

# 2017-2018 Undergraduate Catalog

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## **CU Denver**

Auraria Campus  
Speer Boulevard at Larimer  
Street  
[ucdenver.edu](http://ucdenver.edu)  
303-315-2612  
Fax: 303-315-2610  
[admissions@ucdenver.edu](mailto:admissions@ucdenver.edu)

## **Information/Admissions**

### ***Office Location***

Academic Building One  
1201 Larimer Street, Suite  
1007  
Denver, Colorado 80204

### ***Mailing Address***

CU Denver Office of  
Admissions  
Campus Box 167, P.O. Box

## **International Admissions**

303-315-2382

### ***Office Location***

Academic Building One  
1201 Larimer Street  
Denver, CO 80204

### ***Mailing Address***

University of Colorado  
Denver  
International Admissions

173364  
Denver, CO 80217-3364

P.O. Box 173364, Campus  
Box A005/1001  
Denver, CO 80217-3364  
USA

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The 2016-2017 CU Denver catalog is considered the source for academic and programmatic requirements for students entering programs during the Fall 2016, Spring 2017, and Summer 2017 semesters. Although this catalog was prepared using the best information available at the time, all information is subject to change without notice or obligation. The university claims no responsibility for errors that may have occurred during the production of this catalog.

The courses listed in this catalog are intended as a general indication of the University of Colorado Denver curricula on the Denver campus. Courses and programs are subject to modification at any time. Not all courses are offered every semester, and faculty teaching particular courses or programs may vary from time to time. The content of a course or program may be altered to meet particular class needs.

When a student is matriculated and enrolled at CU Denver, they are required to fulfill the general education and graduation requirements specified in the catalog current at that time. When students formally declare a major, they are required to fulfill the major requirements in the catalog current at that time.

Previous editions of this catalog are available [online](#) .

The University of Colorado Denver is an affirmative action/equal opportunity employer and educator committed to excellence through inclusiveness.

# About CU Denver

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Click on any of the following links to go quickly to that information:

- [About Our Students](#)
- [Academic Programs](#)
- [Accreditation](#)
- [CU Anschutz Medical Campus-Aurora](#)
- [CU Denver](#)
- [Executive Team](#)
- [History and Evolution](#)
- [Mission, Vision and Values](#)
- [Quick Facts](#)
- [Related Organizations](#)
- [University of Colorado System](#)



Welcome to Colorado's public urban research university,

where a diverse student body through quality academics, ambitious research and creative work, and community engagement in the city we call home. We are CU in the city.

Your success is our #1 priority. At CU Denver, you will benefit from:

**Academic choices:** More than 100 high-quality, in-demand degree programs in seven schools and colleges, leading to bachelor's, master's and doctoral degrees; hands-on learning opportunities, including work in research labs, service learning, study abroad and work study;

**Powerful connections:** To partnerships, projects, internships and career opportunities in downtown Denver; to the vibrant arts and culture scene at our front door; and to a network of influential alumni who are leaders in Denver's civic, nonprofit and business communities;

**Outstanding location:** Access to a vibrant, safe urban lifestyle; resources and support to develop innovative solutions to complex local and global issues; and opportunities to build your skills in the city ranked by Forbes as the #1 Best Place for Business and Careers.

CU Denver is a place of academic excellence, where you will gain the powerful combination of immersive classroom and project-based experiences that are in demand today. Here you will meet gifted faculty, experts in their field, dedicated to student success, academic excellence and the real-world applications of their research and creative work. You'll interact with fellow students who are diverse, goal-oriented and energetic. Whether you engage in undergraduate or

graduate studies, the University of Colorado Denver degree earns global respect and you can be confident that you will have been well-prepared for the next stage of your work or academic life.

We're delighted you've chosen CU Denver!

Dorothy A. Horrell, PhD  
Chancellor

#### Executive Team

**Dorothy A. Horrell, PhD**  
Chancellor, University of Colorado Denver  
*BS, Colorado State University*  
*M.Ed, Colorado State University*  
*PhD, Colorado State University*

**Donald M. Elliman Jr.**  
Chancellor, CU Anschutz Medical Campus  
*BA, Middlebury College*

**Roderick Nairn, PhD**  
Provost and Executive Vice Chancellor for Academic and Student Affairs  
*BSc, University of Strathclyde (Scotland)*  
*PhD, University of London (England)*

**Brenda Allen, PhD**  
Vice Chancellor for Diversity and Inclusion  
*BA, Case Western Reserve University*  
*MA, Howard University*  
*PhD, Howard University*

**Scott Arthur**  
Vice Chancellor for Advancement, CU Anschutz Medical Campus  
*BA, Otterbein College*  
*MNM, Western Reserve University*

**Raul Cardenas, PhD**  
Vice Chancellor for Student Affairs  
*BA, Pepperdine University*  
*MA, Northern Arizona University*  
*PhD, Arizona State University*

**Terri Carrothers**

Senior Vice Chancellor for Administration and Finance  
*BS, University of Phoenix*

**Luella Chavez D'Angelo**

Vice Chancellor for Enterprise Development  
*BA, University of New Mexico*  
*MBA, University of New Mexico*

**Leanna Clark**

Vice Chancellor for University Communications  
*BS, University of Colorado Boulder*

**John Reilly, MD**

Vice Chancellor for Health Affairs and Dean, School of Medicine  
*AB, Dartmouth College*  
*MD, Harvard Medical School*

**Jennifer Sobanet**

*Vice Chancellor for Administration and Finance, CU Denver*  
*BS, Marshall University*  
*MA and MBA, University of Pennsylvania, The Wharton School*

**Richard Traystman, PhD**

Vice Chancellor for Research  
*MS, Long Island University*  
*PhD, The Johns Hopkins University*

**Andrea Wagner**

Vice Chancellor for Advancement, CU Denver  
*BA, University of Colorado Boulder*  
*MA, University of Colorado Denver*

[University of Colorado Denver | Anschutz Medical Campus](#)

***Note: This catalog provides course listings only for CU Denver, one of the two campuses that make up the University of Colorado Denver | Anschutz Medical Campus.***

The University of Colorado Denver | Anschutz Medical Campus was formed July 1, 2004 by the consolidation of two established campuses in the University of Colorado system. The university joins the strengths of a comprehensive campus in downtown Denver with the research and advanced health care programs on the CU Anschutz Medical Campus (CU Anschutz) in Aurora. Educating more than 14,000 students at CU Denver plus nearly 4,300 students in health sciences programs at CU Anschutz, the consolidated entity is one of the nation's top public urban research universities.

The University of Colorado Denver | Anschutz Medical Campus offers a unique experience for students. CU Denver is in the heart of the city-the business, cultural and political capital of the West. CU Anschutz, in nearby Aurora, is among the nation's newest health sciences campuses, where discoveries in the lab and in the clinic transform medical treatments into cures.

More and more undergraduates are discovering the value of classes in the city taught by professors who are connected to local companies and organizations. New housing adjacent to campus, easy commuting by RTD Light Rail and discounts to cultural and sporting events give students many options for immersion in vibrant city life. In addition, affiliations with research labs and hospitals at CU Anschutz make CU Denver an excellent place to start a health care career.

The University of Colorado Denver | Anschutz Medical Campus enrolls students from 50 states and 67 countries, and awards more graduate degrees than any other university in Colorado. It is known for its programs in urban sustainability, criminal justice, business, education, applied science and engineering, film and music industry as well as a full array of health professional programs at CU Anschutz. The graduate student population is a diverse mix of ages and ethnicities, creating a rich environment for learning and networking.

Other reasons why students choose the University of Colorado Denver | Anschutz Medical Campus:

- **Small class sizes:** average undergraduate student-to-teacher ratio is 16:1.
- **The Denver vibe:** Colorado has always attracted the adventurous. Denver ranks as #1 Best Place to Live (U.S. News & World Report), with an extensive network of bike trails and quick access to mountain sports. CU Denver is adjacent to a thriving arts district.
- **Collaborative culture:** Cross-disciplinary learning and research is a core value: programs blend technology with health care, business with public policy, and behavioral health with architecture.
- **Choices:** With 13 schools and colleges offering more than 140 degree programs, the University of Colorado Denver | Anschutz Medical Campus is a major university for the coming century.

## CU Denver

Colorado's only public urban research university, CU Denver offers bachelor's, master's and doctoral programs in the heart of the city through seven distinct academic units:

[College of Architecture and Planning](#)

[College of Arts & Media](#)

[Business School](#)

[School of Education & Human Development](#)

[College of Engineering and Applied Science](#)

[College of Liberal Arts and Sciences](#)

[School of Public Affairs](#)



## CU Anschutz Medical Campus-Aurora

In achieving its mission of education, research, patient care and community service, CU Anschutz Medical Campus offers degree programs through six schools and colleges:

School of Dental Medicine  
Graduate School  
School of Medicine  
College of Nursing  
School of Pharmacy  
Colorado School of Public Health

Contact the individual school or program coordinator for details.

### Mission, Vision and Values

#### Mission

The University of Colorado Denver | Anschutz Medical Campus is a diverse teaching and learning community that creates, discovers and applies knowledge to improve the health and well-being of Colorado and the world.

#### Vision

By 2020, The University of Colorado Denver | Anschutz Medical Campus will be a leading public university with a global reputation for excellence in learning, research and creativity, community engagement and clinical care.

#### Values

To be a university greater than the sum of its parts, the University of Colorado Denver | Anschutz Medical Campus embraces excellence in:

##### **Learning and Scholarship**

The University of Colorado Denver | Anschutz Medical Campus respects academic freedom and the rigorous quest for knowledge and understanding. We share knowledge and foster student success through a continuous process of inquiry, critical thinking, reflection, collaboration and application.

##### **Discovery and Innovation**

The University of Colorado Denver | Anschutz Medical Campus fosters an energetic, collaborative and creative environment where we develop and employ new ideas and technologies. Our entrepreneurial culture enables us to expand the frontiers of knowledge and human experience.

##### **Health and Care of Mind, Body and Community**

The University of Colorado Denver | Anschutz Medical Campus enriches the well-being and sustainability of communities and our cultural, living and natural environments. We promote healthy lifestyles, prevent, diagnose and treat disease and deliver high-quality and compassionate health care.

### **Diversity, Respect and Inclusiveness**

The University of Colorado Denver | Anschutz Medical Campus seeks the richness that an increasing diversity of our communities brings to our learning, research and service endeavors. Our common humanity leads us to create an inclusive and respectful ethos characterized by caring, empathy, compassion, nurturing, collegiality and mentoring.

### **Citizenship and Leadership**

The University of Colorado Denver | Anschutz Medical Campus serves Colorado and the world as a recognized source of talent, knowledge, informed judgment, exemplary health care and professional practice. We are responsible stewards of the resources entrusted to us and utilize them with integrity for the betterment of our community.

Details about the mission, vision, values and strategic plan for the university are available at: <http://www.ucdenver.edu/about/WhoWeAre/Chancellor/Documents/FinalStrategicPlan.pdf>

## University of Colorado System

The University of Colorado is a system of four campuses located in Boulder, Colorado Springs, Denver and Aurora. With combined total enrollments of over 60,000 students, the University of Colorado system consistently ranks in the top 15 among public universities and colleges in overall research expenditures and seventh among public universities in federally funded research. Awards for research within the system total more than \$920 million, with funding provided by federal agencies, appropriations from the state of Colorado and private foundations and donors.

## Board of Regents

### **John Carson**

District 6

*term expires 2021*

### **Glen Gallegos**

District 3

*term expires 2019*

### **Heidi Ganahl**

At Large

*term expires 2023*



**Irene C. Griego, Vice Chair**

District 7

*term expires 2021*

**Kyle Hybl, Chair**

District 5

*term expires 2019*

**Jack Kroll**

District 1

*term expires 2023*

**Stephen Ludwig**

At Large

*term expires 2019*

**Sue Sharkey**

District 4

*term expires 2017*

**Linda Shoemaker**

District 2

*term expires 2021*

[History and Evolution of the University of Colorado Denver](#)

1876 Legislature founds the University of Colorado

1883 Medical department opens with two students

1898 CU establishes School of Nursing

1912 CU organizes the Department of Correspondence and Extension in Denver

1913 CU establishes School of Pharmacy

1925 CU dedicates 9th and Colorado Blvd. medical center

1956 Regents purchase Tramway Building for Extension Division

1965 Regents change extension name to University of Colorado-Denver Center

1972 CU-Denver Center changes name to University of Colorado at Denver

1973 School of Dentistry enrolls its first class; state begins building Auraria Campus

1974 CU reorganizes as a four-campus system

- 1988 CU-Denver moves into the 257,000 square-foot North Classroom Building on the Auraria Campus
- 1992 School of Pharmacy moves from Boulder to Health Sciences Center
- 1995 Government conveys 217 acres at the Fitzsimons Army Base to CU for modern health sciences facility
- 2000 First new and remodeled facilities open at Fitzsimons
- 2004 Regents consolidate CU Denver and Health Sciences Center to form the University of Colorado at Denver and Health Sciences Center
- 2006 Fitzsimons campus renamed Anschutz Medical Campus
- 2007 Regents approve shortened version of the name: University of Colorado Denver
- 2008 Medical, dental, pharmacy and nursing students start classes, Colorado School of Public Health enrolls first students on the Anschutz Medical Campus
- 2011 Regents approve name change, to University of Colorado Denver | Anschutz Medical Campus

## Accreditation

The University of Colorado Denver is institutionally accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools.

The commission can be contacted at:

230 South LaSalle Street, Suite 7-500  
Chicago, IL 60604  
**Telephone:** 1-800-621-7440

Many professional organizations have also granted accreditation to specific academic programs, colleges and schools at the Denver Campus, including:

- Accreditation Board for Engineering and Technology
- Association for the Advancement of Collegiate Schools of Business-International
- Colorado State Board of Education
- Commission on Accreditation of Healthcare Management Education
- Council for Accreditation of Counseling and Related Educational Programs
- Council for the Accreditation for Educator Preparation
- Landscape Architecture Accreditation Board
- National Architectural Accrediting Board
- National Association of Schools of Music
- National Association of Schools of Public Affairs and Administration
- Planning Accreditation Board

## Academic Programs

CU Denver is devoted to the needs of the residents of the city and the region. A solid foundation of academic and general education is assured through a comprehensive core curriculum. Students may pursue graduate education through all of the campus' colleges and schools. Pre-professional training in the fields of education, architecture, law, journalism and health careers is also available. Complete listings of areas of study available on the Denver Campus are available in the [Program Requirements](#) section of the catalog.

The colleges and schools sections of this catalog provide information on bachelor's, master's and doctoral degree programs, policies on requirements for graduation, course requirements, course-load policies, course descriptions and similar information.

## Continuing and Professional Education

The Division of Continuing and Professional Education offers complete degree programs, certificate/certification courses, professional development programs, precollegiate outreach programs and personal enrichment courses across the state of Colorado. Courses are offered in a variety of formats, including traditional on-campus, off-campus, online, hybrid, weekend, evening, short and condensed courses and many others.

Registration and tuition varies by school or college. Contact the specific school or college to learn about current program and course offerings, or send an inquiry to [continuingeducation@ucdenver.edu](mailto:continuingeducation@ucdenver.edu).

## About Our Students

The diversity of our student body is a source of deep pride. Ethnic minority students make up 32 percent of the student population. Classes include traditional students who have elected to pursue college degrees immediately after high school, transfer students, students who have delayed college entry and professionals who seek to strengthen their base of skills or broaden their appreciation of the world.

With students' ages ranging between 13 and 77, the average undergraduate student age at CU Denver is 24, while our graduate students average 32. They represent a distinctive mix of ages and backgrounds. All take advantage of the convenience of course offerings at times that meet their schedules, enjoying an enviable student-to-faculty ratio of 16:1.

## Related Organizations

Alumni Association

**Mailing Address:** 1380 Lawrence Street Center, Suite 1325, Denver, CO 80204 (*this is a mailing address*)

**Telephone:** 303-315-2333

**Fax:** 303-315-2332

**E-mail:** [ucdalumni@ucdenver.edu](mailto:ucdalumni@ucdenver.edu)

The University of Colorado Denver Alumni Association seeks to engage all alumni in the life of the University and with each other through advocacy, philanthropy, career networking, and lifelong learning. Founded in 1976, the CU Denver Alumni Association is represented by a board of alumni from each school and college and works with University staff from the Office of Advancement to sustain and build a community of more than 88,000 CU Denver graduates. Students automatically become Alumni Association members at graduation and will receive communications, event invitations, and benefits as part of their alumni status.

University of Colorado Denver - Office of University Advancement

**Mailing Address:** 1380 Lawrence Street, Suite 1325, Denver, CO 80204

**Telephone:** 303-315-3601

**Fax:** 303-315-2063

**Email:** [development@ucdenver.edu](mailto:development@ucdenver.edu)

The University of Colorado Denver Office of Advancement collaborates with faculty, staff, donors, alumni, and friends to raise private support for the university.

CU Denver academic leadership establishes priorities for private support, and gifts are directed to the specific schools, program, or purpose that the donor designates. CU Denver Advancement staff identify and/or generate interest in the university, assist donors in gift planning, solicit gifts in collaboration with academic partners and leaders, and establish and maintain relations with alumni. (Gift funds are managed and invested by the partner University of Colorado Foundation, which also manages the university endowment).

These gifts endow scholarships and professorships, further research, enrich academic programs, upgrade and construct facilities, and support projects and programs in all areas of the university.

University Quick Facts

CU Denver | Anschutz

Total Enrollment

- 18,937 students
- 58% undergraduate
- 42% graduate/professional
- 76% full time
- 16% out-of-state residents
- 6% international students

## Programs

- More than 140 degree programs in 13 schools and colleges

## Degrees

- Bachelor's
- Master's
- Doctoral
- First professional

We award more than a quarter of all graduate degrees in the state (2014-15 academic year).

## Research Funding

- More than \$400 million in sponsored research annually

## Alumni

- 108,508 (as of September 2016)
  - 88,618 - Denver Campus
  - 20,328 - Anschutz Medical Campus
- 69% live in Colorado

## CU Denver

### Location:

Downtown Denver (Speer Boulevard and Larimer Street)

### Enrollment (Fall 2016):

- 14,770 students
- 10,493 Undergraduate
  - 48% male, 52% female
- 4,277 graduate
  - 44% male, 56% female
- Incoming Freshmen: 1,474
- Incoming Transfer: 1,422
- Incoming Graduate: 875

### Student-to-Faculty Ratio:

- 16-1

### Diverse Population:

- 43% of undergraduates are students of color
- 57% of new freshmen are students of color
- Average age of undergraduate students: 23
- Average age of graduate students: 31
- Students from 50 states and 66 countries

Average entering ACT score (2016):

- 22.9 Composite
- 22.8 English
- 22.5 Math

Average entering SAT score (2016):

- 540 Math
- 537 Verbal

Average high school GPA (2016):

- 3.4

Schools and Colleges on the CU Denver Campus

[College of Architecture and Planning](#)

[College of Arts & Media](#)

[Business School](#)

[School of Education & Human Development](#)

[College of Engineering and Applied Science](#)

[Graduate School](#)

[College of Liberal Arts and Sciences](#)

[School of Public Affairs](#)

Most-enrolled Undergraduate Degree Programs:

- Biology
- Psychology
- Music
- Fine Arts
- Communications

Most-enrolled Graduate Degree Programs:

- Business Administration
- Public Administration
- Counseling
- Architecture



- Education and Human Development

Rankings for US News Graduate Programs 2016:

- School of Public Affairs, Top Schools - 34
- Environmental Policy and Management - 10
- Nonprofit Management - 15
- Public Administration - 24

CU Anschutz

Location:

Aurora (Peoria Street and Colfax Avenue)

Enrollment (Fall 2016):

- 4,167 students
- 479 undergraduate
  - 15% male, 85% female
- 3,688 graduate and first professional
  - 33% male, 67% female

Diverse Population (Fall 2016):

- 24% students of color
- Average age of graduate and professional students: 30
- Average age of undergraduate students: 30

Schools and Colleges on the Anschutz Campus:

- [School of Dental Medicine](#)
- [Graduate School](#)
- [School of Medicine](#)
- [College of Nursing](#)
- [Skaggs School of Pharmacy and Pharmaceutical Sciences](#)
- [Colorado School of Public Health](#)

Anschutz Health and Wellness Center:

- Offers state-of-the-art research, education and personalized wellness services in one facility.

114 new companies:

Resulting from researcher inventions since 1992-ultimately leading to more than \$5.6 billion in financing.

Rankings for US News Graduate/Professional Programs 2016:

- Health Disciplines
  - Nursing, MS - 23
  - Nurse midwifery - 15
  - Nurse practitioner
    - Family - 17
    - Pediatrics - 8
  - Physical Therapy -MS, PhD - 15
  - Pharmacy, PharmD - 22
  - Physician Assistant, MS, PhD - 5
- Schools of Medicine
  - Primary care - 11
  - Research - 35
  - Specialties
    - Family medicine - 5
    - Pediatrics - 4
    - Rural Medicine - 6
- The Sciences
  - Biological sciences: Graduate School, Anschutz Campus - 75
  - Math - 115
  - Statistics - 70

\*\*For the most up to date information, visit the following website:

<http://www.ucdenver.edu/about-us/facts/>

# Admissions Information

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Click on any of the following for more information:

<a href="#">Undergraduate Admissions</a> <a href="#">Admissions Policies</a>	<a href="#">International Student Admissions</a>
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## UNDERGRADUATE ADMISSIONS

(Applies to Fall 2017, Spring 2018 and Summer 2018)

- [General Information](#)
- [Freshman Student Admission](#)
- [Transfer Student Admission](#)
- [Non-Degree Student Admission](#)
- [Former/Returning Student Admission](#)
- [Second Degree-Seeking Admission](#)
- [Higher Education Admission Requirements \(HEAR\)](#)
- [Minimum Academic Preparation Standards \(MAPS\)](#)
- [High School Postsecondary and Concurrent Enrollment](#)
- [Transfer Credit](#)

*The University of Colorado Denver provides a diverse array of baccalaureate majors, minors, certificates, and teacher licensure options to meet the ever-challenging demands of a global society. Undergraduate education programs consist of a general core curriculum, a major, and elective courses for all areas of study. The campus-wide core curriculum develops proficiency in writing and mathematics, cultivates a breadth of knowledge, promotes critical thinking, allows for the flexibility to meet career goals, and helps develop sensitivity to cultural diversity and international perspectives.*

A list of all undergraduate programs, including minors and online programs, is available by clicking [here](#).

*Everyone is welcome to [apply](#). CU Denver values a culture of inclusion and does not discriminate on aspects of identity, including but not limited to gender, race, ethnicity, sexual orientation, ability status, veteran status, nationality, citizenship, religion, and socioeconomic background.*

CU Denver seeks to identify applicants who are likely to be successful in a rigorous academic program of study. Admission decisions are based on many factors, the most important being:

- Previous academic performance
- Evidence of academic ability and accomplishment as indicated by scores on national aptitude tests
- Evidence of maturity, motivation, and potential for academic success

CU Denver may deny admission to applicants or readmission to former students whose total credentials indicate an inability to assume obligations of performance and behavior deemed essential by the university.

Applicants who have not decided on a major field of study will be considered for admission to the College of Liberal Arts and Sciences as undeclared majors. After completing the application process, official notification of your admission status is provided by the Office of Undergraduate Admissions.

**Note:** The University of Colorado Denver reserves the right to change the admission decision at any time if additional credentials are received that affect your qualifications.

## General Contact Information for the Office of Undergraduate Admissions

**Physical Address:** 1201 Larimer Street, Suite 1007 Denver, CO 80204

**Mailing Address:** Campus Box 167 PO Box 173364 Denver, CO 80217-3364

**Telephone:** 303-315-2601

**E-mail:** [admissions@ucdenver.edu](mailto:admissions@ucdenver.edu)

## Application Deadlines

- **Fall 2017** - August 1, 2017
- **Spring 2018** - January 1, 2018
- **Summer 2018** - June 1, 2018

The university may change document/credential deadlines in accordance with enrollment demands. For the best scholarship and registration time considerations, applicants should apply as early as possible. Admission to the university does not guarantee availability of desired courses. For an applicant to be considered for a specific term, all documents required for admission must be received by the deadline for that term. Applicants who are unable to meet the deadline may elect to be considered for a later term (see [Term Change Requests](#)). Please allow sufficient time to have transcripts sent from previously attended institutions.

## Freshman Student Admission

Applicants being considered for admission to a college or university for the first time after graduating from high school or passing a high school equivalency exam are classified as freshmen for admission purposes. College credits earned while in high school may be transferrable to the university but are not required for an admission decision.

### Admission Consideration by Academic Program

#### **College of Architecture and Planning**

For admission to the College of Architecture and Planning, applicants must have an index score\* of 103 and have a cumulative 3.0 GPA. Applicants not meeting requirements for direct admission to the College of Architecture and Planning may be considered for admission as an Undeclared Pre-Architecture major in the College of Liberal Arts and Sciences.

#### **College of Arts & Media**

For admission to the College of Arts & Media, applicants must have an index score\* of 93. A minimum 2.4 cumulative GPA is required, however, students with a 2.0 cumulative GPA are considered.

In addition to the minimum criteria listed above, *Music and Entertainment Industry Studies (MEIS)* applicants must complete additional requirements. Visit the [music department website](#) or the [MEIS](#) catalog section for additional information.

### **Business School**

For admission to the Business School, applicants must have an index score\* of 103 and be academically admissible to CU Denver. Applicants not meeting requirements for direct admission to the Business School will be may be considered for admission as an Undeclared Pre-Business major in the College of Liberal Arts and Sciences.

### **School of Education & Human Development**

For admission to the School of Education & Human Development, applicants must have an index score\* of 93. A minimum 2.4 cumulative GPA is required, however, students with a 2.0 cumulative GPA are considered.

### **College of Engineering and Applied Science**

For admission to the College of Engineering and Applied Science, applicants must have an index score\* of 103 and have a cumulative 3.0 GPA. A minimum composite score of 25 on the ACT (25 or higher in mathematics) or a combined score of at least 1150 on the new Spring 2016 SAT (590 or higher in mathematics). Applicants not meeting requirements for direct admission to the College of Engineering and Applied Science may be considered for admission as an Undeclared Pre-Engineering major in the College of Liberal Arts and Sciences.

**Note:** There is no direct admission into the Bioengineering major. Applicants will apply and be considered for admission as Bioengineering pre-majors. Pre-majors may apply for the major after successfully completing a series of pre-major requirements.

### **College of Liberal Arts and Sciences**

For admission to the College of Liberal Arts and Sciences, applicants must have an index score\* of 93. A minimum 2.4 cumulative GPA is required, however, students with a 2.0 cumulative GPA are considered.

### **School of Public Affairs**

For admission to the School of Public Affairs, applicants must have an index score\* of 93. A minimum 2.4 cumulative GPA is required, however, students with a 2.0 cumulative GPA are considered.

*\*For additional information on the index score matrix please visit the Colorado Department of Higher Education [website](#)*

## How to Apply for Undergraduate Admission

1. Complete and submit your application online at [www.ucdenver.edu/admissions](http://www.ucdenver.edu/admissions).
2. Pay your \$50 non-refundable application fee. **Note:** You can indicate your eligibility for a fee waiver when you apply.
3. Send [official](#) high school transcripts or high school equivalency exam scores to the Office of Undergraduate Admissions mailing address or [electronically](#).
  - *For high school graduates:* An admission decision can be determined before high school graduation. However, if admitted to CU Denver, a final official high school transcript with a graduation date will be required.
  - *For high school equivalency exam recipients:* Students who did not graduate from high school are required to have a copy of their high school equivalency exam test scores and certificate sent directly from the certifying agency to the CU Denver Office of Undergraduate Admissions. High school equivalency exam scores and ACT or SAT scores are the basis for the admission decision.
4. Send official SAT or ACT scores to the Office of Undergraduate Admissions mailing address or electronically.
  - Scores reported on official high school transcripts are considered [official test scores](#). Otherwise, please request test score reports from the offices listed below:

American College Testing Program (ACT)  
P.O. Box 451  
Iowa City, Iowa 52243  
319-337-1313  
[www.ACT.org](http://www.ACT.org)  
school code: 0533

The College Board (SAT)  
P.O. Box 8057  
Mount Vernon, IL 62864  
866-756-7346  
[www.collegeboard.org](http://www.collegeboard.org)  
school code: 4875

## Transfer Student Admission

Applicants are considered transfer students for admission purposes if they have completed any number of college courses after graduating from high school or passing a high school equivalency exam. Applicants with college courses taken prior to high school graduation are considered [freshmen](#) for admission purposes.

Transfer applicants who graduated from high school in 1988 or later are subject to [MAPS](#) requirements. Transfer students who graduated from high school in 2008 or later and



have fewer than 30 college credits completed at the time of application are subject to [HEAR](#) requirements in addition to MAPS.

## **Admission Consideration**

At time of application, admission consideration is determined by the following:

- Applicants with 12 or fewer [semester hours](#) of completed college-level course work\* are considered for admission as freshmen based on high school GPA or high school equivalency exam scores and ACT or SAT scores.
- Applicants with 13 to 29 [semester hours](#) of completed college-level course work\* are considered for admission based upon performance in college courses, but high school transcripts or high school equivalency exam scores are still required.
- Applicants with 30 or more [semester hours](#) of completed college-level course work\* are considered for admission based upon college course work alone.

\*College-level coursework must be completed at a regionally accredited institution as outlined in [transfer credit policy on accreditation](#) .

## **Admission Criteria by Academic Program (*For applicants with 13 or more completed college-level coursework at time of application*)**

### **College of Architecture and Planning**

For admission to the College of Architecture and Planning, applicants must have a 2.75 cumulative GPA. Applicants with at least a 2.3 cumulative GPA may be considered on an individual basis if the academic record shows consistent improvement and/or strong performance in science, mathematics, art, or architecture-oriented courses. Applicants with a 2.0 to 2.29 cumulative GPA may be considered for admission as an Undeclared Pre-Architecture major in the College of Liberal Arts and Sciences.

### **College of Arts & Media**

For admission to the College of Arts & Media, a minimum 2.4 cumulative GPA is required; however, students with a 2.0 cumulative GPA are considered.

In addition to the minimum criteria listed above, *Music and Entertainment Industry Studies (MEIS)* applicants must complete additional requirements. Visit the [music department website](#) for additional information.

### **Business School**

For admission to the Business School, applicants must have a minimum 3.0 cumulative GPA. Applicants with less than a 3.0 cumulative GPA may also be admitted if their GPA is a 3.0 or higher in the most recent 24 credits completed. Applicants not meeting requirements for direct admission may be considered for admission as an Undeclared Pre-

Business major in the College of Liberal Arts and Sciences, depending on the number of college credits completed at the time of application.

**Note:** Students who have completed an undergraduate degree in business will not be accepted for a second undergraduate degree-seeking status in the Business School. These students are encouraged to pursue a graduate degree in business.

### **School of Education & Human Development**

For admission to the School of Education & Human Development, a minimum 2.4 cumulative GPA is required; however, applicants with a 2.0 cumulative GPA are considered.

**Note:** Students who have a previous undergraduate or graduate degree are not eligible for the School of Education & Human Development undergraduate program. Students in this category are encouraged to contact the School of Education & Human Development for licensure, endorsement, master's degrees, and educator opportunities at [education@ucdenver.edu](mailto:education@ucdenver.edu).

### **College of Engineering and Applied Science**

For admission to the College of Engineering and Applied Science, transfer applicants must demonstrate satisfactory academic performance through one of two pathways:

PATHWAY #1: Cumulative transfer GPA > 3.0 and a grade of B- or better in each college-level Calculus or Physics class taken

PATHWAY #2: Cumulative transfer GPA > 2.75 and a combined GPA in Calculus I, Calculus II, and Calculus-based Physics > 2.5 (C- or better is required in each of the three courses)

Applicants not meeting these requirements for direct admission to engineering programs may be considered for admission as an Undeclared Pre-Engineering major in the College of Liberal Arts and Sciences. Students who are admitted to Pre-Engineering must apply to transfer to the College of Engineering and Applied Science within three (3) semesters.

**Note:** There is no direct admission to the Bioengineering major; applicants apply and are considered for admission to the Bioengineering pre-major. Pre-majors may apply for the major after successfully completing a series of premajor requirements.

### **College of Liberal Arts and Sciences**

For admission to the College of Liberal Arts and Sciences, a minimum 2.4 cumulative GPA is required; however, applicants with a 2.0 cumulative GPA are considered.

## **School of Public Affairs**

For admission to the School of Public Affairs, a minimum 2.4 cumulative GPA is required; however, applicants with a 2.0 cumulative GPA are considered.

### **How to Apply as a Transfer Student**

1. Complete and submit your application online at [www.ucdenver.edu/admissions](http://www.ucdenver.edu/admissions).
2. Pay your \$50 nonrefundable application fee. **Note:** You can indicate your eligibility for a fee waiver when you apply.
3. Request [official](#) transcripts from each [regionally accredited](#) college or university attended, including foreign institutions. Official transcripts should be sent directly to the CU Denver Office of Undergraduate Admissions mailing address or electronically.

### Non-Degree Student Admission

Applicants who do not plan to complete a University of Colorado Denver bachelor's degree, may be admitted as non-degree students. If you have already earned a bachelor's degree, you should apply as a non-degree graduate student. To change from non-degree to degree-seeking status, you will need to apply as an undergraduate or graduate degree-seeking student and meet the admission requirements of your intended program of study.

**Note:** For further information on financial implications for non-degree students, please visit the [financial aid](#) page.

### **How to Apply as a Non-degree Student**

1. Complete and submit your application online at [www.ucdenver.edu/admissions](http://www.ucdenver.edu/admissions).
2. Pay your \$50 nonrefundable application fee.
3. No additional credentials are required.

### Readmission Requirements for Former Students

Degree-seeking students who have not attended classes on the Denver Campus for one year or longer must apply for readmission by completing an online application. No application fee is required. Students who have attended another college or university since last attending CU Denver must meet the admission criteria in the current academic catalog. The University of Colorado transcripts (Boulder, Colorado Springs, & Denver) are not required; however, official transcripts from each college or university attended after last enrollment at CU Denver must be submitted.

**Note:** The Office of Undergraduate Admissions may require you to resubmit transcripts depending on desired major.

### **How to Apply as a Readmit Student**

For instructions on how to reapply, please visit the [How to Apply as a Transfer Student](#) section.

### Second Bachelor's Degree Admission

Applicants who already hold a bachelor's degree may apply for admission to complete a second bachelor's degree. Students cannot apply to the same major in which they previously have received a bachelor's degree. If you do not plan to complete a second bachelor's degree, you must apply as a graduate non-degree student.

**Note:** There are implications for students wishing to pursue a second bachelor's degree in the [Business School](#) or the [School of Education & Human Development](#).

### How to Apply as a student seeking a Second Bachelor's Degree

For instructions on how to apply, please visit the [How to Apply as a Transfer Student](#) section.

### Higher Education Admission Requirements (HEAR)

First-time freshmen as well as transfer applicants with fewer than 30 credit hours who graduated from high school in spring of 2008 or later must meet the state of Colorado Higher Education Admission Requirements (HEAR) for high school units of study. College courses taken before or after graduation from high school can be considered toward fulfillment of HEAR unit requirements for admission consideration.

For students who graduated in 2008 or 2009, the following minimum high school courses (units) are required:

English	4 years (units)
Mathematics	3 years (units)
Natural Science	3 years (units), 2 of which must be lab-based
Social Studies	3 years (units), 1 of which must be United States or world history
Academic Electives	2 years (units)

For students who graduated in 2010 or later, the following minimum high school courses (units) are required:

English	4 years (units)
Mathematics	4 years (units)
Natural Science	3 years (units), 2 of which must be lab-based

Social Studies	3 years (units), 1 of which must be United States or world history
Foreign Language	1 year (unit), must be in a single language
Academic Electives	2 years (units)

Students with HEAR deficiencies may be considered for admission on an individual basis based on rigor of units completed as well as other admission criteria (e.g., test scores and GPA).

### Minimum Academic Preparation Standards (MAPS)

First-time freshman and transfer students entering the University of Colorado Denver are required to meet the following minimum academic preparation standards (MAPS) for high school units of study, either prior to initial enrollment or before graduation from the University of Colorado Denver. College courses taken before or after graduation from high school can be considered toward MAPS fulfillment. **Note:** Students who graduated from high school between 1988 and 2009 may have reduced unit requirements in some areas. Students who graduated from high school before 1988 are exempt from MAPS.

