLEP) of the College Entrance Examination Board (CEEB) testing service.

Please see the [College Level Examination Program \(CLEP\) chart](#) to learn about acceptable CLEP examinations and credit awards. Original, official CLEP score reports are required for credit award consideration.

International Baccalaureate (IB) Diploma Program

The International Baccalaureate Diploma Program (IB), available at select high schools, is a rigorous, pre-university course of study emphasizing liberal arts from an international perspective.

In accordance with HB 03-1108, the University of Colorado Denver will grant at minimum 24 semester hours of credit for any student who has graduated from high school having successfully completed an International Baccalaureate diploma program with a minimum score of 4 on each exam. Credit may be granted for most, but not all, individual IB courses where examinations are completed with at least a score of 4 for students who do not complete an IB diploma program. For additional information, students should contact their academic advisors and refer to the [International Baccalaureate \(IB\) chart](#). Original, official IB transcripts with exam scores are required for credit award consideration.

High School Postsecondary and Concurrent Enrollment

High school juniors and seniors with demonstrated academic abilities may be admitted to CU Denver with special approval for one term only. This approval may be renewed. Credit for courses taken may subsequently be applied toward a university degree program, if applicable. For more information and application instructions, contact the Office of Admissions, 303-315-2619 or admissions@ucdenver.edu.

Transfer of College-Level Course Work

Student course work of comparable content and scope to that of the University of Colorado Denver curriculum will be considered for transfer credit if it was completed at a college or university with regional accreditation. If coursework was completed at an institution not regionally accredited, the student may specifically request that credit be considered in transfer by initiating a review process which begins with the student's academic advisor. Only courses in which a grade of C- or better (1.7) was earned are considered for transfer. Courses in which a grade of Pass (P) was earned are considered for transfer only if a grade of Pass at the sending institution is defined as a C- or better. Courses identified on transcripts as State of Colorado

guaranteed transfer courses (gtPATHWAYS) are always accepted in transfer (with C- or better grades) and applied to degree requirements per gtPATHWAYS guidelines.

Developmental, remedial, religious doctrinal, religious training, single religion, outdoor leadership, student orientation, internship and cooperative education courses are not accepted in transfer. Vocational/technical courses are not accepted in initial transfer but exceptions may be granted by the dean responsible for the student's curriculum. Independent Study, Special Topics and other experiential learning programs that lack catalog descriptions are not accepted in initial transfer but may be reviewed for transfer consideration by the corresponding academic department. Students wishing to appeal transfer credit decisions should contact their school or college advisor. Except for developmental/remedial courses, academic departments make final decisions on transfer credit appeals.

After all official transcripts have been received and the student is admitted as a degree-seeking student, the Office of Admissions prepares a transfer credit report indicating which courses have been accepted in general transfer by CU Denver. After this report has been completed, the student is notified and directed to contact his/her academic advisor who will determine how transferred credit applies to specific degree requirements, sometimes using automated systems and with assistance from academic departments. Transfer courses and/or exams considered to be duplicate credit do not apply to degree requirements, unless an exception is granted by an academic unit. Academic units make all final decisions regarding application of transfer credit to degree requirements. Transfer credit evaluations are valid only for degree programs offered entirely at the Denver campus.

Courses are accepted in initial transfer to CU Denver and applied to graduation requirements at the same level as listed on the transcript from the sending institution. Transfer courses that have similar content to specific CU Denver courses, but are listed on transcripts at a different level, may be substituted on a content basis for CU Denver courses upon approval from the academic unit. Such courses, however, apply to overall requirements at the level listed by the sending institution unless an exception has been granted. Only undergraduate courses are considered in transfer.

The Office of Admissions considers course work for general transfer regardless of the age of the academic credit. Certain departments, however, have specific age of credit policies for applying credit to degree requirements and for meeting prerequisites. State guaranteed general education courses will be accepted in transfer and applied to graduation requirements for a period of at least 10 years after course completion as outlined in gtPATHWAYS guidelines.

The Business School generally limits its transfer of business course credits to those that are comparable to lower-division business courses at CU Denver. Students who have taken upper-division business courses from an Association for Advancement of Collegiate Schools of Business (AACSB) accredited business program may request review of these courses for possible transfer by contacting the Business School advising office. All courses taken in the business area of emphasis must be completed at CU Denver.

The College of Engineering and Applied Science, in general, requires that engineering course transfer credit must come from an Accreditation Board for Engineering and Technology (ABET) accredited engineering program to be acceptable for degree purposes. Engineering technology courses are not considered equivalent to engineering courses.

A maximum of 60 total semester hours is acceptable in transfer from community or junior colleges. A maximum of 90 semester hours is acceptable from four-year institutions or a combination of two- and four-year institutions, with no more than 60 from two-year schools. For students with acceptable transfer credit in excess of these limits, advisors will apply the best fit courses to requirements.

Colorado Community College Transfer

Guaranteed Transfer

In compliance with Colorado's Statewide Transfer Policy, students may transfer credit from a Colorado community college on a course-by-course basis or by completing an associate of arts (AA) or associate of science (AS) degree. Students who complete an AA/AS degree may be guaranteed full transfer of the associate degree (60 credits maximum).

The guaranteed transfer program applies only to students who began Colorado community college studies in fall 2003 or later and who meet the following requirements:

- complete an AA/AS degree, which includes 31 credits of state-guaranteed general education courses
- earn credit only at Colorado community colleges within the last 10 years
- earn a grade of C- or better in each course

Statewide articulation agreements are in place governing transfer of students from Colorado community colleges into programs in agriculture business, animal science, anthropology, business, criminal justice, early childhood education, economics, elementary education teacher licensure, engineering, French, history, mathematics, political science, psychology, sociology, soil and crop sciences and Spanish.

Transfer advising plans for Colorado Community College students are available from the Office of Admissions and at www.ucdenver.edu/admissions. In addition, an admissions representative can assist students with planning a transfer program of study. Representatives regularly visit Colorado community colleges. Call the Office of Admissions at 303-315-2601 or e-mail admissions@ucdenver.edu for additional information.

Military Service and Schooling

To have credit for educational experiences evaluated, applicants with military experience will be required to submit the DD-214 to the Office of Veterans Student Services. Applicants should also submit the Smart Transcript and official Dantes Subject Standard Test (DSST) score reports (if applicable) to the Office of Admissions for additional credit consideration. For students with

other military credit for which a separate transcript is issued, such as Community College of the Air Force (CCAF) or Army/American Council on Education Registry Transcript System (AARTS), official transcripts should be sent to the Office of Admissions.

Military Service and Other Credit

It is the policy of the University of Colorado Denver to award transfer credit for military courses and/or military service based on the recommendations of the American Council on Education (ACE)'s Guide to the Evaluation of Education Experiences in the Armed Services, provided such credit is generally applicable to CU Denver programs of study. For DSST exams, only upper level credit as recommended by the ACE guide is considered in transfer. For military transcripts such as CCAF and AARTS, transfer credit is considered on the same basis as transcripts from traditional collegiate institutions.

Upon review of the DD-214, either elective or core course credit will be awarded based on ACE recommendations. Specifically, three credits of lower division Social Science core credits will be granted for prior service members who attended basic training (all services), and three credits of lower division humanities core credits will be awarded to those who have completed a Non-Commissioned Officer (NCO) Academy (all services). Elective Credit is based on either rank at time of separation or length of service, six elective credits will be awarded for the rate of enlisted 4 (E4) or lower, or one enlistment (four years) or less. Twelve elective credits will be granted to those who held the rate of Enlisted 5 (E5) or higher, or more than one term of service (five years or more).

The applicability of electives is determined by the student's major and/or college. Proficiency credit (requirement will be waived, credit will not be awarded) for International Perspectives is available for military related students who served at least six months of an overseas deployment. The language requirement will also be waived for students who attended an official Military Language Training Institute of 6 months or more. In addition, the Business Experiential Learning Requirement will be waived for prior military members.

For any questions or further information regarding military credit transfer, please contact the CU Denver Office of Veteran Student Services at 303.556.2745 (DD-214 credit consideration).

Reserve Officers Training Corps (ROTC)

The Air Force, Navy/Marines, and Army offer college students the opportunity to receive a commission as an officer through the Reserve Officers Training Corps (ROTC) program. These military training programs occur in conjunction with a student's undergraduate coursework and lead to a commission upon graduation. All ROTC programs offer competitive scholarships, allow for elective academic credit depending on policies of the student's home school or college, and include a commitment to military active or reserve duty.

The University of Colorado Denver actively supports students desiring to participate in one of the ROTC programs and provides registration access to Army ROTC (sponsored by the Metropolitan State University of Denver) and to Navy/Marines or Air Force ROTC (sponsored by the University of Colorado Boulder).

Interested students should contact the specific ROTC program directly for military training, scholarship information, and registration details.

Air Force ROTC

AFROTC Detachment 105
University of CO Boulder
UCB 371
Boulder, CO 80309-0371
Phone: (303) 492-3128; (303) 492-8352

Navy/Marines ROTC

Naval ROTC
University of CO Boulder
UCB 374
Boulder, CO 80309-0374
Phone: (303) 492-2576

Army ROTC

Dept. of Military Science
633 Curtis Street
Modular Building MO-1
Denver, CO 80217
Phone: (303) 352-7419

Transfer students enrolled in Army, Air Force, or Navy/Marines ROTC programs should consult with their school or college regarding the application of ROTC course credit toward graduation requirements.

Academic Policies and Procedures

Applying for Graduation

Students planning to graduate must apply for graduation through the UCDAccess student portal between the first day of registration and census for the term they intend to graduate. Students

must contact their academic advisor to determine what requirements remain for graduation, as well as complete any paperwork required by their school/college. Students will not be officially certified to graduate until a final audit of the student's record has been completed approximately six weeks after the end of the term. After students have been certified to graduate, they must reapply with the Office of Admissions in order to return to the Denver Campus.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Architecture and Planning

All students **MUST** meet with their advisor at the beginning of their final term for a graduation check-out appointment. We recommend students schedule an appointment **PRIOR** to the add/drop deadline of their final term in case schedule adjustments need to be made to fulfill final degree requirements. After meeting with their advisor, students should apply for graduation online through UCDAccess.

College of Arts & Media

Students are encouraged to meet with a CAM advisor the semester before they intend to graduate to review graduation procedures and degree requirements. Students who have not attended the University for one calendar year or more must gain readmission to the university prior to applying for graduation. It is the student's responsibility to apply with enough time for the readmission process to be finalized by the census date.

Business School

A senior audit is completed on all students who have completed 90 or more semester hours. Students must file an undergraduate candidacy form and diploma card and request a graduation evaluation prior to registering for their final semester. Failure to do so will delay graduation. Also, students desiring to change their area of emphasis after filing for graduation must have the change approved by the graduation coordinator prior to registering for their final semester. Changes after that time will delay graduation.

Students must complete the online intent to graduate form on the registrar's website (www.ucdenver.edu/registrar) when they register for their last semester. Contact the graduate advising office to confirm receipt at grad.advising@ucdenver.edu.

College Of Engineering and Applied Science

Simultaneous Conferring of Degrees

For any double degree, both bachelor's degrees must be conferred at the same commencement.

Four-Year Graduation Guarantee

The University of Colorado Denver has adopted a set of guidelines to define the conditions under which an undergraduate student will be guaranteed to graduate in four years. More information is available through the undergraduate advising offices for each college and the major program offices. The Denver Campus has five undergraduate colleges in which this guarantee applies: College of Arts & Media, Business School, College of Engineering and Applied Science, College of Liberal Arts and Sciences and School of Public Affairs.

CU Denver guarantees that if a student begins studies in a fall semester and lack of scheduling of essential courses is found to have prevented a student from completing all course work necessary for a BA, BFA or BS degree from the university by the end of the student's eighth consecutive fall and spring semester, the college/school shall provide tuition plus any course fees for all courses required for completion of the degree requirements. This applies only when needed courses are not offered by the college/school and does not apply to scheduling conflicts for individual students. Students must satisfy all the requirements described below to be eligible for this guarantee.

This guarantee applies to all students who enroll beginning in a fall term as first-semester, full-time freshmen without admission deficiencies, who do not need remedial course work and who satisfy all the requirements described below. This guarantee does not include completion of all options within the major, a second major, a double degree, a minor or a certificate program. The four-year graduation guarantee does not apply to programs in which the degree has been discontinued or is in the process of being phased out. In these cases, every effort will be made to allow students to fulfill requirements by taking courses at other universities and colleges to facilitate timely completion of the degree.

Some study abroad programs may not provide a sufficient range of courses to allow students to meet the requirements, thus, students who participate in study abroad programs during the fall or spring semesters may not be eligible for this guarantee. A student may be able to participate in a study abroad program during the summer semester and still meet all the requirements of this guarantee. It is essential that a student work closely with an advisor to determine if the student can participate in a study abroad program and still meet all the requirements of this guarantee.

Requirements

Students must satisfy all of the following requirements to be eligible for this guarantee.

16. Students must begin studies in a fall semester and enroll in CU Denver course work as specified on the student plan of study for eight consecutive fall and spring semesters.
17. Students must complete all required course work by the end of the eighth semester.
18. No fewer than 60 semester hours of applicable course work must be completed successfully by the end of the second year (24 calendar months); 90 semester hours by the end of the third year (36 calendar months); and 120 semester hours by the end of the fourth year (48 calendar months). Students must successfully complete an average of 15 semester hours each semester.

19. Students must meet with their college advisor and their major advisor for academic advising during the first, third, fifth and seventh semesters of study.
20. The major must be declared no later than the end of the first semester of study and students must not change their major or any options within the major.
21. A required plan of study toward the major must be agreed upon and signed by the student and advisor at the end of the first semester. Thereafter students must make satisfactory progress toward completing the major, as defined by each major, and the general education requirements. Courses with certain grades may not meet the satisfactory progress requirement of this guarantee. A statement of what constitutes satisfactory progress and what grades are acceptable is available from the major or departmental office at the time the major is declared.
22. A minimum of 30 semester hours of college general education courses should be completed by the end of the second year, including core curriculum courses that also meet major requirements and foreign language proficiency.
23. All lower-division graduation requirements must be successfully completed by the 90-semester-hour mark.
24. Students must remain in good academic standing according to their school/college academic policies.
25. Grades of C-, C or C+, as defined by the college/school, must be earned in all course work required for the major, and students must have a cumulative GPA of 2.0 in all major course work attempted.
26. Students must register each semester within one week of the student's specified eligibility to register.
27. Students must take courses that are specified in the student plan of study approved by their advisor.
28. Elective courses must be avoided if they conflict with required major or general education courses. Elective courses must not be given a higher priority than required courses.
29. Students must meet all departmental, school or college and university policies regarding graduation requirements.
30. The college/school must be notified in writing of the student's intent to graduate no later than the beginning of the seventh semester of study. A graduation application must be filed no later than the deadline for the appropriate graduation date. The student must complete a graduation checkout/senior audit with their advisor.

The student is responsible for and must keep documentation proving that these requirements were satisfied (e.g., records of advising meetings attended, advising records and instructions, etc.).

General Graduation Requirements

To receive a bachelor's degree from the University of Colorado Denver, students must satisfy all of the requirements below, in addition to completing a [Major](#) and fulfilling all of their [School or College requirements](#) .

Please note that the requirements below are basic university requirements. Consult your School/College and Major to determine whether they have put additional requirements in place that further restrict these categories.

- A minimum of 120 credit hours is required to graduate from CU Denver with a bachelor's level degree
- A minimum 2.0 cumulative GPA is required for all University of Colorado coursework
- A maximum of 60 credit hours of transfer courses from a two year institution may be applied
- A maximum of 90 credit hours of transfer courses from a four year institution, or a combination of two year and four year institutions may be applied

Though students may take any course more than once, credit toward graduation is counted only once for a typical course, unless otherwise noted in the course description. Some types of courses (e.g. Internships, Independent Studies, etc.) may be repeatable for applicable credit within a certain range of total semester hours. See course descriptions for the max semester hours applicable from each course.

Petitioning for Exceptions to Standing Academic Policy

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Students are required to complete the CAM General Course Requirements that were in effect when they began as a degree-seeking student at CU Denver, and major requirements as outlined when they declared their degree, major and emphasis and were admitted to the program. If a program revises its curriculum, students have the option of following their original degree requirements or the revised curriculum. Courses under the original requirements may no longer be taught or may not be available for a set duration. In this case, the department will approve course substitutions.

Course substitutions in the major or minor must be approved by the designated area head in the specific program area, the department chair and/or possibly the associate dean. Course substitutions in the CAM Core requirements must be approved by the university Core Curriculum Oversight Committee through a petition process. Please contact CAMadvising@ucdenver.edu for additional information.

The CAM Academic Policies Committee is the appellate committee for all student-related academic petitions, issues and appeals. The committee is responsible for the evaluation and interpretation of the approved academic policies of the college. Questions about interpretation of policies may be directed to the Office of Advising and Student Services. Procedures and petition guidelines are available at the CAM Web site or by emailing CAMadvising@ucdenver.edu.

Business School

Students should contact a staff advisor in the Business School's programs office (undergraduates call 303-315-8100) for appeal and petition procedures pertaining to rules and regulations of the school.

College of Liberal Arts and Sciences

The CLAS Academic Standards Committee is responsible for the administration of the academic policies of the college as established by the faculty. This committee constitutes the bridge between the faculty in its legislative capacity and the students upon whom the legislation comes to bear. The committee is empowered to grant waivers of exemptions from and exceptions to the academic policies of the college. Students wishing to submit a petition to the committee should meet with an advisor in the CLAS Academic Advising Office first to discuss the petition. The Graduate Council reviews grievances related to procedural issues for graduate students that cannot be resolved at the college level.

Students in the College of Liberal Arts and Sciences may appeal a grade. Every attempt is made to resolve grade disputes at the department level. However, unresolved grade issues may be appealed to the CLAS Academic Standards Committee and initiated through the CLAS Academic Advising Office, North Classroom, 4002, 303-556-2555. Details of the grade appeal policies are available in the CLAS Academic Advising Office.

Selection of Catalog for Degree Requirements

Students are held accountable for both their University requirements and major/minor requirements based on the academic catalog. The academic catalog year for the University requirements is based on the term and year when the student first enrolled at University of Colorado Denver. The academic catalog year for the major/minor requirements are based on the term and year when the student declared the major/minor. These are the catalog years that the student will need to follow during his/her enrollment at this University.

Students who take a prolonged leave of absence from the University, will follow the catalog year from the latest term of enrollment.

SCHOOL/COLLEGE SPECIFIC POLICY

College of Arts & Media

Students who switch majors (e.g., BS in music to BA in theatre, film and television) are required to complete the major curriculum in place when they declare their new degree or major. Students who switch degrees within the same major (e.g., BFA in fine arts to BA in fine arts) will be required to complete the degree curriculum that is in place when they declare their new degree. Students who switch emphases within a degree and major will be required to complete the emphasis curriculum that is in place when they are accepted into the new emphasis.

Due to the dynamic nature of the CAM programs, returning students who have not attended in more than five years must complete their programs based on the current curriculum and policies.

Graduation and Undergraduate Core Requirements

General Graduation Requirements

To receive a bachelor's degree from the University of Colorado Denver, students must satisfy all of the requirements below, in addition to completing a [Major](#) and fulfilling all of their [School or College requirements](#) .

Please note that the requirements below are basic university requirements. Consult your School/College and Major to determine whether they have put additional requirements in place that further restrict these categories.

- A minimum of 120 credit hours is required to graduate from CU Denver with a bachelor's level degree
- A minimum 2.0 cumulative GPA is required for all University of Colorado coursework
- A maximum of 60 credit hours of transfer courses from a two year institution may be applied
- A maximum of 90 credit hours of transfer courses from a four year institution, or a combination of two year and four year institutions may be applied

Though students may take any course more than once, credit toward graduation is counted only once for a typical course, unless otherwise noted in the course description. Some types of courses (e.g. Internships, Independent Studies, etc.) may be repeatable for applicable credit within a certain range of total semester hours. See course descriptions for the max semester hours applicable from each course.

Philosophy of the Core Curriculum

The University of Colorado Denver subscribes to a liberal arts philosophy of education in order to develop a broad set of academic skills for the baccalaureate student and to establish a foundation for lifelong learning. Since 1990, the CU Denver Core curriculum of general education has been a campus-wide program for all undergraduate students, independent of the student's major.

The CU Denver faculty designed the Core curriculum to provide undergraduate students a high quality academic foundation while still allowing flexibility based on students' individual backgrounds and specific career goals. The Core curriculum develops multiple literacies, stimulates creative thinking, and utilizes technology. The Core engages students in developing sensitivity to diversity and developing their place in an urban environment, as well as in the

rapidly changing global environment. The Core provides an understanding of ourselves, ours and other cultures, and our environment.

CU Denver Undergraduate Core Curriculum

All undergraduate students must complete a 34-38 semester hour (11 courses) curriculum of general education. CU Denver schools and colleges may have specific requirements within the Core curriculum. The Core curriculum is outlined below.

Intellectual Competencies: 9-10 hours

Students must earn a minimum letter grade of C- (1.7) in each Intellectual Competency course to satisfy the Core curriculum requirements.

English Composition

Two course, 6 hours

Mathematics

One course, 3-4 hours

Knowledge Areas: 19-22 hours

Students may not use core courses in the discipline defined by their major(s) to satisfy Knowledge Area requirements.

Arts and Humanities

Two courses, 6 hours

For students not majoring in either Arts or Humanities, one course must be from the Arts and the second from the Humanities. For students majoring in Humanities, one course must be from the Arts and the second course may be from either category. For students majoring in Arts, both courses must be from the Humanities.

Arts

One course required.

Students in the College of Arts & Media should check with their college for specific requirements.

Humanities

One course required.

Students in the College of Arts & Media or humanities majors in the College of Liberal Arts and Sciences should check with their college for specific requirements.

Behavioral and Social Sciences

Two courses, 6 hours

Behavioral Sciences

One course required.

Social Sciences

One course required.

Students in the Business School or the School of Public Affairs should check with their school or college for specific requirements.

Biological and Physical Sciences, Mathematics

Two courses, 7-10 hours

One of the two required courses must have a laboratory. Students in the College of Liberal Arts and Sciences and in the College of Engineering and Applied Science should check with their colleges for specific requirements

International Perspectives: 3 hours

One course required.

A semester abroad may satisfy this requirement if preapproved and in a country where the language is not the native language of the student.

Cultural Diversity: 3 hours

One course required.

Cultural diversity courses are restricted, requiring junior-level standing or the consent of the instructor prior to registration.

CU Denver Core Requirements-Business School

The following represents the CU Denver Core curriculum as approved by the faculty on the Core Curriculum Oversight Committee (CCOC). The Core curriculum is a total of 34-38 semester hours.

English

Students must earn a minimum grade of C- or (1.7) in each course to satisfy this core curriculum requirement.

Both courses are required.

- [ENGL 1020 - Core Composition I](#)
- [ENGL 2030 - Core Composition II](#)

Mathematics

Students must earn a minimum grade of C- (1.7) to satisfy this core curriculum requirement.

One course is required.

- [MATH 1070 - Algebra for Social Sciences and Business](#)
- [MATH 1110 - College Algebra](#)

Arts

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [FINE 1001 - Introduction to Art](#)
- [FINE 1450 - Visual Culture: Ways of Seeing](#)
- [PMUS 1001 - Music Appreciation](#)
- [THTR 1001 - Introduction to Theatre & Arts in the Community](#)

Humanities

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [CHIN 1000 - China and the Chinese](#)
- [ENGL 1601 - Telling Tales: Narrative Art in Literature and Film](#)
- [ENGL 2600 - Great Works in British and American Literature](#)
- [ETST 2155 - African American History](#)
- [FREN 1000 - Introduction to Cultures of the French- Speaking World](#)
- [GRMN 1000 - Germany and the Germans](#)
- [HIST 1361 - U.S. History to 1876](#)
- [HIST 1362 - U.S. History Since 1876](#)
- [HIST 1381 - Paths to Present](#)
- [HIST 1400 - Controversies in History](#)
- [PHIL 1012 - Introduction to Philosophy: Relationship of the Individual to the World](#)
- [PHIL 1020 - Introduction to Ethical Reasoning](#)
- [PHIL 2441 - Logic, Language and Scientific Reasoning](#)
- [RLST 1610 - Introduction to Religious Studies](#)
- [RLST 2660 - World Religions](#)
- [SPAN 1000 - Introduction to Cultures of the Spanish Speaking World](#)

Behavioral Sciences

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [ANTH 1302 - Introduction to Archaeology](#)
- [ANTH 2102 - Culture and the Human Experience](#)
- [COMM 1011 - Fundamentals of Communication](#)
- [COMM 1021 - Introduction To Media Studies](#)
- [PSYC 1000 - Introduction to Psychology I](#)
- [PSYC 1005 - Introduction to Psychology II](#)

Social Sciences

Students may not use courses from their major to satisfy this requirement.

Required:

- [ECON 2012 - Principles of Economics: Macroeconomics](#)

Biological and Physical Sciences, Mathematics

Two courses are required. One of the two required courses must have a laboratory.

Students may not use courses from their major to satisfy this requirement.

Science Courses with Labs

- [ANTH 1303 - Introduction to Biological Anthropology](#)
- [BIOL 1550 - Basic Biology: Ecology and the Diversity of Life](#)
- [BIOL 1560 - Basic Biology: From Cells to Organisms](#)
- [CHEM 1474 - Core Chemistry: Chemistry For the Consumer](#)
- [ENVS 1042 - Introduction to Environmental Sciences](#)
- [GEOL 1072 - Physical Geology: Surface Processes](#)
- [GEOL 1082 - Physical Geology: Internal Processes](#)
- [PHYS 1052 - General Astronomy I](#)

Science Courses with Co-requisite Labs

- [BIOL 2051 - General Biology I](#) **and**
- [BIOL 2071 - General Biology Laboratory I](#)
-
- [BIOL 2061 - General Biology II](#) **and**
- [BIOL 2081 - General Biology Laboratory II](#)
-
- [CHEM 2031 - General Chemistry I](#) **and**
- [CHEM 2038 - General Chemistry Laboratory I](#)
-
- [CHEM 2061 - General Chemistry II](#) **and**
- [CHEM 2068 - General Chemistry Laboratory II](#)
-
- [PHYS 2010 - College Physics I](#) **and**
- [PHYS 2030 - College Physics Lab I](#)
-
- [PHYS 2020 - College Physics II](#) **and**
- [PHYS 2040 - College Physics Lab II](#)

Science Courses without Labs and Mathematics

- [CSCI 1350 - Introduction to Computing in Society](#)
- [GEOG 1202 - Introduction to Physical Geography](#)
- [PHYS 1100 - Foundations of Physics](#)

- [PSYC 2220 - Biological Basis of Behavior](#)

MATH - A mathematics course taken to fulfill the Biological and Physical Sciences, Mathematics area, must be from the approved Mathematics list, excluding the course taken to fulfill the Mathematics requirement.

- [MATH 1070 - Algebra for Social Sciences and Business](#)
- [MATH 1110 - College Algebra](#)

International Perspectives

One course is required.

A semester abroad may satisfy this requirement if preapproved and in a country where the language is not the native language of the student.

- [ANTH 3000 - Globalization, Migration and Transnationalism](#)
- [ENGL 3798 - International Perspectives in Literature and Film](#)
- [ENGR 3600 - International Dimensions of Technology and Culture](#)
- [ETST 3110 - Indigenous Studies](#)
- [ETST 3272 - Global Media](#)
- [FREN 3200 - The Francophone World in the Post-Colonial Era](#)
- [GRMN 3200 - Current German Society and Culture](#)
- [HIST 3121 - The World at War, 1914-1945](#)
- [HIST 4032 - Globalization in World History Since 1945](#)
- [INTB 3000 - Global Perspectives](#)
- [PSCI 3022 - Introduction to Comparative Politics](#)
- [PSCI 3042 - Introduction to International Relations](#)
- [THTR 3550 - World Theatre](#)

Cultural Diversity

One course is required.

Cultural diversity courses are restricted, requiring junior-level standing or the consent of the instructor prior to registration.

- [ANTH 3142 - Cultural Diversity in the Modern World](#)
- [COMM 3271 - Communication and Diversity](#)
- [ECON 3100 - Economics of Race and Gender](#)
- [EDFN 3000 - Undocumented Mexican Immigration](#)
- [EDFN 4000 - Food Justice in City & Schools](#)
- [ENGL 3795 - Race and Ethnicity in American Literature](#)

- [ENGR 3400 - Technology and Culture](#)
- [ETST 3704 - Culture, Racism and Alienation](#)
- [ETST 3794 - Ethnic Diversity in American Literature](#)
- [HIST 3345 - Immigration and Ethnicity in American History](#)
- [HIST 3349 - Social Movements in 20th Century America](#)
- [MGMT 4100 - Leveraging Diversity and Inclusion in Business](#)
- [PHIL 3500 - Ideology and Culture: Racism and Sexism](#)
- [PMUS 3100 - US Music: Social & Political Impact](#)
- [PSCI 3034 - Race, Gender, Law and Public Policy](#)
- [PSCI 3035 - Political Movements: Race and Gender](#)
- [PSYC 4485 - Psychology of Cultural Diversity](#)
- [RLST 4000 - Religion and Cultural Diversity](#)
- [SOCY 3020 - Race and Ethnicity in the U.S.](#)
- [THTR 3611 - Drama of Diversity](#)
- [WGST 3020 - Gender, Sexuality and Race in American Popular Culture](#)

Other Degree Requirements

In addition to the CU Denver Core Curriculum requirements listed above, students must complete a major and fulfill all additional School/College requirements. More information on these requirements can be found in the Undergraduate Catalog in the following locations:

- [Programs](#)
- [CU Denver General Graduation Requirements](#)
- [Business School Graduation Requirements](#)

CU Denver Core Requirements-College of Architecture and Planning

The following represents the CU Denver Core curriculum as approved by the faculty on the Core Curriculum Oversight Committee (CCOC). The Core curriculum is a total of 34-38 semester hours.

English

Students must earn a minimum grade of C- or (1.7) in each course to satisfy this core curriculum requirement.

Both courses are required.

- [ENGL 1020 - Core Composition I](#)

- [ENGL 2030 - Core Composition II](#)

Mathematics

Students must earn a minimum grade of C- (1.7) to satisfy this core curriculum requirement.

One course is required.

- [MATH 1110 - College Algebra](#) *
- [MATH 1120 - College Trigonometry](#) *
- [MATH 1130 - Precalculus Mathematics](#)
- [MATH 1401 - Calculus I](#)
- [MATH 2411 - Calculus II](#)
- [MATH 2421 - Calculus III](#)

*Students who choose to take MATH 1110 or MATH 1120 to fulfill the Math core requirement must take both of these courses and earn a C- (1.7) or higher to fulfill CAP graduation requirements.