Students with MAPS deficiencies may be considered for admission to CU Denver. If admitted, students must make up any MAPS deficiencies prior to graduation from CU Denver. Students may make up MAPS deficiencies by successful completion of:

1. Courses taken at CU
2. Courses taken at other institutions of higher education
3. Additional high school credits
4. Credit-by-examination programs
5. Other requirements as approved by each college or school on the Denver Campus

### **MAPS Requirements by School or College:**

<b>COLLEGE OF ARCHITECTURE AND PLANNING</b>	<i>Years</i>
English (emphasis on composition)	4
Mathematics (including two years of algebra and one year of geometry)	4
Natural science (including physics and/or biology and at least one lab course)	3
Social science (including one year of U.S. or world history)	3
Foreign language (all units must be in a single language)	2
Academic elective	1
<b>Total</b>	<b>17</b>

<b>COLLEGE OF ARTS &amp; MEDIA</b>	<i>Years</i>
English (emphasis on composition-also recommend literature and grammar and strongly recommend one year of speech/debate)	4
Mathematics (three years at the college preparatory level; no more than one year of business or consumer mathematics)	4
Natural science (including one year of laboratory science)	3
Social science (including one year of U.S. or world history)	2
Foreign language (all units must be in a single language)	2
Academic elective or arts course	1
Total	16

### **BUSINESS SCHOOL**

English (emphasis on composition-one year of speech/debate and two years of composition are strongly recommended)	4
Mathematics (including two years of algebra and one year of geometry)	4
Natural science (including two years of laboratory science)	3
Social science (including one year of U.S. or world history)	2
Foreign language (all units must be in a single language)	2
Academic elective (additional course in English, foreign language, mathematics, natural or social science)	1
Total	16

### **COLLEGE OF ENGINEERING AND APPLIED SCIENCE**

English (emphasis on composition-also recommend literature and grammar and strongly recommend one year of speech/debate)	4
Mathematics (including two years of algebra, one year of geometry and one year of trigonometry and analytical geometry)	4
Natural sciences (including one year of physics, one year of chemistry and two years of laboratory science)	3
Foreign language (all units must be in a single language)	2
Social science (including one year of U.S. or world history)	2
Academic elective	1
Total	16



## **COLLEGE OF LIBERAL ARTS AND SCIENCES**

English (emphasis on composition-also recommend literature and grammar and strongly recommend one year of speech/debate)	4
Mathematics (three years at the college preparatory level; no more than one year of business or consumer mathematics)	4
Natural science (including one year of laboratory science)	3
Social science (including one year of U.S. or world history)	2
Foreign language (all units must be in a single language)	2
Academic elective	1
Total	16

## **SCHOOL OF EDUCATION AND HUMAN DEVELOPMENT**

English (emphasis on composition-also recommend literature and grammar and strongly recommend one year of speech/debate)	4
Mathematics (three years at the college preparatory level; no more than one year of business or consumer mathematics)	4
Natural science (including one year of laboratory science)	3
Social science (including one year of U.S. or world history)	2
Foreign language (all units must be in a single language)	2
Academic elective	1
Total	16

## **SCHOOL OF PUBLIC AFFAIRS**

English (emphasis on composition-also recommend literature and grammar and strongly recommend one year of speech/debate)	4
Mathematics (three years at the college preparatory level; no more than one year of business or consumer mathematics)	4
Natural science (including one year of laboratory science)	3
Social science (including one year of U.S. or world history)	2
Foreign language (all units must be in a single language)	2
Academic elective	1

## High School Postsecondary and Concurrent Enrollment

High school students with demonstrated academic abilities may be admitted to CU Denver with special approval for one term only. This approval may be renewed. Credit for courses taken may subsequently be applied toward a university degree program, if applicable. For more information and application instructions, contact the Office of Admissions, 303-315-2601 or [admissions@ucdenver.edu](mailto:admissions@ucdenver.edu).

## Advanced Placement (AP) Program

The Advanced Placement Program of the College Entrance Examination Board (CEEB) allows students to take advanced work while in high school and then be examined for credit at the college level. Students who take advanced placement courses and subsequently receive scores of 3, 4 or 5 on the CEEB Advanced Placement Examination are generally given college credit for lower-level courses in which they have demonstrated proficiency. Refer to the following chart for general information, and consult with your advisor to determine how the credit can be applied to your specific degree program. Original, official score reports must be submitted to the Office of Admissions for credit award consideration.

***This chart represents academic credit for students admitted to the University of Colorado Denver beginning fall 2016. Students admitted prior to fall 2016 should consult the University Catalog corresponding to the year in which the exam was taken.***

### [Advanced Placement \(AP\) Chart](#)

## International Baccalaureate (IB) Diploma Program

The International Baccalaureate Diploma Program (IB), available at select high schools, is a rigorous, pre-university course of study emphasizing liberal arts from an international perspective.

In accordance with HB 03-1108, CU Denver will grant at minimum 24 semester hours of credit for any student who has graduated from high school having successfully completed an International Baccalaureate diploma program with a minimum score of 4 on each exam. Credit may be granted for individual IB courses where examinations are completed with at least a score of 4 for students who do not complete an IB diploma program. Refer to the following chart for general information, and consult with your advisor to determine how the credit can be applied to your specific degree program. Original, official IB transcripts with exam scores must be submitted to the Office of Admissions for credit award consideration.

***This chart represents academic credit for students admitted to the University of Colorado Denver beginning fall 2016. Students admitted prior to fall 2016 should consult the University Catalog corresponding to the year in which the exam was taken.***

## [International Baccalaureate \(IB\) Chart](#)

### College-Level Examination Program (CLEP)

Incoming students may earn university credit by examination in some subject areas in which they have demonstrated college-level proficiency. Interested students may take approved examinations through the College-Level Examination Program (CLEP) of the College Entrance Examination Board (CEEB) testing service.

Acceptable CLEP examinations and credit awards are outlined in the following chart. Original, official CLEP score reports must be submitted to the Office of Admissions for credit award consideration.

***This chart represents credit awarded for exams taken during the 2017-2018 catalog year. For exams taken in prior or future catalog years, consult those academic catalogs for exam equivalency information.***

## [College Level Examination Program \(CLEP\) Chart](#)

### SCHOOL/COLLEGE SPECIFIC POLICY

#### *College of Engineering and Applied Science*

Students may earn credit through certain College-Level Examination Program (CLEP) examinations, provided that they score at the 50th percentile or above. CLEP credit may be applied toward graduation if comparable to CU Denver coursework included in the College of Engineering curriculum. Official CLEP score reports are required for transfer credit consideration.

#### *College of Liberal Arts and Sciences*

The use of CLEP subject examinations toward major, minor or certificate requirements is subject to a separate evaluation by the faculty advisor in the department or program. To receive academic credit from CLEP, students must present official test results to the Denver Campus Office of Admissions. A maximum of 30 hours of CLEP credit will count toward the degree.

## [Cambridge A-Levels](#)

Incoming students may earn credit from the Cambridge A-Level examinations. Cambridge A-Levels are internationally benchmarked qualifications providing excellent preparation for university education. They are taken in over 125 countries and offer a wide variety of different subjects. Cambridge International A-Level qualifications are widely recognized and valued by universities and employers alike. CU Denver does not recognize AS-Levels at this time. The acceptable A-Level examinations and credit awards are outlined in the chart linked

below. Original, official A-Level score reports must be submitted to International Admissions for credit award consideration.

*This chart represents credit awarded for exams taken during the 2017-2018 catalog year. For exams taken in prior or future catalog years, consult those academic catalogs for exam equivalency information.*

[A-Level Exams](#)

Transfer of College Level Credit

For more information on transfer of college level credit, please consult the [Academic Policies - Transfer Credit](#) section.

## Admissions Policies

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## Transcripts

### Official High School Transcripts:

Official high school transcripts are required for all degree-seeking undergraduate applicants. Official high school transcripts are those issued by the last institution attended and are accepted via email from a high school official, mail, or electronically through a third party e-transcript exchange agent directly to the [Office of Undergraduate Admissions](#). Hand-carried transcripts or transcripts sent directly by an applicant are considered official only if delivered in the original sealed envelope of the issuing institution.

- High school graduates: Three years of completed high school course work is the minimum requirement for an admission decision. An admission decision can be determined before high school graduation; however, if admitted to CU Denver, a final official high school transcript noting a graduation date will be required.
- High school equivalency exam recipients: Students who did not graduate from high school are required to have a copy of their high school equivalency exam test scores and certificate sent directly from the certifying agency to the CU Denver Office of Admissions. High school equivalency exam scores and ACT or SAT scores are the basis for the admission decision.

**Note:** Applicants who have attended multiple high schools are only required to submit the transcript of the last institution attended provided that the transcript contains all previous high school course work. When requesting a transcript, indicate to the school official that all course work from previous high school/s be included.

### Official College Transcripts:

Official college transcripts are required for all degree-seeking undergraduate applicants. Official college transcripts are those issued by each institution attended and are accepted via mail or electronically through a third party e-transcript exchange agent and sent directly to the [Office of Undergraduate Admissions](#). Hand-carried transcripts or transcripts sent directly by an applicant are considered official only if delivered in the original sealed envelope of the issuing institution.

Individual transcripts are required for each regionally accredited institution attended. Applications are not considered complete until all transcripts from all institutions attended are received.

**Note:** Transfer credit accepted and documented on another institution's transcript will not fulfil the transcript requirement.

### Domestic Students with International Transcripts:

Non-international applicants that have attended a foreign institution and completed course work must submit transcripts from those institutions. Transcripts not in English must be submitted with a certified English translation. Once received, transcripts will be evaluated by the Office of International Admissions.

**Note:** Evaluations by outside agencies will not be accepted or used in an admission decision.

#### In-Progress Course work:

Applicants who are admitted pending completion of in-progress course work will be permitted one term to submit final official transcripts. If official transcripts are not received by the end of the initial term of attendance, registration for subsequent terms will be restricted.

#### Remedial College Course work:

The University of Colorado Denver does not accept remedial course work as part of an applicant's cumulative GPA and/or credit total. Remedial courses are intended to bolster the basic skills of new college students so they are adequately prepared for college level work. Remedial courses are typically defined as below a 100 course level.

**Note:** The University of Colorado Denver does not offer remedial courses.

#### Grade Replacement:

Grade replacement policies vary between institutions and CU Denver defers to each institution's policy when evaluating an applicant's cumulative GPA and credits.

**Note:** The University of Colorado does not offer grade replacement for any course work completed at CU Denver.

#### Semester Hours:

All college course work is converted into semester hours for purposes of admission evaluation. For example, 1.5 quarter hours is equal to 1 semester hour and 1 trimester hour is equal to 0.75 semester hours.



#### Required Institution Accreditation:

The University of Colorado Denver only considers transcripts from regionally accredited institutions. The following regional accrediting organizations are acceptable:

- Higher Learning Commission
- Accrediting Commission for Community and Junior Colleges
- Middle States Commission of Higher Education
- New England Association of Schools and Colleges
- Southern Association of Colleges and Schools Commission on Colleges
- Western Association of Schools and Colleges
- North Central Association of Colleges and Schools Commission on Colleges
- North West Commission on Colleges and Universities

If unable to determine regional accreditation of an institution, please visit the Council for Higher Education Accreditation (CHEA) webpage [www.chea.org](http://www.chea.org).

**Note:** The University of Colorado Denver does not recognize accreditation from faith-related or career-related accrediting organizations.

#### Official Test Scores

The University of Colorado Denver requires official test scores for all applicants with less than 13 completed college credits. CU Denver accepts both the ACT and SAT.

**Note:** AP, IB, and CLEP scores can be submitted to the university but do not impact an admission decision.

#### Document Retention

All credentials presented for admission become the property of the University of Colorado Denver. Original documents are not returned or provided to students.

#### Non-degree

NEEDS CONTENT

## Admission Decision Appeal

Applicants interested in appealing their admission decision should submit a letter with additional information regarding circumstances that may have impeded their academic performance. Additionally, any updated test scores or coursework also should be submitted. Send letters to [Admissions@ucdenver.edu](mailto:Admissions@ucdenver.edu) and include the subject line “Admission Decision Appeal.”

## Criminal History / Suspension

The Special Admissions Committee meets regularly to review criminal history and suspension/expulsion application information.

**Note:** Disclosing criminal history or suspension/expulsion information is required but is not grounds for automatic denial of admission.

## Appeal process

Applicants may appeal the Special Admissions Committee’s decision when new information is available that was not included or available in the initial review of your application file. The information must be provided as part of the appeal. To request an appeal, submit a written letter to the Special Admissions Committee stating the grounds for the appeal and a request to be reconsidered for admission. This letter must be addressed to:

Special Admissions Committee  
University of Colorado Denver  
Campus Box 167  
P.O. Box 173364  
Denver, CO 80217-3364

You will be notified in writing of the results of the appeal. Should your appeal be denied, you may request in writing the appeal be submitted for review to the Dean of Students. In this event, the Special Admissions Committee will inform the Dean of Students and will provide the Dean with your application file, including information relevant to the Special Admissions Committee’s decision and your initial appeal. You will be notified in writing of the results of the Dean of Students’ final admission decision.

## Revoking Admission

Applicants may be denied admission to the university or have their admission revoked if they knowingly:

- Falsify transcripts
- Falsify test scores
- Fail to indicate and provide credentials from all previously attended institutions
- Fail to disclose criminal history or suspension/expulsion information

## Admissions Promise

The Admissions Promise is a partnership between the University of Colorado Denver and Colorado Community Colleges to provide advising and ongoing support to applicants in pursuit of a four-year degree. Program participants are automatically accepted to the University of Colorado Denver as a junior upon completion of an approved Associate's Degree from a participating community college:

- Arapahoe Community College (ACC)
- Community College of Aurora (CCA)
- Community College of Denver (CCD)
- Front Range Community College (FRCC)
- Red Rocks Community College (RRCC)

## Term Change Requests

Students who wish to change the term indicated on their application must submit a term change request to the Office of Undergraduate Admissions prior to registering for and/or attending any classes at CU Denver. Students can defer admission for up to one year from the initial term indicated on the application. For example, a student that initially applied for Fall 2017 may defer until Fall 2018.

**Note:** A maximum of three term change requests per application will be honored.

## Change of Major Requests

Students who wish to change the major indicated on their application must submit one of the following requests:

## **Program/Plan Change**

Prior to the first day of classes, the Office of Undergraduate Admissions completes program/plan change requests within or between the University of Colorado Denver colleges/schools.

**Note:** Admissibility into the desired major will be reevaluated.

## **Intra University Transfer**

After the first day of classes, students wishing to change from one CU Denver school or college to another must submit an [Intra-University Transfer \(IUT\)](#) form to their intended school.

## **Change of Major**

After the first day of classes, students wishing to change their major within the same CU Denver school or college must submit a [Change of Major request](#) to their advisor.

## Initial Residency

Initial residency classification for tuition purposes is determined by information submitted on the application for admission. Information regarding residency classification can be found at [www.ucdenver.edu/residency](http://www.ucdenver.edu/residency).

## Deferred Action for Childhood Arrivals (DACA) and Colorado ASSET

The University of Colorado Denver encourages and provides access for all qualified students. CU Denver accepts and welcomes students under both DACA and ASSET. Diversity is one of our guiding principles and core values, and CU Denver is committed to maintaining an inclusive environment.

## Active Military & Veteran Applicants

The University of Colorado Denver is a Military Friendly institution. Active military and veteran applicants are offered the following admission benefits:

Waived application fee

Waived SAT/ACT if high school graduation was more than five years prior and with the submission of a Joint Services Transcript (JST)

**Note:** Additional information on transfer credit and other university benefits, please contact Veteran and Military Student Services (VMSS) at [vmss@ucdenver.edu](mailto:vmss@ucdenver.edu).

## **International Admissions**

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## International Admissions

**Director:** George F. Kacenga

**Telephone:** +1-303-315-2384

**Email:** [application@ucdenver.edu](mailto:application@ucdenver.edu)

**Website:** [international.ucdenver.edu/admissions](http://international.ucdenver.edu/admissions)

The Office of International Admissions at the University of Colorado Denver assists all international students who are on or will require a non-immigrant visa with the international application process. Advisors are available to help you through the entire application process.

### Application Requirements

- Completed online application, available at [internationaladmissions.ucdenver.edu](http://internationaladmissions.ucdenver.edu)
- \$75 application fee
- Official post-secondary transcripts/mark-sheets (transfer students only)
- Official TOEFL or IELTS score, or ESL Academy completion

**Please be advised that all the documents submitted along with the application become the property of the university and will NOT be returned to the applicant.**

### Application Deadlines

**The preferred deadlines help facilitate timely immigration processing.**

<i>Term</i>	<i>Preferred Deadline</i>	<i>Final Deadline</i>
Summer	January 15	March 15
Fall	March 15	May 15
Spring	September 15	October 15

### English Language Requirement

Applicants are required to submit a TOEFL (Test of English as a Foreign Language) or IELTS (International English Language Testing System) score to demonstrate English language proficiency. The TOEFL/IELTS requirement is waived if the applicant has graduated from the [ESL Academy](#). Information regarding other considerations for exemption, including country of citizenship/origin, and special circumstances can be found [here](#).

The CU Denver institutional code for TOEFL is 4875.

Minimum TOEFL Score Accepted: **75 IBT / 537 PBT**

Minimum IELTS Score Accepted: **6.5**

To receive test information and registration materials for IELTS or TOEFL please visit [www.ielts.org](http://www.ielts.org) or [www.toefl.org](http://www.toefl.org).

## Housing

CU Denver provides various resources to help students find both on and off-campus housing. [The Office of Housing and Residential Education](#) serves as a resource for all student housing needs. The office supports students with housing, addresses issues related to housing, and provides students with various housing resources. They offer an online housing database: <http://ucdenverhousing.com>

For more information, please contact the Office of Housing and Residential Education at 303-556-2444 or at [housing@ucdenver.edu](mailto:housing@ucdenver.edu).

## On-Campus Employment

F-1 and J-1 students who maintain a minimum GPA, are enrolled full-time, and are otherwise in legal immigration status may work on-campus up to 20 hours per week during normal enrollment periods and more than 20 hours per week during official school breaks (provided they intend to enroll the following semester). F-1 students do not require any special authorization prior to commencing employment. J-1 students, however, must receive written authorization from a Responsible Officer in International Student and Scholar Services prior to commencing on-campus employment.

## Student Life

**Office:** Tivoli Student Union, Room 303

**Telephone:** 303-556-3399

**Website:** <http://www.ucdenver.edu/life/services/studentlife/Pages/StudentLife.aspx>

The Office of Student Life's mission is to promote student growth through involvement and leadership. The Office of Student life coordinates campus events, runs student organizations, assists sports teams, provides information on student health insurance, connects students with volunteer opportunities, gathers additional resources for students, runs the Peer Advocate Leader (PAL) program, and rents the lockers in North Classroom. The Office of Student Life is the advising, coordinating, resource and general information center for student organizations, student government, student programs and the academic honor societies. The office is responsible for the administration of the student fee budget and monitors all student fee expenditures to assure compliance with CU Denver and state of Colorado regulations and procedures.

## Health Insurance

**Office:** Tivoli Student Union, Room 127

**Telephone:** 303-556-6273

All F-1 and J-1 students enrolled at the university's Denver Campus are required to have health insurance. Students are automatically enrolled in the policy when they register for classes. J-2 dependents are encouraged to enroll in the policy but are eligible to submit comparable insurance coverage with another company in order to meet the Department of State insurance requirements. The Student Health Insurance Office welcomes F-2 dependents as well as other international students in other visa categories to enroll in the policy because the cost of health care in the USA is expensive.

For more information about the mandatory policy or information about the waiver process, please contact the [Student Health Insurance Office](#) at 303-556-6273 or email [susanne.lederer-ghram@ucdenver.edu](mailto:susanne.lederer-ghram@ucdenver.edu).

### Expenses

The estimated tuition and living expenses for international students, which include room, board, books and insurance, can be found using these [estimated financial figures](#).



# Bursar and Financial Aid Information

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Click on any of the following for more information:

<a href="#">FAQ's</a> <a href="#">Financial Aid</a>	<a href="#">Tuition and Fees</a>
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*At CU Denver, we have a longstanding belief that finances should never stand in the way of motivated, talented individuals who want to better themselves and make a positive impact on the world around them. Through a tradition providing strong financial assistance and aid programs, we enforce this belief every day.*

## FAQ's

Not sure of the difference between student services offices? Here's a quick guide to finding what you need.

- [Admissions](#)
- [Bursar](#)
- [Financial Aid](#)
- [Registrar](#)
- [Student Debt Management](#)
- [Student Commons Building](#)

## Admissions

Student Commons Building Suite 1007  
303-315-2601

- Application: pick up, drop off, application fee payment, admission status
- Residency forms
- Information about establishing domicile for tuition classification
- General transfer credit information
- Information about CU Denver
- Scholarship guides
- Talk to an admission counselor

## Bursar

**Bursar:** Evan Icolari  
**Office:** Student Commons Building Suite 5123  
**Telephone:** 303-315-1800

**E-mail:** [bursar@ucdenver.edu](mailto:bursar@ucdenver.edu)

**Website:** [www.ucdenver.edu/bursar](http://www.ucdenver.edu/bursar)

**Front Counter:** Student Commons Building 5123

**Manager:** Debra Dorsey

**Telephone:** 303-315-1820

- Application fees payments by credit card
- College Opportunity Fund
- Departmental deposit transactions
- Payment of tuition and fees
- Refunds and Direct Deposits
- Student account reconciliation
- Third-party billing and payments

## Financial Aid

Student Commons Building Suite 5105

303-315-1850

- Free Application for Federal Student Aid (FAFSA) <https://fafsa.ed.gov/>
- Work-study and student employment opportunities
- Grant and student loan information
- How to apply for financial aid
- Special circumstances, academic progress or financial hardship appeals
- Scholarships (See Admissions and the Scholarship Resources Office)

## Registrar

Student Commons Building Suite 5005

303-315-2600

- Class registration
- Course descriptions
- Diplomas
- Enrollment verification
- Grades and GPA
- Schedule adjustment (drop/add) forms
- Schedule Planner (online course schedule)
- SMART (online registration system)
- Transcripts
- Tuition appeals

## Student Debt Management

Student Commons Building Suite 5123  
303-315-1800

- Past-due tuition collection
- Student loan processing

## Student Commons Building

Mailing address:

1201 Larimer Street  
Denver, CO 80204

Physical Location:

The Student Commons Building is located on Auraria Campus at the corner of Larimer and Speer.

# Bursar and Financial Aid Information

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Click on any of the following links for information:

<a href="#">FAQ's</a> Financial Aid	<a href="#">Tuition and Fees</a>
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*At CU Denver, we have a longstanding belief that finances should never stand in the way of motivated, talented individuals who want to better themselves and make a positive impact on the world around them. Through a tradition of providing strong financial assistance through aid and scholarship programs, we enforce this belief every day.*

### FINANCIAL AID

- [Applying](#)
- [Awards](#)
- [Eligibility](#)
- [Grants, Loans and Work-Study](#)
- [Qualifying](#)
- [Scholarships](#)

## Applying

The Financial Aid & Scholarships Office delivers more than \$128 million in financial aid awards to qualified students at the Denver Campus each year. Students will be considered for a financial aid award package of need-based grants (federal, state, and institutional), work-study (part-time employment), Federal Direct Student Loans and, if applicable, Federal Direct Parent PLUS Loans. Financial aid applications submitted late in the awarding process may only be considered for the Federal Pell Grant and Federal Direct Student and Parent Loans.

All applicants must complete the Free Application for Federal Student Aid (FAFSA) at <https://fafsa.ed.gov/> and any additional items required by the Financial Aid & Scholarships Office before financial aid eligibility can be determined. Required items are listed in initiated status on the UCD Access Portal at [www.ucdenver.edu/ucdaccess](http://www.ucdenver.edu/ucdaccess) under the student's "to do list".

*Limited Funds-* Some financial aid funds are awarded on a **first-come, first-served** basis to eligible students who document significant financial need until all of those funds are exhausted for the academic year. These limited funds **do not** include the Federal Pell Grant or Federal Direct Student or Parent PLUS Loans. The FAFSA application is available October 1 of each year and students are encouraged to apply as close to this date as possible for consideration of the limited funds. Students must complete a new FAFSA every year to be considered for financial aid for the upcoming academic year.

It is the student's responsibility to make sure his/her financial aid application is complete. Students are encouraged to check their UCD Access Portal and their assigned University email account regularly for important updates and additional information required by the Financial Aid & Scholarships Office. Students are also encouraged to contact the Financial Aid & Scholarships Office with questions. Students may also obtain important information on-line at [www.ucdenver.edu/finaid](http://www.ucdenver.edu/finaid). All financial aid policies and procedures are subject to change due to revisions in federal and state laws, regulations, guidelines and applicable institution policies.

## Awards

Students are informed by email notification through their University assigned email account when their financial aid award package is available. The email notice advises students to review their award on the UCD Access Portal. Financial aid awards should be available for review approximately four to six weeks after all application materials have been received, reviewed and determined complete, and then processed by the Financial Aid & Scholarships Office. The information provided will include the types of awards, the amount of aid awarded for the academic year, and the minimum number of credit hours required for each term of aid eligibility. All Federal Direct Student and Parent PLUS Loans will need to be accepted on the UCD Access Portal. Students who have not borrowed a Federal Direct Stafford Student Loan since July 1, 2010 must complete a Master Promissory Note (MPN) and an Entrance Loan Counseling at <https://studentloans.gov> and all Parent PLUS Loan borrowers will

need to complete a MPN and Loan Request at <https://studentloans.gov>. Please note that Parent PLUS Loan borrowers must be credit approved to receive this loan.

## Financial Aid Eligibility

Each student must meet the following eligibility criteria to qualify for financial aid:

1. Be a U.S. citizen or eligible noncitizen.
2. Have a valid social security number (exceptions for students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau).
3. Be classified as degree-seeking in an eligible degree or certificate program.
4. Be enrolled at least half-time which is a minimum of 6 credit hours to be eligible for most types of financial aid including the Direct Student Loan Programs.
5. Meet federal student aid Satisfactory Academic Progress (SAP) standards at the end of each term.
6. Not be in default on any student loan or owe a refund on any educational grant.
7. Male applicants must be registered with the Selective Service.
8. Must show proof of a high school diploma or recognized equivalent (GED or approved homeschooling).
9. Sign a statement on the FAFSA indicating that you will use federal student aid for educational purposes only.

*Note: Students with intellectual disabilities who do not meet the eligibility requirements as outlined above may be able to obtain certain types of aid. To be eligible, you must be accepted for enrollment in a comprehensive transition and postsecondary program. For more information, go to [StudentAid.gov/eligibility](https://StudentAid.gov/eligibility) and select Students With Intellectual Disabilities.*

## Grants, Loans and Work-Study

### **Grants:**

1. *Federal Pell Grant*- This is a need-based, federally funded grant program. Eligibility for the Federal Pell Grant is determined before any other aid is awarded. Pell Grant Awards are awarded based off a strict need-based formula provided by the federal government and award amounts vary depending on the amount of financial need and the student's enrollment status. Only undergraduate students seeking a first time bachelor's degree are eligible.
2. *Federal Supplemental Educational Opportunity Grant (SEOG)*- This is a need-based, federally funded grant program awarded to students with exceptional need. Students must be eligible for the Federal Pell Grant to be considered for SEOG. Because the SEOG Grant has limited funding, it is awarded to the highest need students, and is not guaranteed to be awarded to all eligible students.
3. *Federal Teach Grant*- This is a non-need based, federally funded grant program available to students in specific programs who intend to teach in a public or private school that serves students from low-income families. Students can be considered for up to \$4000 per academic year, if eligible. More information can be found at <https://teach-ats.ed.gov>.

4. *CU Denver University Need Grant*- This is a need-based, institutionally funded grant program. It is awarded to students who document financial need through the FAFSA. It is a limited fund award and awarded to students on a first come, first served basis.
5. *Colorado Student Grant*- This is a need-based, state funded grant program available to eligible resident undergraduate students. It is awarded to students who document financial need through FAFSA. This is a limited fund award and awarded on a first come, first served basis.

## **Loans:**

1. *Federal Direct Stafford Loan (2 types)*-
  - The Federal Direct Subsidized Loan is a need based, federally funded loan program. Interest on the subsidized loan is paid by the federal government as long as the student remains enrolled at least half-time and during the six-month grace period after graduation or discontinuing the program of study.
  - The Federal Direct Unsubsidized Loan is a non-need based, federally funded loan program, but a valid FAFSA application is required for a student to receive this loan. Interest is not paid by the federal government for the unsubsidized loan program, and the student may elect to pay the interest immediately or allow the interest to capitalize on the total principal loan amount. The student receives a six-month grace period before entering repayment. The grace period begins six-months after the student ceases to be enrolled at least half-time, discontinues their program of study or graduates.
2. *Federal Direct Parent PLUS Loan*- The Parent PLUS Loan is a non-need based, federally funded loan program, available to the parents of dependent students. Dependency status is determined by the FAFSA application. The Parent PLUS loan is credit based and begins to accrue interest from the date of disbursement. Please note that if a parent cannot secure a PLUS Loan due to credit, the undergraduate student may qualify for additional Unsubsidized Loan and should contact the Financial Aid & Scholarships Office in regards to this. Repayment on the PLUS loan begins almost immediately after disbursement but a parent may make arrangements to have repayment deferred while the student is enrolled at least half-time. The interest on this loan, even while in deferment, will continue to capitalize on the principle amount.
3. *Federal Perkins Loan*- This is a need-based, federally funded loan program. The Perkins loan has a 5% fixed interest rate. No repayment of interest or principal is due until nine months after the student ceases to be enrolled at least half-time or graduates.

## **Work-Study:**

1. *Federal Work-Study*- This is a need-based, federally funded program that allows students to work on a part-time basis in a work-study approved job (on campus, off campus or at nonprofit agencies) to help meet their educational costs.
2. *Colorado Work-Study*- This is a state funded program similar to the Federal Work-Study program but limited to resident undergraduate students pursuing their first Bachelor's degree. Limited amounts of Colorado Work-Study funds are available to students regardless of financial need.

## Qualifying

## **Financial Need**

Financial Aid eligibility is largely based on the concept of financial need. Financial need is calculated as Cost of Attendance (tuition, fees, books, and living expenses) minus the Expected Family Contribution or EFC (student/spouse contribution and parents' contribution for dependent students). A student's EFC is assigned directly from the information provided on the FAFSA application.

The Cost of Attendance, or COA, is the estimated annual cost to attend CU Denver, including tuition and fees, room, board, books and supplies, transportation and personal expenses. The Financial Aid & Scholarships Office determines standard COA based upon average tuition and fees charged and other budget items established by the Colorado Department of Higher Education (CDHE). Current COA figures are available on our website at [www.ucdenver.edu/finaid](http://www.ucdenver.edu/finaid).

The EFC from the student/spouse and from the parents (if applicable) are calculated by a standardized formula that is determined by the FAFSA data and is required by federal law. The formula considers income, savings and other assets, family size, number of children in postsecondary school and other factors and then assigns a student an EFC.

Financial Aid is intended to supplement and not replace financial contributions from the student and parents. If the EFC is equal to or greater than the COA, then the student will not qualify for need-based financial aid, but can still receive non-need based financial aid such as Direct Unsubsidized Loans or Direct Parent PLUS Loans. Students may appeal for special consideration if they are experiencing unusual or extenuating circumstances that are negatively impacting their finances such as a job loss.

### **Determining Dependency Status**

The federal government provides specific guidelines that define dependency status for federal financial aid purposes. Dependency status is determined by a series of questions on the FAFSA application that can be reviewed at <https://fafsa.ed.gov/>. Students classified as dependent are required to provide student and parent household and financial information when applying for financial aid. If a student is classified as independent, then the student's parental information is not considered when the calculation of the Expected Family Contribution (EFC) is made. Current law defines an independent student as one who meets at least one of the following conditions:

1. Age 24 or older (born before January 1, 1994)
2. A Graduate student
3. Married (at the time of applying for the FAFSA)
4. Student with legal dependents other than a spouse
5. Student who has children who receive more than half their support
6. Veteran of the U.S. armed forces or currently on active duty
7. At age 13 or older was an orphan, ward of the court, or in foster care
8. Student is an emancipated minor or in a legal guardianship in their state of legal residence
9. On or after July 1, 2016 was an unaccompanied homeless youth or considered an unaccompanied, self-supporting youth at risk of becoming homeless

**A dependency status may be appealed to the financial aid office if unusual circumstances exist. Contact the office for appeal guidelines.**

### **Course Loads**

Most undergraduate financial aid programs require at least half-time enrollment which is 6 credit hours per semester. Higher or lower minimums may be required for specific individual awards (review your award notification for the exact number of credits required for aid eligibility).

### **Satisfactory Academic Progress (SAP)**

For continued aid eligibility, students must meet the University of Colorado Denver's Satisfactory Academic Progress (SAP) standards in compliance with federal regulations and defined by the Financial Aid & Scholarships Office. If a student is not meeting CU Denver's SAP standard, then they may be ineligible for financial aid and scholarship awards. Therefore, it is important for all students to be familiar with the SAP policy. For more information, students should review the Financial Aid Satisfactory Academic Policy at [www.ucdenver.edu/finaid](http://www.ucdenver.edu/finaid).

A student may appeal a financial aid suspension by submitting a SAP Appeal to the SAP appeals committee located in the Financial Aid & Scholarships Office by mail, fax or in person. The SAP appeal needs to document the extenuating circumstances that led to the student's suspension. All appeals must include third party supporting documentation in order to be considered. Appeals will be reviewed within three weeks of receipt and the student will receive a written response of the committee's decision by mail or email. The decision of the appeals committee is final.

### **Course Withdrawals and Repayments**

Federal financial aid is disbursed based on the assumption that a student will attend courses for the entire semester and earn passing grades. A student who withdraws from or fails all courses (for any reason) and received federal financial aid must have a Return of Title IV calculation performed to determine the percentage of aid that was actually earned based on the amount of time the student attended their courses. Students are entitled to aid that was earned. The University will return any unearned aid to the appropriate Federal Title IV program. This could create a balance owed to the University of Colorado Denver.

The University will also determine the earned and unearned portions of any state or institutional aid. This calculation is separate from the Return of Title IV (R2T4) aid calculation.

If you withdraw on or before the University's census date, you will be required to return all state and/or institutional aid received for the term. The Bursar's Office will bill your account for the amount owed.



If you withdraw after the census date, you will be required to repay a portion of any state and institutional received for the term based on your withdrawal date.

CU Denver is required to verify that a student began attendance in any course a student withdraws from or fails. If the Financial Aid & Scholarships Office receives notification that a student never began attendance, or is unable to document that a student began attendance in a course, then their financial aid will be adjusted appropriately.

## Scholarships

The Financial Aid & Scholarships office awards over \$18 million dollars in scholarships annually. For a complete listing of the many scholarships offered at the Denver Campus, go to [www.ucdenver.edu/scholarships](http://www.ucdenver.edu/scholarships). In addition, many internet search programs are available to help students identify scholarships for which they may be eligible. One of the largest is [www.FastWeb.com](http://www.FastWeb.com). You may also research [www.finaid.org](http://www.finaid.org).

Click on any of the following links for information:

<a href="#">FAQ's</a> <a href="#">Financial Aid</a>	<a href="#">Tuition and Fees</a>
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*At CU Denver, we have a longstanding belief that finances should never stand in the way of motivated, talented individuals who want to better themselves and make a positive impact on the world around them. Through a tradition providing strong financial assistance and aid programs, we enforce this belief every day.*

## TUITION AND FEES

- [College Opportunity Fund \(COF Vouchers\)](#)
- [Direct Deposit](#)
- [Drop Charge](#)
- [Past Due Tuition and Fees](#)
- [Payment of Tuition and Fees](#)
- [Registration Advanced Payment](#)
- [Residency Classification for Tuition Purposes](#)
- [Resident Tuition for Active Duty Military Personnel](#)
- [Tuition Appeals](#)

All tuition and fee rates are established by the Board of Regents, the governing body of the University of Colorado, in accordance with legislation enacted annually by the Colorado General Assembly. The Regents set tuition rates and fees at a budget retreat each spring for the coming fall, spring and summer terms, but reserve the right to change rates at any time. Rates for the

current year are available online to assist prospective students in anticipating costs. Please refer to the Web site at <http://ucdenver.edu/bursar> in July for new rates.

### College Opportunity Fund (COF Vouchers)

An act of the Colorado state legislature in May 2004 established a new way for the state to provide state tax dollar support for higher education at the undergraduate level. The state is no longer appropriating monies to institutions for undergraduate education, but is providing direct funding to undergraduate students through the College Opportunity Fund (COF). This program is also known as “vouchers” or “stipends.” If an undergraduate in-state student applies for and authorizes use of the voucher, COF funds will be applied to the student’s university bill.

### Direct Deposit

Direct deposit is the standard method of issuing student account refunds to CU Denver students with credit balances. Students are strongly encouraged to sign up for direct deposit well in advance of any anticipated student account refunds, and may do so online via the Student Center à All Student Functions à Finances section of the [UCDAccess portal](#).

Students who do not sign up for direct deposit will receive a paper refund check through the mail. Refunds will only be issued via direct deposit or through the mail. **Students are not allowed to pick up their refund check from the Bursar’s Office.**

### Drop Charge

Beginning the second Tuesday of the fall and spring terms until census date, a \$100 drop transaction charge will be assessed each time a student drops a course. Please refer to the [academic calendar](#) for summer dates. This includes student initiated drops done in order to change sections within a course. Section changes done for an administrative purpose through the deans’ offices will be exempted from drop charges. If a student withdraws, dropping all classes, a drop charge will be assessed for each course.

### Past Due Tuition and Fees

Past due student accounts are referred to Student Debt Management. If accounts are not paid in full, a 20% internal collection fee will be assessed on the unpaid balance, this is in addition to the 1.75% service charge per month all past due accounts are subject to. An overdue student account may be referred to a third party collection agency and reported to one or more credit bureau reporting services; the student explicitly authorizes CU Denver to release personal and financial information under those circumstances. To the extent permitted by applicable law, the student agrees to reimburse the University of Colorado Denver the fees of any collection agency, which may be based on a percentage at a maximum of 40% of the debt, and all costs and expenses, including reasonable attorney’s fees, we incur in such collection efforts. In addition, while you maintain a past due balance with the University of Colorado Denver, a hold will be placed on your record preventing any future registration and the release of official transcripts.

Pursuant to C.R.S. § 23-5-115, in the event of a default on an amount owed to CU Denver, CU Denver may certify to the Colorado Department of Revenue information regarding persons with past due accounts. The Colorado Department of Revenue may then disburse funds to CU Denver in satisfaction of that debt from tax refund amounts owed to the individual, if any.

See the [Tuition and Fees Payment Disclosure Statement](#).

For more information, please see the [Bursar's Administrative Withdrawal Policy](#).

### Payment of Tuition and Fees

All tuition and fees, except the application fee, are due on the day indicated on your billing statement. Students have an option to choose a payment plan available through QuikPAY, our payment processor. Specific information on the payment plan can be located [here](#).

Students who register for courses are liable for payment of tuition and fees if they withdraw from school after census date. Refund policies for students who withdraw from the university both before and after census date are included in the [academic calendar](#). A student with financial obligations to the university will not be permitted to register for any subsequent term, to graduate, to be issued transcripts or to be listed among those receiving a degree or special certificate. The only exception to this regulation involves loans and other types of indebtedness that are due after graduation. Students may pay tuition and fees with personal checks, by credit card at the Bursar's Office, or through the [UCDAccess portal](#). Any payment transaction that is returned by the bank will be assessed an additional charge

The University of Colorado Denver is committed to providing students and their families a range of options for paying their educational expenses. The credit card payment method has become prohibitively expensive due to the fees charged by credit card companies to CU Denver for credit card transaction processing. This expense has been covered by University tuition revenues, and reduces the tuition dollars available for academic programs and services for all students. Therefore, a service fee of 2.75% of the payment amount will be assessed for all credit and debit card transactions.

Students who register in a non-degree status, and who later apply and are admitted to a degree status for that term, are responsible for the difference in tuition between the non-degree program and their applicable degree program and will be billed accordingly.

Undergraduate tuition for resident students is based on the total number of completed semester hours. The rate increases once a student has completed 60 hours.

## Registration Advance Payment

All new or re-admitted University of Colorado Denver students taking classes on the Denver Campus are required to make a registration advance payment of \$200.00 before they may register for classes. The ONLY two exceptions to this requirement are when:

The Financial Aid Office has received a student's FAFSA data.

The student has not been admitted to an academic program at University of Colorado Denver and is only taking Extended Studies courses.

If a student withdraws from all of their classes before the first day of class, the \$200 registration advance payment will be refunded after the census date. If a student withdraws from all of their classes on or after the first day of class, the \$200 registration advance payment will be forfeited to the University. If a student does not withdraw from all of their classes, the \$200 registration advance payment will be treated as a deposit toward the student's tuition and fees.

## Residency Classification for Tuition Purposes

Tuition classification is governed by Colorado statutes that apply to all state-funded institutions in Colorado. Institutions are bound by the provisions of this statute and are not free to make exceptions to the rules set forth.

Students are initially classified as in-state or out-of-state for tuition purposes at the time of application. The classification is based upon information furnished by the student and from other relevant sources. After the student's status is determined, it remains unchanged in the absence of satisfactory evidence to the contrary.

Once a student is classified as a nonresident for tuition purposes, the student must petition for a change in classification. Petitions must be submitted **NO LATER THAN THE FIRST OFFICIAL DAY OF CLASSES** of the term for which the student wishes to be classified as a resident. It is preferred that petitions be received 30 days prior to the beginning of the term. Late petitions will not be considered until the next semester. Specific information may be obtained from the Office of Admissions.

The final decision regarding tuition status rests with the university. Questions regarding residence (tuition) status should be referred only to the tuition classification officer. Opinions of other persons are not official or binding upon the university. Additional information is available in the brochure *Classification of Students for Tuition Purposes*, which may be obtained from the admissions office.

## Basic Requirements

The statute provides that an in-state student is one who has been a legal domiciliary of Colorado for one year or more immediately preceding the beginning of the term for which the in-state classification is being sought. Persons over 23 years of age or who are emancipated establish

their own legal domicile. Those who are under 23 years of age and are not emancipated assume the domicile of their parent or court-appointed legal guardian. A non-emancipated minor's parent must, therefore, have a legal domicile in Colorado for one year or more before the minor may be classified as an in-state student for tuition purposes.

### **Establishing Domicile**

Domicile is established when one has a permanent place of habitation in Colorado and the intention of making Colorado one's true, fixed and permanent home and place of habitation. The tuition statute places the burden of establishing a Colorado domicile on the person seeking to establish the domicile. The question of intent is one of documentable fact and needs to be shown by substantial connections with the state sufficient to evidence such intent. Legal domicile in Colorado for tuition purposes begins the day after connections with Colorado are made sufficient to evidence one's intent. The most common ties with the state are (1) change of driver's license to Colorado, (2) change of automobile registration to Colorado, (3) Colorado voter registration, (4) permanent employment in Colorado and most important, (5) payment of state income taxes as a resident by one whose income is sufficient to be taxed. Caution: payment or filing of back taxes in no way serves to establish legal domicile retroactive to the time filed. In order to qualify for in-state tuition for a given term, the 12-month waiting period (which begins when the legal domicile is established) must be over by the first day of classes for the term in question. If one's 12-month waiting period expires during the semester, in-state tuition cannot be granted until the next semester.

### [Resident Tuition for Active Duty Personnel](#)

The Colorado legislature approved resident tuition for active duty military personnel on permanent duty assignment in Colorado and for their dependents. **ELIGIBLE STUDENTS MUST BE CERTIFIED EACH TERM.** Students obtain a completed verification form from the base education officer and submit the form with their military ID to the admissions office after they have registered but before the end of the drop/add period. At the time the verification form is certified in the admissions office, the student's bill will be adjusted to reflect the resident tuition rate. Students who have been certified remain classified as nonresidents for tuition purposes and must petition to change their status once they establish permanent ties to Colorado.

### [Tuition Appeals](#)

Students are responsible for abiding by the published deadlines. Tuition is not refundable when students drop or withdraw from courses after the published deadlines. If circumstances beyond the student's control have made the late drop or withdraw necessary, the student may file a tuition appeal.

Instructions and forms for submitting a tuition appeal are available in the Office of the Registrar on the fifth floor of the Student Commons Building. Completed tuition appeals packets must be submitted to the tuition appeals coordinator in the registrar's office within six months following the end of the term being appealed.

# **Records and Registration Information**

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## Records and Registration

*CU Denver offers students a completely online system of planning their schedules and registering for classes. As a student, you are responsible for knowing the deadlines, rules, regulations, course loads, prerequisites and policies of the university, as well as those of the college or school in which you are enrolled, all of which is provided within this online catalog. Please refer to the Academic Policies section for more specific information related to records and registration.*

Office of the Registrar

**Interim Registrar:** Carrie John

**Office:** Student Commons Building, Suite 5005

**Telephone:** 303-315-2600

**E-mail:** [registrar@ucdenver.edu](mailto:registrar@ucdenver.edu)

**Web site:** [www.ucdenver.edu/Registrar](http://www.ucdenver.edu/Registrar)

Students should review the sections of this catalog that describe in detail the academic programs available at the Denver Campus.

New and transfer undeclared undergraduate students, as well as prebusiness and preengineering students, should contact the Academic Advising Center at 303-352-3520 to arrange for an advising appointment prior to registration. Other freshmen and transfer students should contact their school or college to arrange for an advising appointment prior to registration.

The registrar's office will send an e-mail message to the student's university-assigned e-mail address, inviting the student to register, including registration information and a registration time assignment. Registration is by time assignment only. Students may register via the web on or after their assigned time.

## FERPA

### **FERPA: FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT**

FERPA is a federal privacy law that protects students' educational records. Under this law, students have three primary rights:

- Inspect and review their education records.
- Seek to amend incorrect education records.
- Have some control over the disclosure of information from their education record.

FERPA generally requires the University to obtain your consent prior to disclosing your education records or personally identifiable information contained in your records. One exception, which permits disclosure without your consent, is information about you that the University has designated as "directory information." The following items are designated "directory information" and may be released at the discretion of the University of Colorado:

- Name, address, telephone number, and email address
- Dates of attendance
- Registration status (full-time, part-time)
- Class status (freshman, sophomore, junior, senior)
- Major
- Awards, honors, and degrees conferred
- Photos

Although the above items may be released by CU Denver, only a limited amount of this information is routinely disclosed by CU Denver officials. The University retains the discretion to refuse to disclose directory information if it believes such disclosure would be an infringement of your privacy rights.

If you would like to restrict the release of your information, you can submit a *Request to Prevent Disclosure of Directory Information Form* to the Office of the Registrar. This form must be submitted in person.

Information that is never released without your consent includes grades, tuition/fees owed, financial aid, etc. If you would like to give permission to someone else to have access to that information, you can submit a *Release of Confidential Information Form* to the Office of the Registrar. This form also must be submitted in person.

More information about FERPA can be found in the University Catalog. If you have questions regarding your rights under FERPA, please contact the Office of the Registrar.

**Denver Campus:**

**Phone:** 303-315-2600

**Fax:** 303-315-2550

**Email:** [registrar@ucdenver.edu](mailto:registrar@ucdenver.edu)

**Website:** [www.ucdenver.edu/registrar](http://www.ucdenver.edu/registrar)



# Student Services Information

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Click on any of the following for more information:

Campus Life	<a href="#">Student Services</a>
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## CAMPUS LIFE

- [Auraria Campus](#)
- [Campus Amenities](#)
  - [Tivoli Station](#)
  - [Auraria Campus Event Services](#)
  - [Early Learning/Child Care Center](#)
  - [Event/Recreation Center](#)
  - [Auraria Library](#)
  - [Media Center/Classroom Support Services](#)
  - [Emmanuel Gallery](#)
  - [Health Center of Auraria](#)
  - [King Academic and Performing Arts Center](#)
  - [Tivoli Student Union](#)
- [Campus Safety](#)
- [Office of Commuter Services](#)
- [Student Right To Know and Disclosure Information](#)

*The University of Colorado Denver, Denver Campus is physically located on the 151-acre Auraria Campus, which is shared with two other institutions-Metropolitan State University of Denver and Community College of Denver. Because we share facilities, our students have access to the level of resources found at much larger public universities. Since fall of 2006, the university has also been able to offer student housing adjacent to this traditionally commuter campus. Details about the campus and Campus Village are explained in this chapter.*

## Auraria Campus

Since opening in 1976, Auraria has become the largest campus in Colorado, enrolling nearly 50,000 students-20 percent of all the students in public higher education in the state. This is the most efficiently utilized campus in the state. Classrooms on the Auraria Campus are used an average of 50+ hours per week. Classes are held from 8 a.m. to 10 p.m. Monday through Thursday and from 8 a.m. to 6 p.m. on Friday, Saturday and Sunday. Some courses and programs are offered cooperatively by the Auraria educational institutions. Those pertaining to CU Denver students are outlined in this catalog.

The Auraria Campus offers numerous amenities to students, faculty and staff, from the largest bookstore in the Rocky Mountain region to a state-of-the-art fitness facility. Details of these amenities are outlined in this chapter.

In addition to its proximity to the thriving business and industry of downtown Denver, the Auraria Campus has a distinct historic flavor. The Tivoli Student Union is housed in a renovated brewery originally built in the 1860s. Historic Ninth Street Park, St. Cajetan's Church/Performing Arts Center, St. Elizabeth's Church, the Emmanuel-Sherith Chapel/Synagogue/Art Gallery and the Golda Meir House Museum are also located on campus.

### **Auraria Higher Education Center**

The Auraria Higher Education Center (AHEC) is the administrative body that coordinates the facilities, services and activities for the three educational institutions on campus. AHEC provides common services for the campus including: classroom scheduling, facilities services and construction, campus police, telecommunications infrastructure, student union, media services, book store, early learning center, parking and transportation, mail services and facilities master planning. Visit their [website](#) for additional information.

### Campus Amenities

#### *Tivoli Station*

### **(Formerly Auraria Campus Bookstore)**

**Location:** Tivoli Student Union, suites 105 and 205

**Phone number:** 303-556-4286

**Website:** [www.tivolystation.com](http://www.tivolystation.com)   **Facebook:** [facebook.com/TivoliStation](https://facebook.com/TivoliStation)

We've got you covered at Tivoli Station, your best resource for **technology, CU Denver spirit gear, and cost-saving options for textbooks**. We offer both convenience and value. Look to us for easy one-stop shopping and a variety of programs designed to benefit students.

- **Tech Station**

As an **Apple Authorized Campus Store** and **Apple Authorized Service Provider**, we offer student discounts and in-store tech support. We also carry **Dell** computers, discounted HP technology, calculators, flash drives, headphones, and more.

- **Book Station**

Thousands of textbook titles are available to rent (save up to 50%) or **buy new or used**. At the end of each semester, sell your used books for cash with the **Textbook Buyback Program**, a service we offer to help offset student expenses.

You can also visit [ahec.verbacompare.com](http://ahec.verbacompare.com) to compare textbook prices from the web, giving you options to find the best value available.

- **Lynx Station**

Show your school spirit with **CU Denver clothing and gear**, such as shirts, hats, pants, lanyards, hoodies, mugs, and water bottles.

- **Supply Station**

We offer a variety of course supplies, including general school supplies and art, culinary, and science lab materials.

- **Reading Station**

In the general merchandise area we provide study aids, reference materials, gift items, and discounted New York Times Bestsellers.

- **Charging Station**

Charge your device for free using one of our phone ports or outlets.

- **Snack Station**

Grab a snack while you are waiting for your device to charge, or take it on the go. We have pre-wrapped sandwiches, drinks, yogurt, chips, and candy.

- **Campus Commitment**

We are committed to the campus. Revenue from the bookstore helps fund campus programs and keeps your student bond fee down. We are also one of the largest student employers on campus.

*Auraria Campus Event Services*

**Location:** 900 Auraria Parkway, Suite 325 **Phone:** 303-556-2755

**Email:** [acesmaindesk@ahec.edu](mailto:acesmaindesk@ahec.edu) **Website:** [www.ahec.edu/eventservices](http://www.ahec.edu/eventservices)

Auraria Campus Event Services (ACES) manages all non-academic events that take place on the Auraria Campus. From a simple meeting to an impactful campus event like Spring Fling or Fall Fest, our team is committed to providing quality service and producing successful events.

A majority of the event spaces on campus are located in the Tivoli Student Union, but other event venues are also available in St. Cajetan's Event Center, the PE/Event Center, and several outdoor event spaces including the Tivoli Quad. Student groups can contact us for assistance with locating and booking a space and coordinating support services.

*Auraria Early Learning Center (Child Care Center)*

**Location:** 950 9th Street Park **Phone Number:** 303-556-3188

The Auraria Early Learning Center (AELC) provides high quality early childhood care and educational program to children 12 months and walking through 8 years old. The programs at AELC are utilized by the children of college students, as well as children of faculty and staff on campus, and community members. There are 300 children in 12 classrooms and the center is open year round (except for holidays) from 7 AM to 6 PM, Monday through Friday. The Center also offers a fully accredited kindergarten program and a summer camp program. AELC has earned a 4 Star - or high quality - Qualistar rating, as ranked by Qualistar Early Learning.

*Auraria Event Center/Student Recreation Center*

**Location:** PE Building/Event Center

**Phone:** 303-556-3210 (recreation), 303-352-4371 (fitness)

**Website:** <http://www.msudenver.edu/campusrec>

The Auraria Campus PE/Event Center is a 2,800-seat facility for team and individual sport activities, academic programs, events and conferences. Funds from the Student Recreation Fee support Campus Recreation at Auraria (CRA). At CRA, our purpose is to foster individual and community well-being through the power of engagement, leadership, partnership and recreation. CRA provides a wide range of affordable, high quality, and inclusive recreational and wellness opportunities designed to support personal, academic, community and institutional success of Auraria Campus students, faculty, staff, alumni and the community at-large. CRA consists of Fitness and Wellness, Outdoor Adventure and Leadership, Recreational Sports, Educations/Certification, Member Services, Employment Opportunities, Partnerships, and Community Outreach.

*Auraria Library*

**Phone Number:** 303-556-2740

**Website:** <http://library.auraria.edu/services/askus>

The Auraria Library connects users with ideas through technology-enabled information discovery and delivery on an “anytime, anyplace” basis. The Library’s collections of learning materials, resources, and research services support the information, research, and curriculum needs of the Auraria Campus. Whether you are looking for a quiet place to read and reflect, a place to share a cup of coffee while working with classmates on a group project, a source of authoritative academic information, or a computer-enabled collaborative study room, the Library will meet your needs. Assistance from Library staff is available via one-on-one meetings, by phone, text, or chat on our website ([library.auraria.edu/services/researchhelp](http://library.auraria.edu/services/researchhelp)).

*Auraria Media Center and Classroom Support*

**Location:** 1100 Lawrence Street (East side of the Auraria Library), 015

**Phone Number:** 303-556-2426      **Website:** <http://mediacenter.ahec.edu>

The Auraria Media Center and Classroom Support Services offers a full range of media services and classroom support:

- distance learning technologies including video conferencing, webinars, audio conferencing, video over IP and ISDN and videotaping of course delivery
- circulation of a wide range of audio, video and data (AVD) presentation equipment for one-time use
- long-term classroom equipment check-out
- production of content on digital tape, DVD, CD and videotape by an award-winning staff using state-of-the-art digital editing, graphics and animation systems
- quantity duplication of DVD, CD, audio and videotape media
- equipment maintenance and repair
- equipment/systems consultation and installation

The Auraria Media Center's 34-channel closed-circuit campus cable system can be used in the classroom to broadcast channels such as CNN, MSNBC, History, Discovery, A&E, PBS, CSPAN, NASA and local television networks. One channel is dedicated to and managed by each institution for distribution of programming of their choice.

Auraria Media Center staff are available to train faculty in the use of equipment in "smart" classrooms on campus and offer consulting services to faculty and other clients in such areas as media design and production, effective use of media types and effective use of distance learning technologies, effective use of those technologies and equipment selection to best meet instructional needs.

Auraria Media Center and Classroom Support Services will handle all of your classroom needs regarding furniture, projector screens, whiteboards, smart classroom equipment and ADA furniture placement.

#### *Emmanuel Gallery*

**Location:** 10<sup>th</sup> and Lawrence Street Pedestrian Mall  
**Phone Number:** 303-315-7431

Tri-institutional campus on Auraria Campus for over 35 years. Historical landmark who received the Mayor's Art for Excellence in 2012 featuring national, international artists, designers and architects as well as featuring student and faculty shows for each school on campus. Stop in for a relaxing break

#### *Health Center at Auraria*

**Location:** Plaza Building 150 **Phone Number:** 303-556-2525  
**24 Hour Mental Health Crisis Line:** 303-352-4455  
**Website:** [www.healthcenter1.com](http://www.healthcenter1.com)

## Medical Care

The Health Center at Auraria provides primary medical care, disease prevention, health education, wellness promotion, and various specialty services to all registered MSU Denver, CCD and CU Denver students.

The Health Center is open Monday through Thursday from 8 a.m. to 5 p.m., and Friday from 8 a.m. to 3 p.m.

## Eligibility

All current Students, faculty and staff on the Auraria Campus are eligible for medical services. Be prepared to show a Student I.D. card or a photo ID each time you check in. [Payment Options](#)

## Payment

Patients who participate or are enrolled in the MSU Denver or CU Denver Student Health Insurance will have their covered charges submitted directly to the insurance carriers. Patients are required to pay at the time of service for any plan exclusions and co-payments.

Health Center @ Auraria accepts most major health insurance plans because we understand the importance of health insurance for the individuals we serve. As insurance benefits shift and change, it is important to know your plan and what is covered before your appointment with your provider.

In an effort to assist our patients, Health Center @ Auraria has listed below the insurance plans we accept. We encourage you to access your individual policy, and identify what your specific plan will cover. Please note that, while many wellness and preventative services may now be covered 100% by your plan, specific benefits will vary according to your policy benefits.

It is imperative that patients review and understand their financial responsibility and portion of the services that are provided to them. Please contact your insurance carrier for specific details of your plan.

We currently accept most insurance plans with the following carriers:

**Aetna:** <https://www.aetna.com>

**Anthem Blue Cross/Blue Shield:** <https://www.anthem.com>

**Cigna:** <https://my.cigna.com>

**Cofinity:** (refer to the link on the back of your insurance card)

**Humana:** <https://www.humana.com>

**Multi-plan:** (refer to the link on the back of your insurance card)

**Rocky Mountain Health Plan:** <http://www.rmhp.org>

**TriCare:** <https://tricare.mil/>

**United HealthCare:** <https://www.myuhc.com>

## Staff

The Health Center is staffed by Physicians, Physician Assistants, Nurse Practitioners, Radiologic Technologists, Medical Assistants, and Allied Health Professionals. Psychiatrists and Gynecologists provide specialty medical care.

## Appointments

To be respectful of your time it is suggested that you schedule an appointment in advance by calling (303) 556-2525. Walk-in Care is also available on a “first come / first served” basis. Patients are encouraged to arrive early to increase the likelihood of Walk-in availability. Patients are scheduled for a same day or a future appointment according to the severity of their medical need.

## Services

The Health Center at Auraria can treat the majority of your health concerns on-site, including illnesses, injuries and physicals. See the list below for other on-site services.

- Illness Treatment
- First Aid
- Urgent Care
- Physical Examinations
- Lab Testing
- X-ray
- Medications
- Skin and Mole Evaluations
- Immunizations
- Blood Pressure Check
- Annual Gynecologic Exams
- Safer Sex Instruction
- Sexually Transmitted Disease Screening and Treatment
- Pregnancy Tests
- Birth Control Information and Supplies
- Colposcopy/Cryotherapy
- Referral to On-Site Physician Specialists
- Psychiatrist Consultations (referral needed)

- Cholesterol Screening/Fitness Analysis
- Minor Surgery/Suturing/Biopsies

#### Free clinical Services

The Health Center at Auraria offers a variety of services at no charge regardless of insurance coverage. These exclusive free services are available to all MSU Denver, CU Denver, CCD and AHEC students, faculty and staff.

Free services include:

- Flu Vaccination
- HIV Testing, including Rapid HIV Testing
- Nutritional Counseling
- Prescriptive Exercise Rehabilitation
- Tobacco Cessation - includes free medication if indicated

#### *King Academic and Performing Arts Center*

**Location:** 855 Lawrence Way **Phone Number:** 303-556-2179

**Website:** [www.ahec.edu/kingcenter](http://www.ahec.edu/kingcenter)

The King Center houses six performing spaces: three permanently assigned production studios, a 197-seat recital hall; 520-seat concert hall; and the 270 seat Eugenia Rawls Courtyard Theatre. There are dressing rooms, green room, recording studio, lighting lab, music electronics lab, classroom space, box office, scene shop, paint shop and costume shop. All spaces are fully equipped with state-of-the-art equipment and a variety of spaces for exhibiting fine art. The entire facility has more than 180,000 square feet dedicated to the education of the student and development of the student who wishes to study performance/arts. The center can support many forms of entertainment, anywhere from legit theatre to large choral ensembles and other forms of performances.

You can usually find staff in the offices between 9:00am - 4:30p. But we have employees on site at any given time and day of the week depending on the three institutions performance schedules.

#### *Tivoli Student Union*

**Location:** 900 Auraria Parkway #325

**Phone Number:** 303-556-6330

**Website:** [www.ahec.edu/tivoli](http://www.ahec.edu/tivoli)

The Tivoli Student Union, managed by the Auraria Higher Education Center's Student Facilities Services department, provides a wide variety of amenities for the campus community. As the hub of the campus, the Tivoli Student Union houses the campus bookstore, called Tivoli Station, full-



service restaurants and a food court, conference and meeting spaces, and facilities for recreational, social, and organized co-curricular student activities. The following services are located in the Tivoli Student Union:

- Tivoli Station (bookstore)
- Commuter Resource Center (ID Center)
- Sigi's Pool Hall
- Ricoh Copy Center
- Credit Union of Denver
- Public Service Credit Union
- i-lov-iT Market
- Free mobile charging stations (at Tivoli Station)
- Study lounges
- Restaurants, a coffee shop, and a food court

## **Club Hub**

**Location:** 900 Auraria Parkway, Suite 346   **Phone Number:** 303-556-8094

**Website:** [www.ahec.edu/club-hub](http://www.ahec.edu/club-hub)

The Club Hub provides free workspace for over 60 student clubs, as well as group meeting spaces and lounge areas. We support clubs in pursuing their goals and objectives, and also provide the opportunity to interact with other organizations on campus. Clubs must receive official recognition from their institution for Club Hub privileges. Our services include computer workstations with Internet access and printers, fax machines, mailboxes, and office supplies.

## **ID CENTER (COMMUTER RESOURCE CENTER)**

**Location:** 900 Auraria Parkway, Suite 269   **Phone Number:** 303-556-8385

**Website:** [www.ahec.edu/id-center](http://www.ahec.edu/id-center)

The Commuter Resource Center (ID Center) provides information about programs and services available to the campus community related to commuting to campus, student IDs, the RTD CollegePass, off-campus housing, getting around campus, and much more. Visit the ID Center to get your University of Colorado Denver student ID card and your RTD CollegePass smart card for unlimited rides on the RTD bus and light rail system.

## **SIGI'S POOL HALL**

**Location:** 900 Auraria Parkway, Suite 145   **Phone Number:** 303-556-3645

**Website:** [www.ahec.edu/sigis](http://www.ahec.edu/sigis)

Sigi's Pool Hall is a rec room for students to relax and meet with friends between classes. In addition to a lounge area with big screen TVs, lunch tables, and use of a microwave, we have pool, ping-pong, poker, and a variety of Xbox or Wii video games. Join us for monthly tournaments for the chance to win prizes! Sigi's is also home to the MSU Denver Food Bank.

## Campus Safety

### Auraria Police Department

**Location:** 1201 5th Street, Denver, CO 80217

**Police Dispatch Number:** 303-556-3271

*Located in the Administration Building on the Auraria Campus*

### Campus Police Mission

The Auraria Campus Police Department is committed to enhancing the quality of life on the Auraria Campus by protecting life and property, and providing a wide range of services to prevent crime and resolve problems.

**Services** (*The Auraria Campus Police Department provides campus services 24 hours a day, 7 days a week.*)

- Crime prevention programs
- Informational services
- Police support to campus staff
- Night escorts to your vehicle
- Security patrols, bicycle patrols, foot patrols
- Vehicle unlocks
- Emergency response (Emergency Phone Map: <http://www.ahec.edu/campusmaps/index.htm>)
- Timely Notification Bulletin for the Auraria Campus
- Immediate notice of crimes affecting the Auraria Campus.

The Auraria Handivan Service is offered Monday through Thursday 7:00 am-10:00 pm and on Friday's from 7:00 am-6:00 pm. Also, take advantage of Auraria's Nightrider escort service. It will take you to any building or parking lot on campus Monday through Thursday, Sundown to 10:00pm. The wait time is usually no longer than 10 minutes. To arrange for the Nightrider, contact the Auraria Parking Office at (303) 556-2001. If the Nightrider is not running, contact the Auraria Campus Police Department at (303) 556-5000 to arrange for an escort to your car.

The Emergency Notification System (ENS) tool provided by the University of Colorado Denver (CU Denver) for students, faculty and staff provides timely life-safety alerts. You are able to receive these alerts via text, voice and email messaging. Your CU Denver email address has already been added to this system. If you would receive emergency alerts on your cell phone, make sure that you enter your cell phone number into the PROFILE section of your student or employee portal at <https://my.cu.edu/>. **Identify the phone type as a "Cellular" device and check it as the "Preferred" number.** If you have questions, please contact the CU Denver Emergency Manager, Essi Ellis, at [Essi.Ellis@ucdenver.edu](mailto:Essi.Ellis@ucdenver.edu) or by phone at 303-724-1031.

## The Office of Commuter Services

**Location:** Tivoli Student Union, 227

**Phone:** 303-556-2444 **Email:** [CommuterServices@ucdenver.edu](mailto:CommuterServices@ucdenver.edu)

**Off-Campus Housing Database Website:** [offcampushousing.ucdenver.edu](http://offcampushousing.ucdenver.edu)

The Office of Commuter Services supports students with commuting resources and an off-campus housing database that can be accessed through the link listed above. Any on-campus housing questions should be directed to Campus Village at 303-573-5272 or [Housing@ucdenver.edu](mailto:Housing@ucdenver.edu).

## Student Right To Know and Disclosure Information

### **Crime Statistics**

In compliance with the federal Student Right-to-Know and Campus Security Act, the Auraria Campus publishes crime statistics on campus in the Auraria Campus Clery Report. In an emergency, please contact Auraria Campus Police at 303-556-5000 or dial 911 from a campus phone.

### **Persistence and Completion Data**

Section 103 of Title 1 of Public Law 101-542 as amended by Public Law 102-26 (the Federal “Student Right-to-Know” Act) requires that institutions produce and make available to current and prospective students the completion rate of first-time, full-time, degree-seeking undergraduate students entering the institution. Six years after entering, 40 percent of the fall 2008 cohort graduated.

CU Denver’s one-year fall-to-fall retention rate is 75 percent for the fall 2012 cohort. That is, of the first-time, full-time, degree-seeking undergraduate students who entered the university in fall 2012, 75 percent were enrolled at the Denver Campus in fall 2013 end of term.

Voluntary System of Accountability (VSA) data indicate that the 2008 Denver Campus first-time, full-time, degree-seeking freshman cohort has an overall 4-year success rate of more than 80%, with 21% retained at another institution, 40% retained at CU Denver, nearly 15% graduated from CU Denver, and another 5.6% received degrees elsewhere.

### **Riot Law (Student Riot Bill)**

Student enrollment-prohibition-public peace and order convictions: 1) No person who is convicted of a riot offense shall be enrolled in a state-supported institution of higher education for a period of 12 months following the date of conviction; 2) a student who is enrolled in a state-supported institution of higher education and who is convicted of a riot offense shall be immediately suspended from the institution upon the institution’s notification of such conviction for a period of 12 months following the date of conviction, except that if a student has been suspended prior to the date of conviction by the state-supported institution of higher education for the same riot activity, the twelve month suspension shall run from the start of the suspension imposed by the institution; 3) nothing in this section shall be construed to prohibit a state-supported institution of higher education from implementing its own policies and procedures or

disciplinary actions in addition to the suspension under (2) of this section, regarding students involved in riot.

**Sex Offender Information (Campus Sex Crimes Prevention Act)**

Sex offenders are required to list the locations of all institutions of post-secondary education where he or she volunteers or is enrolled or employed. The Colorado Bureau of Investigation maintains a database identifying all such persons and makes it available to all law enforcement agencies in which jurisdiction the institution of postsecondary education is located. The campus community can obtain this information by contacting the Auraria Police Department at 303-556-5000.

**Voter Registration (National Voter Registration Act)**

In compliance with the National Voter Registration Act, the state of Colorado voter registration application form and information is available online at [www.sos.state.co.us/pubs/elections/](http://www.sos.state.co.us/pubs/elections/) or [www.fec.gov/votregis/vr.shtml](http://www.fec.gov/votregis/vr.shtml).

Click on any of the following for more information:

<a href="#">Campus Life</a>	Student Services
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*STUDENT SERVICES*

- [Academic Success and Advising Center](#)
- [Campus Assessment, Response Evaluation \(CARE Team\)](#)
- [Career Center](#)
- [CLAS Academic Advising Office](#)
- [Club Sports](#)
- [College of Arts & Media Advising](#)
- [Community Engagement](#)
- [Community Standards](#)
- [CU Denver Live!](#)
- [Disability Resources and Services](#)
- [Educational Opportunity Programs \(EOP\)](#)
- [ESL Academy](#)
- [Experiential Learning Center](#)
- [Gay, Lesbian, Bisexual, Trans \(GLBT\) Student Services](#)
- [Global Education, Study Abroad](#)
- [Information Technology Services](#)
- [International Affairs](#)
- [International Colleges and Partnerships](#)
- [International Student and Scholar Services](#)
- [Learning Resource Center](#)
- [Lynx Center and New Student Orientation](#)
- [Office of Case Management](#)
- [Office of Information Technology](#)
- [Ombuds Office](#)
- [Pre-Collegiate and Academic Outreach](#)
- [Student Activities and Events](#)
- [Student and Community Counseling Center](#)
- [Student Government Association](#)
- [Student Health Insurance](#)
- [Student Life](#)
- [Student Newspaper: CU Denver Sentry](#)
- [Student Organizations and Leadership Programs](#)
- [Title IX: Sex Discrimination, Sexual Harassment, and Sexual Misconduct](#)
- [Veteran & Military Student Services](#)
- [Women’s Resource Center](#)
- [Writing Center](#)

- [Peer Advocate Leader \(PAL\) Program](#)

## Academic Success and Advising Center

**Office:** Student Commons Building, Room 1113

**Phone Number:** 303-315-1940

**Website:** <http://ucdenver.edu/life/services/asac/Pages/default.aspx>

Academic advising is the foundation of a successful college experience. The Academic Success and Advising Center (ASAC) assists students in the development of meaningful educational plans. This office serves as the first point of contact for students who are pre-architecture, pre-business, pre-engineering, undecided in the College of Liberal Arts and Sciences as well as all freshmen and undecided in the College of Arts & Media. Students assigned to ASAC meet with an advisor every semester to plan a schedule, and discuss academic support services. The center provides general information and resource referrals to all students.

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## Campus Assessment, Response and Evaluation (CARE) Team

**Location:** Tivoli 454

**Phone Number:** (303) 352-3579

Submit a concern at:

[https://cm.maxient.com/reportingform.php?UnivofColoradoDenver&layout\\_id=1](https://cm.maxient.com/reportingform.php?UnivofColoradoDenver&layout_id=1)

The CARE Team is committed to improving campus safety and student success by proactively and collaboratively managing situations and individuals that pose, or may reasonably pose, a threat to the safety and well-being of the campus community. The team coordinates with students, faculty, and staff as well as concerned others when assessing or responding to individuals who may pose a risk to themselves or others. The team intervenes where necessary and provides resources, referrals and assistance to those in need.

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## The Career Center

**Location:** Tivoli Student Union 267

**Phone Number:** 303-556-2250

The Career Center offers a full array of services that prepare students for their transition from college to career. Students are encouraged to participate in career-related events and services as early as their freshman year. This includes obtaining help in choosing a major, deciding on career options, and mapping out experiences necessary to be successful upon graduation. The Career Center also supports students in refining job search skills like resume & cover letter

writing, interview preparation, and targeting employers through our internship and job board called Handshake.

The Career Center's mission is to provide personal and meaningful interactions with students, alumni and employers in order to prepare them for the world of work.

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## CLAS Academic Advising Office

**Location:** North Classroom, Room 1030

**Phone:** 303-556-2555

**Hours of Operation:** 8:00 a.m.-5:00 p.m.-Mon., Thu. & Fri., 8:00 a.m -7:00 p.m. Tues. & Wed.

**Fax:** 303-556-6277

**E-mail:** [CLAS\\_advising@ucdenver.edu](mailto:CLAS_advising@ucdenver.edu)

**Website:** <http://www.ucdenver.edu/academics/colleges/CLAS/clas-advising/Pages/CLASAdvising.aspx>

### CLAS Advising System

Academic advising in the College of Liberal Arts and Sciences (CLAS) is a shared partnership between students, faculty, and staff. CLAS utilizes a dual advising system, which means all undergraduate students with a declared CLAS major will have at least two advisors to guide them through the completion of their degree. The two academic advisors with whom students in a declared CLAS major will work are a CLAS Academic Advisor and a Faculty Advisor. Students' degree progress and graduation plans are monitored and approved by both advisors.

Students who are still deciding their college major (Liberal Arts- Undeclared), along with pre-architecture, pre-business, & pre-engineering students, are served through the Academic Success and Advising Center Student Commons Building (SCB) 1113, 303-315-1940. E-mail: [ASAC@ucdenver.edu](mailto:ASAC@ucdenver.edu) Web site: [www.ucdenver.edu/asac](http://www.ucdenver.edu/asac)

### Faculty Advisor's Role

- Explain major/minor requirements.
- Evaluate transfer credits within major/minor.
- Keep the student on track with major/minor requirements.
- Discuss career and graduate school opportunities.

An updated list of faculty advisors can be found on the CLAS Advising website under the Academic Advising tab. Select the Faculty Advisors link.

### CLAS Academic Advisor's Role

- Guide students through the CU Denver system.
- Help students make informed course decisions.
- Evaluate the application of transfer credits toward general education requirements.
- Connect students to the campus and campus resources.
- Explain University and college policies.

- Facilitate the graduation process.

Students can identify their assigned CLAS Advisor in the “Advisor” box in their Student Center on UCD Access. Faculty Advisor contact information is available in the CLAS Advising Office and on the CLAS Advising website under the Academic Advising tab and Faculty Advisor link.

### **Student’s Role**

- Meet regularly with assigned academic advisor(s).
- Learn CU Denver, CLAS, major/minor, and degree requirements.
- Use available resources to track academic progress (degree audit, transfer credit reports, transcript, CLAS handouts, etc.) and maintain individual records of progress.
- Set academic goals with the assistance of advisors.
- Know academic policies and deadlines.
- Choose and enroll in courses.
- Understand the importance of professionalism and ethical behavior.
- Use campus resources and ask for help.

### **CLAS Academic Advising Mission**

We create an inclusive and supportive learning environment where students are engaged to author meaningful academic and professional plans through collaborative advising relationships that foster student success and degree completion.

### **Advising Fundamental Goals**

- To deliver accurate information about CU Denver Core Curriculum, CLAS Graduation Requirements, and general degree requirements.
- To help students navigate University and CLAS academic policies and deadlines.
- To help connect students with faculty advisors and campus resources.
- To help students make intentional decisions about course selection and plan appropriately for fulfilling degree requirements.
- To achieve the process/delivery outcomes listed below.
- To facilitate opportunities for advisees to experience the student learning outcomes listed below.

### **Advising Process and Delivery Outcomes**

- Help all students to feel welcomed, respected, informed, and assisted, increasing student satisfaction and gratitude.
- Expand the availability of advising services to larger numbers of students by implementing new methods/technologies for delivering advising.
- Increase efficiency (and environmental friendliness) by transitioning to a non-paper-based, electronic system for collection, updating, and storage of advising records.
- Develop and implement procedures to systematically gather and analyze data for use in assessing these process/delivery outcomes and the student learning outcomes listed below.
- Use the results from assessments to identify potential areas for improving the students’ advising experience.