Arts

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [FINE 1001 - Introduction to Art](#)
- [FINE 1450 - Visual Culture: Ways of Seeing](#)
- [PMUS 1001 - Music Appreciation](#)
- [THTR 1001 - Introduction to Theatre & Arts in the Community](#)

Humanities

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [CHIN 1000 - China and the Chinese](#)
- [ENGL 1601 - Telling Tales: Narrative Art in Literature and Film](#)
- [ENGL 2600 - Great Works in British and American Literature](#)
- [ETST 2155 - African American History](#)
- [FREN 1000 - Introduction to Cultures of the French- Speaking World](#)
- [GRMN 1000 - Germany and the Germans](#)
- [HIST 1361 - U.S. History to 1876](#)
- [HIST 1362 - U.S. History Since 1876](#)
- [HIST 1381 - Paths to Present](#)

- [HIST 1400 - Controversies in History](#)
- [PHIL 1012 - Introduction to Philosophy: Relationship of the Individual to the World](#)
- [PHIL 1020 - Introduction to Ethical Reasoning](#)
- [PHIL 2441 - Logic, Language and Scientific Reasoning](#)
- [RLST 1610 - Introduction to Religious Studies](#)
- [RLST 2660 - World Religions](#)
- [SPAN 1000 - Introduction to Cultures of the Spanish Speaking World](#)

Behavioral Sciences

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [ANTH 1302 - Introduction to Archaeology](#)
- [ANTH 2102 - Culture and the Human Experience](#)
- [COMM 1011 - Fundamentals of Communication](#)
- [COMM 1021 - Introduction To Media Studies](#)
- [PSYC 1000 - Introduction to Psychology I](#)
- [PSYC 1005 - Introduction to Psychology II](#)

Social Sciences

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [CRJU 1000 - Criminal Justice: An Overview](#)
- [ECON 2012 - Principles of Economics: Macroeconomics](#)
- [ECON 2022 - Principles of Economics: Microeconomics](#)
- [EDFN 1000 - Equality, Rights & Education](#)
- [ENVS 1342 - Environment, Society and Sustainability](#)
- [ETST 2000 - Introduction to Ethnic Studies](#)
- [GEOG 1102 - World Regional Geography](#)
- [GEOG 1602 - Introduction to Urban Studies](#)
- [GEOG 2202 - Natural Hazards](#)
- [PSCI 1001 - Introduction to Political Science: The Quest for Freedom and Justice](#)
- [PSCI 1101 - American Political System](#)
- [SJUS 2000 - Democratic Participation and Social Justice](#)
- [SOCY 1001 - Introduction to Sociology](#)

- [SOCY 2462 - Introduction to Social Psychology](#)

Biological and Physical Sciences, Mathematics

Students may not use courses from their major to satisfy this requirement.

Required:

- [PHYS 2010 - College Physics I](#)
- [PHYS 2030 - College Physics Lab I](#)

One course is required:

- [ANTH 1303 - Introduction to Biological Anthropology](#)
- [BIOL 1550 - Basic Biology: Ecology and the Diversity of Life](#) (**recommended**)
- [BIOL 1560 - Basic Biology: From Cells to Organisms](#)
-
- [BIOL 2051 - General Biology I](#) **and**
- [BIOL 2071 - General Biology Laboratory I](#)
-
- [BIOL 2061 - General Biology II](#) **and**
- [BIOL 2081 - General Biology Laboratory II](#)
-
- [CHEM 1474 - Core Chemistry: Chemistry For the Consumer](#)
-
- [CHEM 2031 - General Chemistry I](#) **and**
- [CHEM 2038 - General Chemistry Laboratory I](#)
-
- [CHEM 2061 - General Chemistry II](#) **and**
- [CHEM 2068 - General Chemistry Laboratory II](#)
-
- [CSCI 1350 - Introduction to Computing in Society](#)
- [ENVS 1042 - Introduction to Environmental Sciences](#) (**recommended**)
- [GEOG 1202 - Introduction to Physical Geography](#)
- [GEOL 1072 - Physical Geology: Surface Processes](#)
- [GEOL 1082 - Physical Geology: Internal Processes](#)
- [PHYS 1100 - Foundations of Physics](#)
- [PHYS 1052 - General Astronomy I](#)
-
- [PHYS 2020 - College Physics II](#) **and**
- [PHYS 2040 - College Physics Lab II](#)
-
- [PSYC 2220 - Biological Basis of Behavior](#)

MATH - A mathematics course taken to fulfill the Biological and Physical Sciences, Mathematics area, must be from the above approved Mathematics list, excluding the course taken to fulfill the mathematics requirement.

- [MATH 1130 - Precalculus Mathematics](#)
- [MATH 1401 - Calculus I](#)
- [MATH 2411 - Calculus II](#)
- [MATH 2421 - Calculus III](#)

International Perspectives

One course is required.

A semester abroad may satisfy this requirement if preapproved and in a country where the language is not the native language of the student.

- [ANTH 3000 - Globalization, Migration and Transnationalism](#)
- [ENGL 3798 - International Perspectives in Literature and Film](#)
- [ENGR 3600 - International Dimensions of Technology and Culture](#)
- [ETST 3110 - Indigenous Studies](#)
- [ETST 3272 - Global Media](#)
- [FREN 3200 - The Francophone World in the Post-Colonial Era](#)
- [GRMN 3200 - Current German Society and Culture](#)
- [HIST 3121 - The World at War, 1914-1945](#)
- [HIST 4032 - Globalization in World History Since 1945](#)
- [INTB 3000 - Global Perspectives](#)
- [PSCI 3022 - Introduction to Comparative Politics](#)
- [PSCI 3042 - Introduction to International Relations](#)
- [THTR 3550 - World Theatre](#)

Cultural Diversity

One course is required.

Cultural diversity courses are restricted, requiring junior-level standing or the consent of the instructor prior to registration.

- [ANTH 3142 - Cultural Diversity in the Modern World](#)
- [COMM 3271 - Communication and Diversity](#)
- [ECON 3100 - Economics of Race and Gender](#)
- [EDFN 3000 - Undocumented Mexican Immigration](#)
- [EDFN 4000 - Food Justice in City & Schools](#)
- [ENGL 3795 - Race and Ethnicity in American Literature](#)
- [ENGR 3400 - Technology and Culture](#)
- [ETST 3704 - Culture, Racism and Alienation](#)

- [ETST 3794 - Ethnic Diversity in American Literature](#)
- [HIST 3345 - Immigration and Ethnicity in American History](#)
- [HIST 3349 - Social Movements in 20th Century America](#)
- [MGMT 4100 - Leveraging Diversity and Inclusion in Business](#)
- [PHIL 3500 - Ideology and Culture: Racism and Sexism](#)
- [PMUS 3100 - US Music: Social & Political Impact](#)
- [PSCI 3034 - Race, Gender, Law and Public Policy](#)
- [PSCI 3035 - Political Movements: Race and Gender](#)
- [PSYC 4485 - Psychology of Cultural Diversity](#)
- [RLST 4000 - Religion and Cultural Diversity](#)
- [SOCY 3020 - Race and Ethnicity in the U.S.](#)
- [THTR 3611 - Drama of Diversity](#)
- [WGST 3020 - Gender, Sexuality and Race in American Popular Culture](#)

Other Degree Requirements

In addition to the CU Denver Core Curriculum requirements listed above, students must complete a major and fulfill all additional School/College requirements. More information on these requirements can be found in the Academic Catalog in the following locations:

- [Programs](#)
- [CU Denver General Graduation Requirements](#)
- [College of Architecture and Planning Graduation Requirements](#)

CU Denver Core Requirements-College of Arts & Media

The following represents the CU Denver Core curriculum as approved by the faculty on the Core Curriculum Oversight Committee (CCOC). The Core curriculum is a total of 34-38 semester hours.

English

Students must earn a minimum grade of C- or (1.7) in each course to satisfy this core curriculum requirement.

Both courses are required.

- [ENGL 1020 - Core Composition I](#)

- [ENGL 2030 - Core Composition II](#)

Mathematics

Students must earn a minimum grade of C- (1.7) to satisfy this core curriculum requirement.

One course is required.

- [MATH 1010 - Mathematics for the Liberal Arts](#)
- [MATH 1070 - Algebra for Social Sciences and Business](#)
- [MATH 1080 - Polynomial Calculus](#)
- [MATH 1110 - College Algebra](#)
- [MATH 1120 - College Trigonometry](#)
- [MATH 1130 - Precalculus Mathematics](#)
- [MATH 1401 - Calculus I](#)
- [MATH 2411 - Calculus II](#)
- [MATH 2421 - Calculus III](#)
- [MATH 2830 - Introductory Statistics](#)

Humanities

Two courses are required.

Students may not use courses from their major to satisfy this requirement.

- [CHIN 1000 - China and the Chinese](#)
- [ENGL 1601 - Telling Tales: Narrative Art in Literature and Film](#)
- [ENGL 2600 - Great Works in British and American Literature](#)
- [ETST 2155 - African American History](#)
- [FREN 1000 - Introduction to Cultures of the French- Speaking World](#)
- [GRMN 1000 - Germany and the Germans](#)
- [HIST 1361 - U.S. History to 1876](#)
- [HIST 1362 - U.S. History Since 1876](#)
- [HIST 1381 - Paths to Present](#)
- [HIST 1400 - Controversies in History](#)
- [PHIL 1012 - Introduction to Philosophy: Relationship of the Individual to the World](#)
- [PHIL 1020 - Introduction to Ethical Reasoning](#)
- [PHIL 2441 - Logic, Language and Scientific Reasoning](#)
- [RLST 1610 - Introduction to Religious Studies](#)
- [RLST 2660 - World Religions](#)
- [SPAN 1000 - Introduction to Cultures of the Spanish Speaking World](#)

Behavioral Sciences

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [ANTH 1302 - Introduction to Archaeology](#)
- [ANTH 2102 - Culture and the Human Experience](#)
- [COMM 1011 - Fundamentals of Communication](#)
- [COMM 1021 - Introduction To Media Studies](#)
- [PSYC 1000 - Introduction to Psychology I](#)
- [PSYC 1005 - Introduction to Psychology II](#)

Social Sciences

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [CRJU 1000 - Criminal Justice: An Overview](#)
- [ECON 2012 - Principles of Economics: Macroeconomics](#)
- [ECON 2022 - Principles of Economics: Microeconomics](#)
- [EDFN 1000 - Equality, Rights & Education](#)
- [ENVS 1342 - Environment, Society and Sustainability](#)
- [ETST 2000 - Introduction to Ethnic Studies](#)
- [GEOG 1102 - World Regional Geography](#)
- [GEOG 1602 - Introduction to Urban Studies](#)
- [GEOG 2202 - Natural Hazards](#)
- [PSCI 1001 - Introduction to Political Science: The Quest for Freedom and Justice](#)
- [PSCI 1101 - American Political System](#)
- [SJUS 2000 - Democratic Participation and Social Justice](#)
- [SOCY 1001 - Introduction to Sociology](#)
- [SOCY 2462 - Introduction to Social Psychology](#)

Biological and Physical Sciences, Mathematics

Two courses are required. One of the two required courses must have a laboratory.

Students may not use courses from their major to satisfy this requirement.

Science Courses with Labs

- [ANTH 1303 - Introduction to Biological Anthropology](#)
- [BIOL 1550 - Basic Biology: Ecology and the Diversity of Life](#)
- [BIOL 1560 - Basic Biology: From Cells to Organisms](#)
- [CHEM 1474 - Core Chemistry: Chemistry For the Consumer](#)
- [ENVS 1042 - Introduction to Environmental Sciences](#)

- [GEOL 1072 - Physical Geology: Surface Processes](#)
- [GEOL 1082 - Physical Geology: Internal Processes](#)
- [PHYS 1052 - General Astronomy I](#)

Science Courses with Co-requisite Labs

- [BIOL 2051 - General Biology I](#) **and**
- [BIOL 2071 - General Biology Laboratory I](#)
-
- [BIOL 2061 - General Biology II](#) **and**
- [BIOL 2081 - General Biology Laboratory II](#)
-
- [CHEM 2031 - General Chemistry I](#) **and**
- [CHEM 2038 - General Chemistry Laboratory I](#)
-
- [CHEM 2061 - General Chemistry II](#) **and**
- [CHEM 2068 - General Chemistry Laboratory II](#)
-
- [PHYS 2010 - College Physics I](#) **and**
- [PHYS 2030 - College Physics Lab I](#)
-
- [PHYS 2020 - College Physics II](#) **and**
- [PHYS 2040 - College Physics Lab II](#)

Science Courses without Labs and Mathematics

- [CSCI 1350 - Introduction to Computing in Society](#)
- [GEOG 1202 - Introduction to Physical Geography](#)
- [PHYS 1100 - Foundations of Physics](#)
- [PSYC 2220 - Biological Basis of Behavior](#)

MATH - A mathematics course taken to fulfill the Biological and Physical Sciences, Mathematics area, must be from the above approved Mathematics list, excluding the course taken to fulfill the Mathematics requirement.

- [MATH 1010 - Mathematics for the Liberal Arts](#)
- [MATH 1070 - Algebra for Social Sciences and Business](#)
- [MATH 1080 - Polynomial Calculus](#)
- [MATH 1110 - College Algebra](#)
- [MATH 1120 - College Trigonometry](#)
- [MATH 1130 - Precalculus Mathematics](#)
- [MATH 1401 - Calculus I](#)

- [MATH 2411 - Calculus II](#)
- [MATH 2421 - Calculus III](#)
- [MATH 2830 - Introductory Statistics](#)

International Perspectives

One course is required.

A semester abroad may satisfy this requirement if preapproved and in a country where the language is not the native language of the student.

- [ANTH 3000 - Globalization, Migration and Transnationalism](#)
- [ENGL 3798 - International Perspectives in Literature and Film](#)
- [ENGR 3600 - International Dimensions of Technology and Culture](#)
- [ETST 3110 - Indigenous Studies](#)
- [ETST 3272 - Global Media](#)
- [FREN 3200 - The Francophone World in the Post-Colonial Era](#)
- [GRMN 3200 - Current German Society and Culture](#)
- [HIST 3121 - The World at War, 1914-1945](#)
- [HIST 4032 - Globalization in World History Since 1945](#)
- [INTB 3000 - Global Perspectives](#)
- [PSCI 3022 - Introduction to Comparative Politics](#)
- [PSCI 3042 - Introduction to International Relations](#)
- [THTR 3550 - World Theatre](#)

Cultural Diversity

One course is required.

Cultural diversity courses are restricted, requiring junior-level standing or the consent of the instructor prior to registration.

- [ANTH 3142 - Cultural Diversity in the Modern World](#)
- [COMM 3271 - Communication and Diversity](#)
- [ECON 3100 - Economics of Race and Gender](#)
- [EDFN 3000 - Undocumented Mexican Immigration](#)
- [EDFN 4000 - Food Justice in City & Schools](#)
- [ENGL 3795 - Race and Ethnicity in American Literature](#)
- [ENGR 3400 - Technology and Culture](#)
- [ETST 3704 - Culture, Racism and Alienation](#)
- [ETST 3794 - Ethnic Diversity in American Literature](#)
- [HIST 3345 - Immigration and Ethnicity in American History](#)
- [HIST 3349 - Social Movements in 20th Century America](#)

- [MGMT 4100 - Leveraging Diversity and Inclusion in Business](#)
- [PHIL 3500 - Ideology and Culture: Racism and Sexism](#)
- [PMUS 3100 - US Music: Social & Political Impact](#)
- [PSCI 3034 - Race, Gender, Law and Public Policy](#)
- [PSCI 3035 - Political Movements: Race and Gender](#)
- [PSYC 4485 - Psychology of Cultural Diversity](#)
- [RLST 4000 - Religion and Cultural Diversity](#)
- [SOCY 3020 - Race and Ethnicity in the U.S.](#)
- [THTR 3611 - Drama of Diversity](#)
- [WGST 3020 - Gender, Sexuality and Race in American Popular Culture](#)

Other Degree Requirements

In addition to the CU Denver Core Curriculum requirements listed above, students must complete a major and fulfill all additional School/College requirements. More information on these requirements can be found in the Undergraduate Catalog in the following locations:

- [Programs](#)
- [CU Denver General Graduation Requirements](#)
- [College of Arts & Media Graduation Requirements](#)

CU Denver Core Requirements-College of Engineering and Applied Science

The following represents the CU Denver Core curriculum as approved by the faculty on the Core Curriculum Oversight Committee (CCOC). The Core curriculum is a total of 34-38 semester hours.

English

Students must earn a minimum grade of C- or (1.7) in each course to satisfy this core curriculum requirement.

Both courses are required.

- [ENGL 1020 - Core Composition I](#)
- [ENGL 2030 - Core Composition II](#)

Mathematics

Students must earn a minimum grade of C- (1.7) to satisfy this core curriculum requirement.

Required:

- [MATH 1401 - Calculus I](#)

Arts

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [FINE 1001 - Introduction to Art](#)
- [FINE 1450 - Visual Culture: Ways of Seeing](#)
- [PMUS 1001 - Music Appreciation](#)
- [THTR 1001 - Introduction to Theatre & Arts in the Community](#)

Humanities

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [CHIN 1000 - China and the Chinese](#)
- [ENGL 1601 - Telling Tales: Narrative Art in Literature and Film](#)
- [ENGL 2600 - Great Works in British and American Literature](#)
- [ETST 2155 - African American History](#)
- [FREN 1000 - Introduction to Cultures of the French- Speaking World](#)
- [GRMN 1000 - Germany and the Germans](#)
- [HIST 1361 - U.S. History to 1876](#)
- [HIST 1362 - U.S. History Since 1876](#)
- [HIST 1381 - Paths to Present](#)
- [HIST 1400 - Controversies in History](#)
- [PHIL 1012 - Introduction to Philosophy: Relationship of the Individual to the World](#)
- [PHIL 1020 - Introduction to Ethical Reasoning](#)
- [PHIL 2441 - Logic, Language and Scientific Reasoning](#)
- [RLST 1610 - Introduction to Religious Studies](#)
- [RLST 2660 - World Religions](#)

- [SPAN 1000 - Introduction to Cultures of the Spanish Speaking World](#)

Behavioral Sciences

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [ANTH 1302 - Introduction to Archaeology](#)
- [ANTH 2102 - Culture and the Human Experience](#)
- [COMM 1011 - Fundamentals of Communication](#)
- [COMM 1021 - Introduction To Media Studies](#)
- [PSYC 1000 - Introduction to Psychology I](#)
- [PSYC 1005 - Introduction to Psychology II](#)

Social Sciences

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [CRJU 1000 - Criminal Justice: An Overview](#)
- [ECON 2012 - Principles of Economics: Macroeconomics](#)
- [ECON 2022 - Principles of Economics: Microeconomics](#)
- [EDFN 1000 - Equality, Rights & Education](#)
- [ENVS 1342 - Environment, Society and Sustainability](#)
- [ETST 2000 - Introduction to Ethnic Studies](#)
- [GEOG 1102 - World Regional Geography](#)
- [GEOG 1602 - Introduction to Urban Studies](#)
- [GEOG 2202 - Natural Hazards](#)
- [PSCI 1001 - Introduction to Political Science: The Quest for Freedom and Justice](#)
- [PSCI 1101 - American Political System](#)
- [SJUS 2000 - Democratic Participation and Social Justice](#)
- [SOCY 1001 - Introduction to Sociology](#)
- [SOCY 2462 - Introduction to Social Psychology](#)

Biological and Physical Sciences, Mathematics

All courses are required:

- [PHYS 2311 - General Physics I: Calculus-Based](#)
- [PHYS 2321 - General Physics Laboratory I](#)
- [PHYS 2331 - General Physics II: Calculus-Based](#)
- [PHYS 2341 - General Physics Laboratory II](#)

International Perspectives

One course is required.

A semester abroad may satisfy this requirement if preapproved and in a country where the language is not the native language of the student.

- [ANTH 3000 - Globalization, Migration and Transnationalism](#)
- [ENGL 3798 - International Perspectives in Literature and Film](#)
- [ENGR 3600 - International Dimensions of Technology and Culture](#)
- [ETST 3110 - Indigenous Studies](#)
- [ETST 3272 - Global Media](#)
- [FREN 3200 - The Francophone World in the Post-Colonial Era](#)
- [GRMN 3200 - Current German Society and Culture](#)
- [HIST 3121 - The World at War, 1914-1945](#)
- [HIST 4032 - Globalization in World History Since 1945](#)
- [INTB 3000 - Global Perspectives](#)
- [PSCI 3022 - Introduction to Comparative Politics](#)
- [PSCI 3042 - Introduction to International Relations](#)
- [THTR 3550 - World Theatre](#)

Cultural Diversity

One course is required.

Cultural diversity courses are restricted, requiring junior-level standing or the consent of the instructor prior to registration.

- [ANTH 3142 - Cultural Diversity in the Modern World](#)
- [COMM 3271 - Communication and Diversity](#)
- [ECON 3100 - Economics of Race and Gender](#)
- [EDFN 3000 - Undocumented Mexican Immigration](#)
- [EDFN 4000 - Food Justice in City & Schools](#)
- [ENGL 3795 - Race and Ethnicity in American Literature](#)
- [ENGR 3400 - Technology and Culture](#)
- [ETST 3704 - Culture, Racism and Alienation](#)
- [ETST 3794 - Ethnic Diversity in American Literature](#)
- [HIST 3345 - Immigration and Ethnicity in American History](#)
- [HIST 3349 - Social Movements in 20th Century America](#)
- [MGMT 4100 - Leveraging Diversity and Inclusion in Business](#)
- [PHIL 3500 - Ideology and Culture: Racism and Sexism](#)
- [PMUS 3100 - US Music: Social & Political Impact](#)
- [PSCI 3034 - Race, Gender, Law and Public Policy](#)
- [PSCI 3035 - Political Movements: Race and Gender](#)
- [PSYC 4485 - Psychology of Cultural Diversity](#)

- [RLST 4000 - Religion and Cultural Diversity](#)
- [SOCY 3020 - Race and Ethnicity in the U.S.](#)
- [THTR 3611 - Drama of Diversity](#)
- [WGST 3020 - Gender, Sexuality and Race in American Popular Culture](#)

Other Degree Requirements

In addition to the CU Denver Core Curriculum requirements listed above, students must complete a major and fulfill all additional School/College requirements. More information on these requirements can be found in the Undergraduate Catalog in the following locations:

- [Programs](#)
- [CU Denver General Graduation Requirements](#)
- [College of Engineering & Applied Science Requirements](#)

CU Denver Core Requirements-College of Liberal Arts and Sciences

The following represents the CU Denver Core curriculum as approved by the faculty on the Core Curriculum Oversight Committee (CCOC). The Core curriculum is a total of 34-38 semester hours.

English

Students must earn a minimum grade of C- or (1.7) in each course to satisfy this core curriculum requirement.

Both courses are required.

- [ENGL 1020 - Core Composition I](#)
- [ENGL 2030 - Core Composition II](#)

Mathematics

Students must earn a minimum grade of C- (1.7) to satisfy this core curriculum requirement.

One course is required.

- [MATH 1010 - Mathematics for the Liberal Arts](#)

- [MATH 1070 - Algebra for Social Sciences and Business](#)
- [MATH 1080 - Polynomial Calculus](#)
- [MATH 1110 - College Algebra](#)
- [MATH 1120 - College Trigonometry](#)
- [MATH 1130 - Precalculus Mathematics](#)
- [MATH 1401 - Calculus I](#)
- [MATH 2411 - Calculus II](#)
- [MATH 2421 - Calculus III](#)
- [MATH 2830 - Introductory Statistics](#)

Arts

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [FINE 1001 - Introduction to Art](#)
- [FINE 1450 - Visual Culture: Ways of Seeing](#)
- [PMUS 1001 - Music Appreciation](#)
- [THTR 1001 - Introduction to Theatre & Arts in the Community](#)

Humanities

INTS (International Studies) major may not use any HIST courses or RLST 2660.

Humanities majors must take one course from Arts and a second course from Arts or Humanities.

One course required for other majors.

Students may not use courses from their major to satisfy this requirement.

- [CHIN 1000 - China and the Chinese](#)
- [ENGL 1601 - Telling Tales: Narrative Art in Literature and Film](#)
- [ENGL 2600 - Great Works in British and American Literature](#)
- [ETST 2155 - African American History](#)
- [FREN 1000 - Introduction to Cultures of the French- Speaking World](#)
- [GRMN 1000 - Germany and the Germans](#)
- [HIST 1361 - U.S. History to 1876](#)
- [HIST 1362 - U.S. History Since 1876](#)
- [HIST 1381 - Paths to Present](#)
- [HIST 1400 - Controversies in History](#)
- [PHIL 1012 - Introduction to Philosophy: Relationship of the Individual to the World](#)
- [PHIL 1020 - Introduction to Ethical Reasoning](#)
- [PHIL 2441 - Logic, Language and Scientific Reasoning](#)

- [RLST 1610 - Introduction to Religious Studies](#)
- [RLST 2660 - World Religions](#)
- [SPAN 1000 - Introduction to Cultures of the Spanish Speaking World](#)

Behavioral Sciences

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [ANTH 1302 - Introduction to Archaeology](#)
- [ANTH 2102 - Culture and the Human Experience](#)
- [COMM 1011 - Fundamentals of Communication](#)
- [COMM 1021 - Introduction To Media Studies](#)
- [PSYC 1000 - Introduction to Psychology I](#)
- [PSYC 1005 - Introduction to Psychology II](#)

Social Sciences

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [CRJU 1000 - Criminal Justice: An Overview](#)
- [ECON 2012 - Principles of Economics: Macroeconomics](#)
- [ECON 2022 - Principles of Economics: Microeconomics](#)
- [EDFN 1000 - Equality, Rights & Education](#)
- [ENVS 1342 - Environment, Society and Sustainability](#)
- [ETST 2000 - Introduction to Ethnic Studies](#)
- [GEOG 1102 - World Regional Geography](#)
- [GEOG 1602 - Introduction to Urban Studies](#)
- [GEOG 2202 - Natural Hazards](#)
- [PSCI 1001 - Introduction to Political Science: The Quest for Freedom and Justice](#)
- [PSCI 1101 - American Political System](#)
- [SJUS 2000 - Democratic Participation and Social Justice](#)
- [SOCY 1001 - Introduction to Sociology](#)
- [SOCY 2462 - Introduction to Social Psychology](#)

Biological and Physical Sciences, Mathematics

Two courses are required. One of the two required courses must have a laboratory and cannot be in the same discipline as the student's major.

Science Courses with Labs

- [ANTH 1303 - Introduction to Biological Anthropology](#)
- [BIOL 1550 - Basic Biology: Ecology and the Diversity of Life](#)
- [BIOL 1560 - Basic Biology: From Cells to Organisms](#)
- [CHEM 1474 - Core Chemistry: Chemistry For the Consumer](#)
- [ENVS 1042 - Introduction to Environmental Sciences](#)
- [GEOL 1072 - Physical Geology: Surface Processes](#)
- [GEOL 1082 - Physical Geology: Internal Processes](#)
- [PHYS 1052 - General Astronomy I](#)

Science Courses with Co-requisite Labs

- [BIOL 2051 - General Biology I](#) **and**
- [BIOL 2071 - General Biology Laboratory I](#)
-
- [BIOL 2061 - General Biology II](#) **and**
- [BIOL 2081 - General Biology Laboratory II](#)
-
- [CHEM 2031 - General Chemistry I](#) **and**
- [CHEM 2038 - General Chemistry Laboratory I](#)
-
- [CHEM 2061 - General Chemistry II](#) **and**
- [CHEM 2068 - General Chemistry Laboratory II](#)
-
- [PHYS 2010 - College Physics I](#) **and**
- [PHYS 2030 - College Physics Lab I](#)
-
- [PHYS 2020 - College Physics II](#) **and**
- [PHYS 2040 - College Physics Lab II](#)

Science Courses without Labs and Mathematics

- [CSCI 1350 - Introduction to Computing in Society](#)
- [GEOG 1202 - Introduction to Physical Geography](#)
- [PHYS 1100 - Foundations of Physics](#)
- [PSYC 2220 - Biological Basis of Behavior](#)

MATH - A mathematics course taken to fulfill the biological and physical sciences, mathematics area, must be from the approved mathematics list, excluding the course taken to fulfill the Mathematics requirement.

- [MATH 1010 - Mathematics for the Liberal Arts](#)
- [MATH 1070 - Algebra for Social Sciences and Business](#)
- [MATH 1080 - Polynomial Calculus](#)
- [MATH 1110 - College Algebra](#)
- [MATH 1120 - College Trigonometry](#)
- [MATH 1130 - Precalculus Mathematics](#)

- [MATH 1401 - Calculus I](#)
- [MATH 2411 - Calculus II](#)
- [MATH 2421 - Calculus III](#)
- [MATH 2830 - Introductory Statistics](#)

International Perspectives

One course is required.

A semester abroad may satisfy this requirement if preapproved and in a country where the language is not the native language of the student.

- [ANTH 3000 - Globalization, Migration and Transnationalism](#)
- [ENGL 3798 - International Perspectives in Literature and Film](#)
- [ENGR 3600 - International Dimensions of Technology and Culture](#)
- [ETST 3110 - Indigenous Studies](#)
- [ETST 3272 - Global Media](#)
- [FREN 3200 - The Francophone World in the Post-Colonial Era](#)
- [GRMN 3200 - Current German Society and Culture](#)
- [HIST 3121 - The World at War, 1914-1945](#)
- [HIST 4032 - Globalization in World History Since 1945](#)
- [INTB 3000 - Global Perspectives](#)
- [PSCI 3022 - Introduction to Comparative Politics](#)
- [PSCI 3042 - Introduction to International Relations](#)
- [THTR 3550 - World Theatre](#)

Cultural Diversity

One course is required.

Cultural diversity courses are restricted, requiring junior-level standing or the consent of the instructor prior to registration.