## Academic Advising is Learning

### CLAS Academic Advising Student Learning Outcomes

What information do we want students to learn as a result of academic advising?

Students will be able to:

- Identify and interpret CLAS and University academic policies, deadlines, and general degree requirements.
- Describe and distinguish CU Denver Core Curriculum and CLAS graduation requirements.
- Locate and engage with faculty advisors and campus resources that promote strategies for academic success.

What skills do we want students to develop as a result of academic advising?

Students will be able to:

- Use CLAS and major advising tools to track academic progress toward completing degree requirements.
- Plan for meeting consistently with their CLAS and program advisors, including faculty and pre-health advisors.
- Prepare academic plans compatible with personal, academic, and professional goals
- Practice decision-making and critical thinking skills in making choices about their educational plans.

What developmental changes do we want students to experience as a result of academic advising?

Students will be able to:

- Articulate the purpose of a liberal arts education.
- Assess the impact of their academic behaviors and decisions on their academic success and progress.
- Evaluate the relationship between decisions about their program of study and academic and professional goals.

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## Club Sports

**Location:** Tivoli Student Union 127

**Email:** [clubsports@ucdenver.edu](mailto:clubsports@ucdenver.edu)

<http://www.ucdenver.edu/clubsports>

**Phone Number:** 303-352-3865

**Web:**

Club Sports are teams created and organized through student leadership to promote skill or interest in a particular sport. These teams are often competitive due to regularly scheduled practices and the use of part-time coaches. Club Teams frequently choose to compete against other schools across Colorado and the nation.

Club Sports are meant to be a learning experience for the members through their involvement in fundraising, public relations, organization, administration, budgeting and scheduling.



Involvement in a group and/or team situation helps enhance the student's overall education while improving the community at CU Denver. The leadership training and opportunities available through active participation in a sport club are intended to benefit the participant throughout his/her life.

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## College of Arts & Media Advising and Student Services

**Location:** Arts Building, Suite 177  
**Fax:** 303-315-7404

**Phone:** 303-315-7400  
**E-mail:** [CAM@ucdenver.edu](mailto:CAM@ucdenver.edu)

Advising and Student Services at the College of Arts & Media (CAM) provides current and prospective CAM students with academic information about the college and university. CAM advisors assist students with tracking their academic progress, discussing remaining requirements and course sequencing and by offering appropriate referrals to faculty and other university services (e.g., career resources). Advisors also coordinate academic email notifications to students (e.g., add/drop deadlines and applying to graduate), as well as maintaining advising-related materials. While students are encouraged to make use of the service of academic advising throughout their college career, they are ultimately responsible for their own academic progress.

Academic advising may be mandated or suggested prior to registration depending on the student's status. Students can view registration holds in the Student Center of their UCDAccess account.

### First-Year and Transfer Students

First-year students are required to attend New Student Orientation and meet with an advisor before registering for their first semester, and then later are required to meet with an advisor in the Academic Success and Advising Center (ASAC) before registering for their second semester. Transfer students are required to meet with a CAM academic advisor and may also be required to complete an orientation prior to registering for their first semester of courses.

### Continuing Students

Students with declared majors who have completed at least 30 semester hours are assigned to CAM Advising and Student Services. Students are encouraged to meet with an advisor at least once per year and to bring a sample schedule to each advising appointment.

Students approaching their junior and senior years are encouraged to meet with a faculty mentor in their area of study to discuss internships, career/employment opportunities, graduate school, professional organizations and other post-graduation information. Additional resources exist in CAM and across campus to support career exploration. Students may contact CAM Advising and Student Services for details.

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## Community Engagement

**Location:** Tivoli Student Union 127

**Phone Number:** 303-556-5830

**Website:** <http://www.ucdenver.edu/volunteer>

In college, getting involved with your community can lead to future job opportunities, discovering your passion, and making friendships that last a lifetime! Through the Office of Student Life, we offer a variety programs to help students get connected to the community. The Alternative Break program allows students to travel to various cities (and countries) to volunteer over spring, winter and summer breaks. Lynx to College Now! employs CU Denver students to work as mentors at Oakland Elementary School. Stop and Serve tables let students make a difference without even leaving campus, and Day of Service events are a great way to make friends while serving local nonprofits. Follow Community Engagement on OrgSync to hear about upcoming events, and be sure to stop by the Office of Student Life (Tivoli 303) to learn more about volunteerism and service

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## Community Standards

**Location:** Tivoli Student Union 227

**Phone Number:** 303-556-2444

The Office of Student Conduct and Community Standards serves as a resource to the entire University community through its efforts to meet the developmental and educational needs of students related to community expectations, civility and respect for self and others. We function to support community members with conflict management and resolution, and responding to inappropriate and threatening behaviors. We provide student-centered educational services, which promote personal development and individual responsibility. We strive to create a dynamic, open and just environment where civility, cultural competence, and learning are expected and celebrated. The office works collaboratively with the Healthy Relationships Coalition, Campus Village Student Housing, the Auraria Health Center, and other campus entities to provide a variety of resources and activities around health, wellness and ethical development.

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## CU Denver Live!

**Location:** Tivoli Student Union 127

**Phone Number:** 303-556-5483

**Email:** [live@ucdenver.edu](mailto:live@ucdenver.edu)

*CU Denver Live!* is a student run arts programming committee that works as a sub-committee under The Events & Partnerships. *CU Denver Live!* strives to program arts events that spark the interests of numerous types of students while maintaining a multicultural and educational mindset. Additionally the team hopes to create a fun and inclusive atmosphere that promotes school pride and a sense of community at CU Denver.

## Disability Resources and Services Office

**Location:** Student Commons Building, Room 2116

**Email:** [disabilityresources@ucdenver.edu](mailto:disabilityresources@ucdenver.edu)

<http://www.ucdenver.edu/disabilityresources>

**Phone Number:** 303-315-3510

**Website:**

The Office of Disability Resources and Services (DRS) is committed to providing equal opportunities and fostering the personal growth and development of students with disabilities. The DRS staff strives to meet the needs of a large and diverse community of students with disabilities. We are available to provide assistance and to arrange for reasonable accommodations that will address specific educational needs. Accommodations may include, but are not limited to, the following:

- Priority registration for classes
- Assistance in identifying volunteer note takers
- Alternative testing for assessment tests and classroom examinations
- Oral/sign language interpreters
- Real-time captioning
- Textbooks in alternate formats (audio taped, Braille, enlarged, scanned)

## Educational Opportunity Programs (EOP)

**Location:** Student Commons Building, Room 2007

**Main Phone Number:** 303-315-1880

**Email Address:** [diversity.eop@ucdenver.edu](mailto:diversity.eop@ucdenver.edu)

**Office Hours:** 8:00 am - 5:00 pm

**Website:** [www.ucdenver.edu/eop](http://www.ucdenver.edu/eop)

The University of Colorado Denver Educational Opportunity Programs (EOP) office provides services: a) to support underrepresented students and b) to promote a diverse and inclusive campus for all students, faculty, and staff.

### American Indian Student Services

Location: Student Commons Building, Room 2007C  
1882 [grace.tyon@ucdenver.edu](mailto:grace.tyon@ucdenver.edu)

Phone Number: 303-315-

### Asian American Student Services

Location: Student Commons Building, Room 2007E  
1879 [soyon.bueno@ucdenver.edu](mailto:soyon.bueno@ucdenver.edu)

Phone Number: 303-315-

**Black Student services**

Location: Student Commons Building, Room 2007F      Phone Number: 303-315-1881      [omar.montgomery@ucdenver.edu](mailto:omar.montgomery@ucdenver.edu)

**Latin@ Student Services**

Location: Student Commons Building, Room 2007H      Phone Number: 303-315-1878      [dora.frias@ucdenver.edu](mailto:dora.frias@ucdenver.edu)

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## ESL Academy

The University of Colorado Denver's English as a Second Language (ESL) Academy offers a rich diversity of academic, social, and cultural learning opportunities and is located in a newly renovated space right along 16th Street Mall in the heart of downtown Denver. The Academy offers high-quality, year-round ESL instruction specifically designed for university preparation. The curriculum helps students improve their language skills through a rigorous program of study, campus involvement, and cultural and educational activities.

Our program offers the following distinctive advantages when compared against other programs:

The curriculum is designed especially for university-bound students. In addition to mastering academic English, students will learn how to succeed academically at the University of Colorado Denver.

Students in the ESL Academy will be considered University of Colorado Denver students. They will be on the university campus from day one of our program and will be eligible to live in university housing, though there will be limited availability for students who join our program mid-term.

Students will have access to all of the activities and resources that the university has to offer, not to mention the spectacular outdoors and urban life in Denver and Colorado.

Students may be allowed to take one or two regular academic courses that count towards fulfillment of CU Denver degree requirements once they achieve a measure of English proficiency.

When a student completes the ESL Academy successfully, s/he will automatically fulfill the University of Colorado Denver's English language proficiency requirement and will be eligible for full admission.

Students will be issued a Form I-20 from the University of Colorado Denver for a seamless immigration experience and will not have to transfer their immigration status to begin their degree program upon complete completion of the ESL Academy.

Students will benefit from a seamless transition to university degree programs after they successfully complete the ESL Academy, thus maximizing the prospects of their success.

For full details, visit the ESL Academy online at [esl.ucdenver.edu](http://esl.ucdenver.edu). Here, students can get information about:

- The online application
- Program information
- Tuition and Fees
- International Student Services

If you have additional questions you may send an email to [esl@ucdenver.edu](mailto:esl@ucdenver.edu) or call 303.315.2383. Located at 1050 17th Street Suite A300 Denver, CO 80265

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## Experiential Learning Center

**Location:** Tivoli Student Union 260

**Phone Number:** 303-556-6656

Experiential learning includes a variety of activities with one common goal-to immerse you in hands-on learning outside the classroom where your experience is at the heart of the learning process. The Experiential Learning Center (ELC) serves students, faculty, and employers as a resource for experiential learning opportunities. We offer information, resources and support in the development and coordination of academic and non-academic internship experiences, professional skill development opportunities, and undergraduate research experiences.

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## Gay, Lesbian, Bisexual, Trans (GLBT) Student Services at Auraria

**Location:** Tivoli Student Union 213

**Phone Number:** 303-556-6333

The LGBTQ Student Resource Center is a tri-institutional office on the Auraria Campus serving the students, faculty and staff of Metropolitan State University of Denver, Community College of Denver and University of Colorado at Denver. We are available to all Auraria students as a resource for exploring issues of sexual orientation and gender identity.

The LGBTQ Student Resource Center is located in the Tivoli Student Union, Room 213, and is staffed by a director and assistant director, with the support of student employees and volunteers. Input and involvement from the entire campus community are welcomed. Our center offers a variety of support, education, and advocacy services for the entire campus community including:

- Support for those who may have questions about their own sexual orientation, gender identity, gender expression, or that of a friend or family member
- Advocacy for students experiencing discrimination or harassment based on a real or perceived LGBTQ identity
- Speakers for events, workshops, and classes on various aspects of sexual orientation/gender identification

- Programs and workshops about working more effectively with the gay, lesbian, bisexual, and transgender communities and combating misinformation, misconceptions, and homophobia
- Resource library with over 1700 books and videos (documentary and cinema) available for research and leisure as well as a multitude of free literature regarding other organizations and services throughout Denver and Colorado that provide outreach, services, and advocacy.

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## Global Education, Study Abroad

**Director:** Diego Garcia

**Phone Number:** +1-303-315-0099

Global Education is the university's central office that supports all students seeking to internationalize their education and gain professional preparation to more effectively serve and compete in a global world. The office advises and prepares students, faculty and staff to safely navigate the full range of global learning opportunities. Global Education has a network of study abroad programs, international internship, volunteer and service learning opportunities in more than 80 countries. Graduate, professional and undergraduate students from both campuses that conduct international research also benefit from Global Education's support services.

We offer two CU Denver Semester Study Abroad programs: The Semester in Beijing semester program is of particular interest to communication, economics, math and international studies undergraduate students. Students from Denver and China study together on our partner campus at China Agricultural University in Beijing. Students take English-taught CU Denver courses for CU Denver credit. The program cost is the same as studying in Denver, with several scholarship opportunities to further reduce the price.

Sustainability in Berlin is open to undergraduate and graduate students in all disciplines, but Political Science, Architecture and Planning, Public Affairs, and Environmental Studies are of particular interest. Students take three CU Denver courses and participate in an internship (in English) with a Berlin-based environmental organization. The program is hosted by the Ecologic Institute, one of the world's leading environmental think tanks.

Study abroad programs are offered in a variety of terms, costs and disciplines to suit the full spectrum of CU Denver students. Students may choose to immerse themselves in a more traditional academic year or semester program abroad; or to conduct research on field studies sites. Many students choose to study for credit with CU Denver faculty on one of the many affordable, focused Global Study programs over winter break, Maymester or summer.

While many students study abroad to learn or perfect language skills, most students participate in English-taught programs in English and non-English-speaking countries. Depending upon the program, either CU Denver or transfer credit may be earned on approved programs abroad, giving students the opportunity to fulfill degree requirements while living, learning and growing in another culture.

We make every effort to keep global educational opportunities affordable for all CU Denver students. Additionally, scholarships and financial aid may be available depending upon the program and location. Information and advice on scholarships such as Fulbright, NSEP, Gilman and others is also available. For the most current information on programs, policies and the benefits of global education, please visit the Global Education website at: [ucdenver.edu/studyabroad](http://ucdenver.edu/studyabroad).

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## International Affairs

**Executive Director: John Sunnygard**

**Deputy Director: Alana C. Jones**

**Address:** 1380 Lawrence Street, Suite 932, Denver, CO 80204 USA

**Telephone:** +1.303.315.2230 **Fax:** +1.303-315.2246

[www.ucdenver.edu/international](http://www.ucdenver.edu/international)

The Office of International Affairs (OIA) serves the university by providing administrative support, strategic advice, technical services, collaborative educational programs with the university's 13 schools and colleges, and related services that contribute to the strategic international goals of the university. OIA provides visa and orientation services to international students and scholars; offers expertise in the development and maintenance of undergraduate, graduate and professional global education; assists with brokering and designing bilateral international educational programs; and offers comprehensive international recruitment and admissions services. OIA addresses international policy issues, has oversight of international risk management protocols, serves as a resource for best practices in the internationalization of higher education, maintains central data bases pertaining to international activities of the university, advises on the development of international affiliations and agreements, assists departments/programs and schools/colleges with the development of comprehensive international strategic planning, and seeks to promote and support initiatives that advance international research, education, and global cooperation in order to enhance the reputation of the University of Colorado Denver | Anschutz Medical Campus.

OIA also serves as a resource for faculty seeking international research opportunities, provides a comprehensive list of international scholarship/fellowship information, and serves as the institutional liaison for the CIES Fulbright Scholars Program.

The divisions of OIA include:

- ESL (English as a Second Language) Academy ([www.ESL.ucdenver.edu](http://www.ESL.ucdenver.edu))
- International Operations  
(<http://www.ucdenver.edu/academics/InternationalPrograms/oia/operations>)  
([www.international.ucdenver.edu](http://www.international.ucdenver.edu))
- Global Education: Study Abroad ([www.ucdenver.edu/studyabroad](http://www.ucdenver.edu/studyabroad))
- International Admissions ([www.internationaladmissions.ucdenver.edu](http://www.internationaladmissions.ucdenver.edu))
- International Student and Scholar Services ([www.international.ucdenver.edu/ISSS](http://www.international.ucdenver.edu/ISSS))

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## International Colleges and Partnerships

### **International College Beijing**

International College Beijing (ICB) is a joint education program between the University of Colorado Denver (CU Denver) and China Agricultural University (CAU), located in Beijing, People's Republic of China. The partnership, formed in 1994, was one of the first of its kind approved by the Chinese Ministry of Education.

At ICB students can choose to earn a CU Denver Bachelor of Arts degree in either economics or communication on site in Beijing. Students can also choose to study in Denver to complete their undergraduate programs after a year or two of study at ICB. As courses are taught in English by CU Denver faculty, U.S. students can learn or perfect their Chinese while pursuing rigorous courses alongside ICB Chinese students, fostering a truly global classroom experience.

ICB is located on the east campus of China Agricultural University in the Haidian district north of downtown Beijing. The campus is a 30-minute ride from downtown Beijing, Beijing International Airport and major cultural centers such as Tiananmen Square, the Forbidden City and the Summer Palace.

Joanne Wambeke, International Student Cohort and International Operations Manager, [joanne.wambeke@ucdenver.edu](mailto:joanne.wambeke@ucdenver.edu), 303-315-2121.

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## International Student and Scholar Services

**Location:** Lawrence Street Center, Suite 932

**Phone Number:** 303-315-2230

The International Student & Scholar Services (ISSS) unit in the Office of International Affairs serves approximately 1,400 international students and 500 international scholars from all over the world each year. ISSS is responsible for ensuring university-wide compliance with a wide range of federal regulations relating to the enrollment and/or employment of international students and scholars. ISSS creates immigration documents, coordinates Check-In and Fundamentals sessions for new international students, helps students maintain their immigration status once they are here, offers a variety of programs and activities, and advises students on everything from adjusting to a new culture to applying for work authorization. ISSS also works closely other members of the University of Colorado Denver community to ensure the success of our international students. For additional information about ISSS staff members and the services we provide, please visit our website at [international.ucdenver.edu/ISSS](http://international.ucdenver.edu/ISSS)

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## Learning Resources Center

**Location:** Student Commons Building, Room 2105

**Email:** [tutorialservices@ucdenver.edu](mailto:tutorialservices@ucdenver.edu)

**Spring/Fall Office Hours:** M-R 8am-7pm, F 8am-5pm

**Summer Office Hours:** M-R 8am-6pm, F 8am-5pm

**Break/Maymester Hours:** M-F 8am-5pm

**Phone:** 303-315-3531

**Website:** [www.ucdenver.edu/lrc](http://www.ucdenver.edu/lrc)

The CU Denver Learning Resources Center is designed to promote student success, retention, and graduation in a supportive, vibrant and inclusive academic setting. Our services are available to currently enrolled CU Denver undergraduate and graduate students and include free services such as CRLA certified tutoring, Supplemental Instruction (SI), Academic Development Workshops, Student Success Seminars, academic coaching, Conversation Groups, and English for Speakers of Other Languages (ESOL) support.

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## Lynx Center and New Student Orientation

**Location:** Student Commons Building, Suite 1107

**Phone:** 303-315-5969 (303-315-LYNX)

**Email:** [lynxcenter@ucdenver.edu](mailto:lynxcenter@ucdenver.edu)

**Office Hours:** Monday-Friday, 8am-5pm

The Lynx Center provides all prospective and current CU Denver students with quick and easy access to resources, referrals and solutions. New Student Orientation supports newly admitted students and their families during their transition to CU Denver by offering orientation and welcome events at the beginning of each semester and during the summer months. For more information, check us out at [www.ucdenver.edu/lynxcenter](http://www.ucdenver.edu/lynxcenter).

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## Office of Case Management

**Location:** Tivoli Student Union 227

**Phone:** 303-352-2579

The Office of Case Management is here to support CU Denver | Anschutz students who may be experiencing difficult times related to mental health, safety concerns, interpersonal conflict, adjusting to college, family emergencies, feelings of isolation and anything else which may impact a student's ability to be successful at CU Denver | Anschutz. Our goal is to make sure that every student receives the support they need to thrive within the CU Denver | Anschutz community. Case Managers collaborate and consult with students, parents, faculty, staff, and other campus resources to best address the diverse needs of each student. Our office helps students navigate university systems, offices, and can assist with professor notifications, medical withdrawals, retroactive withdrawal processes, etc.

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## Office of Information Technology

**Office:** Lawrence Street Center, 1350      **Phone:** 303-724-4357 (4-HELP)

The Office of Information Technology (OIT) works in partnership with academic and business units to provide technical support to meet the needs of faculty & staff at the Denver/Anschutz Medical Campus. OIT serves as the primary source of enterprise-wide technology and telecommunications services in support of all faculty and staff.

Services range from providing help desk and desktop services to enterprise-wide services in web development, networking, email, security, systems development, and telephony to protecting the integrity of the University's data and administrative systems. Users are encouraged to contact the Help Desk for assistance with any of these services.

OIT also provides student computing services to currently enrolled students within the computer labs located in the North Classroom 1206, The Student Commons Building 2nd floor, and the Tivoli 241. The computer labs have Macintosh and Windows-based computers with Internet access available for student use on a first-come first-served basis. For more information, call the OIT Help Desk at 303-724-4357 (4-HELP) or [UCD-ITS-HelpDesk@ucdenver.edu](mailto:UCD-ITS-HelpDesk@ucdenver.edu)

## Ombuds Office

**Location:** Lawrence Street Center Building, Room 1003      **Phone:** 303-315-0046  
**Website:** [www.ucdenver.edu/ombuds](http://www.ucdenver.edu/ombuds)      **Contact:** Teresa Ralicki  
**Email:** [Terese.ralicki@ucdenver.edu](mailto:Terese.ralicki@ucdenver.edu)

The Ombuds Office is a free service that assists students in resolving UCD conflicts, complaints, and disputes. The cornerstones of our office are: confidentiality, impartiality, informality, and independence. Students typically use our office when facing issues that seem unfair to them or when they just don't know what to do next.

A sampling of concerns are:

- The actions of faculty, staff, or other students
- Denials of petitions
- Harassment of any kind
- Administrative decisions
- Grading disputes
- Clarification of policies or procedures

We can assist you in identifying and evaluating your options for dealing with issues so you can have the best chance of reaching a satisfactory outcome. Our Ombuds can also mediate disputes

involving student clubs and organizations and provide conflict management training. We will happily accommodate your schedule for a meeting time that works best for you

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### Peer Advocate Leader (PAL) Program

**Location:** Tivoli Student Union 127

**Phone Number:** 303-556-5801

**Website:** [www.ucdenver.edu/PAL](http://www.ucdenver.edu/PAL)

**Email:** [PAL@ucdenver.edu](mailto:PAL@ucdenver.edu)

PAL is a comprehensive network of peer-to-peer engagement, support, and leadership development that touches the entire CU Denver student body. The mentoring relationship is designed to foster student engagement and academic success by providing peer-level support that promotes student achievement, growth, and learning throughout students' academic career at the University of Colorado Denver. PAL connections promote co-curricular connections where learning is a seamless experience. **Any CU Denver student can request mentor support** by going to the PAL website, [ucdenver.edu/PAL](http://ucdenver.edu/PAL), click on the "Request PAL Mentor Help" link in the contact section on the right hand side of the page.

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### Center for Pre-Collegiate and Academic Outreach Programs

**Location:** North Classroom 4032

**Phone Number:** 303-556-2322

**Email:** [pcdp@ucdenver.edu](mailto:pcdp@ucdenver.edu)

The Center currently houses unique and distinct programs. These programs are identified as having: early outreach, ongoing pro-active guidance, educational access, retention, and finally graduation from higher education. "The mission of the Center for Pre-Collegiate and Academic Outreach Programs at the University of Colorado Denver is to administer pre-college and pipeline programs. These programs are designed to motivate, educate, and prepare students to be successful in secondary and post-secondary education with the ultimate goal of obtaining a higher educational degree.

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### Student Activities and Events

**Location:** Tivoli Student Union 303

**Phone Number:** 303-556-3399

**Website:** [www.ucdenver.edu/events](http://www.ucdenver.edu/events)

Student Activities within the Office of Student Life offers a comprehensive student engagement program that helps bring about a positive college experience for every student. Our goal is to integrate what students learn from the full range of their experiences and to engage them in active learning both inside and outside the classroom. We collaborate with faculty and staff across CU Denver to provide a wide variety of programs aimed to build tradition within the CU

Denver community. We are committed to bringing new and exciting activities, events and workshops that provide innovative opportunities for student learning, especially in the areas of self-knowledge, leadership, relationship-building, diversity, communication, service, civic engagement and social responsibility. Through participation in co-curricular activities, we help students enhance interpersonal, leadership and critical thinking skills and help prepare them for active citizenship beyond college.

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## Student and Community Counseling Center

**Location:** Tivoli Student Union 454      **Phone Number:** 303-556-4372

**Website:** [www.ucdenver.edu/counselingcenter](http://www.ucdenver.edu/counselingcenter)

The Student and Community Counseling Center provides counseling sessions, groups and life skills workshops at no charge to students attending the Downtown Campus. Our services emphasize client strengths, recognizing diversity and promoting wellness to optimize academic success. We serve individuals, couples, families, and groups for mental health concerns including, but not limited to:

Anxiety, Crisis Intervention, Depression, Life skills, Relationships, Social justice issues, Stress management, Substance abuse, Biofeedback, and Trauma Therapy.

If appropriate, we refer students to additional on-campus and/or community resources through our WRAP (Wellness Resources Action Plan) program. By request, staff provide consultation, lectures and workshops to student, faculty, and staff groups on mental health topics, diversity, center services, and organizational and student development.

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## Student Government Association

**Location:** Tivoli Student Union 301      **Phone Number:** 303-556-2510

**Website:** <http://www.ucdenver.edu/sga>

The Student Government Association serves as a voice for students. Similar to the structure of the U.S. Government, SGA has executive, legislative and judicial branches. Executives, Senators, College Council Members, and SACAB representatives are elected each year in the spring semester. SGA assists students with information concerning student clubs and organizations, campus events, issues concerning student status and other information of general interest to students. SGA also provides student assistance with grievances and the opportunity to become more closely involved with the university community through active participation in student government itself or through service on university, tri-institutional and Auraria committees.

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## Student Health Insurance Office

**Location:** Tivoli Student Union 127      **Phone Number:** 303-556-6273

**Website:** [www.ucdenver.edu/studenthealthinsurance](http://www.ucdenver.edu/studenthealthinsurance)

The Student Health Insurance Office strongly encourages all students to have adequate health insurance coverage. The university health plan is designed to coordinate services with the Health Center at Auraria to provide quality health care at the lowest possible cost. **For domestic students, the university health plan is voluntary.** International students with F-1 and J-1 student visas are required to carry the health insurance plan provided by the university.

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## Student Life

**Location:** Tivoli Student Union 303

**Phone Number:** 303-556-3399

**Website:** [www.ucdenver.edu/studentlife](http://www.ucdenver.edu/studentlife)

The Office of Student Life integrates the academic, residential, and co-curricular spheres of student's lives, linking the out-of-class experience to the academic mission of the University while enhancing the overall educational experience of students through the development of, exposure to and participation in social, cultural, intellectual, recreational, leadership and governance programs. Student Life and Campus Community is the advising, coordinating, resource and general information center for student organizations, the academic honor societies student government and the student newspaper. We collaborate with students, faculty, administrators, and other partners both inside and outside of the CU Denver community to create safe environments for students. In addition, we create opportunities for students to learn through active participation and reflection where they can develop as responsible leaders and engage with their peers and cultivate appreciation for diversity and the betterment of our global society. Student Life and Campus Community is comprised of Student Organizations and Student Leadership Programs, Volunteer and Community Engagement, and Parent and Family Program.

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## Student Newspaper: CU Denver Sentry

**Location:** Tivoli Student Union, 345

**Phone Number:** 303-556-2535

**Website:** [www.cu-sentry.com](http://www.cu-sentry.com)

The purpose of the *CU Denver Sentry* is to provide students with information about campus issues and events. The newspaper strives to include good investigative reporting, feature articles and items of general interest to its campus readership. In addition, the newspaper is a tool to encourage and develop writers, journalists, artists and other student members of its general management and production staff.

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## Student Organizations and Student Leadership Programs

**Location:** Tivoli Student Union 303

**Phone Number:** 303-556-3399

**Websites:** [www.ucdenver.edu/studentorganizations](http://www.ucdenver.edu/studentorganizations) [www.ucdenver.edu/leadership](http://www.ucdenver.edu/leadership)

Get involved with a student organization, student government or the campus newspaper. CU Denver has over 200 student organizations, honor societies, professional organizations and faith-based groups. We help students register with student organizations, and provide services, information, education, support, and advising to assist with the development and strengthening of students and student groups. In addition, we provide multiple opportunities for students to engage in practicing and developing their leadership skills. Leadership programs include diverse leadership conferences including CO-Leads, a state wide multi-cultural leadership conference; and the Lynx Leadership Conference, a program designed to increase the leadership skills of CU Denver Students. We also provide leadership trainings that enhance the co-curricular experience on campus through programs such as Leadership On demand, a program designed for students involved in student organizations on campus; and Student Government Association, providing a voice for students on campus. We encourage students to take advantage of shared governance and increase the sense of community on campus through all of the leadership programs.

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## Title IX: Sex Discrimination, Sexual Harassment and Sexual Misconduct

**Location:** Lawrence Street Center 12<sup>th</sup> Floor

**Phone Number:** 303-315-2567

**Website:** [www.ucdenver.edu/TitleIX](http://www.ucdenver.edu/TitleIX)

### Office of Equity

The Office of Equity exists to prevent, stop, and remedy sexual misconduct, discrimination, harassment, and related retaliation in our campus community. **We are working to make our campus a community in which Respect is Expected.**

### The Sexual Misconduct Policy prohibits

- sexual assault: non-consensual sexual intercourse;
- sexual assault: non-consensual sexual contact;
- sexual exploitation (such as taking or sharing intimate photos without consent);
- dating or domestic violence;
- gender-based stalking;
- sexual harassment;
- and any retaliation taken against those involved in the reporting process.

**The Nondiscrimination Policy** prohibits discrimination or harassment on the basis of race, color, national origin, pregnancy, sex, age, disability, creed, religion, sexual orientation, gender identity, gender expression, veteran status, political affiliation, or political philosophy.

To report an incident of sexual misconduct, discrimination, harassment, or retaliation or to request a training, please contact the Office of Equity at:

- **Phone number:** 303-315-2567
- **Email address:** [equity@ucdenver.edu](mailto:equity@ucdenver.edu)
- **Office address:** Lawrence Street Center, 12th floor, Denver, CO 80204
- **Mailing address:** Campus Box 134, P.O. Box 173364, Denver, CO 80217-3364.
- **Or visit our website for an online report and more information about our policies, procedures, trainings, and other resources:** [www.equity.ucdenver.edu](http://www.equity.ucdenver.edu)

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## Veteran & Military Student Services

**Location:** Tivoli Student Union 124

**Phone Number:** 303-315-7300

Veteran & Military Student Services (VMSS) is the initial contact point for student active service members, veterans and their families attending CU Denver. The main priority of the office is to verify U.S. Department of Veterans Affairs education benefit certification for eligible students, ensuring that each student meets the Veterans Administration requirements for attendance, course load, content, as well as all other regulations necessary to receive educational benefit payments. This office assists students with filling out Veteran Affairs paperwork and in solving problems associated with the receipt of Veteran Affairs related educational benefits.

The VMSS provides student peer to peer mentoring, transition assistance into higher education, scholarships, mental health services that are specific to the military and transition issues, and career preparation through the Boots to Suits Program. The office also serves as a liaison for numerous campus and community resources.

## Women's Resource Center

**Location:** Tivoli Student Union 259

**Phone Number:** 303-352-3470

**Website:** [www.ucdenver.edu/wrc](http://www.ucdenver.edu/wrc)

It is the Women's Resource Center's mission to provide resources, advocacy, services, and programming, which promote awareness of women's issues and equality for all students. We are a safe and nurturing space that enables women, specifically underrepresented women, in the university community to thrive. We value inclusion, social justice, and gender equity as a means to ensure respect and tolerance for all people regardless of background or experience. To accomplish this mission, the WRC runs several events, workshops, and educational conferences every year, as well as provides direct resource consultation for students in need.

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## Writing Center

**Location:** North Classroom 4014

**Phone Number:** 303-556-4845

**Website:** <http://writingcenter.ucdenver.edu>

The Writing Center at CU Denver is a free resource available to all university students who wish to improve as writers. Services include in-person and online one-on-one appointments; an asynchronous Graduate Drop Box for graduate students; an asynchronous After Hours Drop Box for all students; workshops on a variety of topics (for example: citation, literature reviews, C.V.s, and more); and downloadable handouts, podcasts, and videos. Professional Writing Consultants will work on any type of writing and any aspect of the writing process, including (but not limited to) idea-generation, organization, thesis development, source usage, and grammar. Students bring in documents ranging from resumes, personal statements, and research essays to theses, rhetorical analyses, and grant applications. All writing is welcome. Interested students can schedule appointments (required) online and get more information (hours, directions, etc.) about each of our 9 locations/services for students right from the homepage ([writingcenter.ucdenver.edu](http://writingcenter.ucdenver.edu)):

- CU Denver: NORTH 4014
- CU Anschutz: HSL 1204
- CU South Denver: Student Commons, 2nd floor, Liniger Building
- Auraria Library: Knowledge Market, 1st floor
- Business School: Cordillera Conference Room, 1st floor
- Campus Village at Auraria (residents only): Cyber Café, 1st floor
- Online (real-time) consultations
- An asynchronous Graduate Drop Box for graduate students
- An asynchronous After Hours Drop Box for all students



# Academic Policies and Procedures

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Click on any of the following for more information:

<a href="#">Academic Standing</a> <a href="#">Course Information</a> <a href="#">Declaring/Changing Your Major</a> <a href="#">Graduation</a>	<a href="#">Readmission</a> <a href="#">Registration</a> <a href="#">Student Rights</a> <a href="#">Transfer Credit</a>
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## *ACADEMIC STANDING*

- [Academic Probation](#)
- [Academic Suspension](#)
- [Early Alert](#)
- [Good Academic Standing](#)
- [Restricted Academic Probation](#)
- [Subsequent Suspension](#)

## Good Academic Standing

### Degree Seeking Students

Students at the University are expected to maintain progress in their degree program, as defined by being in “good academic standing.” Good academic standing requires minimally a cumulative grade point average (GPA) of 2.0 on all University of Colorado course work.

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### [Business School](#)

### [College of Arts & Media](#)

### [School of Education and Human Development](#)

### [College of Engineering and Applied Science](#)

### Non-degree Seeking Students

Continuation as a non-degree student is contingent upon maintaining an overall GPA of 2.0 upon completion of 12 or more semester hours.

Failure to maintain the required average will result in a non-degree student being suspended. The suspension is for an indefinite period of time and becomes part of the student’s permanent record at the university. While under suspension, enrollment at the university is restricted. For more information contact the dean’s office of the school /college you are enrolled in.

Non-degree students are not placed on academic probation prior to being suspended.

## Early Alert

- Student's faculty member notifies academic advisor of academic difficulties via Early Alert system.
- Academic advisor notifies student via university email of Early Alert, encourages student to make appointment.
- Advisor may place advising service indicator on student's registration. Service indicators are "flags" placed on a student's record that prevent the student from registering until he/she deals with the reason for being flagged.
- Requires that student contact the advisor (usually via face-to-face appointment) to discuss the Alert, possible ramifications (such as academic probation), and resources available.
- Advisor will release service indicator for registration upon satisfactory contact with student.
- No restrictions on enrollment or class load at this time

## Academic Probation

- Student's cumulative CU GPA (grade point average) falls below 2.000. (Individual colleges and schools may trigger probation if GPA in the major falls below 2.000).
- Student notified via university e-mail and regular postal mail of status.
- Advisor places advising hold on student's registration each and every term until the cumulative GPA is raised to 2.000 or better.
- Academic probation entails:
  - Appointment with student's academic advisor.
  - Advisor gives student Academic Success packet.
  - Student must complete packet and make second appointment with academic advisor.
  - During second appointment, student and advisor review packet, talk about options and resources.
  - Advisor refers student to Financial Aid and/or the Office of International Affairs, as applicable, to discuss ramifications of academic probation (see #3 "Restricted Probation").
  - Student is unable to register for term until the packet is completed and student has met with advisor.
  - Student is then able to register as usual.
  - Student must earn 2.300 semester GPA each and every semester, including summer term, regardless of number of credit hours attempted, until cumulative GPA is raised to 2.000 or better.
- Student has five attendance semesters or 30 hours to improve cumulative CU GPA to 2.000
- Once cumulative GPA reaches 2.000 or better, student is considered in good standing, and advising service indicators are no longer placed on student's registration.
- If student fails to achieve 2.300 or better while on academic probation in any given semester, student is placed on "restricted probation" and notified via university e-mail.

"Restricted" probation is not a separate identifier in Campus Solutions (the computerized student record system). It is still listed as probation; however, the restricted status is maintained within the school or college documents.

## Restricted Academic Probation

- Appointment with student's academic advisor.
- Student is advised to register for no more than two classes and/or six credits.
- Delivery method (i.e. online) may be restricted.
- Student and advisor will determine best courses to take.
- Student must achieve 2.300 semester GPA.
- Student remains on restricted academic probation until he/she achieves good standing or is suspended.

International Student Status has additional restrictions. International students must also contact the Office of International Affairs.

### Academic Suspension

- Student fails to earn 2.300 semester GPA required during restricted academic probation.
- Student is notified via e-mail and certified postal letter when he/she is placed on academic suspension.
- All e-mails are tracked in Campus Solutions audit trail for probation.
- Suspension entails:
  - Student is unable to attend University of Colorado Denver for one year/three semesters (including summer term).
  - Student can either attend another institution and demonstrate improved academic performance (minimum GPA at second institution must be 2.750) or (2) use the time off to address issues directly contributing to student's academic difficulties.
  - Student may petition the individual college's appellate committee (or Undergraduate Experiences appellate committee) for readmission after the required suspension term. It is recommended that the student apply early to allow time for adequate review.
  - Students must meet and document at least one of the following criteria:
    - Attendance at another regionally accredited college/university wherein they completed a minimum of 12 credit hours transferable to their degree with a cumulative GPA of at least 2.750.
    - Explanation of their previous academic difficulty and demonstration of what has changed, and how this will allow him/her to now achieve and maintain good academic standing (including a semester GPA of at least 2.300 and a cumulative GPA of at least 2.000).
- If a student is granted readmission, he/she will be readmitted on restricted academic probation. These students must meet the conditions of restricted academic probation as described above.

### Subsequent Suspension

- Students on suspension a second time may be readmitted to the university only by petition to the college's appellate committee.
- Students will only be considered for readmission if they have demonstrated significant improvement in academic performance at the college/university level.

Click on any of the following for more information:

<a href="#">Academic Standing</a> <a href="#">Course Information</a> <a href="#">Declaring/Changing Your Major</a> <a href="#">Graduation</a>	<a href="#">Readmission</a> <a href="#">Registration</a> <a href="#">Student Rights</a> <a href="#">Transfer Credit</a>
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## COURSE INFORMATION

- [Attendance Policy](#)
- [Course Repeat Policy](#)
- [Explanation of Course Numbers](#)
- [Explanation of Semester Hours](#)
- [Final Examinations](#)
- [Final Grades](#)
- [GPA Calculation](#)
- [Grade Appeals](#)
- [Grading System](#)
- [Module/Intensive Courses](#)
- [Requisites](#)
- [Transcripts](#)
- [Undergraduates Taking Graduate Coursework](#)

## Attendance Policy

Successful performance in college courses is dependent upon regular student attendance and participation. It is the University's expectation that students will participate in every class, independent of whether attendance is formally part of the course grade. The University recognizes there will be occasions when students must miss classes that contain examinations, graded assignments, experiments or projects, and general class participation. The University Policy website further addresses the issues of student absences, identifies possible accommodations, and outlines both faculty and student responsibilities.

The University also recognizes that excessive excused absences will make it impossible to evaluate a student's performance in a class based on attendance and participation or in a class with multiple missed graded assignments. Under these circumstances, an administrative solution should be explored with the student to drop the course(s) before the end of the semester.

## SCHOOL/COLLEGE SPECIFIC POLICY

### *College of Arts & Media*

Students are required to attend classes, including online classes, on a regular basis. Absences must be arranged with the instructor and must conform to university and instructor policies on attendance.

College of Arts & Media (CAM) policy states that students who miss the first two class sessions of any CAM course can be administratively dropped. Likewise, students may not be permitted to add any CAM course if they have missed the first two classes. Students should check with their instructor if they have any questions about their status in the course.

### *College of Architecture and Planning*

Students are expected to attend all meetings of classes. Excessive unexcused absences may result in a grade reduction at the discretion of the instructor. Absence from a class will be excused for

verified medical reasons, religious obligations or for extreme personal emergencies. The student may be required to furnish evidence.

### *Timeliness of Work*

Students' assignments are to be completed in a timely manner. Any assignment turned in late may have its grade reduced by an amount set at the discretion of the instructor. An assignment may be turned in late without penalty for verified medical reasons, religious obligations or for extreme personal emergencies. Students must have their instructor's written permission to turn an assignment in late. Students with excused late work may turn in the assignment by the end of finals week without penalty. Otherwise, the grade "I" will be assigned at the discretion of the faculty.

### ***Business School***

Students are required to attend classes, including online classes, on a regular basis. Absences must be arranged with the instructor and must conform with university and instructor policies on attendance.

### ***School of Education and Human Development***

Students are required to attend classes, including online classes, on a regular basis. Absences must be arranged with the instructor in advance and must conform to university and instructor policies on attendance.

### ***College of Engineering and Applied Science***

Successful work in the College of Engineering and Applied Science is dependent upon regular attendance in all classes. Students who are absent should make arrangements with instructors to make up the work missed. Students who for illness or other good reason miss any examination must notify the instructor no later than the end of the day on which the examination is given. Failure to do so may result in an *F* in the course.

### [Course Repeat Policy](#)

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Architecture and Planning***

A failed course (grade of F) may be repeated; however, the F will be included in the GPA and will appear on the transcript. Students must earn at least a C- grade in required architecture core courses, including design studios. Architecture core courses must be repeated if the student earns less than a C- grade.

### ***College of Arts & Media***

Students may re-register for any course. Both (all) courses remain on the transcript and both (all) grades are used to calculate the student's GPA. Course credit toward graduation is counted only once for a typical course, no matter how many times the course is repeated. Some types of courses (e.g. Internships, Independent Studies, etc.) may be repeatable for applicable credit

within a certain range of total semester hours. Special Topics and/or other departmental courses may also be repeatable for applicable credit within a certain range of total semester hours, per departmental/program policy. Consult a College of Arts & Media (CAM) advisor for details.

A minimum grade of C (2.0) is required for each course applied toward a CAM major, minor or certificate requirement. These courses/requirements must be repeated if the student earns a final grade of C- (1.7) or lower. A grade of P is acceptable for major, minor or certificate courses in which the only grade available is Pass or Fail.

### ***Business School***

A failed course (grade of *F*) may be repeated; however, the *F* will be included in the GPA and will appear on the transcript. Students must earn at least a *C* grade in required business core courses. Core business courses must be repeated if the student earns less than a *C* grade.

### ***School of Education and Human Development***

Students may re-register for any course. Both (all) courses remain on the transcript and both (all) grades are used to calculate the student's GPA. Course credit toward graduation is counted only once for a typical course no matter how many times the course is repeated. Some types of courses (e.g. Internships, Independent Studies, etc.) may be repeatable for applicable credit within a certain range of total semester hours. Special Topics courses may be repeatable for applicable credit within a certain range of total semester hours, as long as the topic is different. See course descriptions for the max semester hours applicable from each course.

### ***College of Engineering and Applied Science***

Undergraduate students may not register for credit in a course in which they already have received a grade of C- or higher. For required courses (including technical electives): an *F* grade necessitates subsequent satisfactory completion of the course; students must repeat a prerequisite course in which a grade of D+ or lower was earned before moving on to the subsequent course.

If students do not successfully complete (C- or higher) an engineering class on the second attempt, they must obtain written approval from their major department to enroll for the course for the third time. When a course is retaken because of a D or F grade, both grades will appear on the transcript and both will be averaged into the GPA. Any exceptions to these policies must be made by written petition through the Office of the Dean.

### ***College of Liberal Arts and Sciences***

Students may re-register for any course. Both (all) courses remain on the transcript and both (all) grades are used to calculate the student's GPA. Course credit toward graduation is counted only once for a typical course no matter how many times the course is repeated. Some types of courses (e.g. Internships, Independent Studies, etc.) may be repeatable for applicable credit within a certain range of total semester hours. Special Topics courses may be repeatable for applicable credit within a certain range of total semester hours, as long as the topic is different. See course descriptions for the max semester hours applicable from each course.

## Explanation of Course Numbers

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### ***Business School***

The course numbering system used at CU Denver identifies the class standing required for enrollment. Students are expected to take 1000-level courses in their freshman year, 2000-level courses in their sophomore year, 3000-level courses in their junior year and 4000-level courses in their senior year. Courses at the 5000 and 6000 level are restricted to master's-level business students, and courses at the 7000 level are restricted to PhD students.

## Explanation of Semester Hours

The University of Colorado Denver campus academic calendar is separated into 3 semesters, fall, spring, and summer. This University designates semester credit hours. For every semester credit enrolled, the student is expected to spend 2-3 hours outside of the assigned class time.

## Final Examinations

All students that are enrolled in a course for credit are required to attend a final examination, unless the professor has made previous arrangements. All faculty are to alert students about the date, time, and location of the final examination in a timely manner. With approval from the appropriate department, final examinations may be removed from a course.

If a student has three or more finals on the same day, the student has the ability to change the time of one final with approval from the instructor of the final they wish to change. This change will need to be communicated to the instructor promptly and prior to the scheduled final examination.

## Final Grades

A degree audit report is an automated record reflecting a student's academic progress toward completing degree requirements in a declared major. Each degree audit report draws its information from the university's student information system. Each time a new report is run, the most up-to-date course information and grades are used. A report can be requested by logging on to the student portal. Students should contact their schools and colleges for additional information on the availability of a specific degree audit report.

Grades are normally available within two weeks after the end of the semester and can be accessed by logging into the UCD Access portal.

## Grade Point Average (GPA) Calculation

GPA is computed by multiplying the credit points per hour (for example, B = 3) by the number of semester hours for each course. Total the hours, total the credit points and divide the total points by the total hours. Grades of P, NC, \*\*\*, W, IP, and I are not included in the GPA. I grades that are not completed within one year are calculated as F in the GPA.

If a course is repeated, all grades earned are used in determining the GPA. Grades received at another institution are not included in the University of Colorado GPA.

Undergraduate, graduate and non-degree graduate GPAs are calculated separately. Enrollment in a second undergraduate or graduate program will not generate a second undergraduate or graduate GPA.

Students should refer to their academic dean's office for individual GPA calculations as they relate to academic progress and graduation from their college or school.

### **Sample GPA Calculation**

Grade Earned: **A**; Credit Points per Hour: **4.0**; x Credit Hours: **4.0** = Credit Points in Course: **16.0**

Grade Earned: **A-**; Credit Points per Hour: **3.7**; x Credit Hours: **4.0** = Credit Points in Course: **14.8**

Grade Earned: **B+**; Credit Points per Hour: **3.3**; x Credit Hours: **4.0** = Credit Points in Course: **13.2**

Grade Earned: **P**; Credit Points per Hour: **-**; x Credit Hours: **3.0** = Credit Points in Course: **- (excluded)**

Grade Earned: **F**; Credit Points per Hour: **0**; x Credit Hours: **3.0** = Credit Points in Course: **0**

**Total of 15 credit hours with 44 credit points, so  $44/15 = 2.93$  GPA**

### [Grade Appeals](#)

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### *College of Arts & Media*

For College of Arts & Media courses:

- When a student has questions or concerns regarding academic issues such as project grades, final grades, attendance policies, etc., the student is encouraged to speak directly with the faculty member teaching the course.
- If resolution or clarity of understanding is not reached, the following procedure should be followed:
  - The student contacts the chair of the department offering the course to discuss the concerns and his/her point of view.
  - The department chair speaks with the faculty member to ascertain the faculty member's point of view.
  - The department chair facilitates a meeting between the student and faculty member to discuss the issue.
  - If the student still has concerns after completion of these procedures, the student should contact the College of Arts & Media associate dean of academic and student affairs.

For non-CAM courses, students should consult the school/college offering the course.



### ***College of Architecture and Planning***

Any student may appeal the grade he or she receives in a class within 30 days from the issuance of the grade. The student should first discuss the issue and adjustment sought with the relevant course instructor. If the course instructor does not reply within 30 days, the student submits a written appeal to the program director. Within 30 days, the program director shall process the appeal and prepare a written report explaining the reason(s) for the department recommendation. If the grade appeal still remains unresolved at the department level, the student submits a written request to the department chair and then to the associate dean of academic affairs, who will direct the Academic Affairs Committee to review the appeal. If the grade appeal remains unresolved at the college level, the student may appeal to the dean.

### ***Business School***

Students must follow the process below.

1. Discuss concerns with the faculty member.
2. If the issue is not resolved after a conversation with the faculty member, discuss concerns with the Department Chair.
3. If the issue is not resolved after a conversation with the Department Chair, discuss concerns with the Associate Dean. Neither the Dean, nor any director, will offer an opinion with respect to the qualitative assessment of a student's work, but, may consider whether the procedures used to determine a grade were consistent with the syllabus and written amendments to the syllabus. No passing grade will be changed after one year. Requests for grade adjustments/appeals must be made in the semester immediately following the semester in which the disputed grade was earned.

### ***School of Education and Human Development***

Students must follow the process below.

1. Discuss concerns with the faculty member.
2. If the issue is not resolved after a conversation with the faculty member, the student may appeal to the SEHD Student Committee. The process for submitting a student appeal can be found at  
<http://www.ucdenver.edu/academics/colleges/SchoolOfEducation/CurrentStudents/Resources/Pages/CurrentResources.aspx>.

### ***College of Engineering and Applied Science***

Final grades, as reported by instructors, are to be considered permanent and final. Grade changes will be considered only in cases of documented clerical error and must be approved by the dean.

### ***Grading System***

The instructor is responsible for whatever grade symbol (e.g., A, B, C, D, F, I or IP) is to be assigned. Special symbols (NC and W) are indications of registration or grade status and are not assigned by the instructor. Pass/fail designations are not assigned by the

instructor but are automatically converted by the grade application system, as explained under “Pass/Fail Procedure.”

Standard Grades	Quality Points
<i>A = superior/excellent</i>	4
<i>A(-) =</i>	3.7
<i>B(+) =</i>	3.3
<i>B = good/better than average</i>	3
<i>B(-) =</i>	2.7
<i>C(+) =</i>	2.3
<i>C = competent/average</i>	2
<i>C(-) =</i>	1.7
<i>D(+)=</i>	1.3
<i>D =</i>	1
<i>D(-) = minimum passing</i>	0.7
<i>F = failing</i>	0

Instructors may, at their discretion, use the PLUS/MINUS system but are not required to do so.

I-incomplete-converted to an F if not completed within one year.

IP-in progress-thesis at the graduate level only.

P/F-pass/fail-P grade is not included in the GPA; the F grade is included; up to 16 hours of pass/fail course work may be credited toward a bachelor's degree.

H/P/F-honors/pass/fail-intended for honors courses; semester hours count toward the degree but are not included in the GPA.

NC indicates registration on a no-credit basis.

W indicates withdrawal without credit.

### Pass/Fail

1. Students who wish to register for a course on a pass/fail basis (or to revert from pass/fail to graded status) may do so only during the drop/add period.
2. Up to 16 semester hours of course work may be taken on a pass/fail basis and credited toward the bachelor's degree. Only six hours of course work may be taken pass/fail in any given semester. (**Note:** Individual schools and colleges may have additional restrictions as to pass/fail credits. See the accompanying chart for an overview.)
3. Instructors will not be informed of pass/fail registration. All students who register for a pass/fail appear on the regular class roster, and a normal letter grade is assigned by the professor. When grades are received in the registrar's office, those registrations with a pass/fail designation are automatically converted by the grade application system. Grades of D- and above convert to grades of P. Courses taken pass/fail will be included in hours toward graduation. Pass grades are not included in a student's GPA. An F grade in a course taken pass/fail will be included in the GPA.
4. Pass/fail registration records are maintained by the registrar's office.

5. Exceptions to the pass/fail regulations are permitted for specified courses offered by the School of Education & Human Development, the extended studies programs and study abroad programs.
6. Graduate degree students can exercise the P/F option for undergraduate courses only. A grade of P will not be acceptable for graduate credit to satisfy any Graduate School requirement.
7. Students who register for a course on a pass/fail basis may not later (after the drop/add period) decide to receive a letter grade.

**Note:** many other institutions will not accept a P grade for transfer credit.

**SCHOOL/COLLEGE SPECIFIC POLICY**

<b>PASS/FAIL OPTION RESTRICTIONS</b>		
Core Curriculum courses used to satisfy Intellectual Competencies cannot be taken on pass/fail basis.		
<u><b>College/School</b></u>	<u><b>General</b></u>	<u><b>Maximum</b></u>
Arts & Media	Courses taken to fulfill major/minor/certificate requirements, Core English Composition, Core Mathematics, and the foreign language requirement may not be taken pass/fail (unless the course is only offered on a pass/fail basis).	No more than 6 semester hours pass/fail in any given semester. No more than 12 semester hours may be elected as pass/fail toward the degree.
Business	Only nonbusiness electives may be taken pass/fail.	Only 6 semester hours may be taken pass/fail.
Engineering and Applied Science	Required courses may not be taken pass/fail. Upper division humanities and social sciences electives are acceptable; otherwise, major department approval is required.	A maximum of 16 semester hours may be taken pass/fail, including courses taken in the honors program.
Liberal Arts and Sciences	College requires a minimum of 30 semester hours of courses with letter grades. Courses used to satisfy major, minor or foreign language cannot be taken on a pass/fail basis.	No more than 6 hours pass/fail any semester. A maximum of 16 semester hours may be taken pass/fail.

School of Education and Human Development	Courses taken to fulfill major/minor/certificate requirements, Core English Composition, Core Mathematics, and the foreign language requirement may not be taken pass/fail (unless the course is only offered on a pass/fail basis).	No more than 6 semester hours may be taken pass/fail and must be approved by the Program Leader.
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### ***College of Arts & Media***

A minimum grade of C (2.0) is required for each course applied toward a College of Arts & Media major, minor or certificate requirement. A grade of C- (1.7) or lower will not fulfill a major, minor or certificate requirement. A grade of P is acceptable ONLY for major, minor or certificate courses in which the only grade available is Pass or Fail.

### ***College of Architecture and Planning***

Only internships, independent studies and non-architecture elective courses may be taken pass/fail. Required architecture courses (including the campus core) may not be taken pass/fail. A maximum of 6 hours pass/fail credit may be applied toward the BS Architecture degree. Courses taken in excess of the maximum will not be applied toward degree credit. Pass/fail determination must be made within the posted deadlines (at census dates) and may not be rescinded (unless approved by the undergraduate committee).

### ***Business School***

Only internships, independent studies and nonbusiness elective courses may be taken pass/fail. Required business and nonbusiness courses (including the campus core) may *not* be taken pass/fail. A maximum of 6 hours pass/fail credit may be applied toward the business degree. Courses taken in excess of the maximum will not be applied toward degree credit. Pass/fail determination must be made within the posted deadlines (at census dates) and may not be rescinded (unless approved by the undergraduate committee).

### ***School of Education and Human Development***

Students must earn a final grade of at least a C/2.0 in core courses and a B-(2.7) or above in licensure courses within the major. These courses/requirements must be repeated if the student earns a final grade of C-/1.7 or less in core courses or a C+ (2.3) or less in licensure courses. Program-required courses, unless designated as P/F, are not permitted to be taken as pass/fail.

### ***College of Engineering and Applied Science***

The primary purpose for offering courses on a pass/fail grade basis is to encourage students, especially juniors and seniors, to broaden their educational experience by electing challenging upper-division humanities and social sciences elective courses without serious risk to their academic records. In general, pass/fail should be limited to 3000- or 4000-level humanities and social sciences

courses. Students must process the pass/fail form during the first two weeks of the semester. Engineering students cannot take required courses, including technical electives, pass/fail.

### ***College of Liberal Arts and Sciences***

Students may select the pass/fail grading option for most courses. In addition to Downtown Campus policies covering the pass/fail grading option (see the Registration and Records chapter of this catalog), CLAS students must adhere to the following college pass/fail grading policies:

1. Courses used to complete a student's major, minor and certificate may not be taken on a pass/fail basis.
2. Courses required to demonstrate proficiency may not be taken on a pass/fail basis: ENGL (core curriculum), MATH (core curriculum) and first two semesters of foreign language.
3. Courses used to satisfy the intellectual competencies section of the CU Denver core curriculum may not be taken on a pass/fail basis.
4. Courses in the knowledge area section of the CU Denver core curriculum may be taken on a pass/fail basis.
5. Courses used to satisfy CLAS graduation requirements may be taken as pass/fail, except for to fulfill the Communicative Skills CLAS Core, major or minor requirements.

### ***School of Public Affairs***

Core knowledge area and general electives are the only courses that can be completed pass/fail. A grade of “D-” or better is translated by the Records Office to a P (pass) grade. P grades do not affect students’ GPA; F grades do affect students’ GPA. Students interested in completing a course as pass/fail must submit a Schedule Adjustment Form during the add/drop period during the respective semester to the BACJ Academic Advisor. Students need to consult the academic calendar posted on the Office of the Registrar’s webpage for add/drop dates. Up to 16 credits may be completed as pass/fail and credited toward the bachelor degree. Students can complete a maximum of 6 credits as pass/fail in any one semester.

### **No Credit**

Students may register for a course on a no-credit basis with the consent of their instructor and the dean of their school or college. No grade or credit is awarded. The transcript reflects the name of the course taken and an N/C notation.

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Arts & Media***

A minimum grade of C (2.0) is required for each course applied toward a College of Arts & Media major, minor or certificate requirement. A grade of C- (1.7) or lower will not fulfill a major, minor or certificate requirement. Therefore students are not permitted to take these courses for no credit.

### ***Business School***

*Pass-Fail or No Credit (Audit).* With the exception of internships, experiential learning and travel study courses, the Business School does not permit election of pass-fail grading for any business course required for the student’s degree. Students are not allowed to audit business courses.

## **College of Engineering and Applied Science**

An engineering student must request approval before enrolling for no credit (NC) for any course. Required courses must be taken for credit. Once a course has been taken NC, the course cannot be repeated for credit.

### Incomplete Grade

An I is an incomplete grade. Policies with respect to I grades are available in the individual college and school dean's offices.

An I is given only when students, for reasons beyond their control, have been unable to complete course requirements. A substantial amount of work must have been satisfactorily completed before approval for such a grade is given.

The instructor who assigns an I sets the conditions under which the course work can be completed and the time limit for its completion. The student is expected to complete the requirements by the established deadline and not retake the entire course.

It is the instructor's and/or the student's decision whether a course should be retaken. If a course is retaken, it must be completed on the Denver Campus or in extended studies classes. The student must re-register for the course and pay the appropriate tuition.

The final grade (earned by completing the course requirements or by retaking the course) does not result in deletion of the I from the transcript. A second entry is posted on the transcript to show the final grade for the course, with a notation that the course was 'originally graded as I.'

At the end of one year, I grades for courses that are not completed or repeated are changed to an F.

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### **College of Arts & Media**

The College of Arts & Media (CAM) has strict policies for granting incomplete grades. They include but are not limited to the following:

- Reason for incomplete must be a verifiable circumstance beyond the student's control that made completion of the course impossible. The student must provide documentation.
- The majority of course requirements (75 percent) must have been completed with a passing grade to be eligible for an incomplete (C (2.0) for major/minor/certificate courses; C- (1.7) for select general education courses; D- (0.7) for most general education and general elective courses).
  - Whether the student has successfully completed 75% of the course with a passing grade is determined by the instructor and based on the requirements listed in the syllabus.
- CAM course completion agreement must be signed by both the instructor and student, with final approval by the dean's/advising office.
- All course work must be completed within one calendar year of the end of the original course, unless an earlier deadline is specified.
- Requests for a retroactive change from a letter grade to an incomplete will not be considered.

The student is responsible for requesting an incomplete grade and submitting all of the appropriate paperwork and obtaining approvals. Please contact [CAMadvising@ucdenver.edu](mailto:CAMadvising@ucdenver.edu) for additional information.

### ***Business School***

*Incomplete Grades.* The only incomplete grade given in the school is *I*. An *I* grade is assigned only when documented circumstances clearly beyond the student's control prevent completion of course requirements (exams, papers, etc.). Students must sign a contract outlining how they will make up the missing work with the instructor giving the *I*. Students need not register for the course a second time. All *I* grades must be made up within the contract period (which may not exceed one year), or the *I* will automatically be changed to the grade of *F*. The student is responsible for contacting the instructor to schedule the completion of the coursework.

### School of Education and Human Development

Students who wish to request a grade of Incomplete ('I'), should refer to the SEHD Course Completion Agreement for Incomplete Grade available on the website at [http://www.ucdenver.edu/academics/colleges/SchoolOfEducation/CurrentStudents/Resources/all\\_docs/Incomplete%20Application.pdf](http://www.ucdenver.edu/academics/colleges/SchoolOfEducation/CurrentStudents/Resources/all_docs/Incomplete%20Application.pdf) for the full policy and form.

### ***College of Engineering and Applied Science***

An incomplete may be given by the instructor for circumstances beyond the student's control, such as a documented medical or personal emergency. When it is given, the student and the departmental office must be informed in writing by the instructor, who states what the student is to do in order to remove the incomplete and the date the tasks are to be completed. The instructor will assign an "I" distinction. The student is expected to complete the course requirements (e.g., the final examination or term paper), within the established deadline and not to retake the entire course. The majority of course requirements (75%) must have been completed with a passing grade to be eligible for an incomplete. An "I" distinction will be converted automatically to a grade of "F" after one year if the specified work is not completed.

It is the student's responsibility to ensure that all courses marked as incomplete are officially completed before the 10th week of the student's final semester in school.

### ***College of Liberal Arts and Sciences***

When a student has special circumstances that make it impossible to complete course assignments, faculty members have discretion to award an incomplete grade. Effective January 1, 2009, all incomplete courses are now assigned a grade of Incomplete (*I*). Incomplete grades are *not* awarded for poor academic performance or as a way of extending assignment deadlines. While not required, a CLAS course completion agreement form (available from the CLAS Academic Advising Office) is strongly suggested so that faculty and student may agree in advance on the terms of completing an incomplete grade.

To be eligible for an incomplete grade, students must:

- have successfully completed 75 percent of the course

- have special circumstances (verification may be required) that preclude the student from attending class and completing graded assignments
- make arrangements to complete missing assignments with the original instructor within one academic year

Students are allowed up to three semesters (one year) to complete the requirements for the incomplete, after which the *I* reverts to an *F* grade on the student's transcript. After the one-year period, students must petition the CLAS Academic Advising Office to request a grade change.

### Module/Intensive Courses

Courses are also offered in five-week modules, in special weekend courses and in seminars. Students should contact the college/school for information on short-term courses offered each semester.

### Requisites

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Arts & Media***

Students must abide by all published prerequisites and corequisites, including minimum grades. The College of Arts & Media reserves the right to administratively drop students who enroll without the necessary prerequisites or corequisites.

### Prerequisites

A prerequisite is a course that needs to be taken prior to registration for the next course in the designated sequence.

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***Business School***

Students are expected to know and fulfill all prerequisites when registering. Prerequisites are in place for the benefit of the student. The Business School wants our students to have the best experience in their courses, and having the prerequisites for a course ensures that you are ready for the material that will be covered. See course listings for relevant prerequisites as many are strictly enforced. The Business School reserves the right to administratively drop students who enroll without the correct prerequisites. This action may result in the loss of tuition.

### ***School of Education and Human Development***

Students must abide by all published prerequisites and co-requisites, including minimum grades. The SEHD reserves the right to administratively drop students who enroll without the necessary prerequisites or co-requisites.

### ***College of Engineering and Applied Science***



For required courses, including technical electives, students must repeat a prerequisite course in which a grade of D+ or lower was earned before moving on to the subsequent course. If students do not successfully complete an engineering class with a C- or higher on the second attempt, they must obtain written approval from their major department to enroll for the course for the third time.

## Prerequisite Checking

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### ***College of Arts & Media***

Programs in the college are structured so that certain courses must be taken concurrently, others sequentially. Students will not be allowed to enroll in a course if its co-requisites or prerequisites have not been satisfied.

#### ***College of Architecture and Planning***

Programs in the college are structured so that certain courses must be taken concurrently, others sequentially. Students will not be allowed to enroll in a course if its co-requisites or prerequisites have not been satisfied.

#### ***College of Engineering and Applied Science***

Programs in the college are structured so that certain courses must be taken concurrently, others sequentially. Students will not be allowed to enroll in a course if its co-requisites or prerequisites have not been satisfied.

## Co-requisites

A co-requisite is a course(s) that needs to be taken simultaneously with another course.

## Transcripts

### Official Transcripts

The official transcript includes the complete undergraduate and graduate academic record of courses taken at all campus locations or divisions of the University of Colorado. It contains the signature of the registrar and the official seal of the university.

Official transcripts with posted grades for any given semester are available approximately three weeks after final exams. A transcript on which a degree is to be recorded is available approximately eight weeks after final exams.

For Denver Campus students, transcripts may be ordered through the student portal (UCDAccess) or through the online ordering portal by visiting [www.ucdenver.edu/transcripts](http://www.ucdenver.edu/transcripts).

There is no charge for individual official transcripts (however fees are assessed for rush service). Transcripts are prepared only at the student's request in writing in conjunction with the Transcript Request form or online through the Transcript Ordering Portal. A student with financial obligations to the university that are due and unpaid will not be granted a transcript. Official transcripts require seven to ten working days for processing. Rush service is available and fees are assessed based on the service requested.

## Undergraduates Taking Graduate Coursework

### SCHOOL/COLLEGE SPECIFIC POLICY

#### ***College of Arts & Media***

College of Arts & Media undergraduate students are not typically permitted to take courses at the graduate level. Undergraduates interested in taking graduate-level courses should consult with the instructor and the department, as well as with their academic advisor.

#### ***College of Architecture and Planning***

With prior written approval of the BS Architecture Director, students may take a maximum of 6 semester hours of graduate-level non-architecture elective credits. Students must earn grades of B or better in graduate courses to apply the credits toward BS Architecture degree requirements.

#### ***School of Education and Human Development***

Undergraduate students are not typically permitted to take courses at the graduate level. SEHD undergraduate students interested in taking graduate-level courses should consult with the instructor and the program, as well as with their academic advisor.

#### ***College of Engineering and Applied Science***

With faculty advisor approval, an undergraduate engineering student may be granted the opportunity to take graduate courses to be counted toward an undergraduate degree. A maximum of 6 semester hours of graduate-level University of Colorado course work taken as an undergraduate can be considered for credit toward a graduate degree. Only a grade of B (3.0) or above will be considered for graduate-level credit. All consideration of graduate work to be counted toward both an undergraduate and a graduate degree must be approved by a faculty advisor.

Click on any of the following for more information:

<a href="#">Academic Standing</a> <a href="#">Course Information</a> Declaring/Changing Your Major <a href="#">Graduation</a>	<a href="#">Readmission</a> <a href="#">Registration</a> <a href="#">Student Rights</a> <a href="#">Transfer Credit</a>
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## DECLARING/CHANGING YOUR MAJOR

- [How to Change Your Major/Minor](#)
- [Intra-University Transfer \(IUT\)](#)

### How to Change Your Major/Minor

#### SCHOOL/COLLEGE SPECIFIC POLICY

##### ***College of Arts & Media***

###### *Declaring a Major or Minor*

All undergraduate degrees offered through the College of Arts & Media (CAM) comprise 120 semester hours. Students must declare a major to graduate. Minors are optional.

All CAM majors require students to select a degree plan (BA, BS or BFA) and an emphasis. Links to information about specific majors, emphases and minors, including any required reviews/assessments for admission, may be found on the [Programs](#) page in this catalog. If an emphasis or minor does not require review/assessment for admission, CAM students in good academic standing may select it by submitting a major or minor declaration form in Arts 177.

Students may choose to pursue a double degree, double major, double emphasis or minor. Each of these options may require more than 120 semester hours to graduate. Please contact [CAM@ucdenver.edu](mailto:CAM@ucdenver.edu) for additional information.

###### *Changing a Major or Minor*

Undergraduate students who wish to transfer from one emphasis or minor to another within CAM must currently be in good academic standing, pass appropriate reviews/assessments as outlined in the program pages of this catalog and notify CAM in Arts 177 by submitting a change of major or a change of minor form.

##### ***Business School***

Business majors must complete the prescribed courses in an area of emphasis comprising a minimum of 15 semester hours taken at CU Denver. Business students are advised to select an area of emphasis prior to completing the business core, and are required to declare a major area of emphasis by the time they have accumulated 60 to 75 semester hours. The courses in the area of emphasis are completed in the junior and senior years after completing the business core. A minimum GPA of 2.0 is required for courses in the area of emphasis.

The areas of emphasis include accounting, financial management, human resources management, information systems, international business, management or marketing. The specific requirements for these areas of emphasis are described in subsequent sections.

### ***School of Education and Human Development***

All undergraduate students in the SEHD are in the EDHD major. Students seeking licensure in either Early Childhood Education, Elementary Education, or Special Education should declare their track as early as possible in their studies to avoid taking classes that will not count toward licensure in their desired track.

### ***College of Engineering and Applied Science***

Students enrolled in the College of Engineering and Applied Science who wish to change to another department within the college must apply for transfer by submitting a CEAS change of major form for undergraduate degree students, which can be found on the college website (<http://engineering.ucdenver.edu>) under Student Services > Policies and Forms. This form requires the approval of both departments, and should be submitted to the Office of the Dean in North Classroom 3024.

Pre-engineering students who are ready for admission to the college, or students enrolled in another school/college who wish to transfer into the College of Engineering and Applied Science, must complete the [Intra-University Transfer \(IUT\)](#) form. This form is submitted to the Engineering Student Services Center in North Classroom 2605.

### ***College of Liberal Arts and Sciences***

It is important that students declare a major as early as possible in order to receive proper advising toward departmental requirements. Students in the college must declare a major by the start of their junior year (greater than 60 hours). Transfer students to the college with junior or senior standing should declare a major in their first semester at CU Denver. Students are allowed to change their major at any time.

### ***Intra-University Transfer (IUT)***

Students on the Denver Campus may change colleges or schools within the university provided they are accepted by the college or school to which they wish to transfer. Intra-university transfer forms may be obtained from the student's school or college or from the Office of the Registrar. Decisions on intra-university transfers are made by the college or school to which the student wishes to transfer.

Students in continuing and professional studies programs wishing to enroll in regular courses or degree programs on the Denver Campus should apply for admission to CU Denver. Visit [www.ucdenver.edu/admissions](http://www.ucdenver.edu/admissions) or contact the Office of Admissions at 303-315-2601 or [admissions@ucdenver.edu](mailto:admissions@ucdenver.edu) for assistance with application processes and options.

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Architecture and Planning***

Students who want to transfer to the BS Architecture program from another college or school of the University of Colorado Denver must formally apply to the College. To apply for an intra-

university transfer, students must submit an intra-university transfer (IUT) form to the undergraduate advisor. Transfer forms are available at the Office of Registrar or the College Undergraduate Advising Office; transcript request forms are available at the Office of the Registrar. Transfer deadlines are August 1 for fall semester, December 1 for spring semester and May 1 for the summer session. Students must have earned a minimum of 12 University of Colorado Denver semester hours and have a 2.3 cumulative University of Colorado GPA to be eligible for an IUT to the BS Architecture program.

### ***College of Arts & Media***

Students who want to transfer to the College of Arts & Media from another college or school within the university must formally apply and pass any appropriate reviews/assessments as outlined in the program pages of this catalog. To be considered for admission, students must have a minimum 2.0 cumulative University of Colorado GPA.

### ***Business School***

Students who want to transfer to the Business School from another college or school of the University of Colorado Denver must formally apply to the Business School. To apply for an intra-university transfer, students must submit an intra-university transfer (IUT) form and transcripts from University of Colorado to the business program coordinator. Transfer forms are available at the Office of Admissions or the Business School Advising Office; transcript request forms are available at the Office of the Registrar. The transcript must include the student's most recent semester at the university. Students with previous course work from other institutions are also required to submit a copy of their transfer credit evaluations (advanced standings). Transfer deadlines are August 1 for fall semester, December 1 for spring semester and May 1 for the summer session. In general, the admission standards for intra-university transfer are the same as for transfer from other institutions as listed above.

### ***School of Education and Human Development***

Students who want to transfer to the BA in Education and Human Development program from another college or school of the University of Colorado Denver must formally apply to the SEHD. To apply for an intra-university transfer, students must submit an intra-university transfer (IUT) form to the undergraduate advisor. Transfer forms are available at the Office of Registrar or the Academic Services Office; transcript request forms are available at the Office of the Registrar. Transfer deadlines are August 1 for fall semester, December 1 for spring semester and May 1 for the summer session. Students must have earned a minimum of 2.0 cumulative University of Colorado GPA to be eligible for an IUT to the BA EDHD program.

### ***College of Engineering and Applied Science***

Pre-engineering students and CU Denver students interested in an undergraduate engineering program but not enrolled in the college must request an intra-university transfer (IUT). Those approved for an IUT will be entered into the undergraduate program of interest. Admission to the bioengineering pre-major does not guarantee admission to the major. To enter an engineering program through the intra-university transfer (IUT) process, students must have earned:

- a 2.75 (or higher) cumulative CU Denver GPA
- a 2.5 (or higher) GPA in Calculus I, Calculus II, and Calculus-based Physics I and the corresponding lab and no lower than a C- in any one of these courses.
- a C- or higher in all other engineering requirements taken prior to or at the time of the request.
- IUT guidelines are subject to change. Students are encouraged to meet with an Engineering Student Services advisor to discuss the IUT process prior to submitting a request.

Click on any of the following for more information:

<a href="#">Academic Standing</a> <a href="#">Course Information</a> <a href="#">Declaring/Changing Your Major</a> <a href="#">Graduation</a>	<a href="#">Readmission</a> <a href="#">Registration</a> <a href="#">Student Rights</a> <a href="#">Transfer Credit</a>
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## GRADUATION

- [Academic Honors](#)
- [Applying for Graduation](#)
- [Class Rank](#)
- [Commencement Ceremony](#)
- [Four-Year Graduation Guarantee](#)
- [General Graduation Requirements](#)
- [Petitioning for Exceptions to Standing](#)
- [Academic Policy](#)
- [Selection of Catalog for Requirements](#)

## Academic Honors

### Dean's List

CU Denver uses a fixed criterion across all schools/colleges for determining eligibility for the Dean's List. This policy applies to undergraduate students.

For fall and spring semesters, students must successfully complete nine (9) graded hours in the semester. These courses can be both within and outside of the college. Metropolitan State University of Denver pooled courses will not be included in the GPA calculation nor will they apply toward the 9 hours required for consideration. The GPA for inclusion in the Dean's List is 3.75.

In the summer semester, students must complete six (6) graded hours. Course inclusion will be the same as in fall and spring semesters. The GPA for Dean's List in summer is also 3.75.

Scholarships tied to Dean's Lists may have additional requirements.

The Registrar's Office calculates the semester GPAs that are the basis for determining the Dean's List. Incompletes will not be considered in the calculation of minimum number of hours. The Dean's List will not be recalculated to include completed incompletes.