- [ANTH 3142 - Cultural Diversity in the Modern World](#)
- [COMM 3271 - Communication and Diversity](#)
- [ECON 3100 - Economics of Race and Gender](#)
- [EDFN 3000 - Undocumented Mexican Immigration](#)
- [EDFN 4000 - Food Justice in City & Schools](#)
- [ENGL 3795 - Race and Ethnicity in American Literature](#)
- [ENGR 3400 - Technology and Culture](#)
- [ETST 3704 - Culture, Racism and Alienation](#)
- [ETST 3794 - Ethnic Diversity in American Literature](#)
- [HIST 3345 - Immigration and Ethnicity in American History](#)
- [HIST 3349 - Social Movements in 20th Century America](#)
- [MGMT 4100 - Leveraging Diversity and Inclusion in Business](#)

- [PHIL 3500 - Ideology and Culture: Racism and Sexism](#)
- [PMUS 3100 - US Music: Social & Political Impact](#)
- [PSCI 3034 - Race, Gender, Law and Public Policy](#)
- [PSCI 3035 - Political Movements: Race and Gender](#)
- [PSYC 4485 - Psychology of Cultural Diversity](#)
- [RLST 4000 - Religion and Cultural Diversity](#)
- [SOCY 3020 - Race and Ethnicity in the U.S.](#)
- [THTR 3611 - Drama of Diversity](#)
- [WGST 3020 - Gender, Sexuality and Race in American Popular Culture](#)

Other Degree Requirements

In addition to the CU Denver Core Curriculum requirements listed above, students must complete a major and fulfill all additional School/College requirements. More information on these requirements can be found in the Undergraduate Catalog in the following locations:

- [Programs](#)
- [CU Denver General Graduation Requirements](#)
- [College of Liberal Arts & Sciences Graduation Requirements](#)

CU Denver Core Requirements - School Of Education and Human Development

The following represents the CU Denver Core curriculum as approved by the faculty on the Core Curriculum Oversight Committee (CCOC). The Core curriculum is a total of 34-38 semester hours.

English

Students must earn a minimum grade of C- or (1.7) in each course to satisfy this core curriculum requirement.

Both courses are required.

- [ENGL 1020 - Core Composition I](#)
- [ENGL 2030 - Core Composition II](#)

Mathematics

Students must earn a minimum grade of C- (1.7) to satisfy this core curriculum requirement.

One course is required.

- [MATH 1010 - Mathematics for the Liberal Arts](#)
- [MATH 1070 - Algebra for Social Sciences and Business](#)
- [MATH 1080 - Polynomial Calculus](#)
- [MATH 1110 - College Algebra](#)
- [MATH 1120 - College Trigonometry](#)
- [MATH 1130 - Precalculus Mathematics](#)
- [MATH 1401 - Calculus I](#)
- [MATH 2411 - Calculus II](#)
- [MATH 2421 - Calculus III](#)
- [MATH 2830 - Introductory Statistics](#)

Arts

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [FINE 1001 - Introduction to Art](#)
- [FINE 1450 - Visual Culture: Ways of Seeing](#)
- [PMUS 1001 - Music Appreciation](#)
- [THTR 1001 - Introduction to Theatre & Arts in the Community](#)

Humanities

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [CHIN 1000 - China and the Chinese](#)
- [ENGL 1601 - Telling Tales: Narrative Art in Literature and Film](#)
- [ENGL 2600 - Great Works in British and American Literature](#)
- [ETST 2155 - African American History](#)
- [FREN 1000 - Introduction to Cultures of the French- Speaking World](#)
- [GRMN 1000 - Germany and the Germans](#)

- [HIST 1361 - U.S. History to 1876](#)
- [HIST 1362 - U.S. History Since 1876](#)
- [HIST 1381 - Paths to Present](#)
- [HIST 1400 - Controversies in History](#)
- [PHIL 1012 - Introduction to Philosophy: Relationship of the Individual to the World](#)
- [PHIL 1020 - Introduction to Ethical Reasoning](#)
- [PHIL 2441 - Logic, Language and Scientific Reasoning](#)
- [RLST 1610 - Introduction to Religious Studies](#)
- [RLST 2660 - World Religions](#)
- [SPAN 1000 - Introduction to Cultures of the Spanish Speaking World](#)

Behavioral Sciences

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [ANTH 1302 - Introduction to Archaeology](#)
- [ANTH 2102 - Culture and the Human Experience](#)
- [COMM 1011 - Fundamentals of Communication](#)
- [COMM 1021 - Introduction To Media Studies](#)
- [PSYC 1000 - Introduction to Psychology I](#)
- [PSYC 1005 - Introduction to Psychology II](#)

Social Sciences

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [CRJU 1000 - Criminal Justice: An Overview](#)
- [ECON 2012 - Principles of Economics: Macroeconomics](#)
- [ECON 2022 - Principles of Economics: Microeconomics](#)
- [EDFN 1000 - Equality, Rights & Education](#)
- [ENVS 1342 - Environment, Society and Sustainability](#)
- [ETST 2000 - Introduction to Ethnic Studies](#)
- [GEOG 1102 - World Regional Geography](#)
- [GEOG 1602 - Introduction to Urban Studies](#)
- [GEOG 2202 - Natural Hazards](#)
- [PSCI 1001 - Introduction to Political Science: The Quest for Freedom and Justice](#)
- [PSCI 1101 - American Political System](#)
- [SJUS 2000 - Democratic Participation and Social Justice](#)
- [SOCY 1001 - Introduction to Sociology](#)
- [SOCY 2462 - Introduction to Social Psychology](#)

Biological and Physical Sciences, Mathematics

Two courses are required. One of the two required courses must have a laboratory.

Students may not use courses from their major to satisfy this requirement.

Science Courses with Labs

- [ANTH 1303 - Introduction to Biological Anthropology](#)
- [BIOL 1550 - Basic Biology: Ecology and the Diversity of Life](#)
- [BIOL 1560 - Basic Biology: From Cells to Organisms](#)
- [CHEM 1474 - Core Chemistry: Chemistry For the Consumer](#)
- [ENVS 1042 - Introduction to Environmental Sciences](#)
- [GEOL 1072 - Physical Geology: Surface Processes](#)
- [GEOL 1082 - Physical Geology: Internal Processes](#)
- [PHYS 1052 - General Astronomy I](#)

Science Courses with Co-requisite Labs

- [BIOL 2051 - General Biology I](#) **and**
- [BIOL 2071 - General Biology Laboratory I](#)
-
- [BIOL 2061 - General Biology II](#) **and**
- [BIOL 2081 - General Biology Laboratory II](#)
-
- [CHEM 2031 - General Chemistry I](#) **and**
- [CHEM 2038 - General Chemistry Laboratory I](#)
-
- [CHEM 2061 - General Chemistry II](#) **and**
- [CHEM 2068 - General Chemistry Laboratory II](#)
-
- [PHYS 2010 - College Physics I](#) **and**
- [PHYS 2030 - College Physics Lab I](#)
-
- [PHYS 2020 - College Physics II](#) **and**
- [PHYS 2040 - College Physics Lab II](#)

Science Courses without Labs and Mathematics

- [CSCI 1350 - Introduction to Computing in Society](#)
- [GEOG 1202 - Introduction to Physical Geography](#)
- [PHYS 1100 - Foundations of Physics](#)
- [PSYC 2220 - Biological Basis of Behavior](#)

MATH - A mathematics course taken to fulfill the Biological and Physical Sciences, Mathematics area, must be from the above approved Mathematics list, excluding the course taken to fulfill the Mathematics requirement.

- [MATH 1010 - Mathematics for the Liberal Arts](#)
- [MATH 1070 - Algebra for Social Sciences and Business](#)
- [MATH 1080 - Polynomial Calculus](#)
- [MATH 1110 - College Algebra](#)
- [MATH 1120 - College Trigonometry](#)
- [MATH 1130 - Precalculus Mathematics](#)
- [MATH 1401 - Calculus I](#)
- [MATH 2411 - Calculus II](#)
- [MATH 2421 - Calculus III](#)
- [MATH 2830 - Introductory Statistics](#)

International Perspectives

One course is required.

A semester abroad may satisfy this requirement if preapproved and in a country where the language is not the native language of the student.

- [ANTH 3000 - Globalization, Migration and Transnationalism](#)
- [ENGL 3798 - International Perspectives in Literature and Film](#)
- [ENGR 3600 - International Dimensions of Technology and Culture](#)
- [ETST 3110 - Indigenous Studies](#)
- [ETST 3272 - Global Media](#)
- [FREN 3200 - The Francophone World in the Post-Colonial Era](#)
- [GRMN 3200 - Current German Society and Culture](#)
- [HIST 3121 - The World at War, 1914-1945](#)
- [HIST 4032 - Globalization in World History Since 1945](#)
- [INTB 3000 - Global Perspectives](#)
- [PSCI 3022 - Introduction to Comparative Politics](#)
- [PSCI 3042 - Introduction to International Relations](#)
- [THTR 3550 - World Theatre](#)

Cultural Diversity

One course is required.

Cultural diversity courses are restricted, requiring junior-level standing or the consent of the instructor prior to registration.

- [ANTH 3142 - Cultural Diversity in the Modern World](#)
- [COMM 3271 - Communication and Diversity](#)

- [ECON 3100 - Economics of Race and Gender](#)
- [EDFN 3000 - Undocumented Mexican Immigration](#)
- [EDFN 4000 - Food Justice in City & Schools](#)
- [ENGL 3795 - Race and Ethnicity in American Literature](#)
- [ENGR 3400 - Technology and Culture](#)
- [ETST 3704 - Culture, Racism and Alienation](#)
- [ETST 3794 - Ethnic Diversity in American Literature](#)
- [HIST 3345 - Immigration and Ethnicity in American History](#)
- [HIST 3349 - Social Movements in 20th Century America](#)
- [MGMT 4100 - Leveraging Diversity and Inclusion in Business](#)
- [PHIL 3500 - Ideology and Culture: Racism and Sexism](#)
- [PMUS 3100 - US Music: Social & Political Impact](#)
- [PSCI 3034 - Race, Gender, Law and Public Policy](#)
- [PSCI 3035 - Political Movements: Race and Gender](#)
- [PSYC 4485 - Psychology of Cultural Diversity](#)
- [RLST 4000 - Religion and Cultural Diversity](#)
- [SOCY 3020 - Race and Ethnicity in the U.S.](#)
- [THTR 3611 - Drama of Diversity](#)
- [WGST 3020 - Gender, Sexuality and Race in American Popular Culture](#)

Other Degree Requirements

In addition to the CU Denver Core Curriculum requirements listed above, students must complete a major and fulfill all additional School/College requirements. More information on these requirements can be found in the Academic Catalog in the following locations:

- [Programs](#)
- [CU Denver General Graduation Requirements](#)
- [School of Education and Human Development Graduation Requirements](#)

CU Denver Core Requirements-School of Public Affairs

The following represents the CU Denver Core curriculum as approved by the faculty on the Core Curriculum Oversight Committee (CCOC). The Core curriculum is a total of 34-38 semester hours.

English

Students must earn a minimum grade of C- or (1.7) in each course to satisfy this core curriculum requirement.

Both courses are required.

- [ENGL 1020 - Core Composition I](#)
- [ENGL 2030 - Core Composition II](#)

Mathematics

Students must earn a minimum grade of C- (1.7) to satisfy this core curriculum requirement.

One course is required.

- [MATH 1010 - Mathematics for the Liberal Arts](#)
- [MATH 1070 - Algebra for Social Sciences and Business](#)
- [MATH 1080 - Polynomial Calculus](#)
- [MATH 1110 - College Algebra](#)
- [MATH 1120 - College Trigonometry](#)
- [MATH 1130 - Precalculus Mathematics](#)
- [MATH 1401 - Calculus I](#)
- [MATH 2411 - Calculus II](#)
- [MATH 2421 - Calculus III](#)
- [MATH 2830 - Introductory Statistics](#)

Arts

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [FINE 1001 - Introduction to Art](#)
- [FINE 1450 - Visual Culture: Ways of Seeing](#)
- [PMUS 1001 - Music Appreciation](#)
- [THTR 1001 - Introduction to Theatre & Arts in the Community](#)

Humanities

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [CHIN 1000 - China and the Chinese](#)
- [ENGL 1601 - Telling Tales: Narrative Art in Literature and Film](#)
- [ENGL 2600 - Great Works in British and American Literature](#)

- [ETST 2155 - African American History](#)
- [FREN 1000 - Introduction to Cultures of the French- Speaking World](#)
- [GRMN 1000 - Germany and the Germans](#)
- [HIST 1361 - U.S. History to 1876](#)
- [HIST 1362 - U.S. History Since 1876](#)
- [HIST 1381 - Paths to Present](#)
- [HIST 1400 - Controversies in History](#)
- [PHIL 1012 - Introduction to Philosophy: Relationship of the Individual to the World](#)
- [PHIL 1020 - Introduction to Ethical Reasoning](#)
- [PHIL 2441 - Logic, Language and Scientific Reasoning](#)
- [RLST 1610 - Introduction to Religious Studies](#)
- [RLST 2660 - World Religions](#)
- [SPAN 1000 - Introduction to Cultures of the Spanish Speaking World](#)

Behavioral Sciences

One course is required.

Students may not use courses from their major to satisfy this requirement.

- [ANTH 1302 - Introduction to Archaeology](#)
- [ANTH 2102 - Culture and the Human Experience](#)
- [COMM 1011 - Fundamentals of Communication](#)
- [COMM 1021 - Introduction To Media Studies](#)
- [PSYC 1000 - Introduction to Psychology I](#)
- [PSYC 1005 - Introduction to Psychology II](#)

Social Sciences

Students may not use courses from their major to satisfy this requirement.

Required:

- [SOCY 1001 - Introduction to Sociology](#)

Biological and Physical Sciences, Mathematics

Two courses are required. One of the two required courses must have a laboratory.

Students may not use courses from their major to satisfy this requirement.

Science Courses with Labs

- [ANTH 1303 - Introduction to Biological Anthropology](#)
- [BIOL 1550 - Basic Biology: Ecology and the Diversity of Life](#)
- [BIOL 1560 - Basic Biology: From Cells to Organisms](#)
- [CHEM 1474 - Core Chemistry: Chemistry For the Consumer](#)
- [ENVS 1042 - Introduction to Environmental Sciences](#)
- [GEOL 1072 - Physical Geology: Surface Processes](#)
- [GEOL 1082 - Physical Geology: Internal Processes](#)
- [PHYS 1052 - General Astronomy I](#)

Science Courses with Co-requisite Labs

- [BIOL 2051 - General Biology I and](#)
- [BIOL 2071 - General Biology Laboratory I](#)
-
- [BIOL 2061 - General Biology II and](#)
- [BIOL 2081 - General Biology Laboratory II](#)
-
- [CHEM 2031 - General Chemistry I and](#)
- [CHEM 2038 - General Chemistry Laboratory I](#)
-
- [CHEM 2061 - General Chemistry II and](#)
- [CHEM 2068 - General Chemistry Laboratory II](#)
-
- [PHYS 2010 - College Physics I and](#)
- [PHYS 2030 - College Physics Lab I](#)
-
- [PHYS 2020 - College Physics II and](#)
- [PHYS 2040 - College Physics Lab II](#)

Science Courses without Labs and Mathematics

- [CSCI 1350 - Introduction to Computing in Society](#)
- [GEOG 1202 - Introduction to Physical Geography](#)
- [PHYS 1100 - Foundations of Physics](#)
- [PSYC 2220 - Biological Basis of Behavior](#)

MATH - A mathematics course taken to fulfill the Biological and Physical Sciences, Mathematics area, must be from the above approved Mathematics list, excluding the course taken to fulfill the Mathematics requirement.

- [MATH 1010 - Mathematics for the Liberal Arts](#)
- [MATH 1070 - Algebra for Social Sciences and Business](#)

- [MATH 1080 - Polynomial Calculus](#)
- [MATH 1110 - College Algebra](#)
- [MATH 1120 - College Trigonometry](#)
- [MATH 1130 - Precalculus Mathematics](#)
- [MATH 1401 - Calculus I](#)
- [MATH 2411 - Calculus II](#)
- [MATH 2421 - Calculus III](#)
- [MATH 2830 - Introductory Statistics](#)

International Perspectives

One course is required.

A semester abroad may satisfy this requirement if preapproved and in a country where the language is not the native language of the student.

- [ANTH 3000 - Globalization, Migration and Transnationalism](#)
- [ENGL 3798 - International Perspectives in Literature and Film](#)
- [ENGR 3600 - International Dimensions of Technology and Culture](#)
- [ETST 3110 - Indigenous Studies](#)
- [ETST 3272 - Global Media](#)
- [FREN 3200 - The Francophone World in the Post-Colonial Era](#)
- [GRMN 3200 - Current German Society and Culture](#)
- [HIST 3121 - The World at War, 1914-1945](#)
- [HIST 4032 - Globalization in World History Since 1945](#)
- [INTB 3000 - Global Perspectives](#)
- [PSCI 3022 - Introduction to Comparative Politics](#)
- [PSCI 3042 - Introduction to International Relations](#)
- [THTR 3550 - World Theatre](#)

Cultural Diversity

One course is required.

Cultural diversity courses are restricted, requiring junior-level standing or the consent of the instructor prior to registration.

- [ANTH 3142 - Cultural Diversity in the Modern World](#)
- [COMM 3271 - Communication and Diversity](#)
- [ECON 3100 - Economics of Race and Gender](#)
- [EDFN 3000 - Undocumented Mexican Immigration](#)
- [EDFN 4000 - Food Justice in City & Schools](#)
- [ENGL 3795 - Race and Ethnicity in American Literature](#)

- [ENGR 3400 - Technology and Culture](#)
- [ETST 3704 - Culture, Racism and Alienation](#)
- [ETST 3794 - Ethnic Diversity in American Literature](#)
- [HIST 3345 - Immigration and Ethnicity in American History](#)
- [HIST 3349 - Social Movements in 20th Century America](#)
- [MGMT 4100 - Leveraging Diversity and Inclusion in Business](#)
- [PHIL 3500 - Ideology and Culture: Racism and Sexism](#)
- [PMUS 3100 - US Music: Social & Political Impact](#)
- [PSCI 3034 - Race, Gender, Law and Public Policy](#)
- [PSCI 3035 - Political Movements: Race and Gender](#)
- [PSYC 4485 - Psychology of Cultural Diversity](#)
- [RLST 4000 - Religion and Cultural Diversity](#)
- [SOCY 3020 - Race and Ethnicity in the U.S.](#)
- [THTR 3611 - Drama of Diversity](#)
- [WGST 3020 - Gender, Sexuality and Race in American Popular Culture](#)

Other Degree Requirements

In addition to the CU Denver Core Curriculum requirements listed above, students must complete a major and fulfill all additional School/College requirements. More information on these requirements can be found in the Undergraduate Catalog in the following locations:

- [Programs](#)
- [CU Denver General Graduation Requirements](#)
- [School of Public Affairs Graduation Requirements](#)

Business School Graduation Requirements

In addition to the campus core, the following requirements must be met:

Required Courses

- [COMM 2050 - Business and Professional Speaking](#)
- [ECON 2022 - Principles of Economics: Microeconomics](#)
- [ENGL 3170 - Business Writing](#)

1

- [MATH 1080 - Polynomial Calculus](#)

2,3

- Business General Credit--Experiential Learning - Business students must earn 3 semester hours of credit in an approved Experiential Learning course.

Notes:

1. Students are strongly encouraged to take ENGL 2030 from the university core requirements before completing ENGL 3170.
2. The required sequence of MATH 1070 or MATH 1110 from the university core requirements and MATH 1080 may be satisfied by a 6 semester hour calculus sequence instead. A grade of C- or better in any of these courses is required to fulfill this requirement.
3. MATH 1080 grade must be a C or better to fulfill this requirement.

Business Core

A grade of C or better must be earned in each of the business core courses in order to (a) enroll in a course for which it is a prerequisite and (b) graduate. Prerequisites are listed within the course descriptions.

Students should try to complete the business core in the order listed below:

- [ISMG 2050 - Introduction to Business Problem Solving](#)
- [BANA 2010 - Business Statistics](#)
- [ACCT 2200 - Financial Accounting and Financial Statement Analysis](#)
- [ACCT 2220 - Managerial Accounting and Professional Issues](#)
- [BLAW 3050 - Business Law and Ethics](#)
- [BANA 3000 - Operations Management](#)
- [FNCE 3000 - Principles of Finance](#)
- [MGMT 3000 - Managing Individuals and Teams](#)
- [MKTG 3000 - Principles of Marketing](#)
- [MGMT 4500 - Business Policy and Strategic Management](#)

(This is a capstone course and must be completed in your last semester and only after the 30 credit hours of business core listed above is completed).

Students in the Accounting Emphasis, Accounting Emphasis with specialization in Information Systems, Financial Management Emphasis, or Financial Management and Information Systems Emphasis are required to complete the following course:

- [ACCT 4054 - Accounting Systems and Data Processing](#)

Students in the Finance Emphasis, Risk Management and Insurance Emphasis, Human Resource Management Emphasis, International Business Emphasis, Information Systems Emphasis, Information Systems Emphasis with specialization in Accounting, Information Systems Emphasis with specialization in Finance, Information Systems Emphasis with specialization in Human Resource Management, Information Systems Emphasis with specialization in

Management, Information Systems Emphasis with specialization in Marketing, Management Emphasis, Management Emphasis with specialization in Management/Information Systems, Marketing Emphasis, Marketing Emphasis with specialization in Marketing/Information Systems, or Sports Management Emphasis are required to complete the following course:

- [ISMG 3000 - Technology In Business](#)

International Studies

Choose **one** of the following courses: (**a specific course may be required for some emphases**)

- [FNCE 4370 - International Financial Management](#)

Students in the Finance Emphasis, Financial Management Emphasis, and Risk Management and Insurance Emphasis require this course.

- [MGMT 4400 - Environments of International Business](#)
- [MKTG 4200 - International Marketing](#)
- [MKTG 4220 - Asian Business Development and Marketing](#)
- [MKTG 4580 - International Transportation](#)

Other courses in international business may be offered periodically that satisfy the international studies requirement.

Area Of Emphasis

Business majors must complete the prescribed courses in an area of emphasis comprising a minimum of 15 semester hours taken at CU Denver. A minimum GPA of 2.0 is required for courses in the area of emphasis.

The areas of emphasis include:

- Accounting Emphasis - BS in Business Administration (with optional specialization in Information Systems)
- Finance Emphasis - BS in Business Administration
- Financial Management Emphasis - BS in Business Administration
- Financial Management and Information Systems Emphasis - BS in Business Administration
- Human Resources Management Emphasis - BS in Business Administration
- Information Systems Emphasis - BS in Business Administration (specializations in Accounting, Finance, Human Resource Management, Management and Marketing)
- International Business Emphasis - BS in Business Administration
- Management Emphasis - BS in Business Administration (with optional specialization in Management/Information Systems)
- Marketing Emphasis - BS in Business Administration (with optional specialization in Marketing/Information Systems)

- Risk Management and Insurance Emphasis - BS in Business Administration
- Sports Management Emphasis - BS in Business Administration

The specific requirements of these areas of emphasis are described in subsequent sections.

Experiential Learning

Business students must earn 3 semester hours of credit in an approved Experiential Learning course. Can be satisfied by completing: an Internship; MGMT/ISMG 4900, which is a project-based course; or completing a Study Abroad course.

Experiential learning is a graduation requirement for students beginning their bachelor degree program at any institution in summer 2007 or later. Students beginning their bachelor degree program prior to summer 2007 are not required to meet the experiential learning requirement. Students may petition to waive the experiential learning requirement based on hardship or documented work experience of ten years or more.

Other Courses

Guidelines for Elective Credits. Elective credits should be selected carefully because not all classes are acceptable. Generally, to be acceptable, electives must be taught by regular University of Colorado faculty, must have a form of assessment, such as a term paper and/or examinations, and must be regular classroom-type classes. Course coverage must be college level, not repetitious of other work applied toward the degree, must be academic as opposed to vocational or technical and must be part of the regular university offerings.

Independent Study

Junior or senior business students desiring to work beyond regular course coverage may take variable credit courses (1–3 semester hours) as nonbusiness electives under the direction of an instructor who approves the project; however, the student must have the appropriate approval before registering. A maximum of 3 semester hours of independent study course work may be taken in any one semester; a maximum of 6 semester hours may be applied toward degree requirements. An independent study request form must be signed by the student, the instructor, the program director and the assistant dean.

Internship

A maximum of 6 semester hours of approved independent study, internships, experimental studies, choir, band and/or music lessons, art lessons may be applied.

Pass/Fail

Students may select the pass/fail grading option for most courses. In addition to Downtown Campus policies covering the pass/fail grading option (see the [Academic Policy](#) section of this catalog), Business School students must adhere to the following pass/fail grading policies:

- Courses used to complete Business Core, a student's area of emphasis, business minor, specializations, and/or certificate requirements may not be taken on a pass/fail basis.
- Courses required to demonstrate proficiency may not be taken on a pass/fail basis (includes the first two semesters of foreign language and regional expertise coursework.)
- Courses used to satisfy Business School graduation requirements may not be taken on a pass/fail basis. (MATH 1080, COMM 2050, ECON2012, ECON 2022, ENGL 3170, and MGMT/ISMG 4900. Exception: experiential learning/internship must be taken on a pass/fail basis.) ECON2012 may be taken as pass/fail to satisfy the CU Denver core curriculum, however a letter grade is required in order for it to satisfy the Business School graduation requirements.

GPA Requirement

GPA Requirement. To graduate, a student must maintain a minimum cumulative GPA of 2.0 for all courses attempted at the university acceptable toward the BS (business administration) degree, 2.0 for all business courses and 2.0 for courses in the student's area of emphasis.

Upper Division

- All students receiving the BS degree in business must take at least 48 upper-division semester hours, of which 42 semester hours must be upper-division business credit

Residency Requirement

Residence. At least 30 semester hours of business courses (including the business area of emphasis) must be completed as a Business student. The 30 hours for residence must include MGMT 4500 and 27 hours in other 4000-level business courses (including area of emphasis courses).

Business School Foreign Language Hours Proficiency

The Business School's foreign language requirement or regional expertise requires that students demonstrate a minimum level of proficiency in one foreign language.

This requirement is met through completion of one of the following:

- a second-year (Level II) high school course with a minimum grade of C (2.0)*
- a second-semester-level college course (1020) with a minimum grade of C (2.0)
- satisfactory proficiency testing, including taking and passing a proficiency exam

***High school courses will not apply toward degree credit; however, they will waive the specific foreign language requirement from having to be done at the college level.**

Student's choosing the regional expertise requirement with one year of high school foreign language or one semester of college level work can satisfy the requirement by completing a minimum of 6 semester hours of course work from an approved list that relates to the politics, arts, history, culture or economy of any region of the world other than North America.

Courses used in the expertise area must meet the Business School guidelines and can be chosen from the list specified by the Business School. Students should contact their business advisor if they have questions. The advisors can be reached by emailing undergrad.advising@ucdenver.edu or calling 303-315-8100 to schedule an appointment.

Area of Emphasis

Complete all requirements associated with your individual area of emphasis.

College of Architecture and Planning Graduation Requirements

Pass/Fail

Only internships, independent studies and non-architecture elective courses may be taken pass/fail. Required architecture courses may not be taken pass/fail. A maximum of 6 hours pass/fail credit may be applied toward the BS Architecture degree. Courses taken in excess of the maximum will not be applied toward degree credit. Pass/fail determination must be made within the posted deadlines (at census dates) and may not be rescinded (unless approved by the undergraduate committee).

Independent Study and Internships

Junior or senior architecture students desiring to work beyond regular course coverage may take variable credit courses (1–3 semester hours) as architecture electives under the direction of an instructor who approves the projects for independent study and/or the director who approves an internship. The student, the instructor, and the undergraduate advisor must sign independent study request forms.

All internships must be registered through and approved by the Experiential Learning Center on the main Auraria campus and the undergraduate program director. Independent study and internship credit hour restrictions do apply, as described below:

- Independent Study: A maximum of 6 semester hours of independent study credit may count toward Architecture electives.
 - Internship: A maximum of 6 semester hours of internship credit may count toward Architecture electives.
 - The total combination of independent study and internship credit may not exceed 9 semester hours toward Architecture electives.
 - Two independent studies or two internships will not be allowed in any one semester.
-

Graduate-Level Courses

With prior written approval of the BS Architecture Director, students may take a maximum of 6 semester hours of graduate-level non-architecture elective credits. Students must earn grades of B or better in graduate courses to apply the credits toward BS Architecture degree requirements.

Foreign Language Proficiency

BS Architecture students are required to demonstrate a minimum level of proficiency in one foreign language. This requirement is met through completion of one of the following:

- A second year (level II) high school course with minimum grade of C- or 1.7
 - A second semester level college course (1020) with a minimum grade of C- or 1.7
 - Satisfactory proficiency testing. Contact the CU Denver Department of Modern Languages at 303-556-4893 for details
-

Repeating Courses

A failed course (grade of F) may be repeated; however, the F will be included in the GPA and will appear on the transcript. Students must earn at least a C- grade in required architecture core courses, including design studios. Architecture core courses must be repeated if the student earns less than a C- grade.

Residency Requirement

Students must complete a minimum of 30 credit hours from CU Denver. Students must also satisfactorily complete Architecture Design Studios III, IV and V (ARCH 3120, 4110 and 4120) at CU Denver.

Undergraduate Upper-Division Requirement

Students must complete a minimum of 45 upper-division (3000-4000 level) credit hours.

Courses from Other Institutions

BA Architecture students must have the written approval of the BS Architecture director or undergraduate academic advisor to apply courses offered by other institutions, including other University of Colorado locations, toward their major and graduation requirements. Students should also consult the undergraduate academic advisor for policies regarding application of non-CU Denver credit toward core general education requirements. Credit will not be given for courses taken without approval. Grades of C or better must be earned to receive the undergraduate bachelor degree credit. Generally, only non-architecture electives or lower-division, non-architecture requirements are acceptable for transfer from other institutions once a student has been admitted to the BS Architecture Program. Students who, after admission to the college, take more than 12 semester hours from another institution, must reapply for admission to the college as transfer students and must meet the current admission requirements.

The maximum number of credit hours applied to individual architecture major requirements from transfer coursework must not exceed the number of credit hours given to its equivalent CU Denver course. Excess credit hours from architecture-related transfer coursework will not count toward the 120 credit hours needed for the BS Architecture degree.

Major

Complete all requirements associated with your individual major.

College of Arts & Media Graduation Requirements

Important Note:

In addition to the requirements listed below, College of Arts & Media (CAM) students must complete requirements listed on the CU Denver Core Requirements-[College of Arts & Media](#) page and also General Graduation Requirements listed on the [Graduation and Undergraduate Core Requirements](#) page in the catalog.

Grade and GPA Requirements

- A cumulative GPA of 2.0 is required in all University of Colorado course work
 - A minimum of C (2.0) is required for each course applied toward a CAM major, minor or certificate requirement. A grade of C- (1.7) or lower will not fulfill a major, minor or certificate requirement.
-

Upper Division

For BA and BFA degrees: a minimum of 45 semester hours of upper division (3000/4000-level) course work is required.