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Arts & Media***

#### **LATIN ACADEMIC HONORS**

Latin academic honors are awarded at the time of graduation, based on cumulative University of Colorado undergraduate GPA. To be eligible for honors, a College of Arts & Media (CAM) student must have completed a minimum of 30 semester hours at the University of Colorado (on any CU campus). A cumulative CU GPA of 3.65-3.749 earns cum laude, a 3.75-3.849 earns magna cum laude and 3.85 or above earns the summa cum laude honors designation on a degree.

#### **OUTSTANDING GRADUATES**

CAM recognizes “outstanding graduates” each fall and spring term. Students are nominated by CAM faculty and final selections are determined by the CAM Executive Committee.

Criteria for Outstanding Graduates:

- Cumulative University of Colorado GPA of 3.500 or higher
- Graduating senior in the semester the award is given
- Active member of CAM student club(s)
- Participant in production programs of the student’s department
  - E.g., art exhibits, record productions, audio engineering
- Participant in outreach programs for the department and/or college
- Leadership qualities in the classroom
- Growth, development and demonstration of excellence as a practicing artist or scholar
- Active citizenship in the department, college, university and/or community
- Superior academic achievement

### ***Business School***

Students who demonstrate superior scholarship are given special recognition at graduation. Students must achieve a cumulative GPA of 3.50-3.649 in all business courses taken at the University of Colorado to be considered for cum laude, achieve a cumulative GPA 3.65-3.749 in all business courses taken at the University of Colorado to be considered for magna cum laude, and achieve a cumulative GPA of 3.75 or higher in all business courses taken at the University of Colorado to be considered for summa cum laude.

### ***School of Education and Human Development***

Academic honors are awarded at the time of graduation, based on the cumulative University of Colorado undergraduate GPA. To be eligible for honors, a SEHD student must have completed a minimum of 30 semester hours at the University of Colorado (on any CU campus). A cumulative

CU GPA of 3.65-3.749 earns cum laude, a 3.75-3.849 earns magna cum laude and 3.85 or above earns summa cum laude honors designations.

### ***College of Engineering and Applied Science***

In recognition of superior scholarship, academic honors are awarded at the time of graduation based on the cumulative University of Colorado undergraduate GPA, including the final semester of coursework. To be eligible for honors, a CEAS student must have completed a minimum of 60 semester hours at the University of Colorado (on any CU campus). Grades earned at institutions outside of the CU system will not be considered. For Special Honors, a student must have earned a cumulative CU GPA of at least 3.80, and for Honors, a GPA between 3.60 and 3.79 is required. Since grades earned during the semester of graduation are considered, academic honors are notated in the commencement program as “pending” and are officially recorded on the diploma and transcript.

### ***College of Liberal Arts and Sciences***

A student who performs superlatively in course work in the college will be awarded a bachelor’s degree accompanied by the statement “with distinction”. To be eligible for graduation with distinction, a student must have either completed a minimum of 45 semester CU Denver hours in the student’s junior and senior years with a CU cumulative GPA of at least 3.75, or have completed a minimum of 45 semester CU Denver hours in the student’s overall CU Denver career with a CU Cumulative GPA of at least 3.75. A maximum of 6 out of the final 45 CU Denver semester hours may be completed with a grade of P (on P/F option).

### **Departmental Honors**

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Liberal Arts and Sciences***

Departments in the college offer programs through which students can qualify for Latin honors: cum laude, magna cum laude or summa cum laude. Determination of the level of honors is made by the department. Detailed information can be obtained from the CLAS Academic Advising Office or from the individual departments.

### **Applying for Graduation**

Students planning to graduate must apply for graduation through the UCDAccess student portal between the first day of registration and census for the term they intend to graduate. Students must contact their academic advisor to determine what requirements remain for graduation, as well as complete any paperwork required by their school/college. Students will not be officially certified to graduate until a final audit of the student’s record has been completed approximately six weeks after the end of the term. After students have been certified to graduate, they must reapply with the Office of Admissions in order to return to the Denver Campus.



## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Architecture and Planning***

All students MUST meet with their advisor at the beginning of their final term for a graduation check-out appointment. We recommend students schedule an appointment PRIOR to the add/drop deadline of their final term in case schedule adjustments need to be made to fulfill final degree requirements. After meeting with their advisor, students should apply for graduation online through UCDAccess.

### ***College of Arts & Media***

Students are encouraged to meet with a College of Arts & Media advisor the semester before they intend to graduate to review graduation procedures and degree requirements. Students who have not attended the university for one calendar year (three consecutive semesters, including summer term) or longer must gain readmission to the university prior to applying for graduation. It is the student's responsibility to apply with enough time for the readmission process to be finalized by the census date.

### ***Business School***

A senior audit is completed on all students who have completed 90 or more semester hours. Students must file an undergraduate candidacy form and diploma card and request a graduation evaluation prior to registering for their final semester. Failure to do so will delay graduation. Also, students desiring to change their area of emphasis after filing for graduation must have the change approved by the graduation coordinator prior to registering for their final semester. Changes after that time will delay graduation.

Students must complete the online intent to graduate form on the registrar's website ([www.ucdenver.edu/registrar](http://www.ucdenver.edu/registrar)) when they register for their last semester. Contact the undergraduate advising office to confirm receipt at [undergrad.advising@ucdenver.edu](mailto:undergrad.advising@ucdenver.edu).

### ***School of Education and Human Development***

All students MUST meet with their advisor at the beginning of their final term for a graduation check-out appointment. We recommend students schedule an appointment PRIOR to the add/drop deadline of their final term in case schedule adjustments need to be made to fulfill final degree requirements. After meeting with their advisor, students should apply for graduation online through UCDAccess.

### ***College Of Engineering and Applied Science***

When a student in the College of Engineering and Applied Science is within 30 hours of completing his or her degree, an appointment should be scheduled with a faculty advisor to perform a 30-hour check. The 30-hour check is required before the student may graduate.

In addition to the above requirement, all students in the College of Engineering and Applied Science must also meet with their department's faculty advisor in the semester prior to the

semester in which they wish to apply for graduation to ensure all academic and administrative requirements are met. Failure to do so may interfere with a student's ability to graduate. Failure to understand and follow the policies, procedures, dates and deadlines of the CU Denver campus and the College of Engineering and Applied Science may obstruct a student's ability to graduate and is solely the responsibility of the student.

## Class Rank

Class rank will be calculated by undergraduate degree program within a school or college. It is possible for more than one student to have the same class rank. If more than one student has equivalent class ranking it will be reported as such. The option for a letter indicating the student's class rank will be provided to any graduating undergraduate, but there will be no designation on the University of Colorado transcript for Denver Campus students receiving bachelor's degrees. There will be one class rank per student per degree. Students can obtain class rank letters through the student portal. Late postings and grade changes after degrees are posted will not recalculate rankings. Rankings will be a snapshot calculation conducted once per term for each graduating undergraduate student after degrees are posted.

## Commencement Ceremony

In early March, informational brochures will be mailed to students eligible to participate in the May spring-semester commencement. In early October, information regarding the December commencement will be mailed to students who graduated in summer term or expect to graduate in fall term. Information will be provided about ordering special display diplomas, fittings for caps and gowns and obtaining diplomas and transcripts with the degree recorded. This information is also available at [www.ucdenver.edu/student-services/graduation/Pages/Graduation.aspx](http://www.ucdenver.edu/student-services/graduation/Pages/Graduation.aspx).

## Four-Year Graduation Guarantee

The University of Colorado Denver has adopted a set of guidelines to define the conditions under which an undergraduate student will be guaranteed to graduate in four years. More information is available through the undergraduate advising offices for each college and the major program offices. The Denver Campus has five undergraduate colleges in which this guarantee applies: College of Arts & Media, Business School, College of Engineering and Applied Science, College of Liberal Arts and Sciences and School of Public Affairs.

CU Denver guarantees that if a student begins studies in a fall semester and lack of scheduling of essential courses is found to have prevented a student from completing all course work necessary for a BA, BFA or BS degree from the university by the end of the student's eighth consecutive fall and spring semester, the college/school shall provide tuition plus any course fees for all courses required for completion of the degree requirements. This applies only when needed courses are not offered by the college/school and does not apply to scheduling conflicts for individual students. Students must satisfy all the requirements described below to be eligible for this guarantee.

This guarantee applies to all students who enroll beginning in a fall term as first-semester, full-time freshmen without admission deficiencies, who do not need remedial course work and who satisfy all the requirements described below. This guarantee does not include completion of all options within

the major, a second major, a double degree, a minor or a certificate program. The four-year graduation guarantee does not apply to programs in which the degree has been discontinued or is in the process of being phased out. In these cases, every effort will be made to allow students to fulfill requirements by taking courses at other universities and colleges to facilitate timely completion of the degree.

Some study abroad programs may not provide a sufficient range of courses to allow students to meet the requirements, thus, students who participate in study abroad programs during the fall or spring semesters may not be eligible for this guarantee. A student may be able to participate in a study abroad program during the summer semester and still meet all the requirements of this guarantee. It is essential that a student work closely with an advisor to determine if the student can participate in a study abroad program and still meet all the requirements of this guarantee.

## **Requirements**

*Students must satisfy all of the following requirements to be eligible for this guarantee.*

1. Students must begin studies in a fall semester and enroll in CU Denver course work as specified on the student plan of study for eight consecutive fall and spring semesters.
2. Students must complete all required course work by the end of the eighth semester.
3. No fewer than 60 semester hours of applicable course work must be completed successfully by the end of the second year (24 calendar months); 90 semester hours by the end of the third year (36 calendar months); and 120 semester hours by the end of the fourth year (48 calendar months). Students must successfully complete an average of 15 semester hours each semester.
4. Students must meet with their college advisor and their major advisor for academic advising during the first, third, fifth and seventh semesters of study.
5. The major must be declared no later than the end of the first semester of study and students must not change their major or any options within the major.
6. A required plan of study toward the major must be agreed upon and signed by the student and advisor at the end of the first semester. Thereafter students must make satisfactory progress toward completing the major, as defined by each major, and the general education requirements. Courses with certain grades may not meet the satisfactory progress requirement of this guarantee. A statement of what constitutes satisfactory progress and what grades are acceptable is available from the major or departmental office at the time the major is declared.
7. A minimum of 30 semester hours of college general education courses should be completed by the end of the second year, including core curriculum courses that also meet major requirements and foreign language proficiency.
8. All lower-division graduation requirements must be successfully completed by the 90-semester-hour mark.
9. Students must remain in good academic standing according to their school/college academic policies.
10. Grades of C-, C or C+, as defined by the college/school, must be earned in all course work required for the major, and students must have a cumulative GPA of 2.0 in all major course work attempted.
11. Students must register each semester within one week of the student's specified eligibility to register.
12. Students must take courses that are specified in the student plan of study approved by their advisor.
13. Elective courses must be avoided if they conflict with required major or general education courses. Elective courses must not be given a higher priority than required courses.

14. Students must meet all departmental, school or college and university policies regarding graduation requirements.
15. The college/school must be notified in writing of the student's intent to graduate no later than the beginning of the seventh semester of study. A graduation application must be filed no later than the deadline for the appropriate graduation date. The student must complete a graduation checkout/senior audit with their advisor.

The student is responsible for and must keep documentation proving that these requirements were satisfied (e.g., records of advising meetings attended, advising records and instructions, etc.).

## General Graduation Requirements

To receive a bachelor's degree from the University of Colorado Denver, students must satisfy all of the requirements below, in addition to completing a [Major](#) and fulfilling all of their [School or College requirements](#) .

Please note that the requirements below are basic university requirements. Consult your School/College and Major to determine whether they have put additional requirements in place that further restrict these categories.

- A minimum of 120 credit hours is required to graduate from CU Denver with a bachelor's level degree
- A minimum 2.0 cumulative GPA is required for all University of Colorado coursework
- Satisfactory completion of the CU Denver Core Curriculum (an 11 course, 34-38 semester hour curriculum of general education, outlined [here](#))

## Repeat Statement

Though students may take any course more than once, credit toward graduation is counted only once for a typical course, unless otherwise noted in the course description. Some types of courses (e.g. Internships, Independent Studies, etc.) may be repeatable for applicable credit within a certain range of total semester hours. See course descriptions for the max semester hours applicable from each course.

## Residency Requirement

The Higher Learning Commission (HLC), which accredits this university, requires that at least 30 of the 120 credits earned for a baccalaureate degree be taken in residence at the University of Colorado Denver. Students are advised that individual schools/colleges may have higher residency requirements.

## Petitioning for Exceptions to Standing Academic Policy

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### ***College of Arts & Media***

Students are required to complete the College of Arts & Media (CAM) general course requirements (including Core requirements) that were in effect when they began as degree-seeking students at CU Denver, and major requirements as outlined when they declared their degree, major and emphasis and were admitted to the program. If a program revises its curriculum, students have the option of following their original degree requirements or the revised curriculum. Courses under the original requirements may no longer be taught or may not be available for a set duration. In this case, the department faculty will approve reasonable course substitutions.

Course substitutions in the major or minor must be approved by the designated area head in the specific program area, the department chair and/or possibly the associate dean. Course substitutions in the CAM Core requirements must be approved by the university Core Curriculum Oversight Committee through a petition process. Please contact [CAMadvising@ucdenver.edu](mailto:CAMadvising@ucdenver.edu) for additional information.

The CAM Academic Policies, Procedures and Curriculum Committee is the appellate committee for all student-related academic petitions, issues and appeals. The committee is responsible for the evaluation and interpretation of the approved academic policies of the college. Questions about interpretation of policies may be directed to CAM Advising and Student Services. Procedures and petition guidelines are available at the CAM website or by emailing [CAMadvising@ucdenver.edu](mailto:CAMadvising@ucdenver.edu).

### ***Business School***

Students should contact a staff advisor in the Business School's programs office (undergraduates call 303-315-8100) for appeal and petition procedures pertaining to rules and regulations of the school.

### ***School of Education and Human Development***

Students are required to complete the SEHD Core Course Requirements that were in effect when they began as a degree-seeking student at CU Denver, and major requirements as outlined when they declared their degree, major and track and were admitted to the program. If a program revises its curriculum, students have the option of following their original degree requirements or the revised curriculum. Courses under the original requirements may no longer be taught or may not be available for a set duration. In this case, the program will approve course substitutions.

Course substitutions in the major or minor must be approved by the program leader in the specific program area. Course substitutions in the SEHD major must be approved by the Program Leader.

The SEHD Student Committee reviews students' academic appeals regarding retention, disenrollment, dismissal and other academic matters such as grade appeal, academic dishonesty, or honor code issues. Instruction on how to submit an appeal can be found at <http://www.ucdenver.edu/academics/colleges/SchoolOfEducation/CurrentStudents/Resources/Pages/CurrentResources.aspx>.

### ***College of Liberal Arts and Sciences***

The CLAS Academic Standards Committee is responsible for the administration of the academic policies of the college as established by the faculty. This committee constitutes the bridge between the faculty in its legislative capacity and the students upon whom the legislation comes to bear. The committee is empowered to grant waivers of exemptions from and exceptions to the academic policies of the college. Students wishing to submit a petition to the committee should meet with an advisor in the CLAS Academic Advising Office first to discuss the petition. The Graduate Council reviews grievances related to procedural issues for graduate students that cannot be resolved at the college level.

Students in the College of Liberal Arts and Sciences may appeal a grade. Every attempt is made to resolve grade disputes at the department level. However, unresolved grade issues may be appealed to the CLAS Academic Standards Committee and initiated through the CLAS Academic Advising Office, North Classroom, 4002, 303-556-2555. Details of the grade appeal policies are available in the CLAS Academic Advising Office.

### [Selection of Catalog for Degree Requirements](#)

When a student is matriculated and enrolled at CU Denver, they are required to fulfill the general education and graduation requirements specified in the catalog current at that time. When students formally declare a major, they are required to fulfill the major requirements in the catalog current at that time.

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### *College of Arts & Media*

Students who switch majors (e.g., BS in Music to BFA in Theatre, Film and Television) are required to complete the major curriculum in place when they declare their new degree or major. Students who switch degrees within the same major (e.g., BFA in Fine Arts to BA in Fine Arts) will be required to complete the degree curriculum that is in place when they declare their new degree. Students who switch emphases within a degree and major will be required to complete the emphasis curriculum that is in place when they are accepted into the new emphasis.

Due to the dynamic nature of the College of Arts & Media programs, returning students who have not attended in more than five years must complete their programs based on the current curriculum and policies.

Click on any of the following for more information:

<a href="#">Academic Standing</a> <a href="#">Course Information</a> <a href="#">Declaring/Changing Your Major</a> <a href="#">Graduation</a>	<a href="#">Readmission</a> Registration <a href="#">Student Rights</a> <a href="#">Transfer Credit</a>
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## REGISTRATION

- [Academic Calendar](#)
- [Add/Drop Deadlines](#)
- [Adding a Course](#)
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- [Administrative Add Policy](#)
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- [Registration Status](#)
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- [Waitlist Policy](#)
- [Web Registration](#)
- [Withdrawing from a Course](#)
- [Withdrawing from All Courses](#)
- [Retroactive Drop/Withdrawal](#)

## Academic Calendar

### Fall 2017

April 3	Registration Begins
August 21	First Day of Classes
September 4	Labor Day Holiday (Campus Closed, No Classes)
September 6	Census
November 20-26	Fall Break (Campus Open, No Classes)
November 23	Thanksgiving Holiday (Campus Closed, No Classes)
December 11-16	Finals Week
December 16	Commencement

### Spring 2018

November 13	Registration Begins
January 15	Martin Luther King Jr. Holiday (Campus Open, No Classes)
January 16	First Day of Classes

January 31	Census
March 19 - 25	Spring Break (Campus Open, No Classes)
May 7 - 12	Finals Week
May 12	Commencement

### **Maymester / Summer 2018**

TBA	Registration Begins
TBA	Memorial Day Holiday (Campus Closed, No Classes)
TBA	Maymester
TBA	Summer Semester Begins
TBA	Census
July 4	Independence Day Holiday (Campus Closed, No Classes)
TBA	End of Term

Current academic calendars are available on the Office of the Registrar's website.

\*The university reserves the right to alter the academic calendar at any time. Consult the website at [www.ucdenver.edu/registrar](http://www.ucdenver.edu/registrar) for application deadline dates, deadlines for changing programs and registration dates and procedures.

#### [Add/Drop Deadlines](#)

Please review the current term's academic calendar for the most recent add/drop deadlines by visiting the registrar's website at [www.ucdenver.edu/registrar](http://www.ucdenver.edu/registrar).

#### [Adding a Course](#)

From your registration time assignment to the Sunday after classes begin, you are able to add classes through UCDAccess. If a class is closed/full, you can add your name to the waitlist (if available) through this date. See Waitlist Policy for more information.

To add a class after the first Sunday of the semester to the census date, you will need to obtain the instructor's permission prior to adding via UCDAccess.

### **SCHOOL/COLLEGE SPECIFIC POLICY**



## ***College of Arts & Media***

College of Arts & Media (CAM) policy states that students who miss the first two class sessions of any CAM course can be administratively dropped. Likewise, students may not be permitted to add any CAM course if they have missed the first two class sessions.

### ***Business School***

Students may add courses to their original schedule through the census date (first 12 days of the fall or spring semester, first eight days of summer session). Instructor approval is required to add a course after the first week of classes. In some cases, instructors do not allow students to add their course if the student fails to attend the first week of classes. In addition, instructors may ask that a student be administratively dropped from the course for failure to attend the first week of classes.

## Course Credit Limitations by School/College

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### ***Business School***

Specifically, the school will accept:

- a maximum of 6 semester hours of the theory of physical education, theory of recreation and/or theory of dance
- a maximum of 6 semester hours of approved independent study, internships, experimental studies, choir, band and/or music lessons, art lessons
- a maximum of 12 semester hours of advanced ROTC, providing the student is enrolled in the program and completes the total program

The school will not accept: activity physical education classes, recreation, workshops, orientations, dance, teaching methods, practicums and courses reviewing basic skills in computers, English composition, mathematics and chemistry.

#### ***College of Liberal Arts and Sciences***

Up to 8 semester hours of activity courses in physical education will count toward the 120 hours required for the degree.

## Adding a Course After Census

To add a class after census through the last day of the term, a Schedule Adjustment Form with both the instructor's and dean's signature needs to be submitted to the Office of the Registrar.

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### ***College of Arts & Media***

Students wishing to add a full-term course after census must file a Late Add Petition with the college for review and consideration. Contact [CAMadvising@ucdenver.edu](mailto:CAMadvising@ucdenver.edu) for petition guidelines.

### [Administrative Add Policy](#)

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Liberal Arts and Sciences***

The College of Liberal Arts and Sciences may provide permission to a student or may add a student to a class with student and instructor permission through Census, provided the room has capacity for that student and all prerequisites have been met, or explicit exception to a prerequisite has been granted and no other circumstances are preventing the student from being eligible, i.e. course overload, time conflict or holds that prevent normal addition of a class and require additional approvals. After Census, a student must petition and obtain permission from the appropriate assistant/associate dean for this to occur, according to deadlines posted in the academic calendar.

### [Administrative Drop Policy](#)

An administrative drop is implemented by university officials in the registrar's office or the dean's office. A student may be administratively dropped from one or more classes or withdrawn from all classes for any of the following reasons:

- failure to meet certain preconditions, including but not limited to:
  - class cancellations
  - failure to meet course prerequisites
- whenever the safety of the student, faculty member or other students in a course would be jeopardized
- academic suspension, including but not limited to failure to attain or maintain a required GPA
- disciplinary suspension for having been found to have violated the student code of conduct
- disruptive behavior determined by the chair and/or associate dean to be detrimental to the progress of the course and the education of other students

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Arts & Media***

Students who miss the first two class sessions of a College of Arts & Media course can be administratively dropped. Students who never attend class should not assume that they will be automatically dropped from the course. The student is responsible for dropping courses by published deadlines. Failure to do so will result in a charge of tuition and/or fees for the class and a grade of "F".

### ***Business School***

The school reserves the right to administratively drop students who are incorrectly enrolled in business courses. Instructors also may recommend that students who fail to meet expected course attendance or course prerequisites be dropped from the course. Generally, students who are administratively dropped will not receive tuition refunds.

In some cases, failure to attend the first week of classes may result in an administrative drop from that course.

**Note:** Students who never attend class are not automatically dropped from the course. The student is responsible for dropping courses and failure to do so will result in a tuition charge for the class and an “F” grade.

### ***College of Liberal Arts and Sciences***

The College of Liberal Arts and Sciences reserves the right to administratively drop a student from a course if s/he has not met all system enforced (ISIS enforced) prerequisites or met the attendance policies as stated in course syllabi, with the approval of the appropriate assistant/associate dean. The student will be notified that an administrative drop will occur prior to that action taking place. If no administrative drop occurs, the student will be held accountable for all coursework and may receive a W or a failing grade and will be financially responsible for tuition and fees, unless a request to drop is made by the student, according to academic calendar deadlines. All administrative drops must occur prior to Census so that students do not receive a W on the transcript and are not held financially responsible for full tuition, though there may be fees incurred that students are financially responsible for paying. In the case of an administrative error, students may petition to drop a course through their CLAS advisor. If approved students will be dropped from the course, will not receive a W on the transcript and will receive a tuition refund. ‘

### [Outstanding Debt/Administrative Drop Policy](#)

Students who owe a past due debt to the university in excess of \$300 will be administratively dropped from any future terms if past due amount is not paid in full before the Friday prior to the first day of classes of the next term.

### [Administrative Switch Policy](#)

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Liberal Arts and Sciences***

The College of Liberal Arts and Sciences may grant an administrative switch from one section of a course to another section of the same course, with the approval of the appropriate assistant/associate dean, waiving the \$100 drop fee, if a student has enrolled in a section of a course in error or can demonstrate that s/he has circumstances beyond her/his control and can no longer attend the original section of the course in which s/he registered. This is only permitted before Census date, after which time all students will be assessed a drop fee and will receive a W

on the transcript for any section of a course that is dropped, regardless of whether another section of the same course is added.

## Auditing

To qualify as an auditor for fall, spring or summer semester, a student must be 21 years of age or older or approved by the registrar. Auditors may not be registered for any other University of Colorado courses during the time they are auditing. Auditors are not eligible to audit courses if they are under suspension from the university or have outstanding financial obligations to the university.

The registrar's office does not keep any record of courses audited; therefore, credit for these courses cannot be established. Auditors may attend as many courses as they wish (except those courses with laboratories or where special equipment is used), provided they have received permission from each instructor.

An auditor's card is issued by the Bursar's Office after classes begin. An auditor's card is non-refundable. Auditors, whether resident or nonresident, pay for three semester hours of resident tuition for all audited courses during the fall, spring and or summer semester for class instruction and library privileges only. Auditors do not receive student parking privileges and are not eligible for other student services. This card should be presented to the instructor upon entering the class. For more information, contact the Bursar's Office.

## Senior Citizens' Program

Area residents who are sixty (60) years of age or older may attend classes at the University of Colorado Denver (DOWNTOWN CAMPUS) on a non-credit/non-tuition basis during the fall and spring semesters. Note: Each academic department/unit may have its own policy regarding your acceptance into a specific class. Seniors may take any course (offered at the Downtown Campus) listed in the online course schedule except: courses which require laboratory or special equipment use, computer courses, courses offered through the Division of Extended Studies, courses with additional fees, CU online courses, CU Denver South campus or Anschutz Medical campus courses, and intensive and/or module courses (i.e. maymester, 6 week, or hybrid). Acceptance in class will be determined by the instructor, based on space availability, and the previous level of education obtained by the senior citizen student. Participants may register for classes beginning the first day of class. The last day to register for a class via the SCP program is the second Friday after classes begin. Submissions after this day will not be reviewed. A limit of two (2) courses may be taken per semester. Note: The instructor is NOT required to review written or oral exams, or assignments.

For more information please visit <http://www.ucdenver.edu/admissions/non-degree/Documents/SCP%20Packet%202015%20and%202016%20Final.pdf>.

## Concurrent Enrollment with Other CU Campuses

Degree-seeking students who wish to attend two University of Colorado campuses concurrently must obtain permission from their school or college on their home campus. A student in a degree program registered on the Denver campus may take up to two courses or six semester hours (whichever is greater) on another CU campus if:

- the student obtains a concurrent registration form from the office of the academic dean or the registrar's office
- the course is not offered at the Denver campus
- the student obtains approval from the academic dean
- there is space available at the other (host) campus
- the student pays tuition at the Denver campus (home campus) at Denver campus rates
- the home campus school or college arranges for space in the host campus classes
- the concurrent request is processed before the end of the drop/add period on both the host and home campuses

To drop a concurrent course during the *host* campus drop/add period, arrange the drop at the home campus registrar's office. To drop a concurrent course after the end of the host campus drop/add deadline, drop the course at the *host* campus registrar's office.

## Holds

A hold is a service indicator that prevents registering for classes and receiving an official transcript and/or diploma. A hold can be placed on a student's record for a variety of reasons that may include, financial, health, academic standing, and advising. These holds should be resolved in a timely manner. The student should contact the appropriate department to get these holds addressed.

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### ***College of Arts & Media***

Periodically, students may find a hold placed on their registration by the Office of Advising and Student Services, requiring them to meet with a College of Arts & Media (CAM) advisor prior to registering. Students can view registration holds in the Student Center of their UCDAccess accounts. As other offices may also place a hold on a student's registration, students are encouraged to resolve any registration holds through the appropriate offices prior to their registration date/time.

All incoming CAM students will be flagged with advising holds which require a meeting with an academic advisor prior to registering for their first semester of courses. New first-year students are also required to attend New Student Orientation, and transfer students may be required to participate in an orientation as well.

Students on academic probation will have a hold placed on their registration and be required to connect with an academic advisor each semester in order to add classes. Consult the [Academic Standing](#) page in this catalog for details.

#### ***Business School***

Enrollment in business classes is limited to students who have been admitted to business degree programs and to other students as described in the separate undergraduate and graduate policy sections. The course registration criteria are designed to meet a number of objectives:

- to serve students in other colleges who have business-related education objectives or requirements

- to serve non-degree students who have specific career or education goals
- to assure access to business courses for students admitted into a business degree program

Refer to the student portal each term for course availability and prerequisites.

## High School Postsecondary and Concurrent Enrollment

High school juniors and seniors with demonstrated academic abilities may be admitted to CU Denver with special approval for one term only. This approval may be renewed. Credit for courses taken may subsequently be applied toward a university degree program, if applicable. For more information and application instructions, contact the Office of Admissions, 303-315-2619 or [admissions@ucdenver.edu](mailto:admissions@ucdenver.edu).

## Independent Study

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### ***College of Arts & Media***

The College of Arts & Media (CAM) has independent study policies that determine eligibility, registration and how independent study credits may apply toward bachelor's degrees. Students should consult a CAM advisor, program area head or chair for specific eligibility criteria and registration procedures. The number of semester hours to be earned for an independent study project shall be determined at the time of registration. A maximum of 12 semester hours of independent study may apply toward the bachelor's degree and cannot be used to replace existing and available courses. Enrolling in an independent study course requires dean's/advising office approval and is not guaranteed. Please contact [CAMadvising@ucdenver.edu](mailto:CAMadvising@ucdenver.edu) for additional information and appropriate paperwork. Independent study should be added by the census date (add/drop deadline) as noted on the academic calendar.

#### ***Business School***

Junior or senior business students desiring to work beyond regular course coverage may take variable credit courses (1-3 semester hours) as non business electives under the direction of an instructor who approves the project, but the student must have the appropriate approval before registering. A maximum of 6 semester hours may be applied toward degree requirements. An independent study request form must be signed by the student, the instructor, the program director and the director of advising and admissions.

#### ***College of Liberal Arts and Sciences***

Independent studies are faculty-mentored, individually structured courses or research or creative projects designed and scheduled outside of the standard course grid. Independent study allows for investigations beyond the structured curriculum and classroom and exploration of content material that closely relates to faculty and student interest. However, the College of Liberal Arts and Sciences does not guarantee that credit earned through an independent study will count toward graduation requirements or be accepted as transfer credits.

The CU Denver campus requires manual registration using a Special Processing Form for students participating in independent study. This form constitutes the course syllabus agreement between faculty and student. The Special Processing Form requires (1) project title, (2) short, detailed project description, including texts and practical application of skills, and (3) explicit performance or grading criteria. The faculty should separately negotiate a schedule of meetings and deadlines with the student. The form is reviewed and approved by a CLAS Associate Dean/Assistant Dean prior to student registration.

The College faculty developed the following requirements relating to student and faculty participation in independent study. Faculty seeking to waive or modify any of the policies below should work with the appropriate CLAS Associate Dean/Assistant Dean.

### **Student Requirements**

- Enrollment as a CLAS student or, if enrolled in another major/minor, school/college, or institution, signed authorization on the Special Processing Form by the advisor/chair/dean of the originating school/college or institution prior to review by the CLAS associate or assistant dean.
- Graduate student status for 5840 (or higher), junior or senior status for 4840, sophomore status for 2840.
- Minimum GPA of 2.5 for undergraduates and 3.0 for graduate students.
- Submission of the Special Processing Form prior to the third week of a regular semester. After the third week a petition to add is required. Summer and intensive sessions will have different deadlines.

### **Faculty Requirements**

- CLAS tenured, tenure-track, Clinical Teaching Track, Senior Instructor, or Instructor rank.
- CLAS graduate faculty status for faculty sponsoring graduate independent study.
- Direct, not indirect, supervision by the designated CLAS faculty member.
- For instructor-rank faculty, approval by the department chair, though all untenured faculty should limit the number of independent studies and are advised to consult with the chair before taking them on.

### **Project Requirements**

- CLAS discipline or directly discipline related content, though may be interdisciplinary.
- Unique or individually executed project content for each student.
- Not available as, or part of, a structured course offered during the same term.
- 3 student participation hours per week for each credit hour requested. Note: 4:1 ratio in summer.

### [Interinstitutional Coursework at Community College of Denver](#)

To be eligible to participate in the Inter-Institutional program between CU Denver and the Community College of Denver (CCD), there are restrictions that will apply:

- Consult your department chair, Dean, or advisor to verify that the courses apply toward your degree requirements.
- Must be a degree seeking student.
- Must be enrolled in classes at CU Denver during the same term as requested enrollment at CCD.
- Complete the Inter-Institutional Application and Registration form.
- Registration form must be approved and signed by the Dean's office.
- Submit the forms to the Registrar's office at CU Denver for approval.
- Register, after approval, for classes at CCD according to published deadline.
  - CU Denver students will not be waitlisted for any CCD classes that are full.
  - Online and extended campus classes are not part of the Inter-Institutional Agreement.
- Credit hours taken at CCD must be equal to or less than the amount of credits taken at CU Denver. The credits may not exceed 9 credit hours or two full term classes (which ever may be higher) per semester.
- CU Denver students are required to meet all CCD course prerequisites prior to registration. If necessary, student must submit an unofficial transcript to CCD Testing Center.
- Application and Registration forms along with a copy of the CCD class schedule must be submitted to the Registrar's office at CCD for approval.
- CCD will submit all approved documents to CU Denver Registrar to add host institution credit hours.
- Tuition fees for all classes will be billed through CU Denver and payment must be made according to published deadlines.
- Students must follow the CCD academic calendar concerning all deadlines and dates. Courses must be added by the last date to register for a full semester class or dropped by Census date.
  - Verify all CCD deadlines as they are different than CU Denver's Academic Calendar deadlines.
  - Any registration modifications must be submitted to both CCD and CU Denver.
  - If classes are not dropped by both institutions, you may receive an "F" as a letter grade on your transcripts.
- At the end of the term, CU Denver students must obtain an official transcript from CCD and submit it to CU Denver Admissions for transfer credits.
- It is the responsibility of the student to insure proper registration and transfer credits for inter-institutional courses.

## Internships

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### ***College of Arts & Media***

Internships provide important educational and professional experience. A maximum of 3 semester hours of internship credit per semester and 9 semester hours overall is allowed. Internship credit may not be awarded retroactively or after the student begins internship hours. Students should consult with an academic advisor about the counting of internship credits in their degree plans.

The college requires that students have the following to qualify for an internship:

- 60 completed semester hours



- Minimum of a 2.75 cumulative University of Colorado GPA

Specific academic programs may have additional eligibility requirements for an internship. Students seeking an internship should consult with the college's Office of Advising and Student Services and the Experiential Learning Center. Additional information is available by contacting [CAMadvising@ucdenver.edu](mailto:CAMadvising@ucdenver.edu). Occasionally opportunities arise mid-semester; in such cases, students must file a Special Processing Form to add the course and, depending on the date, may be required to petition the associate dean for approval to add an internship.

### ***Business School***

Internships are included in the experiential learning requirement of the undergraduate business program. To be eligible to enroll in an internship for experiential learning credit, the undergraduate student must meet the following grade and course work requirements:

- the student must be in good standing with a cumulative GPA of at least 2.75, and a GPA in the area of emphasis of at least 2.0
- the student must have completed (a) all required lower-division course work and (b) at least 21 semester hours of the business core courses

Graduate students must be admitted to the Business School, be in good standing with at least a 3.0 GPA and have completed 15 semester hours of graduate work on the Denver Campus.

Interested students should contact the Experiential Learning Center (303-556-6656) for further details about the program.

### ***School of Education and Human Development***

Internships are a large part of our work in SEHD, but have varying requirements by program. Please refer to program handbooks and materials for policies regarding internships.

### ***College of Engineering and Applied Science***

Internships are a way for students to gain professional experience while studying at CU Denver. Many internship positions lead to permanent employment opportunities upon graduation. Contact the Career Center at 303-556-2250 for information on the specific eligibility requirements.

### ***College of Liberal Arts and Sciences***

Undergraduate students may seek credit from an employment experience that contains academic content and is sponsored by a CLAS faculty member. Internships are helpful for career exploration early in a student's academic career or for job experience after developing academic content in the major.

Students must have a minimum 2.75 cumulative GPA in a minimum of 15 semester hours of CU Denver course work. A maximum of 3 semester hours of internship credit per semester and 9 semester hours overall are allowed toward the 120 semester hours applied toward graduation.

Undergraduate students should contact the Experiential Learning Center for details about the internship contract and faculty sponsorship requirements.

## Pooled Courses at Metropolitan State University of Denver

Certain courses in the College of Liberal Arts and Sciences and the College of Arts & Media have been pooled with similar courses at Metropolitan State University of Denver (MSU Denver).

*Undergraduate* students at the Denver Campus may register for any of the pooled courses listed in the CU Denver web registration system. Restrictions apply to the pooled courses:

### **Pooled Courses - Restrictions:**

1. It is the student's responsibility to check with their academic advisor and/or the Dean for degree plan applicability prior to enrolling in an MSU Denver pooled course, and/or prior to enrolling at MSU Denver as a non-degree seeking student wishing to transfer course credits back to CU Denver. MSU Denver pooled courses cannot be used to meet specific course requirements toward the major without prior approval.
2. MSU pooled courses will not satisfy certain degree requirements, such as number of credit hours taken at CU Denver (also known as a residency requirement, which is separate from the residency tuition classification).
3. A limited number of openings will be reserved in each MSU Denver class for CU Denver students.
4. CU Denver students who wish to take non-pooled MSU Denver classes must apply directly as a non-degree student to MSU Denver, enroll through MSU Denver, and pay tuition and fees to MSU Denver. Non-pooled classes will not appear on the University of Colorado transcript and will not be used in determining course loads for financial aid eligibility. Students may then request an MSU Denver transcript to be sent to CU Denver at the end of the term to determine if credit can be transferred.
5. MSU Denver pooled courses will appear on the University of Colorado transcript, and will count in the total number of hours taken at CU Denver. However, MSU Denver pooled courses will not be included in the University of Colorado grade-point average (GPA).
6. CU Denver students will be under the grading policy of MSU Denver.
7. CU Denver students are subject to disciplinary procedures defined by the MSU Denver Student Code of Conduct.
8. CU Denver graduate students are not eligible.