Residency Requirement

A minimum of 30 semester hours of resident credit is required.

CAM General Course Requirements

Non-Major Arts

All CAM undergraduates must complete at least one course in the arts outside of their major area. Specifically:

- **Music majors** must take 3 semester hours in theatre, film and/or visual arts
- **Visual arts majors** must take 3 semester hours in theatre, film and/or music
- **Theatre/film majors** must take 3 semester hours in visual arts and/or music

Students may mix and match disciplines to reach 3 semester hours, or they may take a 3 semester hour course in one discipline.

Foreign Language

Required of CAM undergraduates with majors in the Department of Visual Arts or the Department of Theatre, Film and Video Production. Undergraduates in the Department of Music and Entertainment Industry Studies are exempt from this requirement.

- Second college semester proficiency in a single foreign language
- 0-10 credit hours
- Demonstrated by **one** of the following:
 - Completion of a 2nd year (Level II) high school course with a minimum grade of C- (1.7) in the final semester.
 - 2nd semester (Level II) college-level course with minimum grade of C- (1.7). May not be taken pass/fail. A "conversation" course is not acceptable.
 - Satisfactory proficiency test. Contact the CU Denver Department of Modern Languages at 303-556-4893 for details.

General Electives

CAM undergraduates may need to complete general elective courses to meet minimum credit requirements for their degrees. Please consult a CAM academic advisor for details at CAMadvising@ucdenver.edu.

Majors

All CAM students must be admitted to a major and an emphasis within that major. Students must complete all major requirements to graduate. Links to information about specific majors and emphases, including any required reviews/assessments for admission, may be found on the [Program Requirements](#) page in this catalog.

Minors

Departments in the college have developed a variety of minors. A maximum of 6 non-CU Denver credits can be used toward each CAM minor.

Students are not required to have a minor to graduate. Students may choose to declare a minor in CAM or through another college/school in the university. Links to information about specific minors, including any required reviews/assessments for admission, may be found on the [Program Requirements](#) page in this catalog.

More than 120 semester hours may be required to complete both a major and minor.

Certificates

Departments in the college are working to develop a variety of certificates. In general, all credits toward a CAM certificate must be completed at CU Denver.

Students are not required to have a certificate to graduate. Students may choose to declare a certificate in CAM or through another college/school in the university. Links to information about specific certificates, including any required reviews/assessments for admission, may be found on the [Program Requirements](#) page in this catalog.

More than 120 semester hours may be required to complete both a major and a certificate.

Double Emphases

Students may graduate with more than one emphasis in their major by completing all requirements for each emphasis (e.g., BFA in fine arts with double emphases in transmedia sculpture and photography). Completing these requirements will likely require more than 120 semester hours. Double emphases apply only to students completing requirements for two emphases within the same CAM major.

Double Majors

Students may graduate with more than one major in CAM by completing all requirements for each major within a single degree (e.g., a BFA with a major in fine arts, photography emphasis AND a second major in theatre, film and television, film and TV emphasis). Completing these requirements will likely require more than 120 semester hours. Double majors apply to students completing two program areas in two different CAM departments.

Double Degrees

Students may earn two degrees in the College of Arts & Media (e.g., BFA in theatre, film and TV and BA in fine arts) or from two different schools or colleges in the university (e.g., BS in music and a BS in physics) simultaneously by fulfilling all requirements for both degrees. Students must complete a minimum of 120 semester hours applied toward the two degrees, and likely more will be needed to fulfill all requirements.

Second Degrees

Students who have been awarded a bachelor's degree from CAM may be granted a second bachelor's degree provided that (a) all general requirements for that degree have been met; (b) the degree plan for the second bachelor's degree is different from the first; and (c) the college and major department residence requirements are satisfied. A second degree from the college requires a minimum of 30 additional semester hours of credit.

College of Engineering and Applied Science Graduation Requirements

Hours

A minimum of 130 semester hours is required for students seeking a civil engineering degree; a minimum of 128 semester hours for bioengineering, computer science and engineering, electrical engineering or mechanical engineering degrees.

Attendance

Successful work in the College of Engineering and Applied Science is dependent upon regular attendance in all classes. Students who are absent should make arrangements with instructors to make up the work missed. Students who for illness or other good reason miss any examination must notify the instructor no later than the end of the day on which the examination is given. Failure to do so may result in an F in the course.

Non-degree Students

Non-degree students may apply 12 semester hours of course work (or up to 18 if taken in one semester) toward a bachelor's degree in engineering from CU Denver.

Grade Point Average (GPA)

A minimum cumulative GPA of 2.0 is required for all courses attempted, for all required courses and for all courses taken within the student's major department.

Hours in Residence

At least 30 semester hours of course work applicable to a bachelor of science degree in engineering must be taken at CU Denver while a declared student in good standing at the College of Engineering and Applied Science. Students must be enrolled in the college for at least the final two semesters prior to graduation.

Faculty Recommendation

The recommendation of the faculty of the department offering the degree and the approval of the faculty of the College of Engineering and Applied Science is required for graduation.

Major

Complete all requirements associated with your individual major.

College of Liberal Arts and Sciences Graduation Requirements

Major Department

The college places a maximum number of semester hours (required plus elective courses) in the major department, discipline or program as follows: for both the BA and BS, the maximum number of hours allowed within the major is limited to 56. The purpose of the 56-hour rule is to ensure a diverse and well-rounded liberal arts and sciences education.

Upper-Division Requirement

A minimum of 45 credit hours of upper-division work must be completed.

CLAS Residence Requirements

Students must earn a minimum of 30 residence semester hours in CLAS at CU Denver.

For students who exceed the minimum 30-hour residence requirement, a minimum of 21 out of the last 30 semester hours applied toward graduation requirements must be in residence in CLAS at CU Denver.

Departments maintain a residence requirement for the major, minor and certificates. Students should consult with a faculty advisor concerning departmental residence requirements.

CLAS Graduation Requirements

(Take in addition to the University Core)

Communicative Skills (3 hours)

One course in communicative skills from the following list, with a minimum grade of C-:

- COMM 2050 – Business and Professional Speaking
- COMM 2101 – Presentational Speaking
- COMM 3120 – Technical Communication
- ENGL 2154 – Introduction to Creative Writing
- ENGL 3001 – Critical Writing
- ENGL 3084 – Advanced Composition
- ENGL 3154 – Technical Writing
- ENGL 3170 – Business Writing
- ENGL 3175 - Writing in the Sciences
- ENGL 4190 – Topics in Rhetoric and Writing
- PHIL 2441 – Logic and Language

Foreign Language— Second semester proficiency (0-10 hours)

Students must demonstrate foreign language proficiency through:

- A second-semester-level course (1020) with a minimum grade of C- (1.70)
- Satisfactory proficiency testing **or**
- Completion of a second-year (Level II) high school course with a minimum grade of C- (1.70).

Humanities (3 hours)

One additional course in English literature, history, philosophy, religious studies or French, Spanish or German culture/literature; SJUS 2010.

ENGL, HIST, FREN, PHIL and SPAN majors may use a course in their major to satisfy this requirement.

Behavioral Sciences (3 hours)

One additional course in psychology, communication or anthropology, EXCEPT: ANTH 1303, 3301 or 3512; PSYC 2220.

ANTH, COMM and PSYC majors may use a course in their major to satisfy this requirement.

Social Sciences (3 hours)

One additional course in economics, ethnic studies, geography, health/behavioral sciences, political science or sociology, EXCEPT: ENVS 1042; ETST 2155; GEOG 1202, 3232 or 3240.

ECON, GEOG, PSCI and SOCY majors may use a course in their major to satisfy this requirement.

Biological and Physical Sciences, Mathematics (3-4 hours)

One additional course in biology, chemistry, geology, physics, math (except MATH 3040 and course taken for math Intellectual Competency requirement). If you have only taken one science course with a lab, this course MUST have a lab.

Also allowed are ANTH 1303, 3301 and 3512; ENVS 1042; GEOG 1202, 3232 and 3240; or PSYC 2220.

BIOL, CHEM, MATH and PHYS majors may use a course in their major to satisfy this requirement.

Total Hours of CLAS Graduation Requirements: 15-26

Major

Complete all requirements associated with your individual major.

**School of Education and Human
Development Graduation Requirements**

Classroom-Based Field Experiences

Students must complete required classroom-based field experiences.

Other Requirements

Students must complete all program assessments, professional milestones, as well as Praxis II and PLACE Content Examinations outlined in the Student Handbook.

Major

Complete all requirements associated with your individual major.

School of Public Affairs Graduation Requirements

The Internship Program

Undergraduate students without experience in the field must complete an internship course for credit under the direction of a faculty sponsor and the Experiential Learning Center. Internships are helpful for career exploration early in a student's academic career or for job experience after developing academic content in the major. Students must have a minimum 2.0 cumulative GPA, a minimum of 15 semester hours completed at CU Denver, and must have successfully completed CRJU 1000 and CRJU 2041 before registering for the internship. A maximum of 3 semester hours of internship per semester and 6 semester hours total may be counted toward the 120 semester hours necessary for graduation. Undergraduate students should contact the [Experiential Learning Center](#) for details on internship placements, paperwork and requirements.

Upper-Division

Students must complete a minimum of 45 upper-division credits.

Residency

A minimum of 30 credits must be taken at CU Denver, and at least 21 of the final 30 credits must be earned at CU Denver.

School of Public Affairs Social Sciences Requirement

SPA requires students to select a second course from the Social Sciences area of the CU Denver Core Curriculum, in addition to SOCY 1001.

Major

Complete all requirements associated with your individual major.

Records and Registration Information

Records and Registration

CU Denver offers students a completely online system of planning their schedules and registering for classes. As a student, you are responsible for knowing the deadlines, rules, regulations, course loads, prerequisites and policies of the university, as well as those of the college or school in which you are enrolled, all of which is provided within this online catalog. Please refer to the Academic Policies section for more specific information related to records and registration.

Office of the Registrar

Registrar: Ingrid Eschholz

Office: CU Denver Building Annex, 100

Telephone: 303-315-2557

E-mail: registrar@ucdenver.edu

Web site: www.ucdenver.edu/Registrar

Students should review the sections of this catalog that describe in detail the academic programs available at the Denver Campus.

New and transfer undeclared undergraduate students, as well as prebusiness and preengineering students, should contact the Academic Advising Center at 303-352-3520 to arrange for an advising appointment prior to registration. Other freshmen and transfer students should contact their school or college to arrange for an advising appointment prior to registration.

The registrar's office will send an e-mail message to the student's university-assigned e-mail address, inviting the student to register, including registration information and a registration time assignment. Registration is by time assignment only. Students may register via the web on or after their assigned time.

FERPA

FERPA: FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

FERPA is a federal privacy law that protects students' educational records. Under this law, students have three primary rights:

- Inspect and review their education records.
- Seek to amend incorrect education records.
- Have some control over the disclosure of information from their education record.

FERPA generally requires the University to obtain your consent prior to disclosing your education records or personally identifiable information contained in your records. One exception, which permits disclosure without your consent, is information about you that the University has designated as "directory information." The following items are designated "directory information" and may be released at the discretion of the University of Colorado:

- Name, address, telephone number, and email address
- Dates of attendance
- Registration status (full-time, part-time)
- Class status (freshman, sophomore, junior, senior)
- Major
- Awards, honors, and degrees conferred
- Photos

Although the above items may be released by CU Denver, only a limited amount of this information is routinely disclosed by CU Denver officials. The University retains the discretion to refuse to disclose directory information if it believes such disclosure would be an infringement of your privacy rights.

If you would like to restrict the release of your information, you can submit a *Request to Prevent Disclosure of Directory Information Form* to the Office of the Registrar. This form must be submitted in person.

Information that is never released without your consent includes grades, tuition/fees owed, financial aid, etc. If you would like to give permission to someone else to have access to that information, you can submit a *Release of Confidential Information Form* to the Office of the Registrar. This form also must be submitted in person.

More information about FERPA can be found in the University Catalog. If you have questions regarding your rights under FERPA, please contact the Office of the Registrar.

Denver Campus:

Phone: 303-315-2600

Fax: 303-315-2550

Email: registrar@ucdenver.edu

Website: www.ucdenver.edu/registrar

Special Programs

Early Alert Program

Assistant Vice Chancellor for Undergraduate Experiences: John Lanning,

John.Lanning@ucdenver.edu

Office: Lawrence Street Center, Suite 300

Telephone: 303-315-2133

Fax: 303-315-5829

CU Denver participates in the campus-wide Early Alert program to identify undergraduate students in need of assistance from academic and student service offices. Providing assistance early in the semester is very important to a student's success in their baccalaureate program.

The Early Alert program is designed for faculty to identify students in the fifth and sixth weeks of the semester who need assistance because of academic performance, class participation, and/or behavior issues. Students who are identified by faculty for an alert are contacted by the advising office in the student's home school or college. It is important for students to respond to Early Alert communication with their advisors. Assistance is then provided to students through academic advising and referrals to appropriate CU Denver student service offices.

Further information about the CU Denver Early Alert program is available from the Office of Undergraduate Experiences, 303-315-2133.

Experiential Learning Center (Internships, Service, and Research)

Director: Tony R. Smith

Office, Events, and Assessment Coordinator: Rachel Wilcoxson

Office: Tivoli Student Union, 260

Telephone: 303-556-6656

Live your learning at CU Denver! Students have many opportunities to explore academic fields through direct experience, including internships, service in the community, undergraduate research, and international experiences. Connect your academic learning to the real world by putting your knowledge into practice. You will develop new skills, grow personally and professionally, and enrich your academic experience.

Internships (Academic and Not-For-Credit)

Hundreds of CU Denver students engage in degree-related work experiences with corporations, government, and nonprofit agencies in the Denver metro area and around the world. Students can earn academic credit, pay, or both while gaining relevant experience related to their career interests.

Community Engagement

Students gain a better understanding of community issues, develop practical skills, and make a difference in the world around them when they engage in service activities. From the first-year experience course to senior capstone classes, faculty weave service projects into their courses, giving students a wider view of the world. These service learning experiences vary in length of time, but the impact is always transformational. Many volunteer opportunities that connect students with the local, national, and international communities are available through the Experiential Learning Center. Students can also earn AmeriCorps education awards for service.

Undergraduate Research and Creative Activities

Whether assisting faculty with research or pursuing their own research under faculty supervision, CU Denver students can experience what it means to be involved in the creation of knowledge. Students may apply for research grants through the Undergraduate Research Opportunity Program (UROP) and showcase their research projects at the annual *Research and Creative Activities Symposium*. The Experiential Learning Center provides resources for a myriad of opportunities available to CU Denver students.

First-Year Seminar Program

Assistant Vice Chancellor for Undergraduate Experiences: John Lanning,

John.Lanning@ucdenver.edu

Program Coordinator for Undergraduate Experiences: TBD

Office: Lawrence Street Center, Suite 300

Telephone: 303-315-2133

Fax: 303-315-5829

CU Denver offers the optional First-Year Seminar (FYS) program, which is designed to assist students in successfully making the transition from high school to college, improve student retention, and boost new student confidence. FYS courses integrate rigorous academic content with academic skills such as library usage, campus resources, information literacy, time management, communication skills, and career counseling. Class size is capped at 24 students to facilitate interaction between student and instructor, and to allow the instructor to serve as a mentor in the student's first semester of college.

Why should entering high school students participate in a First-Year Seminar course?

- higher first semester grades
- student engagement with campus activities
- higher student satisfaction facilitated by small class size and a faculty mentor
- knowledge and utilization of campus resources designed to assist students
- early exploration of career paths and a suitable major
- more likely to stay in college
- Core curriculum credit
- active learning pedagogy designed to improve writing and critical thinking skills

Please click here for more information on the [First-Year Seminar program](#).

Office of Undergraduate Experiences

Assistant Vice Chancellor for Undergraduate Experiences: John Lanning,

John.Lanning@ucdenver.edu

Office: Lawrence Street Center, Suite 300

Telephone: 303-315-2133

Fax: 303-315-5829

The Office of Undergraduate Experiences coordinates and implements education programs designed to promote undergraduate student access to high-quality and innovative CU Denver programs, improve the recruitment and retention of undergraduate students, and coordinate programs between academic and student affairs to better serve students. Undergraduate Experiences oversees the University Honors and Leadership program, the First-Year Seminar program, the Experiential Learning Center, and the Early Alert program.

Undergraduate Health Profession Programs on the Denver Campus

Two colleges on the Denver Campus offer health-related programs for undergraduate students seeking careers in the health sciences. *Admission to the Denver Campus, however, does not assure admission to any professional health career program.* Admission to those programs is a separate, competitive process open to qualified applicants from any accredited college or university.

College of Liberal Arts and Sciences

Department of Biology

Contact: Kimberly F. Regier

Telephone: 303-556-8309

E-mail: Kimberly.Regier@ucdenver.edu

To serve the needs of students who wish to obtain recognition for the acquisition of specialized skills in biology and to better prepare students for graduate school, health careers and jobs in industry, the Department of Biology offers a [certificate program in biotechnology](#) .

Health Careers

Advisor: Charles Ferguson

Telephone: 303-556-4350

Advisor: Denise Leberer

Telephone: 303-556-2868

Advisor: Kent Nofsinger

Telephone: 303-556-6218

Health career advisors on the Denver Campus assist in planning a course of study designed to improve your chances of success in the health career of your choice, including: dentistry and dental hygiene, medicine, medical technology, nursing, optometry, osteopathy, pharmacy, physical therapy, physician assistant, podiatry or veterinary medicine. A comprehensive list of health career options and additional information to help you mold your academic experience to your specific goals is available on the health careers website.

BA/BS-MD Program

The BA/BS-MD degree program is a partnership between University of Colorado Denver's College of Liberal Arts and Sciences and the University of Colorado School of Medicine. The purpose of the program is to assemble 8-10 outstanding students from broadly diverse backgrounds who are committed to serving the health care needs of Colorado. Acceptance into the program and successful completion of all requirements gives students a reserved seat in a top-ranked medical school and the freedom to explore other interests during their exciting college years at CU Denver. For more information, visit <http://babsmd.ucdenver.edu> or contact one of the health career advisors listed above.

Health and Behavioral Sciences

Contact for minor: Sharry Erzinger
Telephone: 303-556-6793

The health and behavioral sciences department offers a minor in community health science that is designed to provide undergraduates with the basic intellectual and methodological tools needed for public health. The minor in community health science supplements graduate degrees in a broad range of fields, including the biomedical sciences, social and behavioral sciences, public health, law, medicine, dentistry, pharmacy, business administration and health services research. The program is especially appropriate for students intending to pursue careers in public health, as well as the primary care specialties in medicine, nursing or health policy and administration.

While a major is not currently available, students may develop an individually structured major (ISM) that combines course work in community health sciences with that of related fields such as anthropology, biology and psychology. For details see the [Individually Structured Major BA](#) section in the [College of Liberal Arts and Sciences](#) of the catalog.

College of Engineering and Applied Science

Contact: Engineering Student Services
Telephone: 303-556-4768

The desirability of obtaining an engineering education prior to undertaking a study of medicine is increasing continually as medicine itself is evolving. A great deal of new equipment, most of it electronic, is being developed to assist the medical practitioner in treatment of patients. Bioengineering, engineering systems analysis, probability and communication theory are highly applicable to medical problems. The College of Engineering and Applied Science offers students a pre-medicine option.

University Honors and Leadership Program (UHL)

Director: Steven G. Medema
Program Coordinator: Phyllis Chaney
Office: 1047 Ninth Street Park
Telephone: 303-556-5297
Fax: 303-556-6744
E-mail: UHL@ucdenver.edu

University Honors and Leadership (UHL) is a program of excellence designed for students who have demonstrated superior achievement in academic performance and/or outstanding leadership qualities. UHL is founded on the premise that the integration of rigorous programs of academic excellence and leadership education provides the ideal environment in which to develop the gifts of the next generation of leaders in academia, business, policy-making, and service to communities local, national, and global.

The four-year UHL program is unique in integrating academic honors and leadership education within a highly selective learning community of outstanding students and faculty. The UHL program allows students to complement their major field of study with a traditional honors experience in the academic honors track or with a program of leadership education in the leadership studies track. Students move through the UHL program in cohorts that simultaneously promote community, teamwork, and individual initiative. All UHL courses are multidisciplinary, reflecting the view that the ability to effectively analyze the challenges faced in all sectors of society can be enhanced by the integration of appropriate information drawn from a broad base of perspectives and problem-solving skills. The UHL program complements this philosophy with an emphasis on the development of exceptional oral and written communication skills, projects that steep students in sophisticated research methods, and the opportunity to work in teams to solve practical problems in the community.

The Academic Program

UHL is a multidisciplinary cohort program consisting of 27 semester hours of coursework to be completed over four years. The UHL courses substitute for most of the CU Denver core curriculum requirements.

UHL students have the opportunity to pursue an honors experience through the academic honors track or to focus on leadership education through the leadership studies track. UHL students have a shared first-year experience, taking a core of coursework common to both tracks. The second and third years of the UHL program offer programs designed specifically for the academic honors and leadership studies tracks. UHL students come together for a two-semester capstone research seminar in the fourth year.

Students pursuing the academic honors track have the opportunity to earn a minor in "Multidisciplinary Research Methods." Those completing the leadership studies track have the opportunity to earn a minor in "Leadership Studies."

UHL students who successfully satisfy the course and credit-hour requirements and maintain a GPA of 3.50 or higher in their UHL courses will graduate with "University Honors."

Please click here for more information on the [UHL program](#).

CAMPUS LIFE

The University of Colorado Denver, Denver Campus is physically located on the 151-acre Auraria Campus, which is shared with two other institutions—Metropolitan State University of Denver and Community College of Denver. Because we share facilities, our students have access to the level of resources found at much larger public universities. Since fall of 2006, the university has also been able to offer student housing adjacent to this traditionally commuter campus. Details about the campus and Campus Village are explained in this chapter.

Auraria Campus

Since opening in 1976, Auraria has become the largest campus in Colorado, enrolling nearly 50,000 students—20 percent of all the students in public higher education in the state. This is the most efficiently utilized campus in the state. Classrooms on the Auraria Campus are used an average of 50+ hours per week. Classes are held from 8 a.m. to 10 p.m. Monday through Thursday and from 8 a.m. to 6 p.m. on Friday, Saturday and Sunday. Some courses and programs are offered cooperatively by the Auraria educational institutions. Those pertaining to CU Denver students are outlined in this catalog.

The Auraria Campus offers numerous amenities to students, faculty and staff, from the largest bookstore in the Rocky Mountain region to a state-of-the-art fitness facility. Details of these amenities are outlined in this chapter.

In addition to its proximity to the thriving business and industry of downtown Denver, the Auraria Campus has a distinct historic flavor. The Tivoli Student Union is housed in a renovated brewery originally built in the 1860s. Historic Ninth Street Park, St. Cajetan's Church/Performing Arts Center, St. Elizabeth's Church, the Emmanuel-Sherith Chapel/Synagogue/Art Gallery and the Golda Meir House Museum are also located on campus.

Auraria Higher Education Center

The Auraria Higher Education Center (AHEC) is the administrative body that coordinates the facilities, services and activities for the three educational institutions on campus. AHEC provides common services for the campus including: classroom scheduling, facilities services and construction, campus police, telecommunications infrastructure, student union, media services, book store, early learning center, parking and transportation, mail services and facilities master planning. Visit their [website](#) for additional information.

Campus Amenities

Auraria Campus Bookstore

Location: Tivoli Student Union

Phone Number: 303-556- 4286

Website: www.aurariabooks.com

Facebook: <http://facebook.com/Aurariacampusbookstore>

The Auraria Campus Bookstore, a department of the Auraria Higher Education Center, is located in the historic Tivoli Student Union. Your campus store provides exclusive school spirit clothing and gifts, general school supplies, technology products, and most importantly textbooks.

Find your school spirit with CU Denver sweatshirts, t-shirts, hats, gifts, and more! We also provide school and art supplies, along with items like greeting cards for your convenience.

The Bookstore is an Apple Authorized Campus Store. Visit the campus computers section on the second floor to find Mac computers, iPods, calculators, flash drives, and more. Bring your current student ID to save up to 80% off of technology retail prices.

Shop the bookstore for thousands of titles to rent or buy new or used. Many titles are also available in e-book form and unbound loose-leaf form. Visit www.aurariabooks.com for our Textbook Pick-up program. This allows you to shop from home and come pick up your purchase at your convenience or to be delivered. Take advantage of our buyback program at the end of each semester, contributing to student savings by paying cash for books with your current student ID!

Find a line of general books of all genres on the second floor. Whether you need study aids, reference materials, or just a book to unwind, you'll find everyday savings of 30% off of all New York Times bestsellers. We strive to bring you the best in service, convenience and value; and we appreciate your business. Supporting the Bookstore keeps your money local and helps fund campus programs. We are also one of the largest student employers on campus; contact us for rewarding opportunities.

Auraria Campus Event Services

Location: Tivoli Student Union 325

Phone Number: 303-556-2755 (*Option #2*)

Email: acesmaindesk@ahec.edu

Website: www.ahec.edu/eventservices

Auraria Campus Event Services (ACES) can assist you in booking rooms across the Auraria Campus for meetings, conferences, receptions, ceremonies, special events, etc. A majority of the event spaces on campus are located in the Tivoli Student Union, but other event venues are also available such as: St. Cajetan's Event Center, PE/Event Center, several outdoor event spaces and other various event spaces. Classroom space is also available to book through ACES, some restrictions apply. ACES has 7 preferred caterers to choose from for all your catering needs. You can contact ACES by phone: 303-556-2755 option #2 or by email: acesmaindesk@ahec.edu. Please visit our website for more information: www.ahec.edu/eventservices.

Auraria Early Learning Center (Child Care Center)

Location: West Colfax and Ninth Street Park

Phone Number: 303-556-3188

Hours: Mon.–Fri. 7 a.m.–6 p.m.

Website: www.ahec.edu/earlylearning

The Auraria Early Learning Center serves the child care needs of Auraria's students, staff and faculty by providing high-quality early childhood education and care programs. The Auraria Early Learning Center is located at the south end of 9th Street Park. Its programs are consistently recognized by the educational community for their high-quality early childhood care and education. Developmentally appropriate practices for young children guide the educational programs that are provided. Curriculum planning is flexible and based on children's interests.

Supervising teachers in the Auraria Early Learning Center are all degreed teachers meeting the certification guidelines of the State of Colorado and of the National Academy of Early Childhood programs. Children aged 12 months to 5 years are served at the center. The center also has a fully accredited kindergarten program.

Auraria Event Center/Student Recreation Center

Location: 1255 Tenth Street Mall

Phone: 303-352-4371 (fitness center); 303-556-3210 (recreation); 303-556-2755 (events)

Website: www.msudenver.edu/~cra

The Auraria Campus PE/Event Center is a 2,800-seat facility for team and individual sport activities, academic programs, events and conferences. Funds from student recreation fees support the use by students of the many health and recreation facilities found within the building. Adjacent to the building are softball fields, tennis courts and a track.

Auraria Library

Phone Number: 303-556-2740

Website: <http://library.auraria.edu>

The Auraria Library connects users with ideas through technology-enabled information discovery and delivery on an "anytime, anyplace" basis. The Library's collections of learning materials, resources, and research services support the information, research, and curriculum needs of the Auraria Campus. Whether you are looking for a quiet place to read and reflect, a place to share a cup of coffee while working with classmates on a group project, a source of authoritative academic information, or a computer-enabled collaborative study room, the Library will meet your needs. Assistance from Library staff is available via one-on-one meetings, by phone, text, or chat on our website (library.auraria.edu/services/researchhelp).

Auraria Media Center and Classroom Support

Location: 1100 Lawrence Street (East side of the Auraria Library), 015

Phone Number: 303-556-2426

Website: <http://mediacenter.ahec.edu>

The Auraria Media Center and Classroom Support Services offers a full range of media services and classroom support:

- distance learning technologies including video conferencing, webinars, audio conferencing, video over IP and ISDN and videotaping of course delivery
- circulation of a wide range of audio, video and data (AVD) presentation equipment for one-time use
- long-term classroom equipment check-out
- production of content on digital tape, DVD, CD and videotape by an award-winning staff using state-of-the-art digital editing, graphics and animation systems
- quantity duplication of DVD, CD, audio and videotape media
- equipment maintenance and repair
- equipment/systems consultation and installation

The Auraria Media Center's 34-channel closed-circuit campus cable system can be used in the classroom to broadcast channels such as CNN, MSNBC, History, Discovery, A&E, PBS, CSPAN, NASA and local television networks. One channel is dedicated to and managed by each institution for distribution of programming of their choice.

Auraria Media Center staff are available to train faculty in the use of equipment in "smart" classrooms on campus and offer consulting services to faculty and other clients in such areas as media design and production, effective use of media types and effective use of distance learning technologies, effective use of those technologies and equipment selection to best meet instructional needs.

Auraria Media Center and Classroom Support Services will handle all of your classroom needs regarding furniture, projector screens, whiteboards, smart classroom equipment and ADA furniture placement.

Emmanuel Gallery

Location: 10th and Lawrence Street Pedestrian Mall

Phone Number: 303-556-8337

Tri-institutional campus on Auraria Campus for over 35 years. Historical landmark who received the Mayor's Art for Excellence in 2012 featuring national, international artists, designers and architects as well as featuring student and faculty shows for each school on campus. Stop in for a relaxing break.

Health Center at Auraria

Location: Plaza Building 150

Phone Number: 303-556-2525

Website: <http://www.ucdenver.edu/life/services/health-center/Pages/default.aspx>

All Downtown Campus students, faculty and staff have access to medical services at the Health Center at Auraria. Student health insurance is NOT required to use this facility. However, for students on Medicare or Medicaid the Health Center is only approved to provide emergency care.

The Health Center at Auraria is staffed by Physicians (including University of Colorado Physicians), physician assistants, nurse practitioners, radiological technologists, and medical assistants.

A full array of medical services are provided, including the treatment of acute and chronic illness, injuries and mental health needs, laboratory testing, medications, physicals, annual GYN exams, sexually transmitted disease screening, birth control services, minor surgery, immunizations, HIV testing, casting, suturing, and x-ray. Specialist physicians in orthopedics, psychiatry and GYN complement the professional medical personnel available to students.

Charges for services are kept below community standards and are established at a level to ensure that students will have access to an economical medical resource for their health needs. Payment is required at the time of service, except for students who participate in the Student Health

Insurance Program or for any student, faculty or staff who is insured by Blue Cross/Blue Shield, Aetna, Humana and Cofinity Network in which case the Health Center will bill these insurance carriers directly.

Hours of operation are Monday through Thursday from 8:00 a.m. to 5:00 p.m. and Fridays from 8:00 a.m. to 3:00 p.m. Patients can either walk-in or call 303-556-2525 to schedule an appointment. Walk-in access varies daily, contingent upon when all patient slots have been filled; thus, the daily closure time for walk-in care is variable. Patients are encouraged to check in as early as possible.

King Academic and Performing Arts Center

Location: 855 Lawrence Way

Phone Number: 303-556-2179

Website: www.ahec.edu/kingcenter

The King Center houses six performing spaces: three permanently assigned production studios, a 197-seat recital hall; 520-seat concert hall; and the 168-297 seat (depending on stage configuration) Eugenia Rawls Courtyard Theatre. There are dressing rooms, green room, recording studio, lighting lab, music electronics lab, classroom space, box office, scene shop, paint shop and costume shop. All spaces are fully equipped with state-of-the-art equipment and a variety of spaces for exhibiting fine art. The entire facility has more than 180,000 square feet dedicated to the education of the student and development of the student who wishes to study performance/arts. The center can support many forms of entertainment, anywhere from legit theatre to large choral ensembles and other forms of performances.

Tivoli Student Union

Location: Tivoli Student Union 325

Phone Number: 303-556-6330

Website: www.tivoli.org/tivoli

The Tivoli Student Union, managed by Student Facilities Services, provides a wide variety of services for the Auraria community. The Student Union houses student government and student life offices, two credit unions, two student newspapers, three computer labs, and tri-institutional services such as the GLBT Student Services.

If you want a break or a quiet place to study, the Tivoli Student Union is just the place. With a food court, a new pizza restaurant, a coffeehouse and deli, and a convenience store, you'll find a place to suit your appetite, schedule, and budget. If you'd rather retreat than eat, you can watch TV in the historic Boiler Room Student Lounge, play a game of pool or a video game at Sigi's Pool Hall, meet a study group in the Roger Braun Lounge or Multicultural Student Lounge or study in total silence in the Garage Quiet Study Lounge.

Additional student services at the Tivoli Student Union include the Auraria Campus Bookstore, the Club Hub, Ricoh Copy Center, Event and Conference Services, the ID Program, the Commuter Resource Center and the Lost & Found.

Club Hub

Suite 346, 303-556-8094

This uniquely designed club space on the third floor of the Tivoli features work space for more than 60 clubs, mailboxes for campus clubs, a limited number of lockers, club bulletin boards and a lounge area for group meetings. This office works closely with the Student Advisory Committee to the Auraria Board (SACAB) and the student activities/life offices.

Campus ID Program/Commuter and Housing Resources

Location: Tivoli Student Union 269

Phone Number: 303-556-8385

Auraria Campus staff, faculty, and students come here to get their ID cards, which are necessary for parking in some campus lots and for checking out library books. With a Student ID, students receive a second card which serves as the RTD bus pass and light rail pass. The RTD CollegePass Smart Cards are activated and deactivated based on the enrollment status of a student. The center provides campus information, RTD bus & Light Rail information, lost & found, and off-campus housing resources.

Sigi's Pool Hall and Arcade

Location: Tivoli Student Union 145

Phone Number: 303-556-3645

Sigi's, named after Tivoli Brewery founder Moritz Sigi, houses 8 Arcade game machines, 6 Billiard tables, 3 Table Tennis, Air Hockey table, Foosball table, most current Xbox and Wii games. Sigi's is open to the entire Auraria Campus population. The student-friendly atmosphere encourages community socialization and relaxation. Sigi's Pool Hall and Arcade staff holds numerous tournaments throughout the semester for Auraria Campus students to participate at and show off their skills.

Campus Safety

Auraria Police Department

Location: 1201 5th Street Denver, CO 80217, Administration Building on the Auraria Campus

Police Dispatch Number: 303-556-6000

Campus Police Mission

The Auraria Campus Police Department is committed to enhancing the quality of life on the Auraria Campus by protecting life and property, and providing a wide range of services to prevent crime and resolve problems.

Services (*The Auraria Campus Police Department provides campus services 24 hours a day, 7 days a week.*)

- Crime prevention programs
- Informational services
- Police support to campus staff
- Night escorts to your vehicle
- Security patrols, bicycle patrols, foot patrols
- Vehicle unlocks
- Emergency response (Emergency Phone Map: <http://www.ahec.edu/campusmaps/index.htm>)
- Timely Notification Bulletin for the Auraria Campus
- Immediate notice of crimes affecting the Auraria Campus.

The Auraria Handivan Service is offered Monday through Thursday 7:00 am-10:00 pm and on Friday's from 7:00 am-6:00 pm. Also, take advantage of Auraria's Nightrider escort service. It will take you to any building or parking lot on campus Monday through Thursday, Sundown to 10:00pm. The wait time is usually no longer than 10 minutes. To arrange for the Nightrider, contact the Auraria Parking Office at (303) 556-2001. If the Nightrider is not running, contact the Auraria Campus Police Department at (303) 556-5000 to arrange for an escort to your car.

Emergency Notification System

The Emergency Notification System (ENS) tool provided by the University of Colorado Denver (CU Denver) for students, faculty and staff provides timely life-safety alerts. You are able to receive these alerts via text, voice and email messaging. Your CU Denver email address has already been added to this system. If you would receive emergency alerts on your cell phone, make sure that you enter your cell phone number into the PROFILE section of your student or employee portal at <https://my.cu.edu/>. If you have questions, please contact the CU Denver Emergency Manager, Essi Ellis, at Essi.Ellis@ucdenver.edu or by phone at 303-724-1031.

Student Housing

University Policy and Support: Tivoli Student Union, 227

Telephone: 303-556-2444

E-mail: housing@ucdenver.edu

Website: <http://www.ucdenver.edu/life/services/housing/Pages/default.aspx>

Leasing and Payment Options: Campus Village Apartments, 318 Walnut Street

Telephone: 303-573-5272

E-mail: mgrdenver@edrtrust.com

Website: www.campusvillageliving.com

The University of Colorado Denver, Denver Campus, has a live-in requirement for first-time undergraduate students

Benefits of living on-campus

Research has shown that living in student housing during the first year has numerous benefits for students both academically and socially. Students who live on-campus their first year experience:

- Higher graduation rates than students who live off campus.
- A higher level of satisfaction with their college experience.
- A higher level of involvement in clubs and activities on campus.
- More frequent interaction with faculty members and peers.

Live-in Policy

The University of Colorado Denver is a residential campus, and all first-year students live in the Campus Village Apartments at Auraria. No other apartments or buildings meet the live-in policy requirement. First-year students live together in a dedicated wing of Campus Village. This wing includes the following additional amenities:

- Additional Staff – This wing of the complex will have a higher ratio of staff to students to help provide additional support, guidance and resources for first-time students.
- Special Programming – Many of the programming efforts sponsored by the university will be taking place in the first-year student wing of Campus Village. Programs will focus on study skills, navigating the university and community, living with a roommate and a variety of other topics.
- Connections with other first-year students - First-year students share many of the same challenges and anxieties as they begin their college careers. Living in a community of students going through the same types of experiences provides a built-in support network and can lead to lasting friendships.

Exemptions

First-time freshman students wishing to live with their parent(s) or legal guardian(s) or who qualify under at least one of the exemptions listed below must submit the "Exemption Form" to be considered for exception from the live-in policy. Exemptions to this policy will be evaluated and made on a case-by-case basis. For further information, please contact the Office of Student Life at 303-556-3399 or via e-mail at housing@ucdenver.edu.

Exemptions to the first-time freshmen live-in requirement:

1. You will be living at home with parent(s) or legal guardian(s).
2. You are a veteran of the armed forces.

3. You are married or a parent with dependent(s).
4. You are a part-time undergraduate student enrolled for less than 10 credit hours per semester.
5. You are deemed medically excusable by the Office of Community Standards and Wellness (must be supported in writing by a doctor and with appropriate medical documentation).
6. You are over 21 years of age.
7. All other requests will be evaluated on a case-by-case basis.

Exemptions will be evaluated and made on a case-by-case basis. Exemption forms are available through the Office of Community Standards and Wellness, Tivoli Student Union, 259, or online at <http://www.ucdenver.edu/life/services/housing/prospective-students/1st-year-students/Pages/Exemptions.aspx>. For further information, please contact the Office of Community Standards and Wellness at 303-556-2444 or via e-mail at housing@ucdenver.edu.

Campus Village Frequently Asked Questions

Q. How close to campus is Campus Village?

A. Campus Village is adjacent to campus at 318 Walnut Street.

Q. Can I use my financial aid?

A. You should review any documentation concerning grants, loans or scholarships with your parents and the financial aid office. Financial aid awards are used to pay your tuition and fees first; any remaining award(s) are then used to pay your housing charges. Students are responsible for charges not covered by financial aid and scholarships. Please contact Campus Village at rsmdenver@edrtrust.com for further questions.

Q. Do I have to have a meal plan?

A. Campus Village offers a full service Cafeteria and Cyber Café but only CU Denver first-year students are required to have a meal plan.

Q. Is parking available?

A. Yes, we offer parking on site. Parking for the 2014-2015 year is \$80.00

What kind of security arrangements do you have?

A. We've done our best to create a safe and secure environment at Campus Village. The grounds are protected by key-card access, as is the building. The front desk is staffed 24 hours a day. There are emergency phones in each parking lot and at the gates into the courtyard. On site staff will do rounds of the property, and they'll be equipped with cell phones to call for assistance if necessary. All of the outside doors are alarmed—if they are propped open, the alarm will sound.

CU Denver and the Auraria campus consistently rank amongst the safest campuses in Colorado. Campus Village has many systems in place to help ensure that we maintain this outstanding record of safety.

- 24-hour staffing including a 24/7 front desk
- Card-access doors and limited points of entry

- On-site professional security personnel from dusk until dawn
- Multiple evening and overnight patrols of the building and grounds
- Emergency phones on and adjacent to the property
- Easy Lobby check-in system for all guests
- Exterior doors are alarmed to prevent propping
- Night Rider shuttle service
- Educational workshops and programs focused on safety

Q. Can I request an apartment or roommates?

A. Yes, but a request does not guarantee a roommate or an apartment. We use a roommate matching system online through Facebook called Room Sync which allows you to choose your own roommates. Similar to online dating for roommates.

Q. What if my roommate leaves partway through the year? Will I be responsible for his/her share of the rent?

A. No, you won't. You're responsible only for the rent for your bed, whether you're in a studio or a four-bedroom unit. If one of your roommates bails, you're not on the hook for his/her rent.

Q. What utilities are included in my rent?

A. Rent includes a fully furnished apartment, high-speed wireless internet, cable television, electricity, water, sewage and trash.

Q. What size are the beds?

A. The beds are extra-long twin size in the two-bedroom, two bathroom, double-occupancy apartments/suites. All other apartments/suites have an 80-inch full-/double-sized bed.

Q. What do I need to hook up my computer to the Internet?

A. We provide Internet connections in each apartment for the residents. All you need to provide is an Ethernet cord if you wish to have hard wire hooks ups. Otherwise the whole building is equipped with WiFi.

Q. What is the deadline for applying for a lease?

A. There is no deadline for submitting applications. However, contracts are signed on a first-come, first-serve basis, so it is better to send in a contract sooner rather than later. The priority deadline for CU Denver first-year students is May 15.

Q. Do you have any rules about smoking?

A. Campus Village is a nonsmoking facility, including the outside courtyards. You can smoke outside in the designated smoking pavilion.

Q. I'm married or in a domestic partnership. Can my partner and I share a studio unit?

A. Campus Village is geared more toward singles; it's not set up as married student or couples housing. The rule is, "one head per bed"—so a married couple cannot rent a studio at Campus Village. You can, however, rent a two bedroom unit.

Q. Will the building be closed during semester breaks, spring break or summer vacation?

A. Campus Village is open year-round to residents—depending on the timeframe of your lease agreement. The Cyber Café and convenience store will also be open year-round.

Q. Do you allow pets?

A. Pets are not allowed at Campus Village.

Detailed information about Campus Village is available online at

<http://www.ucdenver.edu/life/services/housing/Pages/default.aspx>.

Amenities

At Campus Village Apartments, students will find a community to support their academic, social, and personal goals and aspirations. It's convenient, comfortable and affordable. Campus Village is more than a place to live, it is a living experience. Features include:

- Fully-furnished, Suite-Style Apartments with full kitchen or kitchenette in every unit
- All Utilities included & Individual Leases
- On-Site Dining w/Meal Plans Available
- Community Wide Wireless Internet
- Just Steps to Campus & Light Rail
- Access-Controlled Building & 24-Hour Front Desk
- Gated, On-Site Parking Available
- Customized Roommate Matching
- Complimentary Tutoring & Academic Support
- Computer Lab & Complimentary Printing
- Complimentary Laundry
- Exciting Social & Educational Programs
- 24-Hour Fitness Center & Basketball Half Court
- Movie/TV Lounge & Study Lounges

More information on Campus Village including floor plans, details about meal plans, pricing, and applications are available on the website at www.campusvillagedenver.com.

Important Dates and Information

May 15, 2014: CU Denver First-Year Student Priority Deadline

Freshman students are required to live in Campus Village for two academic-year semesters. Most residence hall assignments are made on a first-come, first-served basis, so you are encouraged to apply for housing as soon as possible after you confirm your enrollment.

Payment and Billing

Campus Village housing and dining fees can be billed to your CU Denver student account. If you receive financial aid, your award(s) will be credited directly to your student account. Financial aid awards are used to pay your tuition and fees first; any remaining award(s) are then used to pay your housing charges. You are responsible for any and all charges not covered by financial aid and scholarships. You must provide Campus Village with proof/verification of funds by July 15, 2014. Please contact Campus Village with questions on how to use financial aid.

Student Right To Know and Disclosure Information

Crime Statistics

In compliance with the federal Student Right-to-Know and Campus Security Act, the Auraria Campus publishes crime statistics on campus in the Auraria Campus Clery Report. In an emergency, please contact Auraria Campus Police at 303-556-5000 or dial 911 from a campus phone.

Persistence and Completion Data

Section 103 of Title 1 of Public Law 101-542 as amended by Public Law 102-26 (the Federal "Student Right-to-Know" Act) requires that institutions produce and make available to current and prospective students the completion rate of first-time, full-time, degree-seeking undergraduate students entering the institution. Six years after entering, 43 percent of the fall 2003 cohort graduated, another 13 percent transferred to other public higher education institutions in Colorado and 15 percent were still enrolled at the Denver Campus for a total six-year combined persistence and completion rate of 71 percent.

CU Denver's one-year fall-to-fall retention rate is 70 percent for the fall 2008 cohort. That is, of the first-time, full-time, degree-seeking undergraduate students who entered the university in fall 2008, 70 percent were enrolled at the Denver Campus in fall 2009.

Riot Law (Student Riot Bill)

Student enrollment-prohibition-public peace and order convictions: 1) No person who is convicted of a riot offense shall be enrolled in a state-supported institution of higher education for a period of 12 months following the date of conviction; 2) a student who is enrolled in a state-supported institution of higher education and who is convicted of a riot offense shall be immediately suspended from the institution upon the institution's notification of such conviction

for a period of 12 months following the date of conviction, except that if a student has been suspended prior to the date of conviction by the state-supported institution of higher education for the same riot activity, the twelve month suspension shall run from the start of the suspension imposed by the institution; 3) nothing in this section shall be construed to prohibit a state-supported institution of higher education from implementing its own policies and procedures or disciplinary actions in addition to the suspension under (2) of this section, regarding students involved in riot.

Sex Offender Information (Campus Sex Crimes Prevention Act)

Sex offenders are required to list the locations of all institutions of post-secondary education where he or she volunteers or is enrolled or employed. The Colorado Bureau of Investigation maintains a database identifying all such persons and makes it available to all law enforcement agencies in which jurisdiction the institution of postsecondary education is located. The campus community can obtain this information by contacting the Auraria Police Department at 303-556-5000.

Voter Registration (National Voter Registration Act)

In compliance with the National Voter Registration Act, the state of Colorado voter registration application form and information is available online at www.sos.state.co.us/pubs/elections/ or www.fec.gov/votregis/vr.shtml.

STUDENT SERVICES

Academic Success and Advising Center

Location: Academic Building 1, Room 1113

Phone Number: 303-352-3520

Website: <http://ucdenver.edu/life/services/asac/Pages/default.aspx>

Academic advising is the foundation of a successful college experience. The Academic Success and Advising Center (ASAC) assists students in the development of meaningful educational plans. This office serves as the first point of contact for students who are pre-architecture, pre-

business, pre-engineering, undecided in the College of Liberal Arts and Sciences as well as all freshmen and undecided in the College of Arts & Media. Students assigned to ASAC meet with an advisor every semester to plan a schedule, and discuss academic support services. The center provides general information and resource referrals to all students.

Campus Assessment, Response and Evaluation (CARE) Team

Location: Tivoli 454

Phone Number: (303) 352-3579

The CARE Team is committed to improving campus safety and student success by proactively and collaboratively managing situations and individuals that pose, or may reasonably pose, a threat to the safety and well-being of the campus community. The team coordinates with students, faculty, and staff as well as concerned others when assessing or responding to individuals who may pose a risk to themselves or others. The team intervenes where necessary and provides resources, referrals and assistance to those in need.

Career Center

Location: Tivoli Student Union 267

Phone Number: 303-556-2250

The Career Center offers a full array of services that prepare students for their transition from college to career. Students are encouraged to participate in career-related programs and services as early as their freshman year. This includes obtaining help in choosing a major, deciding on career options, and refining job search skills and experience necessary to be successful upon graduation.

The Career Center's mission is to provide personal and meaningful interactions with students, alumni and employers in order to prepare them for the world of work, and we want students to Work With Purpose.

Club Sports

Location: Tivoli Student Union 303

Phone Number: 303-556-3399

Email: clubsports@ucdenver.edu

Web: <http://www.ucdenver.edu/clubsports>

Club Sports are teams created and organized through student leadership to promote skill or interest in a particular sport. These teams are often competitive due to regularly scheduled

practices and the use of part-time coaches. Club Teams frequently choose to compete against other schools across Colorado and the nation.

Club Sports are meant to be a learning experience for the members through their involvement in fundraising, public relations, organization, administration, budgeting and scheduling. Involvement in a group and/or team situation helps enhance the student's overall education while improving the community at CU Denver. The leadership training and opportunities available through active participation in a sport club are intended to benefit the participant throughout his/her life.

College of Arts & Media Office of Academic Advising and Student Services

Location: Arts Building, Suite 177

Phone Number: 303-556-2279

Fax: 303-556-2335

E-mail: CAMadvising@ucdenver.edu

The Office of Advising and Student Services provides students with academic information about the College of Arts & Media and university. Advisors assist students in tracking their academic progress, discussing remaining requirements and course sequencing, and in offering appropriate referrals to faculty and other university services (e.g., Career Center). The office also coordinates student notifications (e.g., add/drop deadlines, scholarship opportunities, probation/suspension, applying to graduate) and college academic events (e.g., convocation and commencement) as well as maintaining advising-related materials. While students are encouraged to make use of the service of academic advising throughout their college career, students are ultimately responsible for their own academic progress.

Academic advising may be mandated or suggested prior to registration depending on the student's status. Students can view registration holds in the Student Center of their UCD Access accounts.

New Freshmen and Transfer Students: New freshmen are required to attend New Student Orientation and meet with an advisor before registering for their first semester, and then later are required to meet with an advisor in the Academic Success and Advising Center (ASAC) before registering for their second semester. See information about Orientation and ASAC elsewhere on this page. Transfer students are required to meet with an academic advisor in the College of Arts & Media prior to registering for their first semester of courses.

Continuing Students: Students with declared majors who have completed at least 30 semester hours are assigned to the college's Office of Advising and Student Services. Students are encouraged to meet with an advisor at least once per year. We recommend bringing a sample schedule to each advising appointment.

Students approaching their junior and senior years are encouraged to meet with a faculty mentor in their area of study to discuss internships, career/employment opportunities, graduate school, professional organizations and other post-graduation information. Students may contact the Office of Advising and Student Services for suggested faculty referrals by interest and for faculty contact information.

Community Standards

Location: Tivoli Student Union 227

Phone Number: 303-556-2444

The Office of Student Conduct and Community Standards serves as a resource to the entire University community through its efforts to meet the developmental and educational needs of students related to community expectations, civility and respect for self and others. We function to support community members with conflict management and resolution, and responding to inappropriate and threatening behaviors. We provide student-centered educational services, which promote personal development and individual responsibility. We strive to create a dynamic, open and just environment where civility, cultural competence, and learning are expected and celebrated. The office works collaboratively with the Healthy Relationships Coalition, Campus Village Student Housing, the Auraria Health Center, and other campus entities to provide a variety of resources and activities around health, wellness and ethical development.

Commuter Services and Off-Campus Housing

Commuter Student Services

Location: Tivoli Student Union – Suite 227

Phone Number: 303-556-2444

Office Mission Statement

To provide off-campus and commuter students with resources and support to be successful and healthy on the go.

About Us/Services for Students

The Commuter Services website offers non-traditional and commuter students a variety of resources about living and studying in Denver. This site covers everything from finding a roommate and a place to live, to where to shop for groceries and tips on finding child care.

The Off-Campus Housing Fair is held each spring semester and offers students a chance to learn more about (and meet) property owners and landlords in the Denver area. This event is a great way for students to learn more about their rights and responsibilities as tenants.

www.places4students.com is an online database that allows students to view available off-campus rentals and to find potential roommates. This service is free to students, faculty, and staff at CU Denver. Faculty and staff can also list their rental units on this site for a minimal fee.

Disability Resources and Services

Location: Academic Building 1, Room 2116

Phone Number: 303-556-3450

TTY Number: 303-556-4766

Email: disabilityresources@ucdenver.edu

Website: <http://www.ucdenver.edu/disabilityresources>.

The Office of Disability Resources and Services (DRS) is committed to providing equal opportunities and fostering the personal growth and development of students with disabilities. The DRS staff strives to meet the needs of a large and diverse community of students with disabilities. We are available to provide assistance and to arrange for reasonable accommodations that will address specific educational needs. Accommodations may include, but are not limited to, the following:

- Priority registration for classes
- Assistance in identifying volunteer note takers
- Alternative testing for assessment tests and classroom examinations
- Oral/sign language interpreters
- Real-time captioning
- Textbooks in alternate formats (audio taped, Braille, enlarged, scanned)

Educational Opportunity Programs (EOP)

Location: Academic Building 1, Room 2007

Phone Number: 303-556-2065

The University of Colorado Denver Educational Opportunity Programs (EOP) office provides services: a) to support underrepresented students and b) to promote a diverse and inclusive campus for all students, faculty, and staff.

American Indian Student Services

Location: AB1, Rm. 2001

Director Phone Number: 303-556-2860

Asian American Student Services**Location:** AB1, Rm. 2001**Director Phone Number:** 303-556-6209**Black Student services****Location:** AB1, Rm. 2001**Director Phone Number:** 303-556-2701**Hispanic Student services****Location:** AB1, Rm. 2001**Director Phone Number:** 303-556-3561

ESL Academy

The University of Colorado Denver's English as a Second Language (ESL) Academy offers a rich diversity of academic, social, and cultural learning opportunities and is located in a newly renovated space right along 16th Street Mall in the heart of downtown Denver.

The Academy offers high-quality, year-round ESL instruction specifically designed for university preparation. The curriculum helps students improve their language skills through a rigorous program of study, campus involvement, and cultural and educational activities.

Our program offers the following distinctive advantages when compared against other programs:

The curriculum is designed especially for university-bound students. In addition to mastering academic English, students will learn how to succeed academically at the University of Colorado Denver.

Students in the ESL Academy will be considered University of Colorado Denver students. They will be on the university campus from day one of our program and will be eligible to live in university housing, though there will be limited availability for students who join our program mid-term.

Students will have access to all of the activities and resources that the university has to offer, not to mention the spectacular outdoors and urban life in Denver and Colorado.

Students may be allowed to take one or two regular academic courses that count towards fulfillment of CU Denver degree requirements once they achieve a measure of English proficiency.

When a student completes the ESL Academy successfully, s/he will automatically fulfill the University of Colorado Denver's English language proficiency requirement and will be eligible for full admission.

Students will be issued a Form I-20 from the University of Colorado Denver for a seamless immigration experience and will not have to transfer their immigration status to begin their degree program upon complete of the ESL Academy.

Students will benefit from a seamless transition to university degree programs after they successfully complete the ESL Academy, thus maximizing the prospects of their success.

For full details, visit the ESL Academy online at esl.ucdenver.edu. Here, students can get information about:

- The online application
- Program information
- Tuition and Fees
- International Student Services

If you have additional questions you may send an email to esl@ucdenver.edu or call 303.315.2383.

Experiential Learning Center

Location: Tivoli Student Union 260

Phone Number: 303-556-6656

Experiential learning includes a variety of activities with one common goal—to immerse you in hands-on learning outside the classroom where your experience is at the heart of the learning process. The Experiential Learning Center (ELC) serves students, faculty, and employers as a resource for experiential learning opportunities. We offer information, resources and support in the development and coordination of academic and non-academic internship experiences, professional skill development opportunities, and undergraduate research experiences.

Gay, Lesbian, Bisexual, & Transgender (GLBT) Student Services at Auraria

Location: Tivoli Student Union 213

Phone Number: 303-556-6333

Gay, Lesbian, Bisexual & Transgender Student Services is open to all Auraria campus students as a resource for exploring sexual orientation, gender identity, and gender expression. This program offers a variety of support, education, and advocacy services for the entire campus community:

- Support for those who may have questions about their own sexual orientation, gender identity, gender expression, or that of a friend or family member
- Advocacy for students experiencing discrimination or harassment based on a real or perceived LGBTQ identity

- Speakers for events, workshops, and classes on various aspects of sexual orientation/gender identification
- Programs and workshops about working more effectively with the gay, lesbian, bisexual, and transgender communities and combating misinformation, misconceptions, and homophobia
- Resource library with over 1700 books and videos (documentary and cinema) available for research and leisure as well as a multitude of free literature regarding other organizations and services throughout Denver and Colorado that provide outreach, services, and advocacy.

The GLBT Student Services office is staffed by a director with the support of student employees and volunteers. Input and involvement from the entire campus community are welcomed.

Global Education, Study Abroad

Director: John Sunnygard

Phone Number: +1-303-315-2230

Global Education is the university's central office that supports all students seeking to internationalize their education and gain professional preparation to more effectively serve and compete in a global world. The office advises and prepares students, faculty and staff to safely navigate the full range of global academic and learning opportunities. Global Education has a network of study abroad programs, international internship, volunteer and service learning opportunities in more than 80 countries. Graduate, professional and undergraduate students from both campuses that conduct international research also benefit from Global Education's support services.

The Semester in Beijing semester program is of particular interest to communication, economics, math and international studies students. Students from Denver and China study together on our partner campus at China Agricultural University in Beijing. Students take English-taught CU Denver courses for CU Denver credit. The program cost is the same as studying in Denver, with several scholarship opportunities to further reduce the price.

Study abroad programs are offered in a variety of terms, costs and disciplines to suit the full spectrum of CU Denver students. Students may choose to immerse themselves in a more traditional academic year or semester program abroad; or to conduct research on field studies sites. Many students choose to study for credit with CU Denver faculty on one of the many affordable, focused Global Study programs over winter break, Maymester or summer.

While many students study abroad to learn or perfect language skills, most students participate in English-taught programs in non-English and English-speaking countries. Either CU Denver or transfer credit may be earned on approved programs abroad, giving students the opportunity to fulfill degree requirements while living, learning and growing in another culture.

We make every effort to keep global educational opportunities affordable for all CU Denver students. Additionally, scholarships and financial aid may be available depending upon the

program and location. Information and advice on scholarships such as Fulbright, NSEP, Gilman and others is also available. For the most current information on programs, policies and the benefits of global education, please visit the Global Education website at ucdenver.edu/academics/InternationalPrograms/OIA/StudyAbroad/Pages/StudyAbroad_GlobalEducation.aspx.

Information Technology Services

Office: Lawrence Street Center, 1350

Phone Number: 303-724-4357

Information Technology Services (IT Services) provides central support of the telecommunications, computing and network infrastructure for the Denver Campus and the Anschutz Medical Campus. IT Services also provides computing resources such as computer accounts, e-mail, file storage, server hosting, Internet, Internet2 and National Lambda Rail.

The IT Services help desk is a single point-of-contact for reporting computer-related problems or requesting services. Faculty and staff are encouraged to contact the help desk for general questions about computing at the university.

IT Services also provides student computing services to currently enrolled students within the computer labs located in the North Classroom 1206, St. Cajetans 101 and the Tivoli 241. The computer labs have Macintosh and Windows-based computers with Internet access available for student use on a first-come first-served basis. For more information, call the IT Services Help Desk at 303-724-HELP.

International Affairs

Acting Assistant Vice Chancellor: Regina Kilkenny

Courier Address: International Affairs, 1380 Lawrence Street, 9th floor, Denver, CO 80204-2029, U.S.A.

Mailing Address: International Affairs, Campus Box 185, P.O. Box 173364, Denver, CO 80217-3364, U.S.A.

Telephone: +1-303-315-2230

Fax: +1-303-315-2246

The Office of International Affairs (OIA) serves the university by providing administrative support, strategic advice, technical services, collaborative educational programs with the university's 13 schools and colleges, and related services that contribute to the strategic international goals of the university. The Office provides visa and orientation services to international students and scholars, provides expertise in the development and maintenance of undergraduate, graduate and professional global education, assists with brokering and designing bilateral international educational programs and offers comprehensive international recruitment and admissions services. OIA addresses international policy issues, has oversight of international risk management protocols, serves as a resource for best practices in the internationalization of

higher education, maintains central data bases pertaining to international activities of the university, advises on the development of international affiliations and agreements, assists departments/programs and schools/colleges with the development of comprehensive international strategic planning and seeks to promote and support initiatives that advance international research, education and global cooperation, and to enhance the reputation of the University of Colorado Denver worldwide.

OIA serves as a resource for faculty seeking international research opportunities, provides a comprehensive list of international scholarship/fellowship information, and serves as the institutional liaison for the CIES Fulbright Scholars Program.

The divisions of OIA include:

- ESL (English as a Second Language) Academy (www.ESL.ucdenver.edu)
- Global Administrative Services/Global Operations (www.international.ucdenver.edu)
- Global Education: Study Abroad (www.ucdenver.edu/studyabroad)
- International Admissions (www.internationaladmissions.ucdenver.edu)
- International Student and Scholar Services (www.international.ucdenver.edu/ISSS)
- International Colleges and Partnerships (www.ucdenver.edu/academics/InternationalPrograms/OIA/InternationalCollegesPartnerships)

International Colleges and Partnerships

Staff: Joanne Wambeke, Student Affairs

Email: joanne.wambeke@ucdenver.edu,

Telephone: +1-303-315-2121.