## Proficiency Testing

Degree students may take examinations for credit. To qualify for an examination, the student must be formally working toward a degree at CU Denver, have a GPA of at least 2.0 and be currently registered. Contact the registrar's office for instructions. A nonrefundable fee is charged. Students should contact their degree advising office to determine whether the credit will apply to their degree.

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### ***College of Arts & Media***

Students with sufficient experience and knowledge may contact [CAMadvising@ucdenver.edu](mailto:CAMadvising@ucdenver.edu) to discuss testing out of required course work. The College of Arts & Media does not waive credits

or requirements; thus, if students successfully demonstrate mastery of the material (as determined by the appropriate faculty), they will be advised into substitute courses.

### ***College of Liberal Arts and Sciences***

Students with sufficient experience and knowledge may receive credit for a specific course by taking a comprehensive examination given by the faculty.

### [Registration for Non-Degree Seeking Students](#)

Students who have been matriculated as Main Campus Non-Degree are eligible to enroll in classes that are offered as part of a degree program or as part of Extended Studies. Main Campus Non-Degree Seeking students can register during Open Enrollment, which begins after enrollment periods for degree-seeking students.

Students who have been matriculated as Continuing and Professional Education are only eligible to enroll in Extended Studies classes. Enrollment periods for these courses vary because not all of them meet in accordance with the regular semester. Students should check with the school or department offering the Extended Studies course or program for drop/add deadlines, course details, and eligibility.

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Engineering and Applied Science***

Non-degree students may apply 12 semester hours of course work (or up to 18 if taken in one semester) toward a bachelor's degree in engineering from CU Denver. Non-degree graduate students may apply 9 semester hours of graduate-level course work toward a master's degree in engineering from CU Denver.

### [Registration Status](#)

Individual students receiving financial aid may be required to complete hours in addition to those listed below. The exact requirements for financial aid will be listed in the student's financial aid award letter.

### **Undergraduates and non-degree graduate students:**

- Full-time      12 or more semester hours
- Half-time      6 - 11.5 semester hours

### **Graduate degree students:**

- Full-time
  - 5 or more semester hours
  - 0 semester hours as candidate for degree
  - 1 or more semester hours of thesis (not master's reports or thesis preparation)
- Half-time:

- 3 - 4.5 semester hours

**Notes:**

Enrollment verification including full-time/part-time attendance can be certified beginning the first day of class.

Hours for calculating full-time/part-time attendance do not include interinstitutional hours, nor do they include hours on another CU campus, unless the student is enrolled through concurrent registration.

Students receiving veteran benefits should contact the Veteran Student Services manager for the definition of full-time status for summer sessions. Contact information: 303-556-2745 or vaoffice@ucdenver.edu.

Individual exceptions to the minimum graduate course-load levels are considered for financial aid purposes by the financial aid committee. Students must file a written appeal with the Office of Financial Aid.

### Student Classification

Students are classified according to the number of semester hours passed:

Freshman	0-29 hours
Sophomore	30-59 hours
Junior	60-89 hours
Senior	90+ hours

All transfer students will be classified on the same basis according to their hours of credit accepted by the University of Colorado.

### Waitlist Policy

If you are eligible to take a class but find that it is closed/full, you may request to be placed on a waitlist (if available) through UCDAccess. Placing your name on a waitlist does not guarantee that you will be enrolled in that class. However, waitlists have proven to be a very effective tool for students wishing to register in closed classes.

You cannot be enrolled in and/or waitlisted for classes offered at the same time. You cannot be enrolled/waitlisted for two sections of the same class (except in the case of Special Topics classes). Use the 'drop this class if enrolled' function in UCDAccess to maximize your enrollment choices.

Monitor your status on the waitlist; you will be enrolled for the class if there is space. You may attend all classes until you confirm whether or not you are officially enrolled in the class. You are responsible for the tuition if you become enrolled from the waitlist, even if you do not attend.

If you do not wish to take the class, you are responsible to drop it according to the published deadlines in the Academic Calendar on the Office of the Registrar's webpage.

### Waitlist Positions and Enrollment

When someone drops a closed class, the student who is next on the waitlist is automatically enrolled. Schools and colleges reserve the right to make exceptions to manage their waitlists based on unique needs and circumstances. Please check your class schedule on UCDAccess through the 10th day of classes in spring and fall, and through the seventh day of classes in summer, to see if you have been enrolled in the class(es).

### CU Online-Waitlisted Courses

You will have access to an online class while you are on the waitlist. While you are waiting for confirmation or denial of enrollment, you may participate in a waitlisted online class as well. After the first week of class, if you have not been automatically enrolled into the class, you will be dropped. If you want to be added to a closed class, you must obtain permission from the instructor. Contact CU Online for assistance in contacting the instructor.

### Dropping Waitlisted Courses

If you choose not to remain on a waitlist, drop the class as soon as possible. Or if you find that you have been enrolled in a class that you no longer want, drop the class as soon as possible.

### Web Registration

Denver Campus students can register and obtain information regarding their academic and financial records by logging into their UCD Access portal.

Online registration allows the student to check the availability of specific courses prior to their registration time and to search for available courses by department, course level or meeting time. If registration in a course is denied, the reason will be specified in UCD Access.

Student information available online currently includes mailing address verification (or change), admission application status, financial aid information, schedule by semester, grades by semester, unofficial transcript, account balance, online payment and degree audit (for some programs). For security reasons, none of the student information screens will display a student's name or student number.

Additional information regarding programs, faculty, courses and policies are available through the home page: [www.ucdenver.edu](http://www.ucdenver.edu).

### Enrollment Appointment

An enrollment appointment is a specific time and date at which a student can register for classes through UCDAccess. This enrollment appointment is assigned to a student the semester prior to the term of registration. Students cannot enroll for classes prior to the date and time

specified. Students are given an enrollment appointment based on the number of completed credit hours. The general progression of registration will start with graduate students, 5<sup>th</sup> year seniors, seniors, juniors, sophomore, freshman, and non-degree students.

### Course Load/Restriction

In most cases, students wishing to take more than 18 semester hours (12 in the summer session) must have the overload approved by the dean of their college or school. Consult the individual college or school for specific guidelines as to course-load restrictions.

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### ***College of Engineering and Applied Science***

*Full-time Students.* Undergraduate students employed less than 10 hours per week should consider registering for courses as outlined in the departmental curricula. Additional courses may be allowed when there is satisfactory evidence that the student has the capability to handle the added load. Permission to take more than 19 hours may be granted by written petition and approval of the department chair and the dean's office.

### Withdrawing From a Course

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### ***College of Arts & Media***

Students may drop a course through census using the UCDAccess portal. Meeting this deadline will result in the course not being included on the transcript. After census, a student who wishes to withdraw from a course should contact the Registrar's Office at 303-315-2600 for guidelines and instructions.

#### ***Business School***

Students may drop a course through the census date and it will not appear on the transcript. After census, a student who wishes to drop must follow the withdrawal process.

#### ***College of Engineering and Applied Science***

After the tenth week of the semester, dropping a course requires a petition signed by the department chair and the Assistant Dean for Academic Affairs. Only under very extenuating circumstances, such as a documented medical or personal emergency, will petitions for dropping courses be approved after the tenth week of the semester.

### To Withdraw from CU Denver

To withdraw from the University of Colorado Denver, students must drop all courses for the semester. Prior to census (see current academic calendar for census date), students must use the

web registration system to drop courses. Courses dropped during this period are not recorded on the student's permanent record.

After the census date (see current academic calendar for census date), through the 10th week (fourth week for summer) students must submit a withdrawal form with the approval of the dean and the Office of Financial Aid (if receiving aid). Courses dropped during this period will be recorded on the student's permanent record with a grade of W.

Students seeking to withdraw after the 10th week (fourth week for summer) must petition the associate dean of their school or college. A student who stops attending classes without officially withdrawing from the university will receive grades of F for all course work during that term.

Deadlines for dropping module and intensive courses appear in the student portal.

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Arts & Media***

Students may drop all courses for the semester through census using the UCDAccess portal and the courses will not appear on the transcript. After census, a student who wishes to withdraw from all courses should contact the Registrar's Office at 303-315-2600 for guidelines and instructions.

### ***Business School***

See the office of the Registrar website for university-wide withdrawal policies. **Note:** The Business School normally requires instructor's signatures on withdrawal forms before the assistant dean's approval is granted. If a student is dropping all courses in a particular semester, the student must complete part II of the Schedule Adjustment Form and submit to the Business School and financial aid (if receiving financial aid) for signatures.

### **Medical Withdrawal**

A student who wishes to withdraw under the Medical Withdrawal Policy must withdraw from all classes; partial withdrawals are not permitted. Additionally, international students must contact their assigned International Services Specialist to discuss visa implications associated with withdrawing. Students seeking to withdraw for non-medical reasons will need to review the withdrawal policies and procedures for their respective school or college.

### **Retroactive Drop/Withdrawal**

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Arts & Media***

After the completion of a semester, students wishing to attempt to withdraw from one or more courses in that semester must file a petition for retroactive action with the College of Arts & Media. Petitions should include documentation of circumstances that were beyond the student's control and that impacted the grade(s) and the student's ability to withdraw from the course(s) before the end of the semester. Petitions should be submitted within one year of the end of the original semester. Contact [CAMadvising@ucdenver.edu](mailto:CAMadvising@ucdenver.edu) for petition guidelines. If the petition is approved, the course(s) and grade(s) of W will appear on the transcript; students remain responsible for all tuition and fees associated with the course(s).

### ***College of Liberal Arts and Sciences***

In the event of circumstances that preclude a student from attending class, it is the student's responsibility to carry out drop procedures before the end of the semester. It is against normal college policy to allow a student to drop after the completion of the semester for which grades are already posted.

Students who must stop attending one or more of the classes in which they are enrolled for a term, but who fail to properly drop, may be eligible for a retroactive drop or withdrawal. Courses must have occurred no more than seven years prior to the date of the retroactive drop/withdrawal petition to be eligible.

It is the responsibility of the student seeking a retroactive drop/withdrawal to submit a complete written petition. Detailed instructions can be obtained from the CLAS Academic Advising Office, or the Graduate School for graduate students.

### ***College of Engineering and Applied Science***

The university specifies the date up to which students may drop a course using the online course registration and schedule adjustment system. This date usually occurs at the end of the first week of classes for that semester. After this date, students must use a Schedule Adjustment Form to add or drop courses from their schedules. This form requires the signature of the course instructor. Beyond the end of the tenth week of the semester, this form also requires the signature of the department advisor in which the student is majoring. The student's department will verify that the course being dropped is not a co-requisite to another course in which the student is enrolled that semester. If so, then the other course must also be dropped. A course withdrawal after the tenth week of the semester is at the discretion of the instructor and the student's department, and signatures must be obtained from both. No course withdrawals will be approved after the end of the 14th week of the semester for any reason except unforeseen circumstances beyond the student's control.

A complete withdrawal from the semester requires the same Schedule Adjustment form, but it only requires the signature of the dean of the student's college and the Financial Aid Office, if applicable.

Note: The student is responsible to inform the university offices of any change in schedule that may affect enrollment requirements for items such as financial aid, scholarships, or international visas.



Click on any of the following for more information:

<a href="#">Academic Standing</a> <a href="#">Course Information</a> <a href="#">Declaring/Changing Your Major</a> <a href="#">Graduation</a>	<a href="#">Readmission</a> <a href="#">Registration</a> <a href="#">Student Rights</a> <a href="#">Transfer Credit</a>
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### *Student Rights*

- [FERPA](#)
- [Policies and Procedures](#)
- [Student Bill of Rights](#)
- [Student Code of Conduct](#)

### FERPA

#### **FERPA: FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT**

FERPA is a federal privacy law that protects students' educational records. Under this law, students have three primary rights:

- Inspect and review their education records.
- Seek to amend incorrect education records.
- Have some control over the disclosure of information from their education record.

FERPA generally requires the University to obtain your consent prior to disclosing your education records or personally identifiable information contained in your records. One exception, which permits disclosure without your consent, is information about you that the University has designated as "directory information." The following items are designated "directory information" and may be released at the discretion of the University of Colorado:

- Name, address, telephone number, and email address
- Dates of attendance
- Registration status (full-time, part-time)
- Class status (freshman, sophomore, junior, senior)
- Major
- Awards, honors, and degrees conferred
- Photos

Although the above items may be released by CU Denver, only a limited amount of this information is routinely disclosed by CU Denver officials. The University retains the discretion to refuse to disclose directory information if it believes such disclosure would be an infringement of your privacy rights.

If you would like to restrict the release of your information, you can submit a *Request to Prevent Disclosure of Directory Information Form* to the Office of the Registrar. This form must be submitted in person.

Information that is never released without your consent includes grades, tuition/fees owed, financial aid, etc. If you would like to give permission to someone else to have access to that information, you can submit a

*Release of Confidential Information Form* to the Office of the Registrar. This form also must be submitted in person.

More information about FERPA can be found in the University Catalog. If you have questions regarding your rights under FERPA, please contact the Office of the Registrar.

**Denver Campus:**

**Phone:** 303-315-2600

**Fax:** 303-315-2550

**Email:** [registrar@ucdenver.edu](mailto:registrar@ucdenver.edu)

**Website:** [www.ucdenver.edu/registrar](http://www.ucdenver.edu/registrar)

## Policies and Procedures

### University Policies

**Phone:** 303-315-2724

**Website:** [http://www.ucdenver.edu/faculty\\_staff/employees/policies/pages/default.aspx](http://www.ucdenver.edu/faculty_staff/employees/policies/pages/default.aspx)

The [Office of Policy and Efficiency](#) - with input from system and campus policy owners - develops, oversees and maintains the University's system wide policy-making process; facilitates the development, review, approval, and maintenance of University-wide policies.

**Policies include:**

- Inclusiveness and Non-Discrimination
- Anti-Violence Policy
- Sexual Harassment
- Drugs and Alcohol Policy

For further information on University Policies please contact an individual via the information above.

## Academic Integrity And Discipline Policies

A university's reputation is built on a standing tradition of excellence and scholastic integrity. As members of the University of Colorado Denver academic community, faculty and students accept the responsibility to maintain the highest standards of intellectual honesty and ethical conduct in completing all forms of academic work at the university. Academic dishonesty is academic in nature, and students are encouraged to contact their academic advisor for details of how policies and procedures differ from one college to another.

### Forms of Academic Dishonesty

Students are expected to know, understand and comply with the ethical standards of the university. Academic dishonesty is defined as a student's use of unauthorized assistance with intent to deceive an instructor or other such person who may be assigned to evaluate the student's work in meeting course and degree requirements. Examples of academic dishonesty include, but are not limited to the following:

#### *A. Plagiarism*

Plagiarism is the use of another person's distinctive ideas or words without acknowledgement. The

incorporation of another person's work into one's own requires appropriate identification and acknowledgement, regardless of the means of appropriation.

### ***B. Cheating***

Cheating involves the possession, communication or use of information, materials, notes, study aids or other devices not authorized by the instructor in any academic exercise or communication with another person during such an exercise.

### ***C. Fabrication and Falsification***

Fabrication involves inventing or counterfeiting information, i.e., creating results not obtained in a study or laboratory experiment. Falsification, on the other hand, involves the deliberate alteration or changing of results to suit one's needs in an experiment or other academic exercise.

### ***D. Multiple Submissions***

This is the submission of academic work for which academic credit has already been earned, when such submission is made without instructor authorization.

### ***E. Misuse of Academic Materials***

The misuse of academic materials includes but is not limited to the following: stealing or destroying university property, illegitimate possession of examination materials, forgery, falsification of university documents.

### ***F. Complicity in Academic Dishonesty***

Complicity involves knowingly contributing to another's acts of academic dishonesty.

## **School/College Specific Policy**

### ***Business School***

Students are expected to conduct themselves in accordance with the highest standards of honesty and integrity. Cheating, plagiarism, illegitimate possession and disposition of examinations, alteration, forgery, falsification of official records and similar acts or any attempt to engage in such acts are grounds for suspension or expulsion from the university. In particular, students are advised that plagiarism consists of any act involving the offering of the work of someone else as the student's own. It is recommended that students consult with the instructors as to the proper preparation of reports, papers, etc., to avoid this and similar offenses. Also, actions that disrupt the administrative process, such as misrepresentation of credentials or academic status, other forms of deception or verbal abuse of university staff are grounds for suspension or probation. All discovered acts of dishonesty must be referred to the Business School's Internal Affairs Committee.

### ***College of Engineering and Applied Science***

Students are expected to conduct themselves in accordance with the highest standards of honesty and integrity. Cheating, plagiarism, illegitimate possession and disposition of examinations, alteration, forgery or falsification of official records and similar acts or attempts to engage in such acts are grounds for suspension or expulsion from the university.

In particular, students are advised that plagiarism consists of any act involving the offering of the work of someone else as the student's own.

The college has a Student Honor Code that all students are required to sign when they meet with their academic advisor. The code outlines the college's expectations of its students and faculty in

establishing and maintaining the highest standards in academic work and is available on the college website (<http://engineering.ucdenver.edu>) under Student Services > Policies and Forms.

The college also has a committee on discipline that hears cases of alleged violations of academic ethics and recommends disciplinary action. In a case of proven academic dishonesty/misconduct, the committee may invoke penalties that may include probation, suspension or expulsion. In a case of suspension or expulsion, a distinction may be placed on a student's academic record indicating the action was due to academic dishonesty/misconduct. Students who suspect or observe violations of academic ethics should report them to their instructor, the department chair or the Office of the Dean.

In addition, there is a student Academic Honor Code at CU Denver. The code is published in a brochure available from the Office of Student Life. Information regarding all student grievance procedures may be obtained in that office.

### *College of Liberal Arts and Sciences*

As members of the CU Denver academic community, faculty and students accept the responsibility to maintain the highest standards of intellectual honesty and ethical conduct in all forms of academic work. While most violations center around cheating or plagiarism, the CU Denver Academic Honor Code is more comprehensive and includes the following categories: plagiarism, cheating, fabrication and falsification, multiple submission, misuse of academic materials and complicity in academic dishonesty.

The CLAS Academic Ethics Committee, composed of faculty, students and staff, is charged with establishing academic ethics policies and, when necessary, evaluating ethics charges against students. Faculty and students should be familiar with the Academic Honor Code for the Denver campus (see the Academic Policies chapter) and the CLAS Academic Ethics Policies, available from the CLAS Academic Advising Office, North Classroom, 1030 and online.

Faculty who charge student(s) with a violation of the Academic Honor Code may lower a student's grade without review. If the faculty decision concerning the alleged violation affects the student's assignment or course grade, a letter to the student is required with copies to the Department Chair and the CLAS Associate Dean for Student Affairs. Students charged with an ethics violation are required to continue to participate in the class and may appeal the faculty decision to the CLAS Academic Ethics Committee. Students charged with a violation of the Academic Honor Code are encouraged to meet with an advisor in the CLAS Academic Advising Office to review their rights and obtain assistance with procedures.

### Email Account

Email is an official means for communication within CUDenver. Therefore, CUDenver has the right to send communications to students/staff/faculty via email and the right to expect that those communications will be received and read in a timely fashion.

## Student Bill of Rights

The University of Colorado Denver subscribes to the Student Bill of Rights as defined in HB 01-1263. Students enrolled in public institutions of higher education shall have the following rights:

- (a) Students should be able to complete their associate of arts and associate of science degree programs in no more than sixty credit hours or their baccalaureate programs in no more than one hundred twenty credit hours unless there are additional degree requirements recognized by the commission;
- (b) A student can sign a two-year or four-year graduation agreement that formalizes a plan for that student to obtain a degree in two or four years, unless there are additional degree requirements recognized by the commission;
- (c) Students have a right to clear and concise information concerning which courses must be completed successfully to complete their degrees;
- (d) Students have a right to know which courses are transferable among the state public two-year and four-year institutions of higher education;
- (e) Students, upon completion of core general education courses, regardless of the delivery method, should have those courses satisfy the core course requirements of all Colorado public institutions of higher education;
- (f) Students have a right to know if courses from one or more public higher education institutions satisfy the students' degree requirements;
- (g) A student's credit for the completion of the core requirements and core courses shall not expire for ten years from the date of initial enrollment and shall be transferrable.

## Student Code of Conduct

The following section is based in part on Regent Law 7.B.3. The behaviors listed below are prohibited, as are attempts to commit, aid, abet, or incite others to engage in behavior prohibited by the code of student conduct. All behaviors contained in this code of conduct are subject to the conduct process. Engaging in retaliatory acts against a person who reports an alleged violation of the code or testifies, assists, or participates in a conduct proceeding or investigation is a violation of this code.

1. Assaulting or physically abusing another person or being involved in brawling.
  - o In the case of a student who is found responsible via the conduct process to have caused severe injury or bodily harm, the minimum sanction shall be suspension. Severe injury and bodily harm includes but is not limited to the following: broken bones, concussions, lacerations, etc.
2. Threatening or endangering the mental and/or physical health or safety of a person.
3. Public Exposure: Public exposure includes deliberately and publicly exposing one's intimate body parts, public urination, defecation, and public sex acts.
4. Non-Gender/Sex Based Stalking: Means directly or indirectly through another person, repeatedly following, approaching, contacting, placing under surveillance or making any form of communication with another person, a member of that person's immediate family or someone with whom that person has or has had a continuing relationship, whether or not a conversation ensues in a manner that would cause a reasonable person to, (a) fear for his or her safety or the

safety of others or; (b) suffer substantial emotional distress, including causing a person to respond by altering their activities.

5. Hazing: Any action or situation that recklessly or intentionally endangers the health, safety, or welfare of an individual for the purpose of initiation, participation, admission into or affiliation with any organization at the university. Hazing includes, but is not limited to, any abuse of a mental or physical nature, forced consumption of any food, liquor, drugs, or substances, or any forced physical activity that could adversely affect the health or safety of an individual. Hazing also includes any activity that would subject the individual to embarrassment or humiliation, the willingness of the participant in such activity notwithstanding. (See Appendix 5)
6. Abusive Behavior, including verbal abuse, threats, intimidation, coercion, or other behavior which has caused a person substantial emotional distress and where the circumstances would cause a reasonable person to suffer substantial emotional distress
  - This policy should not be construed, and will not be enacted, to deny any student the right of free speech and expression.
7. Bullying: Severe aggressive behavior likely to intimidate or intentionally harm, control, or diminish another person, physically or mentally (that is not speech or behavior otherwise protected by the First Amendment)
  - Cyber-Bullying occurs when an individual is tormented, threatened, harassed, humiliated, embarrassed, or otherwise targeted by another person using the internet, interactive and digital technologies or mobile phones.
8. Violating any federal, state, or local law or university regulation or policy. University policies may include but are not limited to:
  - Nondiscrimination Procedures
  - Ethical Use of Computing Policy
9. Interference, Obstruction, or Disruption of University Activity: Materially and substantially interfering with, obstructing, or disrupting a university activity.
  - University activities include, but are not limited to, all normal university activities, such as teaching, research, recreation, meetings, public events, and disciplinary proceedings.
  - This prohibition includes, but is not limited to, the following: behavior disruptive of university functions; Behavior resulting in injury to persons or damage to property on the campus; and interference, obstruction, or disruption of the freedom of movement of students, or other members of the university community and their guests. Interference in any manner with the public or private rights of citizens, Behavior that threatens or endangers the health or safety of any person, and damage to property are prohibited.
10. Interfering with, obstructing, or disrupting police or fire responses. This prohibition includes, but is not limited to:
  - Resisting arrest.
  - Failing to abide by the directions of a peace officer.
  - Tampering with, impairing, disabling, or misusing fire protection systems such as smoke detectors, fire extinguishers, sprinklers, or alarms.
  - Failing to evacuate during a fire alarm.
  - Arson/setting fires.
11. Failing to comply with the direction of university and Campus Village employees who are performing their duties. Students are required to comply with instructions or directions given by university and Campus Village employees.
12. Knowingly providing false information to university employees, student conduct educators, or peace officers in performance of their duties. This section prohibits use of false identification or

the identification of another person to gain entrance to a facility or business. This also includes forging, altering, falsifying or misusing documents or records, or knowingly using/possessing forged, altered or false documents or records.

13. Retaliating against or discouraging an individual from participating in a University process, or acting in any way that would improperly influence a university conduct process.
14. Violating any policy or procedure listed in the Campus Village Apartments Resident Handbook while in Campus Village. See a complete list of Campus Village policies and procedures by clicking [here](#).
15. Unauthorized entry into, exit from, or presence in a University facility or on university property, including Campus Village Apartments, or property belonging to another.
16. Damaging University property or property belonging to another.
17. Engaging in, inciting, or arming someone for a riot or public disturbance (see Appendix 4)
18. Use of an electronic or other device to make an audio and/or visual recording of another person (including, but not limited to photographing, videotaping, filming, or audio recording) without the person's expressed permission when such recording causes the person to suffer substantial emotional distress and would cause a reasonable person to suffer substantial emotional distress. The storing, sharing, and/or distribution of such records by any means is also prohibited.
19. Possessing firearms, explosives, fireworks, incendiary devices, ammunition, or other weapons on campus except as permitted by law. "Weapon" as used in this provision may be an instrument of offensive or defensive combat; anything used, or designed to be used, in destroying, defeating, or injuring a person; an instrumentality designed or likely to produce bodily harm. A weapon may include, but not be limited to, the following: any firearm, slingshot, cross-knuckles, knuckles of lead, brass or other metal, any bowie knife, dirk, dagger or similar knife, or any knife having the appearance of a pocket knife, the blade of which can be opened by a flick of a button, pressure on the handle or other mechanical contrivance. A harmless instrument designed to look like a firearm, explosive, or dangerous weapon which is used by or is in the possession of a person with the intent to cause fear in or assault to another person is expressly included within the meaning of weapon. See Regents Policy 14.

*Note: Students, faculty, and staff possessing valid Concealed Handgun Permits are allowed to carry concealed handguns on campus in accordance with the law.*

20. Theft, including but not limited to, possessing property known to be stolen, or taking property of another without permission, even with an intent to return the property.
21. Possessing, using, providing, manufacturing, distributing, or selling drugs or drug paraphernalia in violation of law or University policies. Use or possession of marijuana, including medical marijuana used or possessed under Colorado Constitution Article 18, section 14, is strictly prohibited on campus. Any such use or possession is a violation of the student conduct code.

In addition, the state constitutional amendment authorizing individuals over the age of 21 to recreationally use marijuana ("Amendment 64") does not change this prohibition or authorize a student to use marijuana. Federal law, including the Drug Free Schools Act, prohibits the presence or use of drugs, including marijuana. Thus marijuana use or possession, even if in compliance with Amendment 64, is prohibited on campus.

- Students may violate the student code of conduct if in the presence of prohibited behavior involving drugs. This includes students who knew, or reasonably should have known they were in the presence of drugs, or possessed, displayed, or was in the presence of drug paraphernalia.

- Misuse of legal substances; use of general products as intoxicants or “means to get high”; and inhaling or ingesting a substance (including but not limited to nitrous oxide, glue, paint, gasoline, solvent, etc.) other than in connection with its intended purpose is also prohibited.
  - Driving while under the influence of drugs
  - Use of a prescription drug other than by the person to whom the drug is prescribed and in accordance with the prescription is prohibited. This includes sharing drugs such as Ritalin or Adderall.
  - Attending classes or university functions under the influence of drugs shall also be considered a violation of this code. This includes disruptive Behavior while under the influence of alcohol at official university functions.
22. Possessing, using, providing, manufacturing, distributing, or selling alcoholic beverages in violation of law or university policies.
- If an under aged student is in Campus Village Apartments, this prohibition includes a student who knew, or reasonably should have known s/he was in the presence of alcoholic beverages, or possessed, displayed, or was in the presence of alcohol containers.
  - Attending classes or university functions under the influence of alcohol shall also be considered a violation of this code. This includes disruptive behavior while under the influence of alcohol at official university functions where alcohol is served.
  - Driving while under the influence of alcohol.

The health and safety of members of the University of Colorado Denver is the primary concerns of the university. The university is committed to ensuring that students obtain timely medical assistance for themselves and for their peers. To this end, we have instituted a “Good Samaritan” provision for drug, alcohol, and Intimate Partner violence related incidents. For more information about this provision please see Appendix 2.

The complete Code of Conduct, including a detailed explanation of the conduct process and sanctions can be found online at: <http://www.ucdenver.edu/life/services/standards/Documents/CUDenver-CodeofConduct.pdf>

You can also visit the Office of Community Standards and Wellness in the Tivoli Student Union Room 227.

Click on any of the following for more information:

<p><a href="#">Academic Standing</a>  <a href="#">Course Information</a>  <a href="#">Declaring/Changing Your Major</a>  <a href="#">Graduation</a></p>	<p><a href="#">Readmission</a>  <a href="#">Registration</a>  <a href="#">Student Rights</a>            Transfer Credit</p>
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## TRANSFER CREDIT

- [Accepted Courses for Transfer to CU Denver](#)
- [Advanced Placement \(AP\) Program/Chart](#)
- [College-Level Examination Program \(CLEP\)](#)
- [Courses Not Accepted for Transfer](#)
- [International Baccalaureate \(IB\) Diploma Program/Chart](#)
- [Minimum Transfer Standards](#)
- [Transferring to CU Denver as a New or Current Student](#)

## Advanced Placement (AP) Program

The Advanced Placement Program of the College Entrance Examination Board (CEEB) allows students to take advanced work while in high school and then be examined for credit at the college level. Students who take advanced placement courses and subsequently receive scores of 3, 4 or 5 on the CEEB Advanced Placement Examination are generally given college credit for lower-level courses in which they have demonstrated proficiency. Refer to the following chart for general information, and consult with your advisor to determine how the credit can be applied to your specific degree program. Original, official score reports must be submitted to the Office of Admissions for credit award consideration.

***This chart represents academic credit for students admitted to the University of Colorado Denver beginning fall 2016. Students admitted prior to fall 2016 should consult the University Catalog corresponding to the year in which the exam was taken.***

### [Advanced Placement \(AP\) Chart](#)

## International Baccalaureate (IB) Diploma Program

The International Baccalaureate Diploma Program (IB), available at select high schools, is a rigorous, pre-university course of study emphasizing liberal arts from an international perspective.

In accordance with HB 03-1108, CU Denver will grant at minimum 24 semester hours of credit for any student who has graduated from high school having successfully completed an International Baccalaureate diploma program with a minimum score of 4 on each exam. Credit may be granted for individual IB courses where examinations are completed with at least a score of 4 for students who do not complete an IB diploma program. Refer to the following chart for general information, and consult with your advisor to determine how the credit can be applied to your specific degree program. Original, official IB transcripts with exam scores must be submitted to the Office of Admissions for credit award consideration.

***This chart represents academic credit for students admitted to the University of Colorado Denver beginning fall 2016. Students admitted prior to fall 2016 should consult the University Catalog corresponding to the year in which the exam was taken.***

### [International Baccalaureate \(IB\) Chart](#)

## [College-Level Examination Program \(CLEP\)](#)

Incoming students may earn university credit by examination in some subject areas in which they have demonstrated college-level proficiency. Interested students may take approved examinations through the College-Level Examination Program (CLEP) of the College Entrance Examination Board (CEEB) testing service.

Acceptable CLEP examinations and credit awards are outlined in the following chart. Original, official CLEP score reports must be submitted to the Office of Admissions for credit award consideration.

*This chart represents credit awarded for exams taken during the 2017-2018 catalog year. For exams taken in prior or future catalog years, consult those academic catalogs for exam equivalency information.*

## [College Level Examination Program \(CLEP\) Chart](#)

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### *College of Engineering and Applied Science*

Students may earn credit through certain College-Level Examination Program (CLEP) examinations, provided that they score at the 50th percentile or above. CLEP credit may be applied toward graduation if comparable to CU Denver coursework included in the College of Engineering curriculum. Official CLEP score reports are required for transfer credit consideration.

#### *College of Liberal Arts and Sciences*

The use of CLEP subject examinations toward major, minor or certificate requirements is subject to a separate evaluation by the faculty advisor in the department or program. To receive academic credit from CLEP, students must present official test results to the Denver Campus Office of Admissions. A maximum of 30 hours of CLEP credit will count toward the degree.

## [Cambridge A-Levels](#)

Incoming students may earn credit from the Cambridge A-Level examinations. Cambridge A-Levels are internationally benchmarked qualifications providing excellent preparation for university education. They are taken in over 125 countries and offer a wide variety of different subjects. Cambridge International A-Level qualifications are widely recognized and valued by universities and employers alike. CU Denver does not recognize AS-Levels at this time. The acceptable A-Level examinations and credit awards are outlined in the chart linked below. Original, official A-Level score reports must be submitted to International Admissions for credit award consideration.

***This chart represents credit awarded for exams taken during the 2017-2018 catalog year. For exams taken in prior or future catalog years, consult those academic catalogs for exam equivalency information.***

## [A-Level Exams](#)

### Accepted Courses for Transfer

#### Military Service and Schooling

To have credit for educational experiences evaluated, applicants with military experience will be required to submit the DD-214 to the Office of Veterans Student Services. Applicants should also submit the Smart Transcript and official Dantes Subject Standard Test (DSST) score reports (if applicable) to the Office of Admissions for additional credit consideration. For students with other military credit for which a separate transcript is issued, such as Community College of the Air Force (CCAF) or Army/American Council on Education Registry Transcript System (AARTS), official transcripts should be sent to the Office of Admissions.

It is the policy of CU Denver to award transfer credit for military courses and/or military service based on the recommendations of the American Council on Education (ACE)'s Guide to the Evaluation of Education Experiences in the Armed Services, provided such credit is generally applicable to CU Denver programs of study. For DSST exams, only upper level credit as recommended by the ACE guide is considered in transfer. For military transcripts such as CCAF and AARTS, transfer credit is considered on the same basis as transcripts from traditional collegiate institutions.

Upon review of the DD-214, either elective or core course credit will be awarded based on ACE recommendations. Specifically, three credits of lower division Humanities core credits will be granted for prior service members who attended basic training (all services), and three credits of lower division Behavior Science core credits will be awarded to those who have completed a Non-Commissioned Officer (NCO) Academy (all services). Elective Credit is based on either rank at time of separation or length of service, six elective credits will be awarded for the rate of enlisted 4 (E4) or lower, or one enlistment (four years) or less. Twelve elective credits will be granted to those who held the rate of Enlisted 5 (E5) or higher, or more than one term of service (five years or more).

The applicability of electives is determined by the student's major and/or college. Proficiency credit (requirement will be waived, credit will not be awarded) for International Perspectives is available for military related students who served at least six months of an overseas deployment. The language requirement will also be waived for students who attended an official Military Language Training Institute of 6 months or more. In addition, the Business Experiential Learning Requirement will be waived for prior military members.

For any questions or further information regarding military credit transfer, please contact the CU Denver Office of Veteran Student Services at 303.556.2745 (DD-214 credit consideration).

### [Other University of Colorado Campus Coursework](#)

A current CU Denver student is allowed to take courses at other University of Colorado campuses. Those campuses include Boulder and Colorado Springs. However, courses taken at another University of Colorado campus are subject to various transfer rules as stated below:

- When the course is taken, all coursework needs to be submitted to the Office of Admissions
- Courses will be calculated in to the CU Denver cumulative GPA
- Course subject codes and numbering are subject to change due to the different curriculum taught at the various campuses. In other words, courses will not be transferred as equivalencies.

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Architecture and Planning***

BS Architecture students must have the written approval of the BS Architecture director or undergraduate academic advisor to register for courses (excluding MSUD pooled courses) offered by other institutions, including other University of Colorado locations. Credit will not be given for courses taken without approval. Grades of C or better must be earned to receive the undergraduate bachelor degree credit. Generally, only non-architecture electives or lower-division, non-architecture requirements are acceptable for transfer from other institutions once a student has been admitted to the BS Architecture Program. Students who, after admission to the college, take more than 12 semester hours from another institution, must reapply for admission to the college as transfer students and must meet the current admission requirements.

The maximum number of credit hours applied to individual architecture major requirements from transfer coursework must not exceed the number of credit hours given to its equivalent CU Denver course. Excess credit hours from architecture-related transfer coursework will not count toward the 120 credit hours needed for the BS Architecture degree.

### ***College of Arts & Media***

Students should consult the College of Arts & Media in advance at [CAM@ucdenver.edu](mailto:CAM@ucdenver.edu) to determine how courses from other University of Colorado campuses may complete degree requirements at CU Denver.

### ***Business School***

Business students must have the written approval of the business program director to register for courses (excluding MSCD pooled courses) offered by other institutions, including other University of Colorado locations. Credit will not be given for courses taken without approval. Grades of C or better must be earned to receive business degree credit. Generally, only nonbusiness electives or lower-division, nonbusiness requirements are acceptable for transfer from other institutions once a student has been admitted to the Business School.

1. Admitted Business School students may request by email or petition to complete any of our Business lower division courses or any of the 3000 level business core courses at another institution as long as:
  1. The student still meets our 30 hour residency rule (Business courses completed at CU Denver),
  2. The student still meets our 45 upper division hours rule (we count upper division transfer credit toward this 45),
  3. The institution of choice meets our transfer agreements (AACSB, Colorado Community Colleges)

2. We will not transfer in any of our major courses except in rare situations by petition. If approved student must still meet all residency rules.

### ***School of Education and Human Development***

Students should consult with the undergraduate advisor in advance to determine how courses from other University of Colorado campuses may complete degree requirements at CU Denver.

### ***College of Engineering and Applied Science***

Transfers between campuses of the University of Colorado should be carefully planned to avoid loss of academic credit. Courses and credits required for engineering degrees vary from campus to campus; therefore, students should plan as far ahead as possible. An advisor can help choose the right courses. Such planning should also include contacting the engineering department to which the student plans to transfer at least one semester before the transfer is planned. The transfer student must have at least a 2.0 GPA for 30 hours of credit toward an engineering degree to be eligible to transfer. A higher GPA may be required to transfer directly into the College of Engineering and Applied Science. In general, calculus, physics and chemistry courses will transfer for full credit. In addition, 12 semester hours of humanities and social sciences electives will usually transfer for full credit. Fundamental computing courses may be unique by campus and should be checked with the campus to which the student is transferring. Any minimum academic preparation standards (MAPS) deficiencies should be eliminated before transferring.