International Colleges and Partnerships (ICP) develops and maintains sustainable academic programs abroad to enhance the globalization of teaching and learning at the University of Colorado Denver and its partner institutions and to facilitate the discovery and sharing of knowledge between CU Denver and the world.

International College Beijing

International College Beijing (ICB) is a joint education program between the University of Colorado Denver (CU Denver) and China Agricultural University (CAU), located in Beijing, People's Republic of China. The partnership, formed in 1994, was one of the first of its kind approved by the Chinese Ministry of Education.

At ICB students can choose to earn a CU Denver bachelor of arts degree in either economics or communication on site in Beijing. Or students can choose to study in Denver to complete their undergraduate programs after a year or two of study at ICB. As courses are taught in English by CU Denver faculty, U.S. students can learn or perfect their Chinese while pursuing rigorous

courses in English in their chosen undergraduate field of study alongside ICB Chinese students, fostering a truly global classroom experience.

ICB is located on the east campus of China Agricultural University in the Haidian district north of downtown Beijing. The campus is a 30-minute ride from downtown Beijing, Beijing International Airport and major cultural centers such as Tiananmen Square, the Forbidden City and the Summer Palace.

International Student & Scholar Services:

Office of International Affairs

Location: Lawrence Street Center, Suite 932

Phone Number: 303-315-2230

The International Student & Scholar Services (ISSS) unit in the Office of International Affairs Serves over 1,400 international students and 500 international scholars from all over the world each year. ISSS is responsible for ensuring university-wide compliance with a wide range of federal regulations relating to the enrollment and/or employment of international students and scholars. ISSS creates immigration documents, coordinates orientation for new international students, helps students maintain their immigration status once they are here, offers a variety of programs and activities, and advises students on everything from adjusting to a new culture to applying for work authorization. ISSS also works closely with academic advisors and student services to ensure the success of our international students. For additional information about ISSS staff members and the services we provide, please visit our website at <http://www.ucdenver.edu/academics/InternationalPrograms/OIA/ISSS/>

Learning Resources Center

Location: Academic Building 1, Room 2105

Phone Number: 303-556-2802

Email: tutorialservices@ucdenver.edu

Website: www.ucdenver.edu/lrc

The Learning Resources Center is designed to promote student success, retention, and graduation in the academic setting. Available to undergraduate and graduate students, free services include CRLA certified tutoring, Supplemental Instructions (SI), Academic Development workshops and coaching, Conversation Group, and English for Speakers of Other Languages (ESOL) support.

Lynx Center and New Student Orientation

Location: Academic Building 1, Room 1105

Phone Number: 303-315-3503

Email: lynxcenter@ucdenver.edu

Fax: 303-315-3048

Office Hours: Monday-Friday, 8am-5pm

The *Lynx Center* provides all prospective and current CU Denver students with quick and easy access to resources, referrals and solutions. *New Student Orientation* supports newly admitted students and their families during their transition to CU Denver by offering orientation and welcome events at the beginning of each semester and during the summer months. For more information, check us out at www.ucdenver.edu/lynxcenter.

Ombuds Office

Location: CU-Denver Building, Suite 100P

Phone: 303-315-0046

Website: www.ucdenver.edu/ombuds

Contact: Katherine Greenwood

The Ombuds Office is a free service that assists students in resolving CU Denver conflicts, complaints, and disputes. The cornerstones of our office are: confidentiality, impartiality, informality, and independence. Students typically use our office when facing issues that seem unfair to them or when they just don't know what to do next.

A sampling of concerns are:

- The actions of faculty, staff, or other students
- Denials of petitions
- Harassment of any kind
- Administrative decisions
- Grading disputes
- Clarification of policies or procedures

We can assist you in identifying and evaluating your options for dealing with issues so you can have the best chance of reaching a satisfactory outcome. Our Ombuds can also mediate disputes involving student clubs and organizations and provide conflict management training.

Peer Advocate Leader (PAL) Program

Location: Tivoli Student Union 127
Phone Number: 303-556-5801
Website: www.ucdenver.edu/PAL

The Peer Advocate Leaders (PAL) program promotes leadership for all students involved by matching undergraduate student leaders with various groups of undergraduate students. The mentoring relationship is designed to foster student engagement and academic success by providing peer-level support that fosters student achievement, growth, and learning throughout students' academic career at the University of Colorado Denver.

Pre-Collegiate and Academic Outreach Programs

Location: North Classroom 4032
Phone Number: 303-556-2322
Email: pcdp@ucdenver.edu

The Center currently houses unique and distinct programs. These programs are identified as having: early outreach, ongoing pro-active guidance, educational access, retention, and finally graduation from higher education. "The mission of the Center for Pre-Collegiate and Academic Outreach Programs at the University of Colorado Denver is to administer pre-college and pipeline programs. These programs are designed to motivate, educate, and prepare students to be successful in secondary and post-secondary education with the ultimate goal of obtaining a higher educational degree."

Student Activities and Events

Location: Tivoli Student Union 303
Phone Number: 303-556-3399
Website: www.ucdenver.edu/events

Student Activities within the Office of Student Life offers a comprehensive student engagement program that helps bring about a positive college experience for every student. Our goal is to integrate what students learn from the full range of their experiences and to engage them in active learning both inside and outside the classroom. We collaborate with faculty and staff across CU Denver to provide a wide variety of programs. and are committed to bringing new and exciting activities, events and workshops that provide innovative opportunities for student learning, especially in the areas of self-knowledge, leadership, diversity, communication, service, civic engagement and social responsibility. Through participation in co-curricular activities, we help students enhance interpersonal, leadership and critical thinking skills and help prepare them for active citizenship beyond college.

Student and Community Counseling Center

Location: Tivoli Student Union 454

Phone Number: 303-556-4372

The Student and Community Counseling Center provides counseling sessions, groups and life skills workshops at no charge to students attending the Downtown Campus. Our services emphasize client strengths, recognizing diversity and promoting wellness to optimize academic success. We serve individuals, couples, families, and groups for mental health concerns including, but not limited to:

- Anxiety,
- Case management
- Crisis Intervention
- Depression
- Life skills
- Relationships
- Social justice issues
- Stress management
- Substance abuse

If appropriate, we refer students to additional on-campus and/or community resources through our WRAP (Wellness Resources Action Plan) program. By request, staff provide consultation, lectures and workshops to student, faculty, and staff groups on mental health topics, diversity, center services, and organizational and student development.

Student Government Association

Location: Tivoli Student Union 301

Phone Number: 303-556-2510

Website: <http://www.ucdenver.edu/sga>

The Student Government Association serves as a voice for students. Similar to the structure of the U.S. Government, SGA has executive, legislative and judicial branches. Executives, Senators, and SACAB representatives are elected each year in the spring semester. SGA assists students with information concerning student clubs and organizations, campus events, issues concerning student status and other information of general interest to students. SGA also provides student assistance with grievances and the opportunity to become more closely involved with the university community through active participation in student government itself or through service on university, tri-institutional and Auraria committees.

Student Health Insurance Office

Location: Tivoli Student Union 127

Phone Number: 303-556-6273

Website: <http://www.ucdenver.edu/studenthealthinsurance>

The Student Health Insurance Office strongly encourages all students to have adequate health insurance coverage. The university health plan is designed to coordinate services with the Health Center at Auraria to provide quality health care at the lowest possible cost. **For domestic students, the university health plan is voluntary.** International students with F-1 and J-1 student visas are required to carry the health insurance plan provided by the university.

Student Life

Location: Tivoli Student Union 303

Phone Number: 303-556-3399

Website: www.ucdenver.edu/studentlife

The Office of Student Life integrates the academic, residential, and co-curricular spheres of students' lives, linking the out-of-class experience to the academic mission of the University while enhancing the overall educational experience of students through the development of, exposure to and participation in social, cultural, intellectual, recreational, leadership and governance programs. The Office of Student Life is the advising, coordinating, resource and general information center for student organizations, the academic honor societies student government and the student newspaper. We collaborate with students, faculty, administrators, and other partners both inside and outside of the CU Denver community to create safe environments for students. In addition, we create opportunities for students to learn through active participation and reflection where they can develop as responsible leaders and engage with their peers and cultivate appreciation for diversity and the betterment of our global society. The Office of Student Life is comprised of Student Activities, Student Organizations and Student Leadership Programs, Volunteer and Community Service, Milo the CU Denver Mascot and Club Sports. The Director of Student Life represents the Assistant Vice Chancellor of Student Life/Dean of Students on selected CU Denver, tri-institutional and Auraria committees and maintains effective lines of communication with the Student Assistance Office at the Anschutz Medical Campus.

Student Newspaper: The Advocate

Office: Tivoli Student Union, 345
Phone Number: 303-556-2535

The purpose of the *The Advocate* is to provide students with information about campus issues and events. The newspaper strives to include good investigative reporting, feature articles and items of general interest to its campus readership. In addition, the newspaper is a tool to encourage and develop writers, journalists, artists and other student members of its general management and production staff.

Student Organizations and Student Leadership Programs

Location: Tivoli Student Union 303
Phone Number: 303-556-3399
Website: www.ucdenver.edu/studentorganizations

Get involved with a student organization, student government or the campus newspaper. CU Denver has over 200 student organizations, honor societies, professional organizations and faith-based groups. We help students register with student organizations, and provide services, information, education, support, and advising to assist with the development and strengthening of students and student groups. In addition, we provide multiple opportunities for students to engage in practicing and developing their leadership skills. Leadership programs include diverse leadership conferences including the Women's Leadership Conference, a conference focused on feminist leadership; CO-Leads, a state wide multi-cultural leadership conference; and the Lynx Leadership Conference, a program designed to increase the leadership skills of CU Denver Students. We also provide leadership trainings that enhance the co-curricular experience on campus through programs such as Leadership On Demand, a program designed for students involved in student organizations on campus; and Student Government Association, providing a voice for students on campus. We encourage students to take advantage of shared governance and increase the sense of community on campus through all of the leadership programs.

Title IX: Sex Discrimination, Sexual Harassment, and Sexual Misconduct

Location: Tivoli Student Union 127
Phone Number: 303-352-3578
Website: www.ucdenver.edu/TitleIX

Related Policies and Procedures:

Title IX Grievance Procedures: <http://www.ucdenver.edu/about/WhoWeAre/Chancellor/ViceChancellors/Provost/StudentAffairs/UniversityLife/sexualmisconduct/Documents/Grievance%20Procedures%202012-13.pdf>

Sexual Harassment Policy and Procedures: <https://www.cu.edu/policies/aps/hr/5014.pdf>

Sexual Misconduct: <http://www.ucdenver.edu/life/services/standards/students/Documents/CU%20Denver%20Code%20of%20Conduct%202012-2013.pdf>

The University of Colorado Denver is committed to taking prompt and effective actions to end sex discrimination, prevent its reoccurrence, and remedy its effects upon the victims and community. The University employs trained professionals who have responsibility for Title IX compliance, which includes investigating allegations of sex discrimination and retaliation. The Title IX Coordinator oversees the development, implementation, and evaluation of Title IX policies, procedures, and training efforts and he/she will refer all complaints to the appropriate Title IX Investigator.

To file a complaint or raise a question, please contact one of the Title IX officers listed below.

The Title IX Coordinator for the Denver Campus is:

Raul Cardenas, PhD. Associate Vice Chancellor of Student Affairs

Phone number: 303-315-2110

Email: Raul.Cardenas@ucdenver.edu

Office address: Lawrence Street Center, 14th Floor Denver, CO 80202

Mailing address: Campus Box 146

All student complaints will be referred to or can be filed with:

Title IX Investigator & Trainer

Anthony Antuna

Email: Anthony.Antuna@ucdenver.edu

Office address: Lawrence Street Center, 14th Floor Denver, CO 80202

Phone number: 303-352-3578

All non-student complaints will be referred to or can be filed with:

Human Resources

Phone number: 303-315-2700

Email: Human.Resources@ucdenver.edu

Veteran Student Services

Location: Tivoli Student Union 124

Phone Number: 303-556-2745

The Office of Veteran Student Services (OVSS) is the initial contact point for military, veterans and dependent students attending CU Denver. The main priority of the office is to verify U.S. Department of Veterans Affairs education benefit certification for eligible students, ensuring that each student meets the Veterans Administration requirements for attendance, course load, content, as well as all other regulations necessary to receive educational benefit payments. This office assists students with filling out Veteran Affairs paperwork and in solving problems associated with the receipt of Veteran Affairs related educational benefits. The OVSS provides student mentoring, transition assistance into higher education, mental health services that are specific to the military and transition issues, and career preparation through the Boots to Suits Program. The office also serves as a liaison to numerous Veteran community resources. In addition, the OVSS mission is to improve and enrich the educational experience of our current and former service members and their dependents through advocacy, community, as well as appropriate and responsive services.

Volunteer and Community Service

Location: Tivoli Student Union 303

Phone Number: 303-556-3399

Website: <http://www.ucdenver.edu/volunteer>

College is the perfect time to get involved by volunteering. Through the Office of Student Life, we offer a variety programs to help students get connected to the community. The Alternative Break program allows students to travel to various cities (and countries) to volunteer over spring, winter and summer breaks. Volunteer Fairs held at the beginning of each semester bring in over 65 non-profit organizations to campus. We also run a food pantry that is available to any student in need. Individuals or organizations can donate non-perishable food items to help support this service. Be sure to stop by the Office of Student Life to learn more about volunteerism and service.

Women's Resource Center

Location: Tivoli Student Union 127

Phone Number: 303-556-3399

Website: www.ucdenver.edu/wrc

It is the Women's Resource Center's mission to provide resources, advocacy, services, and programming, which promote awareness of women's issues and equality for all students. We are a safe and nurturing space that enables women, specifically underrepresented women, in the university community to thrive. We value inclusion, social justice, and gender equity as a means to ensure respect and tolerance for all people regardless of background or experience. To accomplish this mission, the WRC runs several events, workshops, and educational conferences every year, as well as provides direct resource consultation for students in need.

Writing Center

Location: North Classroom 4014

Phone Number: 303-556-4845

Website: <http://writingcenter.ucdenver.edu>

The Writing Center at CU Denver is a free resource available to all university students who wish to improve as writers. Services include in-person and online one-on-one appointments; an asynchronous Online Drop Box for graduate students; workshops on a variety of topics (for example: citation, literature reviews, C.V.s, and more); and downloadable handouts, podcasts, and videos. Professional Writing Consultants will work on any type of writing and any aspect of the writing process, including (but not limited to) idea-generation, organization, thesis development, source usage, and grammar. Students bring in documents ranging from resumes, personal statements, and research essays to theses, rhetorical analyses, and grant applications. All writing is welcome. Interested students can schedule appointments online right from the homepage (writingcenter.ucdenver.edu) or visit us at any of our locations:

- NORTH 4014 (DC): M-TR 9 AM – 6 PM and F 9 AM – 2 PM
- Campus Village (DC): Sun, M,T,W 6 PM – 9 PM
- HSL 1204 (AMC): T,W,F 11 AM – 5 PM and Sun 3 PM – 8 PM
- Online (real-time): Every Evening 6 PM – 10 PM
- An asynchronous Online Drop Box for graduate students only

All consultations are by appointment; to schedule an appointment, please visit our website.

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TUITION AND FEES

All tuition and fee rates are established by the Board of Regents, the governing body of the University of Colorado, in accordance with legislation enacted annually by the Colorado General Assembly. The regents set tuition rates and fees at a budget retreat in June for the coming fall, spring and summer terms, but reserve the right to change rates at any time. Rates for the current

year are available online to assist prospective students in anticipating costs. Please contact the Bursar office in July for new rates.

College Opportunity Fund (COF Vouchers)

An act of the Colorado state legislature in May 2004 established a new way for the state to provide state tax dollar support for higher education at the undergraduate level. The state is no longer appropriating monies to institutions for undergraduate education, but is providing direct funding to undergraduate students through the College Opportunity Fund (COF). This program is also known as "vouchers" or "stipends." If an undergraduate in-state student applies for and authorizes use of the voucher, COF vouchers will be applied to the student's university bill.

Direct Deposit

Direct deposit is the standard method of issuing student account refunds to CU Denver students with credit balances. Students are strongly encouraged to sign up for direct deposit well in advance of any anticipated student account refunds, and may do so online via the "Finances" section of the [UCDAccess portal](#).

Students who do not sign up for direct deposit will receive a paper refund check through the mail. Refunds will only be issued via direct deposit or through the mail. **Students are not allowed to pick up their refund check from the Bursar's office.**

Drop Charge

Beginning the second Tuesday of the fall and spring terms until census date (the sixth day of summer term), a \$100 drop transaction charge will be assessed each time a student drops a course. This includes student initiated drops done in order to change sections within a course. Section changes done for an administrative purpose through the deans' offices will be exempted from drop charges. If a student withdraws (therefore dropping all classes), a drop charge will be assessed for each course.

For more information, please contact the Bursar office.

Special tuition rates are available for nondegree graduate students taking undergraduate courses only. Contact the Office of the Registrar at 303-315-2600 to request this special tuition rate.

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Past due student accounts are referred to the Office of Student Debt Management (SDM) for collection. If accounts are not paid in full, a 20 percent internal collection cost will be assessed on the unpaid balance. This is in addition to the 1.75 percent service charge per month that all

past due accounts are subject to. If your account is referred to a third-party agency, you must pay any collection costs and attorney fees allowed by the Uniform Consumer Credit Code.

Payment of Tuition and Fees

All tuition and fees (except the application fee) are due on the day indicated on your billing statement. Students may choose the payment plan that is available on the Denver Campus. Specific information on the deferred payment plan is included on the website, published before each semester.

Students who register for courses are liable for payment of tuition and fees if they withdraw from school after census date. Refund policies for students who withdraw from the university both before and after census date are included in the Academic Calendar. A student with financial obligations to the university will not be permitted to register for any subsequent term, to graduate, to be issued transcripts or to be listed among those receiving a degree or special certificate. The only exception to this regulation involves loans and other types of indebtedness that are due after graduation. Personal checks are accepted for any university obligation. Any student who pays with a check that is not acceptable to the bank will be assessed an additional service charge. Students may also pay tuition and fees by credit card at the Student Service Center, or through the [UCDAccess portal](#) by credit card or an electronic withdrawal directly from a checking or savings account.

The University of Colorado Denver is committed to providing students and their families a range of options for paying their educational expenses. The credit card payment method has become prohibitively expensive due to the fees charged by credit card companies to CU Denver for credit card transaction processing. This expense has been covered by University tuition revenues, and reduces the tuition dollars available for academic programs and services for all students. Therefore, beginning in August 1st2013, a service fee of 2.75% of the payment amount will be assessed for all credit and debit card transactions.

Click here for information on [Credit Card Fees](#).

Students who register in a nondegree status, and who later apply and are admitted to a degree status for that term, are responsible for the difference in tuition between the nondegree program and their applicable degree program and will be billed accordingly.

Undergraduate tuition for resident students is based on the total number of completed semester hours. The rate increases once a student has completed 60 hours.

Registration Advance Payment

All students will be required to pay a nonrefundable \$200 registration advance payment each term prior to registering. Students may register for a term once that term's registration advance payment is made. This advance payment will be applied to that term's tuition and fees cost.

A waiver of the term's registration advance payment will be allowed if the student has applied for financial aid and has met other financial aid eligibility criteria for that term. If the student pays the registration advance payment and later applies for and receives full tuition and fees from financial aid, the excess paid will be refunded to the student.

For more information, please contact the Bursar office.

Residency Classification for Tuition Purposes

Tuition classification is governed by Colorado statutes that apply to all state-funded institutions in Colorado. Institutions are bound by the provisions of this statute and are not free to make exceptions to the rules set forth.

Students are initially classified as in-state or out-of-state for tuition purposes at the time of application. The classification is based upon information furnished by the student and from other relevant sources. After the student's status is determined, it remains unchanged in the absence of satisfactory evidence to the contrary.

Once a student is classified as a nonresident for tuition purposes, the student must petition for a change in classification. Petitions must be submitted **NO LATER THAN THE FIRST OFFICIAL DAY OF CLASSES** of the term for which the student wishes to be classified as a resident. It is preferred that petitions be received 30 days prior to the beginning of the term. Late petitions will not be considered until the next semester. Specific information may be obtained from the Office of Admissions.

The final decision regarding tuition status rests with the university. Questions regarding residence (tuition) status should be referred only to the tuition classification officer. Opinions of other persons are not official or binding upon the university. Additional information is available in the brochure *Classification of Students for Tuition Purposes*, which may be obtained from the admissions office.

Basic Requirements

The statute provides that an in-state student is one who has been a legal domiciliary of Colorado for one year or more immediately preceding the beginning of the term for which the in-state classification is being sought. Persons over 23 years of age or who are emancipated establish their own legal domicile. Those who are under 23 years of age and unemancipated assume the domicile of their parent or court-appointed legal guardian. An unemancipated minor's parent must, therefore, have a legal domicile in Colorado for one year or more before the minor may be classified as an in-state student for tuition purposes.

Establishing Domicile

Domicile is established when one has a permanent place of habitation in Colorado and the intention of making Colorado one's true, fixed and permanent home and place of habitation. The tuition statute places the burden of establishing a Colorado domicile on the person seeking to establish the domicile. The question of intent is one of documentable fact and needs to be shown by substantial connections with the state sufficient to evidence such intent. Legal domicile in Colorado for tuition purposes begins the day after connections with Colorado are made sufficient to evidence one's intent. The most common ties with the state are (1) change of driver's license to Colorado, (2) change of automobile registration to Colorado, (3) Colorado voter registration, (4) permanent employment in Colorado and most important, (5) payment of state income taxes as a resident by one whose income is sufficient to be taxed. Caution: payment or filing of back taxes in no way serves to establish legal domicile retroactive to the time filed. In order to qualify for in-state tuition for a given term, the 12-month waiting period (which begins when the legal domicile is established) must be over by the first day of classes for the term in question. If one's 12-month waiting period expires during the semester, in-state tuition cannot be granted until the next semester.

Resident Tuition for Active Duty Personnel

The Colorado legislature approved resident tuition for active duty military personnel on permanent duty assignment in Colorado and for their dependents. **ELIGIBLE STUDENTS MUST BE CERTIFIED EACH TERM.** Students obtain a completed verification form from the base education officer and submit the form with their military ID to the admissions office after they have registered but before the end of the drop/add period. At the time the verification form is certified in the admissions office, the student's bill will be adjusted to reflect the resident tuition rate. Students who have been certified remain classified as nonresidents for tuition purposes and must petition to change their status once they establish permanent ties to Colorado.

Tuition Appeals

Students are responsible for abiding by the published deadlines. Tuition is not refundable when students drop or withdraw from courses after the published deadlines. If circumstances beyond the student's control have made the late drop or withdraw necessary, the student may file a tuition appeal.

Instructions and forms for submitting a tuition appeal are available in the Office of the Registrar in the CU Building Annex. Completed tuition appeals packets must be submitted to the tuition appeals coordinator in the registrar's office within six months following the end of the term being appealed.

At CU Denver, we have a longstanding belief that finances should never stand in the way of motivated, talented individuals who want to better themselves and make a positive impact on the world around them. Through a tradition providing strong financial assistance and aid programs, we enforce this belief every day.

FINANCIAL AID

Applying

The financial aid office delivers more than \$135 million in financial aid awards to qualified students at the Denver Campus each year. Students will be considered for a package of need-based grant, work-study (part-time employment), and/or student loan funds. Financial aid applications submitted late in the awarding process may only be considered for a Federal Pell Grant and student loans.

Each applicant must complete the financial aid application materials for submission to the financial aid office. Complete information must be available to the office before eligibility can be determined.

Limited Funds—The majority of general financial aid funds are awarded on a **first-come, first-served** basis to eligible students who document significant financial need and who submit a *valid* FAFSA application to www.fafsa.gov. Financial aid is awarded to students that demonstrate need until all of the funds are committed for the academic year. Financial aid application materials are available in January of each year and must be completed each year to be considered for continued aid.

It is the student's responsibility to be sure application materials are complete. Please contact the financial aid office for application forms and complete details. You may also obtain this information on-line at www.ucdenver.edu/finaid. All financial aid policies and procedures are subject to change due to revisions in federal and state laws, regulations, guidelines and applicable institution policies.

Awards

Students are informed by e-mail notification of their financial aid eligibility approximately four to six weeks after all application materials have been received and reviewed by the financial aid office. When awarded, an e-mail notice is sent to the student advising them to review their award on the CU Denver student portal. This information will include the type of awards, the amount of aid awarded for the academic year, and the minimum number of credit hours required for each term of aid eligibility.

Financial Aid Eligibility

Each student must meet the following criteria to qualify for financial aid:

1. Be a U.S. citizen or eligible noncitizen.
2. Have a VALID social security number (Exceptions for students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau).
3. Be classified as a degree-seeking in an eligible degree or certificate program (CU Denver Teacher certification students are eligible to apply for financial aid and are considered undergraduate students according to federal guidelines).
4. Be enrolled at least half-time (must enroll for at least 6 credits to be eligible for the Direct Loan Program.)
5. Meet federal student aid Satisfactory Academic Progress (SAP) standards at the end of each term.
6. Not be in default on any student loan or owe a refund on any educational grant.
7. Male applicants must be registered with the Selective Service.
8. Must show proof high diploma or recognized equivalent (GED or approved homeschooling).
9. Sign a statement on the FAFSA indicating that you will use federal student aid for educational purposes only.

Note: Students with intellectual disabilities who do not meet the eligibility requirements as outlined above may be able to obtain certain types of aid. To be eligible, you must be accepted for enrollment in a comprehensive transition and postsecondary program. For more information, go to StudentAid.gov/eligibility and select Students With Intellectual Disabilities.

Grants, Loans and Work-Study

The following aid programs are funded by federal student aid programs:

1. *Federal Pell Grant*—Eligibility for the Federal Pell Grant is determined before any other aid is awarded. Awards are defined by a strict need-based formula provided by the federal government, and award amounts vary depending on the amount of financial need and enrollment status. Only undergraduate students seeking a first time bachelor's degree are eligible.
2. *Federal Supplemental Educational Opportunity Grant (SEOG)*—This is a need-based grant program for students with exceptional need and who have not yet obtained a bachelor's degree. Students must be eligible for a Federal Pell Grant to be considered for SEOG. This funding is very limited.
3. *Federal Teach Grant*—This Teach Grant program is available to specific students who intend to teach in a public or private service school that serves students from low-income families. Students can be considered for up to \$4000 per academic year, if eligible. More information can be found on the Financial Aid Office website.
4. *Federal Direct Stafford Loan (2 types)*—The **subsidized** Federal Direct Stafford Loan program requires that students show financial need in order to qualify. Interest on the

subsidized loan is paid by the federal government as long as the student remains enrolled at least half-time, during the six-month grace period after graduation or the student ceases to be enrolled half-time. *Effective July 1, 2012, only undergraduate students are eligible.* The **unsubsidized** Federal Direct Stafford Loan program **does not** require the student to document financial need, but a valid FAFSA application is required. Eligibility is calculated as the cost of attendance minus other financial aid awarded. *Interest is not paid by the federal government for the unsubsidized program, and the student may elect to pay the interest now or to allow the interest to be added to the total principal loan amount.*

5. *Federal Direct PLUS Loan*—Graduate students and *parents of dependent students* are eligible to borrow under the Federal Direct PLUS program. The PLUS program is unsubsidized, credit-based and interest payments become the responsibility of the graduate borrower or parent at the time of disbursement. Repayment on this loan can be deferred while the student is enrolled at least half-time.
6. *Federal Perkins Loan*—This is a need-based loan program, with an fixed interest rate of 5%. No repayment of interest or principal is due until nine months after the student ceases to be enrolled at least half-time or graduates.
7. *Federal College Work-Study*—Work-study is a need-based program that allows students to work on a part-time basis (on campus, off campus or at nonprofit agencies) to help meet their educational costs.

The state of Colorado funds the following programs:

1. *Colorado Student Grant*—A need-based grant for resident undergraduate students.
2. *Colorado Graduate Grant*—A need-based grant for resident graduate students.
3. *Colorado Work-Study*—A program similar to the College Work-Study program but limited to resident undergraduate students. Limited amounts of Colorado Work-Study funds are available to students regardless of financial need. In addition, there are some grant programs funded by the institution.
4. *Colorado Teach Grant Program*—This scholarship to students in a approved teacher preparation program who excel in high-need content areas and who demonstrates an interest or commitment to teaching as a career.

Drug Convictions and Financial Aid Eligibility

A student who has been convicted of any offense under any federal or state law involving the possession or sale of a controlled substance shall not be eligible to receive any grant, loan or work assistance if the conviction occurred during a period of enrollment for which the student was receiving aid.

If convicted of an offense involving:

The possession of a controlled substance: Ineligibility period is:

First offense 1 year (from date of conviction)
Second offense 2 years (from date of conviction)
Third offense Indefinite

The sale of a controlled substance: Ineligibility period is:

First offense 2 years (from date of conviction)

Second offense Indefinite

Other Sources

There are several other sources of funds for students. Employment opportunities are listed in the Student Employment Office and the Career Center. American Indian students should request information about Bureau of Indian Affairs and tribal scholarships from their tribe. Also contact CU Denver's Scholarship Resources Office for additional information on scholarship opportunities.

Qualifying

Financial Need

Most financial aid awards are based on the concept of financial need. Financial need is calculated as cost of attendance (tuition, fees, books, living expenses) minus EFC or expected family contribution (student/spouse contribution and parents' contribution for dependent students).

The cost of attendance is the estimated annual cost to attend CU Denver, including tuition and fees, room, board, books and supplies, transportation and personal expenses. The financial aid office determines standard budgets based upon average tuition and fees charged and other budget items established by the Colorado Department of Higher Education (CDHE). Current cost-of-attendance figures are available on our website at www.ucdenver.edu/finaid.

The contributions from the student/spouse and from the parents are calculated by a standardized formula that is determined by the FAFSA data and is required by federal law. The formula considers income, savings and other assets, family size, number of children in postsecondary school and other factors.

Financial Aid is intended to supplement and not replace financial contributions from the student and parents. If the student/spouse contribution plus the parents' contribution is equal to or greater than the cost of attendance, then the student will not qualify for need-based financial aid. Students may appeal for special consideration if they are experiencing unusual or extenuating circumstances.

Determining Dependency Status

The federal government provides specific guidelines that define dependency status *for federal student aid purposes*. Dependency status is determined by a series of questions on the FAFSA application that can be reviewed at www.fafsa.gov. Students classified as *dependent* are required to provide student **and** parent household and financial information when applying for financial aid. If a student is classified *independent*, then the student's parental information is not considered

when the calculation of family contribution is made. Current law defines an *independent student* as one who meets at least one of the following conditions:

1. Age 24 or older (born before January 1, 1991)
2. A Graduate student
3. Married (at the time of filing the FAFSA)
4. Student with legal dependents other than a spouse
5. Student has children who receive more than half their support
6. Veteran of the U.S. armed forces or currently on active duty
7. At age 13 or older was an orphan, ward of the court or in foster care
8. Student is an emancipated minor or in a legal guardianship in their state of legal residence
9. On or after July 1, 2013, was a unaccompanied homeless youth or considered an unaccompanied, self-supporting youth at risk of becoming homeless

A dependency status may be appealed to the financial aid office if unusual circumstances exist. Contact the office for appeal guidelines.

Course Loads

Most undergraduate financial aid programs require at least 12 credits per semester, and graduate programs require at least 5 credits per semester. Federal Direct Loan recipients must carry at least a half-time enrollment status (at least *6 semester hours* for undergraduates per semester; and at least *3 semester hours* per semester for graduates). Higher or lower minimums may be required for specific individual awards (review your award notification for the exact number of credits required for aid eligibility).

Satisfactory Academic Progress (SAP) for federal aid purposes

For continued aid eligibility, students must meet satisfactory academic progress (SAP) standards as defined by the financial aid office. For more information, students should review the Financial Aid Academic Standards policy, available on our website or in the financial aid office.

Appeals

Students may appeal all suspension decisions by submitting a SAP Appeal to the financial aid office by mail, fax or in person. Appeals will be reviewed and considered within three weeks of receipt and a written response will be mailed or emailed to the student. The decision of the appeals committee is final.

Refunds and Repayments

To comply with Federal financial aid laws and regulations, CU Denver is required to apply the Return of Title IV aid calculation to all students who withdraw and received federal student aid. Student may be required to return a portion or all of his/her term disbursed financial aid. If federal government has defined that the recipient has only earned a portion of their financial

aid, and the earned aid is directly proportional to the percentage of time the student attended classes, the balance of the financial aid is defined as unearned financial aid and must be returned to the applicable federal aid program(s). Unearned aid includes both the amount allocated to tuition and fees and the amount allocated to the student for other educational expenses. For a complete description of these requirements, request a copy of the financial aid repayment policy from the Financial Aid Office.

Reapply Each Year

Financial aid awards and most scholarships are *not* automatically renewed each year. Students must reapply for each year. Application materials for the next academic year are available beginning January 1.

Scholarships

For a complete listing of the many scholarships offered at the Denver Campus, go to www.ucdenver.edu/scholarships. In addition, many Internet search programs are available to help students identify scholarships for which they may be eligible. One of the largest is www.FastWeb.com. You may also research www.finaid.org.

Short-Term Loans

Student can apply for a Short Term Loan with the Financial Aid Office. Student must meet be enrolled and meet the eligibility requirements. Short-term loans are reviewed by a financial aid advisors on a case-by-case basis and are available to assist students with unexpected financial hardships. This loans is due for repayment to the University within 30 days and is generally limited to a maximum of \$500. In additional, there is a \$10 administrative charge associated with this loan.

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Click here for information on [Credit Card Fees](#).

Students who register in a nondegree status, and who later apply and are admitted to a degree status for that term, are responsible for the difference in tuition between the nondegree program and their applicable degree program and will be billed accordingly.

Undergraduate tuition for resident students is based on the total number of completed semester hours. The rate increases once a student has completed 60 hours.

Registration Advance Payment

All students will be required to pay a nonrefundable \$200 registration advance payment each term prior to registering. Students may register for a term once that term's registration advance payment is made. This advance payment will be applied to that term's tuition and fees cost.

A waiver of the term's registration advance payment will be allowed if the student has applied for financial aid and has met other financial aid eligibility criteria for that term. If the student pays the registration advance payment and later applies for and receives full tuition and fees from financial aid, the excess paid will be refunded to the student.

For more information, please contact the Bursar office.

Residency Classification for Tuition Purposes

Tuition classification is governed by Colorado statutes that apply to all state-funded institutions in Colorado. Institutions are bound by the provisions of this statute and are not free to make exceptions to the rules set forth.

Students are initially classified as in-state or out-of-state for tuition purposes at the time of application. The classification is based upon information furnished by the student and from other relevant sources. After the student's status is determined, it remains unchanged in the absence of satisfactory evidence to the contrary.

Once a student is classified as a nonresident for tuition purposes, the student must petition for a change in classification. Petitions must be submitted **NO LATER THAN THE FIRST OFFICIAL DAY OF CLASSES** of the term for which the student wishes to be classified as a resident. It is preferred that petitions be received 30 days prior to the beginning of the term. Late petitions will not be considered until the next semester. Specific information may be obtained from the Office of Admissions.

The final decision regarding tuition status rests with the university. Questions regarding residence (tuition) status should be referred only to the tuition classification officer. Opinions of other persons are not official or binding upon the university. Additional information is available in the brochure *Classification of Students for Tuition Purposes*, which may be obtained from the admissions office.

Basic Requirements

The statute provides that an in-state student is one who has been a legal domiciliary of Colorado for one year or more immediately preceding the beginning of the term for which the in-state classification is being sought. Persons over 23 years of age or who are emancipated establish their own legal domicile. Those who are under 23 years of age and unemancipated assume the domicile of their parent or court-appointed legal guardian. An unemancipated minor's parent must, therefore, have a legal domicile in Colorado for one year or more before the minor may be classified as an in-state student for tuition purposes.

Establishing Domicile

Domicile is established when one has a permanent place of habitation in Colorado and the intention of making Colorado one's true, fixed and permanent home and place of habitation. The tuition statute places the burden of establishing a Colorado domicile on the person seeking to establish the domicile. The question of intent is one of documentable fact and needs to be shown by substantial connections with the state sufficient to evidence such intent. Legal domicile in Colorado for tuition purposes begins the day after connections with Colorado are made sufficient

to evidence one's intent. The most common ties with the state are (1) change of driver's license to Colorado, (2) change of automobile registration to Colorado, (3) Colorado voter registration, (4) permanent employment in Colorado and most important, (5) payment of state income taxes as a resident by one whose income is sufficient to be taxed. Caution: payment or filing of back taxes in no way serves to establish legal domicile retroactive to the time filed. In order to qualify for in-state tuition for a given term, the 12-month waiting period (which begins when the legal domicile is established) must be over by the first day of classes for the term in question. If one's 12-month waiting period expires during the semester, in-state tuition cannot be granted until the next semester.

Resident Tuition for Active Duty Personnel

The Colorado legislature approved resident tuition for active duty military personnel on permanent duty assignment in Colorado and for their dependents. **ELIGIBLE STUDENTS MUST BE CERTIFIED EACH TERM.** Students obtain a completed verification form from the base education officer and submit the form with their military ID to the admissions office after they have registered but before the end of the drop/add period. At the time the verification form is certified in the admissions office, the student's bill will be adjusted to reflect the resident tuition rate. Students who have been certified remain classified as nonresidents for tuition purposes and must petition to change their status once they establish permanent ties to Colorado.

Tuition Appeals

Students are responsible for abiding by the published deadlines. Tuition is not refundable when students drop or withdraw from courses after the published deadlines. If circumstances beyond the student's control have made the late drop or withdraw necessary, the student may file a tuition appeal.

Instructions and forms for submitting a tuition appeal are available in the Office of the Registrar in the CU Building Annex. Completed tuition appeals packets must be submitted to the tuition appeals coordinator in the registrar's office within six months following the end of the term being appealed.

Business School

Dean: Sueann Ambron

Associate Dean of Programs: Dawn Gregg

Associate Dean of Faculty: Clifford E. Young
Associate Dean of Operations: Jean-Claude Bosch
Assistant Dean Programs: Linda J. Brooker
Assistant Dean Budget: M. Judy Chavez

Contacts

Dean's Office

Business School Building
1475 Lawrence Street
Denver, CO 80202

303-315-8000
Fax: 303-315-8040

Mailing Address

The Business School
Campus Box 165
P.O. Box 173364
Denver, CO 80217-3364

Website

<http://business.ucdenver.edu>

Admissions/Advising

Undergraduate: 303-315-8100

Located in the heart of the Rocky Mountain business community, the Business School at the University of Colorado Denver prepares students with the knowledge and skills necessary to become effective, responsible business professionals. We're able to achieve a standard of excellence by bringing together nationally recognized faculty and highly motivated, mature students in an intellectually challenging academic environment. CU Denver's Business School is a research institution. Because our faculty are nationally recognized for scholarly research as well as for their teaching skills, our students have the opportunity to be on the leading edge of business management theory and practice. Our class schedules and curriculum offer flexibility to meet your needs whether you plan to attend full or part time, day or evening. Whether you're an experienced working professional seeking an advanced degree or preparing for a new career in the business world, you'll gain the knowledge and perspective necessary to succeed in today's challenging business environment.

Educational Goals

The Business School is committed to superb teaching, connecting theory to practice that focuses on:

- current and relevant knowledge and skills necessary for success in the highly competitive global business environment
- experience in cooperative and team-based work skills
- integrated professional and functional expertise
- sensitivity to cultural and ethnic diversity

Our undergraduate program, which serves both traditional and nontraditional students, leads to a baccalaureate degree in business with a substantial liberal arts component. The program is closely linked, through articulation agreements, to lower-division programs offered by Colorado's four-year and community colleges.

Key elements of our academic programs are the provision of top-quality career advising and placement services, as well as flexible schedules and programs to meet a wide range of student needs. We are committed to assisting our students' efforts to pursue rewarding careers.

Faculty

Our nationally recognized faculty members are vigorous and enthusiastic about teaching and research. Faculty members hold degrees from the nation's leading business schools, including Berkeley, Harvard, Stanford, University of Chicago, University of Pennsylvania, UCLA and Yale. Many of them also bring years of valuable experience in private industry. Their interdisciplinary expertise, academic achievements, scholarly research and business experience provide students with a dynamic learning environment.

Scholarships and Financial Aid

Many programs for financial aid are administered by the [Office of Financial Aid](#). Call 303-556-2886 for detailed information.

Thanks to the generous support of the Colorado business community and others, the Business School has a significant number of scholarships to offer its students. Scholarships are awarded on the basis of merit and/or financial need. The amount of the award and the number of awards available vary. Information on the available Business School scholarships can be found on the [Business School Website](#).

In addition over 30 different scholarships are available to eligible Business School students, with multiple awards from most scholarships from other sources. Further information about these scholarships, including eligibility criteria and application forms, may be obtained by visiting the [Scholarship Resource Office](#) website at or by calling 303-252-3608.

Institute for International Business

The Institute for International Business (IIB) was created in 1988 by the Board of Regents of the University of Colorado to serve as a center for the advanced study and teaching of international business. In 1993, the institute was designated a Center for International Business Education and Research by the U.S. Department of Education, one of only 25 such centers of excellence in the

United States. Through the CIBER and other funding sources, the institute strives to help the faculties of the Business School and other university departments to internationalize curriculum, programs, certificates or other student-oriented endeavors. The IIB works in other ways to support faculty in their teaching, research and development activities. In addition, the institute designs and facilitates customized international programs and training for business, cooperates with other organizations to offer seminars and conferences and publishes a quarterly newsletter to familiarize the Denver and regional communities with international business issues. Such initiatives help faculty, students and the business community to acquire the skills and expertise needed to be successful in our increasingly global economy. The institute also conducts and promotes research on the global economic aspects of competitiveness. Call 303-315-8436 for information.

Academic Programs

A carefully designed curriculum to prepare students for success in business administration is available for the student seeking an undergraduate degree. The school offers courses leading to the bachelor of science in business administration (BS).

Undergraduate Degree Programs

Associate Dean: Dawn Gregg

Academic Director: Ronald Ramirez

Assistant Dean: Linda Brooker

The undergraduate curriculum leading to the bachelor of science (business administration) degree is intended to help the student achieve the following general objectives:

- an understanding of the activities that constitute a business enterprise and the principles underlying administration of those activities
- the ability to think logically and analytically about the kind of complex problems encountered by management
- facility in the arts of communication
- a comprehension of human relationships involved in an organization
- awareness of the social and ethical responsibilities of those in administrative positions
- skill in the art of learning that will help the student continue self-education after leaving the campus

Double Area of Emphasis Programs

Numerous career opportunities exist for persons trained in both a specialized field and management. For this reason, students may be interested in combined programs

of study in two different area of emphases leading to completion of degree requirements concurrently in two areas. If you have questions on our programs, email the undergraduate business advisors at undergrad.advising@ucdenver.edu or call 303-315-8100 to make an appointment with a business advisor.

Undergraduate Advising and Academic Planning

Upon admission to the school, students are encourage to meet with an advisor who will guide you through the steps needed to have a successful career as a student in the Business School and help you complete the requirements for the BSBA (bachelor of science business administration) degree. If you seek advising or have questions on course selection and other matters you may email the advisors at: undergrad.advising@ucdenver.edu or call 303-315-8100 to make an appointment.

Undergraduate Areas of Emphasis

Business students must choose an area of emphasis and complete the requirements for the area. The area of emphasis provides specialization beyond the general background that is provided by the undergraduate core and the business core, both of which are required to be fulfilled prior to completing the area of emphasis courses. Areas of emphasis within the BS in business administration program include:

- [Accounting Emphasis - BS in Business Administration \(with optional specialization in Information Systems\)](#)
- [Finance Emphasis - BS in Business Administration](#)
- [Financial Management Emphasis - BS in Business Administration](#)
- [Financial Management and Information Systems Emphasis - BS in Business Administration](#)
- [Human Resources Management Emphasis - BS in Business Administration](#)
- [Information Systems Emphasis - BS in Business Administration \(specializations in Accounting, Finance, Human Resource Management, Management and Marketing\)](#)
- [International Business Emphasis - BS in Business Administration](#)
- [Management Emphasis - BS in Business Administration \(with optional specialization in Management/Information Systems\)](#)
- [Marketing Emphasis - BS in Business Administration \(with optional specialization in Marketing/Information Systems\)](#)
- [Risk Management and Insurance Emphasis - BS in Business Administration](#)
- [Sports Management Emphasis - BS in Business Administration](#)

Extend your education

Whether you are looking to advance in your current field or prepare for an entirely new career, the Business School offers opportunities to suit your goals.

A variety of classes and programs are available to community members and alumni. Classes are taught by expert faculty or influential members of the Denver business community, imparting knowledge that is readily applicable in the field.

Entrepreneurship

The [Jake Jobs Center for Entrepreneurship](#) offers programs for those looking to start a new venture or enhance their entrepreneurial skills.

Certificate Specialization Programs

Modern career paths are flexible, which makes it beneficial to have a flexible degree. If you already have a graduate business degree from an AACSB accredited school, the CU Denver Business School allows you to add a specialization through our [post-graduate certificates](#).

Business School Programs

(For Graduate Programs please refer to the Graduate catalog.)

Business School

Programs

Bachelor of Science in Business Administration

- • [Accounting Emphasis - BS in Business Administration \(with optional specialization in Information Systems\)](#)
- • [Finance Emphasis - BS in Business Administration](#)
- • [Financial Management and Information Systems Emphasis - BS in Business Administration](#)
- • [Financial Management Emphasis - BS in Business Administration](#)
- • [Human Resources Management Emphasis - BS in Business Administration](#)
- • [Information Systems Emphasis - BS in Business Administration \(specializations in Accounting, Finance, Human Resource Management, Management and Marketing\)](#)
- • [International Business Emphasis - BS in Business Administration](#)
- • [Management Emphasis - BS in Business Administration \(with optional specialization in Management/Information Systems\)](#)
- • [Marketing Emphasis - BS in Business Administration \(with optional specialization in Marketing/Information Systems\)](#)
- • [Risk Management and Insurance Emphasis - BS in Business Administration](#)
- • [Sports Management Emphasis - BS in Business Administration](#)

Non Degree

- • [Business Administration Minor](#)

- • [Risk Management and Insurance Minor](#)

College of Architecture and Planning

Dean

Mark Gelernter

Associate Dean of Academic Affairs

Michael Jenson

Contact:

303-315-1000

Fax: 303-315-1050

CAP@ucdenver.edu

Mailing Address:

Campus Box 126

P.O. Box 173364

Denver, CO 80217-3364

Location:

CU Denver Building

1250 14th Street, Suite 2000

Denver, CO 80202

Program Director for Achitecture BS: Phil Gallegos

Office: CU Denver Building, 320AA

Telephone: 303-315-2083

Email: phil.gallegos@ucdenver.edu

Overview

The College of Architecture and Planning is the only institution in Colorado to offer a full range of degrees in the design and planning of the built environment, from undergraduate through accredited professional masters to doctorate. The college offers a new Bachelor of Science in Architecture degree and graduate programs in architecture, landscape architecture, urban and regional planning, urban design and historic preservation for about 500 students. Programs are accredited by the Landscape Architectural Accreditation Board (LAAB), National Architectural Accrediting Board (NAAB) and Planning Accreditation Board (PAB). Many students intending to enter the design and planning professions complete the college's undergraduate degree as preparation for our graduate-level professional programs. With a diverse faculty committed to excellence in teaching, research, scholarship and creative work, the college provides students

with a broad range of learning opportunities. We take full advantage of our status, aligning our programs with our special opportunities in Denver, and with our view of what students in our fields will need to flourish in the next few decades.

College Facilities

The college is located at 1250 14th Street in downtown Denver, on the northeastern edge of the Auraria Campus and across from Larimer Square. This favorable location gives easy access both to the extensive campus facilities and to the urban amenities of Denver's lively lower downtown. Most of the major professional design offices in Denver and many planning firms and agencies are within easy reach of the college. These provide opportunities for contact between students and practitioners. College facilities include studio spaces for students, lecture and seminar rooms, design jury spaces, exhibition spaces and faculty offices. Students have access to our well-equipped and well-maintained 3000-square-foot Design Fabrication Lab that houses a full scale furniture-making shop, model-making tools, a spray booth and four laser cutters. The Visual Resource Center (VRC) is a student and faculty services center that provides access to a variety of photographic and audiovisual equipment, a portfolio photography studio room, and analog (35mm slides) and digital image collection. There is a computer laboratory whose focus is computer aided design (CAD), computer 2-D and 3-D imaging and analytic tools for planning. The computer lab includes Windows PCs and Macintoshes, small and large format scanners, large format plotters, laser printers and computer data projection devices. All systems are 100base T Ethernet / Internet savvy and accessible 24 hours a day in a secure room. Also associated with the college is a geographic information systems (GIS) computer laboratory, which is open to all CU Denver students.

Computing in the College

The Bachelor of Science in Architecture program requires students to acquire and use their own computers and software applications during their study. In general, students will be required to have personal computing capability for ARCH 3120 Design Studio 3. CU Denver neither endorses nor requires student to procure a machine from a particular vendor. Students are encouraged, but not required, to procure laptops mainly for reasons of security and mobility in studios and classrooms. Software applications (program) requirements relate to specific course curricula. Consult with instructors or refer to course syllabi regarding applications for imaging, CAD, modeling or rendering before purchasing.

Undergraduate Program

The College of Architecture and Planning now offers a Bachelor of Science in Architecture degree exclusively on the downtown Denver campus. The city of Denver provides a rich environment to explore a diverse historic and cultural world that includes multiple approaches to solving urban and building problems. The degree is a "pre-professional" degree, which will provide fast track entry into the accredited Master of Architecture degree that is required for licensure in the profession. This degree provides a scientific and liberal education in design theory of the built world and its practice. Our graduates will have significant grounding in the

science of building and the practice of architecture in a rapidly evolving profession. Our educational goal is to engender active and creative making of architecture along with critical thinking skills. Our graduates will have employment options in entry level architectural practices or related fields of urban design, historic preservation, design-build, construction, and even urban planning; or the opportunity to enter any accredited graduate program in the country.

Scholarships/Financial Aid

For information on scholarships, visit the college's website. For information on federal and state financial aid, contact the Office of Financial Aid, University of Colorado Denver, Campus Box 125, P.O. Box 173364, Denver, CO 80217-3364, 303-556-2886 or visit their website.

Undergraduate Advising and Academic Planning

Admissions Advising

Persons not yet admitted to the BS Architecture program can receive advising on course selection, admission requirements and other matters from an undergraduate staff advisor. To make an appointment, call 303-315-1000.

Admitted Students

Students admitted to the BS Architecture program are required to meet with an undergraduate academic advisor prior to registration their first semester, as well as prior to enrolling in ARCH 3110 Design Studio II. Students are also welcome to meet with their advisor as often as needed, in addition to the required meetings. Though the student is ultimately responsible for the decisions made regarding their academic career at CU Denver, advisors are available to assist in helping students make informed decisions.

Departments and Programs

(For Graduate Programs please refer to the Graduate catalog.)

College of Architecture and Planning

[Go to information for College of Architecture and Planning.](#)

Architecture

[Go to information for Architecture.](#)

Programs

Bachelor of Science

- • [Architecture BS](#)

College of Arts & Media

Interim Dean: Laura Goodwin, Ph.D.

Associate Dean, Academic and Student Affairs: Joann Brennan

Assistant Dean, Budget and Administrative Services: Katherine Kilpatrick

Contact

Dean's Office / Office of Advising and Student Services

Physical Location:

Arts Building, Suite 177

1150 10th Street

303-556-2279

Fax: 303-556-2335

Mailing Address:

College of Arts & Media

Campus Box 162

P.O. Box 173364

Denver, CO 80217-3364

"Art Changing Lives"

Mission: The College of Arts & Media (CAM) exists at the intersection of art, technology and commerce, and as such, faculty and students use powerful art making, expansive teaching/learning and strategic service to connect deeply with the arts disciplines and the creative industries—as these currently exist and as they might become.

At the College of Arts & Media, we view the arts as central in enabling people to express and know themselves and understand the world around them. We attract students from the Denver area as well as from across the country and around the world. Our students pursue individualized goals, such as seeking a first degree, making a career change or enriching personal growth. Our faculty bring both professional experience and artistic excellence to the classroom. Through connections and workshops with arts professionals and internships, CAM students are able to explore their chosen professions. CAM develops and maintains cooperative relationships with civic groups, regional arts agencies, museums, galleries, performance venues, public schools, community colleges, professional societies and the business community. The College of Arts & Media is committed to expanding its international presence.

College Values

- Experimentation and Innovation
- Excellence and Professionalism
- Community
- Creative Research and Scholarship
- Leadership
- Entrepreneurship
- Technological Innovation
- Critical Thinking
- Diversity, Accessibility and Equity
- Intellectual Freedom and Artistic Integrity
- Sustainability
- Civic Engagement
- Experiential Learning
- Social Responsibility

Programs

The College of Arts & Media (CAM) offers bachelor of science (BS), bachelor of fine arts (BFA) and bachelor of arts (BA) degrees in a wide range of arts disciplines in three departments: Music and Entertainment Industry Studies (MEIS), Theatre, Film and Video Production (TFVP), and Visual Arts (VA). Our vision, mission and values guide our teaching and learning, creative research and scholarly discovery, as well as our engagement with the university, the creative industries and professional fields.

[Music and Entertainment Industry Studies](#)

MEIS offers a BS in music with emphases in performance, singer/songwriter, music business and recording arts.

[Department of Theatre, Film and Video Production](#)

TFVP offers a BFA in theatre, film and television with an emphasis in film and television, and a minor in theatre, film and television.

[Department of Visual Arts](#)

VA offers a BFA in fine arts with emphases in 3D graphics and animation, digital design, digital design - scientific media design track, illustration, painting/drawing, photography and transmedia sculpture. The department also offers a BA in fine arts with emphases in art history and studio art. And VA offers minors in art history, digital design, photography, studio art, transmedia

sculpture, and visual communication of science as well as certificates both in computer graphics and visual effects and in visual communication of science.

Link to details about any of the above emphases, minors and certificate from the [Programs](#) page in this catalog.

Faculty in CAM design their courses with explicit learning outcomes that define knowledge (what students will know) and skills (what students will be able to do). Dispositional outcomes that describe how students will be changed are often included. Sequentially-designed courses enable the scaffolding of knowledge, skills and dispositions while supporting CAM students to engage in art-making of consequence, creative innovations, new technologies and building connections to creative industries. Our faculty infuse real-world knowledge in the classroom and create opportunities for students to develop an understanding of how their own art-making and scholarly pursuits impact others. Opportunities to engage with arts professionals, attend lectures and workshops by visiting artists, work in the creative industries through internships, and participate in other exciting activities help students connect their learning to careers in the arts.

Please see the **Graduate Catalog** or contact CAMadvising@ucdenver.edu for information about CAM graduate programs in recording arts and media forensics.

Facilities

CAM is committed to both traditional and new technologies and celebrates the dynamic synergy between the two. CAM students can take advantage of superb studios, laboratories, equipment, galleries and performance spaces on campus. Students across all three CAM departments create work in computer labs where equipment and software are upgraded regularly. Most CAM studios are open for use by enrolled CAM major, minor and certificate students when classes are not scheduled.

Music Facilities

- Five recording studios
 - Three studios include Surround Sound capabilities
 - All studios are ProTools HD equipped
- Large inventory of microphones and outboard equipment available
- Vintage keys collection which includes DX-7, ARP Odyssey, ARP 2600, MiniMoog, PolyMoog, D-10, YC-30, B3 and Rhodes
- MIDI lab featuring ProTools, Logic and Ableton; supplemental access to three College of Arts & Media computer labs
- Consoles include SSL AWS 924, Yamaha DM2000, DigiDesign Control 24 and Mackie 32x8 Bus, and Avid Artist Control Surface
- Workstations include ProTools, LogicPro and others for mastering, sequencing and synthesis applications
- 16-station piano lab featuring Apple Macintosh iMac computers with a wide selection of musical and songwriting/composition software applications
- Eight performance teaching studios

- 12 practice suites
- Private teaching studios for voice, piano, guitar, bass, drum kit, and percussion
- Audio/video forensics labs at the National Center for Media Forensics
 - Computer lab featuring multimedia analysis and processing software such as Cognitech, Ocean Systems, DAC, Agnitio and MATLAB
 - Security DVR and Camera Lab
 - Digital Evidence Lab featuring EnCase and Cellebrite hardware/software systems
 - Graduate student workstations accessible from anywhere in the world via Remote Desktop Connection
 - Network of ENF (Electric Network Frequency) databases around the US

Visual Arts Facilities

- Photography labs with black-and-white, non-silver, digital imaging and color capabilities, and large-format digital, color and black and white printing
- Sculpture lab with wood shop, metal shops and a foundry, as well as digital facilities
- Drawing and painting studios with natural light
- Digital design labs, sound booths, editing suites, and video and digital cameras for student use
- Digital animation center computer labs and motion capture studio
- Serigraphy, visual arts foundations and illustration studios
- Auraria Visual Resources Center digital collection of contemporary and historical images, music and video
- Emmanuel Gallery, a tri-institutional arts space for student and faculty exhibitions and special exhibition events
- Partnership Gallery in the Downtown Denver Courtyard by Marriott for rotating exhibitions of faculty and student work

Theatre and Film Facilities

- Two Apple computer labs equipped with a full suite of digital editing software
- Design computer lab and drafting studio
- Two "black box" production studios
- Scenic shops: wood, metal and paint
- Costume shop
- Equipment cage stocked with state of the art tools for video production, including HD cameras, lighting, sound and grip equipment
- Green screen for virtual sets, visual effects and student projects
- Auraria Media Center, with two 3-camera TV studios with full control rooms, isolation booth and lighting control

Kenneth King Academic and Performing Arts Center

- 520-seat Concert Hall
- 350-seat Eugenia Rawls Courtyard Theatre - proscenium theater with optional thrust stage.

- 200-seat Recital Hall
- Fully wheelchair accessible production facilities, including catwalks
- Assisted Listening System available in all venues
- Wireless access

Scholarship Opportunities

Students are encouraged to review scholarship opportunities provided by CAM and the university through the university's Scholarship/Resource Office. Visit the [Tuition/Financial Aid](#) section in this catalog for more information.

Application Deadlines

In addition to the departmental application deadlines listed below, all students must meet CU Denver Office of Admissions application deadlines. See the [Admissions Information](#) page in this catalog for more information. As noted below, MEIS requires that the university application be submitted by a specific early deadline.

Music and Entertainment Industry Studies (MEIS) Department

Fall admittance only:

October 1, 2013 - April 4, 2014 - Application Review

March 1, 2014 - Pre-screening Audition Deadline (audition track applicants only)

March 21, 2014 - CU Denver Application Deadline (early deadline for MEIS applicants)

April 4, 2014 - MEIS Department Application Deadline

April 7, 2014 - April 18, 2014 - Application Review and Notification of Admission Status

See <http://www.ucdenver.edu/academics/colleges/CAM/programs/meis/Pages/index.aspx> for additional information about the above undergraduate MEIS application deadlines. See the **Graduate Catalog** for information about MEIS graduate degree application deadlines and guidelines.

Visual Arts Department

Emphases that require portfolio review:

Digital Design Emphasis, Digital Design Emphasis - Scientific Media Design Track and Digital Design Minor only:

Spring admittance only: December 1 - Portfolio Review

Illustration Emphasis, Painting/Drawing Emphasis, Photography Emphasis and Photography Minor only:

Spring admittance only: November 1 - Portfolio Review

3D Graphics and Digital Animation Emphasis only:

Fall admittance only: Portfolio Review application deadline to be announced in the preceding spring

Students generally apply to the above visual arts emphases after gaining admission to CU Denver and completing initial course work at the university. Link to these emphases and minor pages from the [Programs](#) page in this catalog for more details.

Other visual arts emphases do not require a departmental application or portfolio review.

Theatre, Film and Video Production Department

The Department of Theatre, Film and Video Production is working to develop a departmental application. Please contact CAMadvising@ucdenver.edu for updates.

Requirements for Undergraduate Admission to the College of Arts & Media

A student wishing to matriculate in the College of Arts & Media (CAM) must be admitted at three levels: (1) as a student of CU Denver, (2) as a student in CAM and (3) as a student in a CAM major, degree and emphasis. Acceptance to majors, degrees and emphases in CAM is selective based on a variety of factors, which may include:

- Careful evaluation of secondary school records, which may include recommendations from guidance counselors, advisors, teachers and professionals
- Scores on standardized tests
- Creative review in the form of an audition, portfolio review or other evaluation

Formal acceptance into specific degree programs or emphases may be contingent on successful academic and creative work, assessed following completion of foundation courses in the major.

Overview

- Students may enter the college as undecided (or undeclared) CAM students or may indicate intended area(s) of study.
- CAM recommends that undeclared students seeking entry into emphases that do not identify a review process declare their areas of study quickly since program emphases are designed sequentially, and many courses are offered in the fall or spring only. CAM

recommends that students begin their major sequence of courses in the fall, as many spring-only courses require fall courses as prerequisites.

- Students may be accepted on a provisional basis for specific programs or emphases, with full acceptance pending satisfactory completion of foundation coursework and successful review by departmental faculty.
 - The application is based on two parts: academic and creative/artistic.
1. The CU Denver Office of Admissions evaluates the academic component.
 2. Undergraduate program emphases at CAM may require an incoming artistic/creative assessment such as an audition, portfolio review or an entrance interview.
- Artistic/creative review is conducted by the appropriate department or area (see specific emphases for details). Both the academic application and the artistic/creative materials are evaluated as a whole to determine admission and must be completed before an admissions decision can be made. Creative material, if required, should be submitted directly to the specific department or area.
 - Some departments/emphases require freshman or sophomore reviews prior to students declaring specific emphases. Please read through the [program pages](#) of this catalog for additional information.

New freshmen and new transfers must meet the university entrance requirements as outlined in the [Admissions Information](#) section of the catalog, in addition to appropriate artistic reviews/assessments, outlined in the [program pages](#) of this catalog.

Admission to the MEIS Department

Acceptance into the CU Denver Department of Music and Entertainment Industry Studies (MEIS) is determined on a competitive basis with specific entrance evaluation requirements for both freshmen and transfer students. All applicants will be placed in an enrollment pool, and admissions decisions will be based on several factors, including an indexed composite score of cumulative GPA, music aptitude exam score and an audition (if applicable). Application materials must be received by the deadline. No admissions decision will be made for the MEIS program until the candidate's file is complete and the department has forwarded artistic/creative review results to the Office of Admissions.

Notes:

- Please be aware that neither the university nor CAM returns creative materials and will not assume any liability or responsibility for original materials submitted by an applicant that are lost or damaged while in its possession.
- Candidates are urged to complete and file their applications as soon as possible. Applicants will be notified promptly if additional information is required. No admission decision will be made without complete information.
- Courses reach maximum enrollment quickly; students are encouraged to apply early.

- The music degree's emphasis in recording arts permits provisional program acceptance only, pending completion of sophomore-level review, including foundation course work, entrance examinations, formal application and acceptance by departmental faculty. Students will not be allowed to take upper-division recording arts courses until they have been formally accepted into the emphasis.

Students who wish to pursue the BS in music with an emphasis in performance or singer/songwriter must pass a sophomore proficiency recital on their primary instruments prior to continuing the program and taking advanced level music courses.

Go to <http://www.ucdenver.edu/academics/colleges/CAM/programs/meis/Pages/index.aspx> for more information about the MEIS and recording arts application processes.

Admission into the Visual Arts Emphases and Minors

Admission into the BFA digital design emphasis or minor, digital design emphasis - scientific media design track, illustration emphasis, painting/drawing emphasis, photography emphasis or minor, and 3D graphics and animation emphasis is competitive with specific entrance evaluation requirements. Please link to these emphases and minor pages from the [Programs](#) page in this catalog for more details.

Admission into Theatre, Film and Video Production Programs

The Department of Theatre, Film and Video Production is working to develop a departmental application. Please contact CAMadvising@ucdenver.edu for updates.

CAM Undergraduate Academic Advising

Visit the [Student Services](#) page in this catalog for information about College of Arts & Media Advising.

College of Engineering and Applied Science

Dean Marc Ingber

Associate Dean for Research Ken Ortega

Associate Dean for Student Affairs Bruce Janson

Assistant Dean Brian Brady

Contact

Office

North Classroom 3024
1200 Larimer Street, 3rd Floor
Telephone: 303-556-2870
Fax: 303-556-2511
engineering@ucdenver.edu

Mailing Address

College of Engineering and Applied Science
Campus Box 104
P.O. Box 173364
Denver, CO 80217-3364

Application Deadlines

Undergraduate

Fall—August 1
Spring—December 1
Summer—May 1

Overview

The College of Engineering and Applied Science at the University of Colorado Denver meets the needs of the Denver metropolitan area by providing nationally accredited engineering education programs in a flexible format that suits both students and employers. Recognizing the importance for students to pursue professional studies and related employment simultaneously, the college offers undergraduate and graduate degree programs in bioengineering, civil engineering, mechanical engineering, electrical engineering and computer science and engineering through evening studies or through a more traditional schedule of day classes.

A listing of the fields in which engineers work would have hundreds of entries. The following list is a brief summary of the engineering fields available at CU Denver.

Bioengineering offers opportunities for interdisciplinary undergraduate training for a bachelor of science degree and graduate training for master of science and doctor of philosophy degrees. Our programs are uniquely integrated with the CU Anschutz Medical Campus. Students enjoy opportunities to learn from clinicians and engineers and to perform research or medical device design in world-class hospitals and clinical research labs. Bioengineering is one of the fastest growing job markets this decade. A degree in this area provides numerous opportunities to work in health care, biomedical industry, government regulatory agencies and academia.

Civil engineering offers an interesting and challenging career in the design and construction of buildings, bridges, dams, aqueducts and other structures; in transportation systems including

highways, canals, pipelines, airports, rapid transit lines, railroads and harbor facilities; in the distribution of water and the regulation of rivers; in the development of water resources for urban use, industry and land reclamation; in the control of water quality through water purification and proper waste treatment; in the construction and contracting industry; and in the problems concerned with our physical environment and the growth of cities.

Computer Science and engineering offers graduates the solid foundation needed for jobs in computing and information technologies. Career paths in computer science involve designing and implementing software, devising new applications of computers and developing effective ways to solve computing problems. Computer engineers design and develop computer hardware and supervise its manufacture and installation.

Electrical engineering offers professional careers that include research in development of new electrical or electronic devices, instruments or products; design of equipment or systems; production and quality control of electrical products; and sales or management for private industry or government. There are numerous specialties within electrical engineering. Among them are the design and application of computer systems and digital engineering; electromagnetic fields and microwave devices; control systems; communication theory and signal processing; electrical integrated circuits and electron devices; and energy and power systems.

Mechanical engineering offers a wide range of interesting and challenging career opportunities in research, design, development, manufacturing, testing and marketing for either private industry or government. Mechanical engineers help develop a wide range of products such as engines, transmissions, compressors, pumps, computer disk drives, oil field drilling rigs, missiles, space satellites, earth-moving equipment, container-manufacturing machines, medical equipment and many other products encountered in daily life.

College of Engineering and Applied Science Educational Goals

The College of Engineering and Applied Science has established the following goals and objectives for undergraduate education:

- successful completion of the fundamental core courses, primarily lower division, in mathematics and the physical sciences
- successful completion of the required upper-division courses in engineering science, analysis and design
- successful completion of real-world engineering design projects that require integration of engineering, economic and social skills
- successful completion of a series of humanities and social science courses that introduce the student to societal problems and historical perspectives
- evidence, through close student/faculty contact, of development of professionalism, ethics and concern for the multifaceted human element of engineering
- evidence, from successful completion of a full engineering curriculum, of the ability to maintain professional competency through lifelong learning

- evidence, through successful completion of a series of communications oriented courses and project presentations, of an ability to communicate effectively with professionals and lay persons alike

Accreditation

The undergraduate degree programs in civil, computer science, electrical and mechanical engineering programs are accredited by the Engineering Accreditation Commission (EAC) of the Accreditation Board for Engineering and Technology (ABET). The undergraduate degree program in bioengineering will apply for accreditation as soon as it is eligible.

Computing

The College of Engineering and Applied Science encourages all students to develop their skills in using the computer as a tool, not only for solving technical problems but for use in all other facets of their careers. Students are encouraged to explore computer courses other than the fundamental programming course required in their curriculum.

Freshman Year

Fundamentals taught in the freshman year are of critical importance in the more advanced classes. Special attention should be given to taking courses in the proper sequence. (Course requirements for freshmen are detailed within the typical curriculum given under each department.) All students are urged to consult their instructors whenever they are experiencing difficulties with course materials or for questions related to the class.

Programs of Study

(For Graduate Programs please refer to the Graduate catalog.)

College of Engineering and Applied Science

[Go to information for College of Engineering and Applied Science.](#)

Bioengineering

[Go to information for Bioengineering.](#)

Programs

Bachelor of Science

- • [Bioengineering BS](#)

Civil Engineering

[Go to information for Civil Engineering.](#)

Programs

Bachelor of Science

- • [Civil Engineering BS](#)

Computer Science and Engineering

[Go to information for Computer Science and Engineering.](#)

Programs

Bachelor of Science

- • [Computer Science BS](#)

Non Degree

- • [Computer Science Minor](#)

Electrical Engineering

[Go to information for Electrical Engineering.](#)

Programs

Bachelor of Science

- • [Electrical Engineering BS](#)

Mechanical Engineering

[Go to information for Mechanical Engineering.](#)

Programs

Bachelor of Science

- • [Mechanical Engineering BS](#)

College of Liberal Arts and Sciences

Dean (interim)

Laura M. Argys; Professor of Economics

Associate Deans

Richard Allen, Associate Dean for Research and Creative Activities, Associate Professor of Psychology

J. Jeffrey Franklin, Associate Dean for Undergraduate Curriculum and Student Affairs; Professor of English

Marjorie Levine-Clark, Associate Dean for Planning and Initiatives; Associate Professor of History

John Wyckoff, Associate Dean for Faculty and Staff Affairs; Associate Professor of Geography and Environmental Sciences

Contacts**Administration Office**

North Classroom, Suite 5014

Phone: 303-556-2557

Fax: 303-556-4861

Undergraduate Advising Office

North Classroom, Suite 4002

Phone: 303-556-2555

Fax: 303-556-6277

Mailing Address

College of Liberal Arts and Sciences

Campus Box 144

P.O. Box 173364

Denver, CO 80217-3364

The mission of the College of Liberal Arts and Sciences is to foster academic excellence, to create and impart knowledge critical to a modern society and a global economy, and to ensure the acquisition of skills essential for professional careers and graduate study. Our vision is to enact a new paradigm for a liberal arts education that retains the proven values of a broad education while imparting career-oriented skills throughout the curriculum.

Today's university graduates need to be critical thinkers who are able to apply knowledge and skills from multiple disciplines to unscripted, real-world problems. A College of Liberal Arts and Sciences (CLAS) education involves mastery of essential learning outcomes, such as creative problem solving, oral and written communication, quantitative literacy, intercultural competence, and ethical reasoning, which provide students with the tools to become lifelong learners who are adaptive and innovative. While establishing a broad foundational education, CLAS gives students the opportunity to dig deeply into disciplinary and interdisciplinary majors, which train them in scholarly fields, traditions, and methods of analysis. This combination of breadth and depth prepares students for our twenty-first century world, which requires flexibility and mobility, as new jobs develop and careers change at an ever-faster pace. CLAS graduates enter a wide variety of occupations and pursue advanced degrees in academia and in professions like law and medicine.

The CLAS curriculum provides rigorous academic programs while offering a number of flexible learning opportunities, such as the Individually Structured Major, to meet our students' varied needs and objectives. The college draws on our downtown location and makes use of the city's many resources through student internships, experiential learning programs, and partnerships with Denver businesses and non-profit organizations. CLAS students have excellent opportunities to participate in first-class faculty research, and the college prides itself on its faculty-mentored undergraduate research programs and applied research in the community.

College of Liberal Arts and Sciences Educational Goals

The College of Liberal Arts and Sciences provides undergraduates at CU Denver with a broad and multilayered education consisting of:

1. **In-depth knowledge** in one of more than 20 majors that CLAS offers in the humanities, mathematics, natural and physical sciences, and social and behavioral sciences.
2. **Intellectual and practical skills**, including inquiry and analysis, critical thinking, creative thinking, written communication, oral communication, university-level reading, quantitative literacy, information literacy, teamwork, and complex problem solving—practiced at progressively more challenging levels.
3. **Personal and social responsibility**, including civic knowledge and engagement (local and global), intercultural knowledge and competence, ethical reasoning and action, and foundation of skills for lifelong learning.
4. **Integrative and applied learning**, synthesizing knowledge and skills from multiple disciplines and experiences to address complex, real-world problems in our diverse local, national and global communities.

A CU Denver liberal education combines world-class knowledge in specific disciplines with the comprehensive skills and dispositions that students need for success and that our society needs its citizens to possess. In a world where content knowledge rapidly becomes obsolete and where graduates may have a dozen different jobs, these skills and dispositions are crucial. Employers increasingly look for employees who can think critically, communicate clearly, and solve complex problems. A liberal education may be the most vocational education that today's student can earn. A liberal arts and sciences education truly is "learning with purpose."

Academic Advice and Information

Students in the college are expected to assume responsibility for planning their academic programs in accordance with college policies and major requirements. To assist students, the college maintains the [CLAS Academic Advising Office](#), North Classroom, 4002, 303-556-2555. Students are assigned to a college advisor in this office according to the students' last names and must meet with this advisor upon matriculation into the college. The CLAS Academic Advising Office also has a specialty college advisor in teacher education. The college advisor is responsible for advising students of college policies, degree requirements, core curriculum requirements and for the certification of college and core requirements at graduation.

As soon as students have determined a major, they should meet with a major department advisor. The major department advisor will be responsible for the student's major advising and for certification of the completion of the major program at graduation.

Students planning to ultimately earn a degree from one of the professional schools should also see an advisor in that school or college.

Academic Ethics and Petitions

Academic Ethics

This information applies to both undergraduate and graduate students in the College of Liberal Arts and Sciences.

As members of the CU Denver academic community, faculty and students accept the responsibility to maintain the highest standards of intellectual honesty and ethical conduct in all forms of academic work. While most violations center around cheating or plagiarism, the CU Denver Academic Honor Code is more comprehensive and includes the following categories: plagiarism, cheating, fabrication and falsification, multiple submission, misuse of academic materials and complicity in academic dishonesty.

The CLAS Academic Ethics Committee, composed of faculty, students and staff, is charged with establishing academic ethics policies and, when necessary, evaluating ethics charges against students. Faculty and students should be familiar with the Academic Honor Code for the Denver campus (see the [Academic Policies](#) chapter) and the CLAS Academic Ethics Policies, available from the [CLAS Academic Advising Office](#), North Classroom, 4002 and online.

Faculty who charge student(s) with a violation of the Academic Honor Code may lower a student's grade without review. If the faculty decision concerning the alleged violation affects the student's assignment or course grade, a letter to the student is required with copies to the Department Chair and the CLAS Associate Dean for Student Affairs. Students charged with an ethics violation are required to continue to participate in the class and may appeal the faculty decision to the CLAS Academic Ethics Committee. Students charged with a violation of the Academic Honor Code are encouraged to meet with an advisor in the CLAS Academic Advising Office to review their rights and obtain assistance with procedures.

Departments and Programs

(For Graduate Programs please refer to the Graduate catalog.)

College of Liberal Arts and Sciences

[Go to information for College of Liberal Arts and Sciences.](#)

Programs

Certificate

- • [Community Leadership Undergraduate Certificate](#)

Anthropology

[Go to information for Anthropology.](#)

Programs

Bachelor of Arts

- • [Anthropology BA](#)

Non Degree

- • [Anthropology Minor](#)

Chemistry

[Go to information for Chemistry.](#)

Programs

Bachelor of Science

- • [Chemistry BS](#)
- • [Chemistry BS, Biochemistry Emphasis](#)

Bachelor of Science/Master of Science

- • [Chemistry BS/MS](#)

Certificate

- • [Biochemistry Certificate](#)

Non Degree

- • [Chemistry Minor](#)

Communication

[Go to information for Communication.](#)

Programs

Bachelor of Arts

- • [Communication BA](#)

Certificate

- • [Mediation Undergraduate Certificate](#)
- • [Public Relations Undergraduate Certificate](#)

Non Degree

- • [Communication Minor](#)

Economics

[Go to information for Economics.](#)

Programs

Bachelor of Arts

- • [Economics BA](#)
- • [Economics BA/Mathematics BS Dual Degree](#)

Non Degree

- • [Economics Minor](#)

English

[Go to information for English.](#)

Programs

Bachelor of Arts

- • [English Writing BA](#)
- • [English, Creative Writing Option BA](#)
- • [English, Film Studies Option BA](#)
- • [English, Literature Option BA](#)

Non Degree

- • [Creative Writing Minor](#)
- • [Film Studies Minor](#)
- • [Literature Minor](#)
- • [Writing Minor](#)

Ethnic Studies

[Go to information for Ethnic Studies.](#)

Programs

Bachelor of Arts

- • [Ethnic Studies BA](#)

Certificate

- • [Cultural Diversity Studies Undergraduate Certificate](#)

Non Degree

- • [Ethnic Studies Minor](#)

Geography and Environmental Sciences

[Go to information for Geography and Environmental Sciences.](#)

Programs

Bachelor of Arts

- • [Geography - BA](#)
- • [Geography - Earth Science Option BA](#)
- • [Geography - Environmental Science Option BA](#)
- • [Geography - Environmental Studies Option BA](#)
- • [Geography - Urban Studies and Planning BA](#)

Certificate

- • [Geographic Information Science Undergraduate Certificate](#)

Non Degree

- • [Environmental Sciences Minor](#)
- • [Geography Minor](#)
- • [Geology Minor](#)
- • [Urban and Regional Planning Minor](#)

Health and Behavioral Sciences

[Go to information for Health and Behavioral Sciences.](#)

Programs

Bachelor of Arts

- • [Public Health BA](#)

Bachelor of Science

- • [Public Health BS](#)

Non Degree

- • [Demography Minor](#)
- • [Public Health Minor](#)

Health Humanities

[Go to information for Health Humanities.](#)

Programs

Non Degree

- • [Health Humanities Minor](#)

History

[Go to information for History.](#)

Programs

Bachelor of Arts

- • [History BA](#)

Non Degree

- • [History Minor](#)

Individually Structured Major

[Go to information for Individually Structured Major.](#)

Programs

Bachelor of Arts

- • [Individually Structured Major BA](#)

Integrative Biology

[Go to information for Integrative Biology.](#)

Programs

Bachelor of Science

- • [Biology BS](#)

Certificate

- • [Biotechnology Certificate](#)

Non Degree

- • [Biology Minor](#)

Interdisciplinary Programs

[Go to information for Interdisciplinary Programs.](#)

International Studies

[Go to information for International Studies.](#)

Programs

Bachelor of Arts

- • [International Studies BA](#)

Other Programs

- • [International Studies Minor](#)

Law Studies

[Go to information for Law Studies.](#)

Programs

Non Degree

- • [Law Studies Minor](#)

Mathematical and Statistical Sciences

[Go to information for Mathematical and Statistical Sciences.](#)

Programs

Bachelor of Science

- • [Mathematics - Actuarial Science Option BS](#)
- • [Mathematics - Applied Mathematics Option BS](#)
- • [Mathematics - Education Option BS](#)
- • [Mathematics - Probability and Statistics Option BS](#)
- • [Mathematics BS](#)

Certificate

- • [Applied Statistics Undergraduate Certificate](#)

Non Degree

- • [Mathematics Minor](#)

Modern Languages

[Go to information for Modern Languages.](#)

Programs

Bachelor of Arts

- • [French BA](#)
- • [Spanish, International Language and Culture for the Professions Option BA](#)
- • [Spanish, Language, Literature and Culture Option BA](#)

Certificate

- • [Applied German Language Skills Undergraduate Certificate](#)

Non Degree

- • [Chinese Studies Minor](#)
- • [French Minor](#)
- • [German Studies Minor](#)
- • [Spanish Minor](#)

Philosophy

[Go to information for Philosophy.](#)

Programs

Bachelor of Arts

- • [Philosophy BA](#)

Certificate

- • [Ethics Undergraduate Certificate](#)

Non Degree

- • [Ethics Minor](#)
- • [Philosophy Minor](#)

Physics

[Go to information for Physics.](#)

Programs

Bachelor of Science

- • [Physics - Biophysics and Medical Physics Option BS](#)
- • [Physics - Pure and Applied Physics Option BS](#)

Certificate

- • [Scientific Foundations of Technical Innovation Certificate](#)

Non Degree

- • [Astrophysics Minor](#)
- • [Physics Minor](#)

Political Science

[Go to information for Political Science.](#)

Programs

Bachelor of Arts

- • [Political Science - Public Policy Option, BA](#)
- • [Political Science BA](#)

Certificate

- • [Democracy and Social Movements Undergraduate Certificate](#)

Non Degree

- • [Political Science Minor](#)

Psychology

[Go to information for Psychology.](#)

Programs

Bachelor of Arts

- • [Psychology BA](#)

Bachelor of Science

- • [Psychology BS](#)

Non Degree

- • [Psychology Minor](#)

Religious Studies

[Go to information for Religious Studies.](#)

Programs

Non Degree

- • [Religious Studies Minor](#)

Social Justice

[Go to information for Social Justice.](#)

Programs

Non Degree

- • [Social Justice Minor](#)

Sociology

[Go to information for Sociology.](#)

Programs

Bachelor of Arts

- • [Sociology BA](#)

Non Degree

- • [Sociology Minor](#)

Sustainability

[Go to information for Sustainability.](#)

Programs

Non Degree

- • [Sustainability Minor](#)

Women's and Gender Studies

[Go to information for Women's and Gender Studies.](#)

Programs

Non Degree

- • [Women's and Gender Studies Minor](#)

School of Education & Human Development

Dean

Rebecca Kantor

Associate Deans

Honorine Nocon

Assistant Dean

Christine Feagins

Contact

Admissions

Student Services Center
1380 Lawrence Street Center, Suite 701
303-315-6300

education@ucdenver.edu

Mailing Address

School of Education & Human Development
P.O. Box 173364, Campus Box 106
Denver, CO 80217-3364

Application Deadlines

Vary by program. Visit the website www.ucdenver.edu/education/apply for more information.

Overview

The School of Education & Human Development prepares and inspires education and mental health leaders to have a profound impact in fostering student opportunity, achievement and success in urban and diverse communities. Areas of study include programs for new teachers, experienced teachers, school administrators, counselors, school psychologists, school librarians as well as technology and research professionals.

Mission

We prepare and inspire education and mental health leaders to have a profound impact in fostering student opportunity, achievement and success in urban and diverse communities.

Our Role in the Community

At the school, we're affecting the future. We attract a large proportion of mid-career students armed with broad experiences and perspectives, who go on to infuse Colorado's classrooms and mental health organizations with diversity and wisdom.

Professionals as Students

Our program and class schedules offer flexibility to meet the needs of professionals who balance graduate education with the demands of work, families and other interests.

Accreditation

The School of Education & Human Development is fully accredited by the Colorado Department of Education (CDE), the Council for the Accreditation of Educator Preparation (CAEP) and the Council for Accreditation of Counseling and Related Education Programs (CACREP) in Agency Counseling, School Counseling and Marriage and Family Therapy, and the National Association of School Psychologists (NASP) in School Psychology.

Programs Leading to Degrees and Licenses

The School of Education & Human Development offers two doctoral programs, two educational specialist degrees, master's degrees in seven program areas as well as undergraduate degrees with teacher licensure through the College of Liberal Arts and Sciences. Students in these degree programs may pursue a variety of state licenses for teaching and school administration or may elect to earn these licenses without pursuing a graduate degree.

The school's degree programs and the associated state licenses are listed in the following table that also provides contact information. The school's urban community teacher education program prepares elementary and secondary teachers for a variety of school settings through academic work, professional studies, classroom teaching experiences and community field experiences.

Click [here](#) to see the **School of Education and Human Development's Degree Programs and Associated State Licenses Table**.

Admissions

Prospective degree candidates (master's, educational specialist and doctoral) should request application materials from the School of Education & Human Development Student Services Center located in the Lawrence Street Center, Suite 701, by telephone at 303-315-6300 or by e-mail to education@ucdenver.edu. Information about all degrees, programs and admission requirements can be found on the school's website.

Continuing Professional Education

In cooperation with schools and other community agencies, the school's continuing education program offers a variety of graduate workshops, courses and academies. While these are designed to meet specific education and training needs of partner organizations, many of the continuing professional education programs articulate with the school's regular master's degree programs. For more information, please call 303-315-4920.

Centers and Cooperatives

For information about centers and cooperatives in the School of Education & Human Development, visit the school's website and click on Centers.

- Center for Transforming Learning and Teaching (CTLT)
- Colorado Principal's Center
- Culturally Responsive Urban Education (CRUE)
- Evaluation Center
- Experiential Science Learning and Research Collaborative
- Front Range Board of Cooperative Education Services for Teacher Leadership (BOCES)
- Laboratory for Educational Assessment Research and Innovation (LEARN)
- Paraeducator Resource and Research Center (PAR²A)
- Positive Early Learning Experiences Center (PELE)
- Professional Development in Autism Center (PDA)

Departments and Programs

(For Graduate Programs please refer to the Graduate catalog.)

School of Education & Human Development

[Go to information for School of Education & Human Development.](#)

Urban Community Teacher Education Program

[Go to information for Urban Community Teacher Education Program.](#)

Programs

License

- [Elementary/Secondary Education Licensure](#)
- [Undergraduate Teacher Licensure](#)

School of Public Affairs

Dean: Paul Teske

Associate Dean: Kelly Hupfeld

Associate Dean, Colorado Springs: Teresa Schwartz

Assistant Dean, Denver: Jeanne Paradeis

Contact

Office:

Lawrence Street Center, Fifth Floor

1380 Lawrence Street

Telephone: 303-315-2228

Fax: 303-315-2229

E-mail: spa@ucdenver.edu

Mailing Address

School of Public Affairs

Campus Box 142

P.O. Box 173364

Denver, CO 80217

Current Student Inquiries

General Inquiries: 303-315-2228

Graduate Students Last Name A–L:

Dawn Savage, Student Services Coordinator
303-315-2743
Dawn.Savage@ucdenver.edu

Graduate Students Last Name M–Z:

Antoinette Sandoval, Student Services Coordinator
303-315-2487
Antoinette.Sandoval@ucdenver.edu

Undergraduate Students

Laura Valcore, BACJ Academic Advisor/Program Coordinator
303-315-0021
laura.valcore@ucdenver.edu

Prospective Student Inquiries

Graduate

Brendan Hardy, Director of Student Recruitment and Career Services
303-315-2227
spa@ucdenver.edu

Undergraduate

Laura Valcore, BACJ Academic Advisor/Program Coordinator
303-315-0021
spa@ucdenver.edu

Application Deadlines

Undergraduate Deadlines

For fall semester—July 22
For spring semester--December 1
For summer semester—May 3

About the School of Public Affairs

Graduates of the School of Public Affairs (SPA) are prepared to **lead** the field, **solve** pressing social issues and **change** communities for the better. Nationally ranked for excellence, SPA offers programs in multiple locations: on the CU Denver campus, at the CU Colorado Springs campus, on the Western Slope (Grand Junction) and online. The school offers four degrees: the bachelor of arts in criminal justice (BACJ), the master of public administration (MPA), the master of criminal justice (MCJ) and the PhD in public affairs. Qualified senior managers may

elect to participate in the school's executive MPA option. SPA offers an accelerated MPA option as well as a variety of concentrations and certificates for students with diverse interests. Dual degrees are available in law, economics, public health, and urban and regional planning.

The School of Public Affairs is accredited by the National Association of Schools of Public Affairs and Administration.

The Mission of the School of Public Affairs

The School of Public Affairs prepares the next generation of leaders in public service and criminal justice professions to solve society's most pressing problems. Working together, faculty, staff and students also conduct research that improves the quality of life and informs policy making and management in the public and nonprofit sectors.

SPA Students

The School of Public Affairs attracts a dynamic mix of students, from undergraduates just beginning their public service careers to well-seasoned professionals already immersed in public or nonprofit management and policy. Students encompass a range of age and experience, and they represent the diversity of the Denver metropolitan area. SPA classrooms promote interaction among students, and the variety of backgrounds -- including domestic, international, pre-career and mid-career students -- enriches learning enormously.

Our graduates are leaders. They include state legislators and department heads, city managers and mayors, police chiefs and correctional administrators, policy analysts and advocates, nonprofit and for-profit executives, school superintendents, university presidents and faculty.

A Commitment to Community, to Public Service and to Problem Solving

The School of Public Affairs seeks students committed to public service. We prepare those students through a rigorous course of study that combines scholarship and theory while building practical analytical, management and policy making skills. As a school of public affairs, we believe we have a responsibility to engage with our community and serve the public good. SPA students have a wide variety of ways to get involved with and learn from the community, including working on community-centered research projects with faculty, learning from distinguished local practitioners in classes, serving in internships in government and nonprofit offices, working with our applied research centers, and participating in the numerous public affairs-related events SPA holds every semester.

The Buechner Institute for Governance

The Buechner Institute for Governance (BIG) was created in 2010 to strengthen the longstanding bond between the School of Public Affairs and our community. The Institute is named for Dr. John Buechner, a former University of Colorado president, local government scholar, faculty member in the School of Public Affairs, state legislator and holder of several local elected offices. Staff and affiliated faculty are dedicated to serving the Colorado community through research, evaluation, and policy analysis. BIG staff also provide assistance to the public and nonprofit sectors by facilitating community discussions and decision-making processes, and helping organizations improve through strategic planning and organizational evaluation and development. The Buechner Institute improves the quality of public and nonprofit leadership through specialized programs to enhance knowledge, teach skills and build lasting networks. Among those leadership programs are the **Denver Community Leadership Forum**, the **Rocky Mountain Leadership Program**, and Colorado's only **accredited Certified Public Manager** program. Finally, the Buechner Institute sponsors regular forums for civic discourse both in person and through printed material. *Solutions*, an online journalism initiative and a leading source for health policy information in Colorado, is one example of such a forum, as are the monthly Buechner Breakfasts focusing on timely issues of public importance.

The Buechner Institute is home to four centers that provide information and services in specialized topic areas. These include the Center for Education Policy Analysis, the Center on Reinventing Public Education-Denver, the Center for Public/Private Sector Cooperation, and the Center for Local Government Research and Training.

Other projects at SPA devoted to bridging the gap between academia and the community include the Center on Domestic Violence and The Wirth Chair in Sustainable Development.

Departments and Programs

(For Graduate Programs please refer to the Graduate catalog.)

School of Public Affairs

Programs

Bachelor of Arts

- • [Criminal Justice BA](#)

Bachelor of Arts/Master of Criminal Justice

- • [Criminal Justice BA/MCJ](#)

Bachelor of Arts/Master of Public Administration

- • [Public Affairs BA/MPA](#)

Non Degree

- • [Criminal Justice Minor](#)