### [International Coursework](#)

### **Study Abroad Coursework**

Current CU Denver students are encouraged to participate in the various study abroad programs offered through the Office of Global Education. Prior to leaving, you will complete a Course Approval Form with the courses you intend to take abroad and the CU Denver equivalents. An academic or major advisor will sign off on the appropriate CU Denver equivalents that relate to the course taken abroad.

Transcripts will be issued by the foreign institution. Once transcripts are received by the Office of Global Education, the Course Approval Form will be compared to the transcripts. Assuming that all courses were successfully passed, the transcript will be compared to the approved courses on the Course Approval Form. Credits will be transferred to the University and onto the students account as pass/fail credit.

The grades and courses will appear on the student's official and unofficial transcripts showing the university they attended, the credits they received, and a P indicating that they passed. Should a student fail a course, no credit will be issued and the course will not appear on the transcript.

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***Business School***

Transfer credit from study abroad programs requires prior written approval from the undergraduate or graduate program director. Students must meet with a business staff advisor to determine course acceptability prior to the semester in which they intend to study abroad. Information on the various programs is available at the Office of International Affairs.

### Courses Not Accepted for Transfer

Developmental, remedial, religious doctrinal, religious training, single religion, outdoor leadership, student orientation, internship and cooperative education courses are not accepted in transfer. Vocational/technical courses, life experience and work experience are not accepted in initial transfer but exceptions may be granted by the dean responsible for the student's curriculum. Independent Study, Special Topics and other experiential learning programs that lack catalog descriptions are not accepted in initial transfer but may be reviewed for transfer consideration by the corresponding academic department. Students wishing to appeal transfer credit decisions should contact their school or college advisor. Except for developmental/remedial courses, academic departments make final decisions on transfer credit appeals.

### SCHOOL/COLLEGE SPECIFIC POLICY

#### ***College of Engineering and Applied Science***

No credit toward any degree in engineering will be given for algebra, trigonometry or precalculus mathematics (MATH 1110, 1120 and 1130).

Courses on basic subjects such as mathematics or physics may be acceptable for direct transfer of credit if they were taught as part of an accredited program for all students and were not specifically designated for engineering technology students. Engineering technology courses (courses with technology designations) will not be considered for transfer into an engineering degree program. Students may seek credit for course work by examination.

### Appeals Process

Transfer credit that was not originally accepted by the Office of the Registrar may be appealed through the student's advisor. Most commonly, a copy of the syllabus will be requested from the student to give to their advisor. If it is an international course, the syllabus will need to be in English. Once the student's petition is approved, the advisor will request that the course be accepted by the Office of the Registrar.

If a dispute cannot be resolved between the student and CU Denver, a student is at liberty to file a formal complaint with the [Colorado Department of Higher Education](#).

### SCHOOL/COLLEGE SPECIFIC POLICY

#### ***College of Arts & Media***

If certain courses are not initially accepted by the Office of Admissions, the student and advisor can discuss the petition process for accepting these courses. If the student's petition is approved, the advising office will request that the Office of Admissions accept the course(s) in transfer.

### ***College of Engineering and Applied Science***

All requests for consideration of transfer credit and its application toward a degree in Engineering and Applied Science must be submitted prior to the student's last two semesters at the Denver campus.

#### Minimum Transfer Standards

Student course work of comparable content and scope to that of CU Denver curriculum will be considered for transfer credit if it was completed at a college or university with regional accreditation. If coursework was completed at an institution not regionally accredited, the student may specifically request that credit be considered in transfer by initiating a review process which begins with the student's academic advisor. Only courses in which a grade of C- or better (1.7) was earned are considered for transfer. Courses in which a grade of Pass (P) was earned are considered for transfer only if a grade of Pass at the sending institution is defined as a C- or better. Courses identified on transcripts as State of Colorado guaranteed transfer courses (gtPathways) are always accepted in transfer (with C- or better grades) and applied to degree requirements per gtPathways guidelines.

The Office of Admissions considers course work for general transfer regardless of the age of the academic credit. Certain departments, however, have specific age of credit policies for applying credit to degree requirements and for meeting prerequisites. State guaranteed general education courses will be accepted in transfer and applied to graduation requirements for a period of at least 10 years after course completion as outlined in gtPathways guidelines.

#### Credit Hour Conversion

The University of Colorado Denver is on a 16-week fall and spring semester system. Summer terms, study abroad programs, and independent learning vary in length but are reported in semester hours. Students who transfer from a quarter based institution will receive the following conversion:

1 quarter hour = 0.67 semester hours  
Example: 4 quarter hours = 2.7 semester hours

#### Maximum Number of Transfer Credit Hours Accepted

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### ***Business School***

The Business School generally limits its transfer of business course credits to those that are comparable to lower-division business courses at CU Denver. Students who have taken upper-division business courses from an Association for Advancement of Collegiate Schools of Business (AACSB) accredited business program may request review of these courses for possible transfer by



contacting the Business School advising office. All courses taken in the business area of emphasis must be completed at CU Denver.

For students newly admitted to the Business School and former business students readmitted to the school after an absence of three semesters, applicable credits up to five years old will be counted toward business degree requirements. Courses more than five years old will be evaluated individually for their current relevance to the degree program. Students may be required to update their knowledge by taking additional courses when past courses are outdated; in such cases, credit will be given for both courses. Generally, business courses more than 8 years old will not apply toward degree credit.

### ***College of Arts & Media***

College of Arts & Media (CAM) degree programs involve carefully structured sequences of course work, designed to build student knowledge, skills and dispositions toward academic, artistic and professional outcomes. Students interested in transferring to pursue a CAM degree should contact CAM in advance at [CAM@ucdenver.edu](mailto:CAM@ucdenver.edu) to plan out their transfer credits and subsequent University of Colorado Denver course work. As part of this discussion, CAM advisors can help students determine the best semester in which to transfer, taking into consideration each student's desired timeline toward graduation and program requirements.

### ***College of Engineering and Applied Science***

The College of Engineering and Applied Science, in general, requires that engineering course transfer credit must come from an Accreditation Board for Engineering and Technology (ABET) accredited engineering program to be acceptable for degree purposes. Engineering technology courses are not considered equivalent to engineering courses.

### Transfer Credit Level Determination

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Arts & Media***

College of Arts & Media (CAM) degree programs involve carefully structured sequences of course work, designed to build student knowledge, skills and dispositions toward academic, artistic and professional outcomes. Students interested in transferring to pursue a CAM degree should contact CAM in advance at [CAM@ucdenver.edu](mailto:CAM@ucdenver.edu) to plan out their transfer credits and subsequent University of Colorado Denver course work. As part of this discussion, CAM advisors can help students determine the best semester in which to transfer, taking into consideration each student's desired timeline toward graduation and program requirements.

### ***College of Liberal Arts and Sciences***

The general rule for determining transfer credit is that the level of credit awarded - lower-division or upper-division - will be determined by the level of the course at the sending institution. If the institution of origin listed the course as 1000 (or 100) or 2000 (or 200), or if the



numbering system otherwise indicates lower-division credit, then it automatically will receive lower-division credit for fulfilling college requirements.

This rule will apply in all cases other than those where course- or student-specific exceptions have been made as described in the paragraphs below. Also, exceptions will be made on a case-by-case basis in instances where the sending institution does not use a four-level course numbering system or otherwise indicate lower-and upper-division credit distinctions.

Academic units retain the authority to determine whether an individual transfer course (taken at either upper or lower division) will count as fulfilling an upper-division major requirement. If the transfer course was taken as lower-division but is deemed to fulfill a UCD upper-division major requirement, the academic unit is additionally responsible for determining whether the course should be awarded upper-division credit toward the CLAS graduation requirement of a minimum of 45 upper-division credit hours. These are separate decisions, thus it is possible for a lower-division transfer course to fulfill an upper-division requirement in the major but not count toward the 45 upper-division hours required by CLAS. In either case, the academic unit's decision can either be applied to all future students entering with the same transfer course (this is known as course equivalency) or made on a one-time basis (this is known as course substitution). These decisions will be made by the appropriate department chair or undergraduate major advisor. The academic unit that owns the course prefix for the substituted course holds the authority to make these transfer determinations, even in cases where the substituted course fulfills a major requirement for a separate academic unit.

Academic units will report all course substitutions and equivalencies using the Faculty Transfer Credit Review Form. This form requests that the approving chair or major advisor examine the course description and, if possible, the syllabus from the sending institution. When approving major credit for a transfer course taken at the lower division, the chair or major advisor should indicate whether the course should also count toward the CLAS requirement of 45 upper-division (UD) credit hours, or whether the hours should continue to be counted at the lower division (LD). The chair or major advisor should also indicate whether the determination should be applied to all future students entering UCD with the same transfer course (equivalency). This indication may result in revisions to the automated transfer-equivalency tables used for degree audit purposes. One exception made for a given course may then become the standard for all future students sending in that same course. The Advising Office will report such exceptions to the Registrar's Office for consideration of whether or not to revise the transfer equivalency tables.

## Transferring to CU Denver as a New or Current Student

After all official transcripts have been received and the student is admitted as a degree-seeking student, the Office of Admissions prepares a transfer credit report indicating which courses have been accepted in general transfer by CU Denver. After this report has been completed, the student is notified and directed to contact his/her academic advisor who will determine how transferred credit applies to specific degree requirements, sometimes using automated systems and with assistance from academic departments. Academic units make all final decisions regarding application of transfer credit to degree requirements. Transfer credit evaluations are valid only for degree programs offered entirely at the Denver campus.

Courses are accepted in initial transfer to CU Denver and applied to graduation requirements at the same level as listed on the transcript from the sending institution. Transfer courses that have similar content to specific CU Denver courses, but are listed on transcripts at a different level, may be substituted on a content basis for CU Denver courses upon approval from the academic unit. Such courses, however, apply to overall requirements at the level listed by the sending institution unless an exception has been granted. Only undergraduate courses are considered in transfer.

## **SCHOOL/COLLEGE SPECIFIC POLICY**

### ***College of Arts & Media***

College of Arts & Media (CAM) degree programs involve carefully structured sequences of course work, designed to build student knowledge, skills and dispositions toward academic, artistic and professional outcomes. Students interested in transferring to pursue a CAM degree should contact CAM in advance at [CAM@ucdenver.edu](mailto:CAM@ucdenver.edu) to plan out their transfer credits and subsequent University of Colorado Denver course work. As part of this discussion, CAM advisors can help students determine the best semester in which to transfer, taking into consideration each student's desired timeline toward graduation and program requirements.

### ***College of Engineering and Applied Science***

Transfer students should make an advising appointment with the Engineering Student Services Center as soon as possible after being admitted to the college.

For transfer advising related to the CU Denver general education core requirements, including math and science courses, contact the Engineering Student Services Center at 303-556-4768, [CEASstudentservices@ucdenver.edu](mailto:CEASstudentservices@ucdenver.edu), or in North Classroom 2605.

For transfer advising specifically related to engineering courses, students must contact the department to which they've been admitted to schedule an appointment with a faculty advisor.

To expedite the advising process, please bring a copy of your transcripts from all institutions you have attended, copies of course descriptions for any courses you wish to have considered for transfer and if possible, a syllabus for each of those courses. Only courses with a grade of C- or better will be considered for transfer credit. Pass/fail courses, internship courses, research-related courses and special topics courses will not be considered for transfer credit.

### **[gtPathways Curriculum](#)**

The Colorado Department of Higher Education oversees the Guaranteed Transfer (gtPathways) program, which provides for guaranteed transfer, and more importantly, guaranteed application of credit toward lower division general education credit requirements at Colorado public institutions of higher education. All gtPathways approved courses undergo statewide faculty review, and all lower division CU Denver Core courses are gtPathways approved. Please see the list of Core courses for their gtPathways content area.

## Statewide Transfer Articulation Agreements

In compliance with Colorado's Statewide Transfer Policy, students may transfer credit from a Colorado community college on a course-by-course basis or by completing an associate of arts (AA) or associate of science (AS) degree. Students who complete an AA/AS degree may be guaranteed full transfer of the associate degree (60 credits maximum).

The guaranteed transfer program applies only to students who began Colorado community college studies in fall 2003 or later and who meet the following requirements:

- complete an AA/AS degree, which includes 31 credits of state-guaranteed general education courses
- earn credit only at Colorado community colleges within the last 10 years
- earn a grade of C- or better in each course

Statewide articulation agreements are in place governing transfer of students from Colorado community colleges into programs in anthropology, business, economics, elementary education teacher licensure, engineering, French, history, mathematics, political science, psychology, sociology and Spanish.

Transfer advising plans for Colorado Community College students are available from the Office of Admissions and at [www.ucdenver.edu/admissions](http://www.ucdenver.edu/admissions). In addition, an admissions representative can assist students with planning a transfer program of study. Representatives regularly visit Colorado community colleges. Call the Office of Admissions at 303-556-2704 or e-mail [admissions@ucdenver.edu](mailto:admissions@ucdenver.edu) for additional information.

### **SCHOOL/COLLEGE SPECIFIC POLICY**

#### ***College of Engineering and Applied Science***

The College of Engineering and Applied Science has formal transfer agreements with all Colorado community colleges, including the following Denver metro-area community colleges:

Arapahoe Community College (Littleton)-303-794-1550  
Community College of Aurora-303-360-4790  
Community College of Denver-303-556-2600  
Front Range Community College (Westminster)-303-466-8811  
Red Rocks Community College (Lakewood)-303-988-6160

Students interested in transferring should contact the engineering department to which they plan to transfer and the respective community college counseling office at the phone number indicated above.

# Schools, Colleges and Departments

## College of Architecture and Planning

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Click on the following to go right to that information:

- [Complete course list for the College of Architecture and Planning](#)
- [Computing in the College](#)
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- [Undergraduate Information](#)

### **Dean**

Mark Gelernter

### **Associate Dean of Academic Affairs**

Michael Jenson

### **Contact:**

303-315-1000

Fax: 303-315-1050

[CAP@ucdenver.edu](mailto:CAP@ucdenver.edu)

### **Mailing Address:**

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P.O. Box 173364

Denver, CO 80217-3364

### **Location:**

CU Denver Building

1250 14th Street, Suite 2000

Denver, CO 80202

**Department Chair for Architecture:** Ekaterini Vlahos

**Telephone:** 303-315-0573

**Email:** [kat.vlahos@ucdenver.edu](mailto:kat.vlahos@ucdenver.edu)

## Overview

The College of Architecture and Planning is the only institution in Colorado to offer a full range of degrees in the design and planning of the built environment, from undergraduate through accredited professional masters to doctorate. The college offers a Bachelor of Science in Architecture degree and graduate programs in architecture, landscape architecture, urban and regional planning, urban design and historic preservation for about 700 students. Programs are accredited by the Landscape Architectural Accreditation Board (LAAB), National Architectural Accrediting Board (NAAB) and Planning Accreditation Board (PAB). Many students intending to enter the design and planning professions complete the college's undergraduate degree as preparation for our graduate-level professional programs. With a diverse faculty committed to excellence in teaching, research, scholarship and creative work, the college provides students with a broad range of learning opportunities. We take full advantage of our status, aligning our programs with our special opportunities in Denver, and with our view of what students in our fields will need to flourish in the next few decades.

## College Facilities

The college is located at 1250 14th Street in downtown Denver, on the northeastern edge of the Auraria Campus and across from Larimer Square. This favorable location gives easy access both to the extensive campus facilities and to the urban amenities of Denver's lively lower downtown. Most of the major professional design offices in Denver and many planning firms and agencies are within easy reach of the college. These provide opportunities for contact between students and practitioners. College facilities include studio spaces for students, lecture and seminar rooms, design jury spaces, exhibition spaces and faculty offices. Students have access to our well-equipped and well-maintained 3000-square-foot Design Fabrication Lab that houses a full scale furniture-making shop, model-making tools, a spray booth and four laser cutters. An annex adjacent to the building provides additional shop space and a 5-AXIS CNC Router. The Visual Resource Center (VRC) is a student and faculty services center that provides access to a variety of photographic and audiovisual equipment, two portfolio photography studio rooms, and digital image collections. There are two computer labs whose focus is computer aided design (CAD), computer 2-D and 3-D imaging and analytic tools for planning. The computer labs include Windows PCs and Macintoshes, small and large format scanners, large format plotters, laser printers and computer data projection devices. All systems are 100base T Ethernet / Internet savvy and accessible 24 hours a day in secure rooms. Also associated with the college is a geographic information systems (GIS) computer laboratory, which is open to all CU Denver students.

## Computing in the College

The Bachelor of Science in Architecture program requires students to acquire and use their own computers and software applications during their study. In general, students will be required to have personal computing capability for ARCH 3120 Design Studio 3. CU Denver neither endorses nor requires a student to procure a machine from a particular vendor. Students are encouraged, but not required, to procure laptops mainly for reasons of security and mobility in studios and classrooms. Software applications (program) requirements relate to specific course

curricula. Consult with instructors or refer to course syllabi regarding applications for imaging, CAD, modeling or rendering before purchasing.

## Undergraduate Information

The College of Architecture and Planning offers a Bachelor of Science in Architecture degree exclusively on the downtown Denver campus. The city of Denver provides a rich environment to explore a diverse historic and cultural world that includes multiple approaches to solving urban and building problems. The degree is a “pre-professional” degree, which will provide fast track entry into the accredited Master of Architecture degree that is required for licensure in the profession. This degree provides a scientific and liberal education in design theory of the built world and its practice. Our graduates will have significant grounding in the science of building and the practice of architecture in a rapidly evolving profession. Our educational goal is to engender active and creative making of architecture along with critical thinking skills. Our graduates will have employment options in entry level architectural practices or related fields of urban design, historic preservation, design-build, construction, and even urban planning; or the opportunity to enter any accredited graduate program in the country.

### **Scholarships/Financial Aid**

For information on scholarships, visit the college’s website. For information on federal and state financial aid, contact the Office of Financial Aid, University of Colorado Denver, Campus Box 125, P.O. Box 173364, Denver, CO 80217-3364, 303-556-2886 or visit their website.

### **Undergraduate Advising and Academic Planning**

#### *Admissions Advising*

Persons not yet admitted to the BS Architecture program can receive advising on course selection, admission requirements and other matters from an undergraduate staff advisor. To make an appointment, call 303-315-1000.

#### *Admitted Students*

Students admitted to the BS Architecture program are required to meet with an undergraduate academic advisor prior to registration their first semester, as well as prior to enrolling in ARCH 3110 Design Studio II. Students are also welcome to meet with their advisor as often as needed, in addition to the required meetings. Though the student is ultimately responsible for the decisions made regarding their academic career at CU Denver, advisors are available to assist in helping students make informed decisions.

## College of Architecture and Planning Courses

Click [here](#) to see a complete list of undergraduate courses.

Departments and Programs

**(For Graduate Programs please refer to the Graduate catalog.)**

College of Architecture and Planning

Architecture

[Go to information for Architecture.](#)

*Programs*

### **Bachelor of Science**

- [Architecture BS](#)

## **College of Arts & Media (CAM)**

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Click on any of the following links to go to right to that information:

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- [Programs of Study](#)
- [Undergraduate Admissions](#)
- [Facilities](#)
- [Scholarships](#) (website)
- [Academic Advising and Student Services](#)

**Dean:** Laurence D. Kaptain, DMA and FRSA

**Associate Dean, Academic and Student Affairs:** Sam McGuire, MS

**Assistant Dean, Budget and Financial Systems:** Karen Ludington, MBA

**Assistant Dean, Outreach and Engagement:** Tanida Ruampant, MS

Contact

### **Dean's Office / Advising and Student Services**

Arts Building, Suite 177

1150 10th Street

303-315-7400

Fax: 303-315-7404

[CAM@ucdenver.edu](mailto:CAM@ucdenver.edu)

**Mailing Address:**

College of Arts & Media  
Campus Box 162  
P.O. Box 173364  
Denver, CO 80217-3364

[About the College of Arts & Media](#)[Mission](#)

*Our mission is to effect change by preparing students to successfully pursue their passions.*

*Our students acquire the skills they need to excel in an academically rigorous, experiential learning environment energized by creative exchange, real-world experience and diversity of voice.*

[Core Values](#)

**Creative Excellence** - Academic and artistic rigor, creativity and innovation are bedrock principles of the CAM community and the cornerstone of how we define excellence. As champions of creative excellence in art making and artistic expression we support risk-taking, intellectual freedom and social responsibility.

**Discovery** - We believe in a culture of shared discovery. Our students learn by doing, and as emerging peers, are important contributors to the knowledge exchange. We value rigorous investigation, critical thinking, diversity, collaboration and invention.

**Denver** - We are committed to learning both inside and outside the classroom. The accessibility, diversity and cultural energy of Denver make CAM a better place to teach, work and learn. We strive to offer reciprocal experiences to the citizens of this great city and pay it forward by extending our reach and impact in the global community.

[\(Return to Top\)](#)[Programs of Study](#)[Music & Entertainment Industry Studies](#)

- Bachelor of Science in Music Emphases:
  - [Performance](#)
  - [Singer/Songwriter](#)
  - Music Business, on one of two tracks:
    - [Audition Track](#)
    - [Non-Audition Track](#)
  - Recording Arts, on one of two tracks
    - [Audition Track](#)
    - [Non-Audition Track](#)



### [Theatre, Film & Video Production](#)

- Bachelor of Fine Arts in Theatre, Film and Television with an Emphasis in [Film and Television](#)
- Minors:
  - [Film and Television Production](#)
  - [Film and Television Writing](#)
  - [Theatre, Film and Television](#)

### [Visual Arts](#)

- Bachelor of Fine Arts Emphases:
  - [3D Graphics and Animation](#)
  - [Art Practices](#)
  - [Digital Design](#)
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- Bachelor of Arts Emphasis:
  - [Art History](#)
- Minors:
  - [Art History](#)
  - [Design Essentials](#)
  - [Digital Design](#)
  - [Illustration](#)
  - [Painting and Drawing](#)
  - [Photography](#)
  - [Studio Art](#)
  - [Transmedia Sculpture](#)

### [Graduate Programs](#)

- Master of Science in Recording Arts
- Master of Science in Recording Arts with Emphasis in Media Forensics

Please see the **Graduate Catalog** or contact [CAM@ucdenver.edu](mailto:CAM@ucdenver.edu) for information about CAM graduate programs in recording arts and media forensics.

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### [Undergraduate Admissions](#)

Students wishing to pursue a CAM degree must be admitted to the University of Colorado Denver. See the [Office of Admissions](#) website for application requirements and deadlines. In addition, all Music & Entertainment Industry Studies programs and many Visual Arts programs require a separate application. Students typically submit music applications at the same time as university applications, and Visual Arts applications are usually submitted after students have

completed initial course work at CU Denver. Find more details about CAM program application requirements and deadlines in this catalog by selecting the above program links. Music application guidelines and deadlines may also be found at the [Music & Entertainment Industry Studies application website](#).

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## Facilities

CAM is committed to both traditional and new technologies and celebrates the dynamic synergy between the two. CAM students can take advantage of superb studios, laboratories, editing facilities, equipment, screening rooms, galleries and performance spaces on campus. Students across all three CAM departments create work in computer labs where equipment and software are upgraded regularly. Most CAM studios are open for use by enrolled CAM students when classes are not scheduled. CAM is constantly working to enhance and add to its facilities; see below for just some of the resources.

### [Music & Entertainment Industry Studies Facilities](#)

- Five recording studios
  - Three studios include surround sound capabilities
  - All studios are ProTools equipped
- Large inventory of microphones and outboard equipment available
- Vintage keys collection, including DX-7, ARP Odyssey, ARP 2600, MiniMoog, PolyMoog, D-10, Hammond B3 and Rhodes
- MIDI lab featuring ProTools, Logic and Ableton Live; supplemental access to three CAM computer labs
- Consoles, including SSL AWS 924, Yamaha DM2000, AVID S6 and Mackie 32x8 Bus, as well as an Avid Artist Control Surface
- 16-station piano lab featuring Apple Macintosh iMac computers with a wide selection of musical and songwriting/composition software applications
- Eight performance teaching studios
- 12 practice suites
- Private teaching studios for voice, piano, guitar, bass, drum kit and percussion
- Audio/video forensics labs at the National Center for Media Forensics
  - Computer lab featuring multimedia analysis and processing software such as Cognitech, Ocean Systems, DAC, Agnitio, iZotope Rx Advanced, Adobe Creative Cloud, MATLAB, EnCase, Cellebrite and CEDAR Cambridge hardware/software systems
  - Security DVR and camera lab
  - Graduate student workstations accessible from anywhere in the world via Remote Desktop Connection
  - ENF (Electric Network Frequency) databases around the US

### [Visual Arts Facilities](#)

- Photography labs with black-and-white, non-silver, digital imaging and color capabilities, and large-format digital, color, and black and white printing

- Transmedia sculpture lab with wood shop, metal shops and a foundry, as well as digital facilities
- Drawing and painting studios with natural light
- Digital design labs, computer labs, sound booths, editing suites, and video and digital cameras for student use
- Digital Animation Center computer labs and motion capture studio
- Serigraphy, visual arts foundations and illustration studios
- Auraria Visual Resources Center digital collection of contemporary and historical images, music and video
- Emmanuel Gallery, an arts space for student and faculty exhibitions and special exhibition events

#### [Theatre, Film & Video Production Facilities](#)

- Two Apple computer labs utilizing the Adobe Creative Suite as well as other industry-level software applications
- Equipment cage stocked with state-of-the-art tools for video production, including 4K cameras, lighting, sound and grip equipment
- Three “black box” production studios
- Scenic shops: wood, metal and paint
- Three full-size green screens
- Auraria Media Center, with two 3-camera TV studios with full control rooms, isolation booth and lighting control
- 120-seat movie theatre/classroom with a 2K projector and surround sound

#### [Kenneth King Academic and Performing Arts Center](#)

- 520-seat Concert Hall
- 268-seat Eugenia Rawls Courtyard Theatre - proscenium theater with optional thrust stage
- 200-seat Recital Hall
- Fully wheelchair accessible production facilities, including catwalks
- Assisted Listening System available in all venues
- Wireless access

## Music & Entertainment Industry Studies

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←Return to: [Schools, Colleges and Departments](#)

#### Contact Information

**Chair:** Richard Strasser  
**Office:** Arts Building, Suite 288  
**Telephone:** 303-315-7450  
**Fax:** 303-315-7489

## Faculty

### **Professor:**

Gregory Walker, DMA, University of Colorado

### **Associate Professors:**

David Bondelevitch, MFA, University of Southern California

Lorne Bregitzer, MS, University of Colorado Denver

Leslie Gaston-Bird, MS, University of Colorado Denver

Storm Gloor, MBA, West Texas A&M University

Sean McGowan, DMA, University of Southern California

Sam McGuire, MS, University of Colorado Denver

Paul Musso, MM, University of Denver

Stan Soocher, JD, New York Law School

Richard Strasser, DMA, Manhattan School of Music

### **Assistant Professors:**

Catalin Grigoras, PhD, University Politehnica Bucharest

Erin Hackel, DMA, University of Colorado

Aleysia Whitmore, PhD, Brown University

### **Assistant Professors Clinical Teaching Track:**

Chris Daniels, MFA, University of Colorado Boulder, Clinical Track

Doug Krause, MA, University of Denver, Clinical Track

Benom Plumb, MM, University of Miami

Peter Stoltzman, MM, New England Conservatory

### **Senior Instructor:**

Peter Ellingson, DMA, University of Colorado

### **Instructors:**

Peter Buchwald, MS, University of Colorado Denver

Mark Elting, MAA, Missouri Western State University

Gregory Garrison, DMA, University of Colorado Boulder

Andrew Guerrero, BS, University of Colorado Denver

Karin Hauger, PhD, Virginia Tech

Owen Kortz, MM, University of Southern California

Jeffrey Merkel, MS, University of Colorado Denver

Andrew Morell

Todd Reid, MM, University of Cincinnati - Conservatory of Music

Leslie Soich, MM, University of Colorado Boulder

## Bachelor of Science in Music

The music program prepares students for professional careers related to commercial performance, recording, music business and the entertainment and creative industries, as well as

for graduate studies at leading conservatories. More specifically, the Department of Music & Entertainment Industry Studies (MEIS) offers a Bachelor of Science (BS) in Music, accredited by the National Association of Schools of Music. Students apply to an intended emphasis and track:

### [Performance Emphasis](#)

### [Singer/Songwriter Emphasis](#)

Music Business Emphasis, on one of two tracks:

- [Audition Track](#)
- [Non-Audition Track](#)

Recording Arts Emphasis, on one of two tracks:

- [Audition Track](#)
- [Non-Audition Track](#)

Acceptance into MEIS is on a competitive basis with specific entrance evaluation requirements for both first-year and transfer students. MEIS accepts new students for the fall term only. All applicants are placed in an enrollment pool and admission decisions are based on several factors, which include an indexed composite score of GPA, Music Theory and Ear Training Assessment Exam scores and an audition (if applicable). Application materials must be received by the deadline.

Prospective students should refer to the [MEIS](#) website for current entrance requirements, deadlines and procedures.

All students in MEIS are required to abide by the policies and procedures outlined in the *MEIS Student Handbook* (available by contacting [CAMadvising@ucdenver.edu](mailto:CAMadvising@ucdenver.edu)) as well as all university policies and codes of conduct.

### [Performance Emphasis](#)

The [performance emphasis](#) includes specialized courses in small performance ensembles, applied private study, contemporary improvisation, and analysis and history. Students gain a diverse set of performance skills in commercial, jazz, classical and experimental music styles. The curriculum includes the presentation of junior and senior recitals. Students are required to pass a Sophomore Proficiency at the end of the sophomore year in order to progress into advanced performance and musicianship courses.

Students must pass an entrance audition to pursue the performance emphasis.

## Singer/Songwriter Emphasis

Students in the [singer/songwriter emphasis](#) complete specialized courses in songwriting and arranging repertoire while developing their performance skills through small performance ensembles and applied private study of voice, accompanying instrument and songwriting. The curriculum includes the presentation of junior and senior recitals. Students are required to pass a Sophomore Proficiency at the end of the sophomore year in order to progress into advanced performance and musicianship courses.

Students must pass a singer/songwriter entrance audition to pursue the singer/songwriter emphasis.

## Music Business Emphasis ([Audition Track\\*\\*](#) or [Non-Audition Track\\*\\*\\*](#))

The music business emphasis prepares undergraduates for careers in such fields as artist management, music publishing, concert promotion, record production, venue management, label promotion, distribution and entertainment law.

## Recording Arts Emphasis ([Audition Track\\*\\*](#) or [Non-Audition Track\\*\\*\\*](#))

The recording arts emphasis focuses on contemporary analog and digital technology as it is used in music recording, sound reinforcement and media applications (Internet, video games, interactive art installations, etc.). While mastering technology skills and formats, students also study the artistic and aesthetic applications of technology to recording, reinforcement, composition and performance.

Due to the immense popularity of recording arts and space constraints, the recording arts emphasis is competitive. Students are required to gain admission to the emphasis to be eligible to take intermediate- and advanced-level recording courses. See details and obtain updates at the [recording arts website](#), or by emailing [CAM@ucdenver.edu](mailto:CAM@ucdenver.edu).

### **\*\*Audition Track (for students pursuing the music business or recording arts emphasis)**

The audition track provides an in-depth study of musicianship/performance through lectures and hands-on learning, while allowing students to specialize in their area of interest. As part of the admissions process, students must pass an entrance audition on a musical instrument or voice.

Students on the audition track must complete three semesters of music theory and ear training & sight singing courses, followed by a semester of jazz theory. In addition, students complete four semesters of class piano. All students in MEIS complete three semesters of music history courses.

Audition track students take four semesters of private lessons, culminating each semester in a performance for a jury of faculty. They also take four semesters of general recital, which culminates each semester in a performance for an audience of their peers.

**\*\*\*Non-Audition Track (for students pursuing the music business or recording arts emphasis)**

The non-audition track provides a broad overview of various musicianship/performance topics through lectures and hands-on learning. This track does not require an entrance audition.

Students on the non-audition track complete two semesters of courses in music theory, ear training & sight singing, and class piano. Students may opt to complete up to four semesters of class piano, or can switch to voice class or guitar class. Non-audition track students are required to study one semester of introductory songwriting and one semester of sight reading and improvisation, as well as additional musicianship course work. All students in MEIS complete three semesters of music history courses.

Non-audition track students take two semesters of private lessons, which do not require performing for a jury of faculty.

Students are encouraged to contact the College of Arts & Media at [CAM@ucdenver.edu](mailto:CAM@ucdenver.edu) to talk about the differences in curriculum and to determine which track is best suited to them.

See the **Graduate Catalog** or contact [CAM@ucdenver.edu](mailto:CAM@ucdenver.edu) for information about graduate programs in recording arts and media forensics.

## Theatre, Film & Video Production

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### Contact Information

**Chair:** David Liban

**Office:** King Center, 506

**Telephone:** 303-315-7414

### Faculty

**Associate Professors:**

Laura Cuetara, MFA, Boston University

Kent Homchick, MFA, Carnegie Mellon University

Daniel Koetting, MFA, Yale University

David Liban, MFA, Brooklyn College

Hans Rosenwinkel, MFA, American Film Institute

Nate Thompson, MFA, North Carolina School of Arts

Craig Volk, MFA, Yale University

**Assistant Professors Clinical Teaching Track:**

Howie Movshovitz, PhD, University of Colorado Boulder  
Jessica McGaugh, MFA, Syracuse University

**Instructors:**

Catherine Dale, MFA, University of Texas at Austin  
Jeremy Dehn, MFA, University of Texas at Austin  
James Phelan

## Department Overview

The Department of Theatre, Film & Video Production offers a Bachelor of Fine Arts (BFA) in Theatre, Film and Television with an emphasis in film and television, as well as minors in film and television production, film and television writing, and theatre, film and television. The department offers courses in these disciplines through an innovative curriculum in the context of a strategically designed liberal arts education.

Students have the opportunity to work directly with faculty, guest artists and fellow students through participation in the department's production program of films, television shows and web-based media projects, as well as a variety of student-produced projects. Denver-area film and theatre productions, film screenings, lectures, concerts, exhibits and other cultural resources are regularly utilized throughout each student's course of study.

**Bachelor of Fine Arts (BFA) in Theatre, Film and Television Emphasis:**

- [Film and Television](#)

**Theatre, Film & Video Production Minors:**

- [Film and Television Production](#)
- [Film and Television Writing](#)
- [Theatre, Film and Television](#)

## Visual Arts

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### Contact Information

**Chair:** Brian DeLevie  
**Office:** CU Denver Building, 800  
**Telephone:** 303-315-1501



## Faculty

### **Full Professors:**

Joann Brennan, MFA, Massachusetts College of Art  
Carol Golemboski, MFA, Virginia Commonwealth University

### **Associate Professors:**

Maria Elena Buszek, PhD, University of Kansas  
Michelle Carpenter, MFA, University of Colorado Boulder  
Mary Connelly, MFA, Indiana University  
Brian DeLevie, MFA, University of Houston  
Lanny F. DeVuono, MFA, Mills College  
Melissa Furness, MFA, University of Iowa  
Quintin Gonzalez, MFA, Yale University  
Rian Kerrane, MFA, University of New Orleans  
Bryan Leister, MFA, George Mason University  
Jeffrey Schrader, PhD, New York University, MA, Oberlin College  
Travis Vermilye, MFA, University of Michigan

### **Assistant Professor:**

Yang Wang, PhD, The Ohio State University

### **Assistant Professor Clinical Teaching Track:**

Howard Cook, MFA DC, National University

### **Senior Instructors:**

Michael Brohman, MA, University of Colorado Denver  
Vivian George, MFA, Yale University

### **Instructors:**

William Adams, MA and MFA, University of New Mexico  
Stephen Baker, MFA, National University California  
Jemmy Chien, PhD, University of Denver  
Paul Conner, BA, Art Institute of Colorado  
Rebecca Heavner, MLA, University of Colorado Denver  
Elizabeth Pugliano, PhD, Boston University  
Tripp Vroman

## Department Overview

The Department of Visual Arts offers professional instruction in seven interrelated areas: art history, 3D animation, digital design, illustration, painting and drawing, photography and transmedia sculpture.

Visual Arts provides a vital educational environment where future artists, designers and art historians explore the horizons of their own talents in an atmosphere of critical dialogue and

professional art and design practice. Students learn and experience various media of animation, digital design, drawing, illustration, painting, photography and transmedia sculpture, all within the rich context of a research university. Learning is predicated on both an understanding of art and media theory, and on the practical knowledge of methods and materials used in making art and design today. Art history studies focus on historical knowledge integrated with critical writing and analysis.

The department prides itself on fostering an appreciation for diverse approaches to visual culture and to reaching out to the larger art history, arts and design communities. Internships are available.

Graduating seniors receiving the bachelor of fine arts (BFA) degree are required to participate in the BFA thesis exhibition during their last semester of study. This exhibition is scheduled for each spring term only.

### **Bachelor of Fine Arts (BFA) Emphases:**

- [3D Graphics and Animation](#)
- [Art Practices](#)
- [Digital Design](#)
- [Illustration](#)
- [Painting and Drawing](#)
- [Photography](#)
- [Transmedia Sculpture](#)

### **Bachelor of Arts (BA) Emphasis:**

- [Art History](#)

### **Visual Arts Minors:**

- [Art History](#)
- [Design Essentials](#)
- [Digital Design](#)
- [Illustration](#)
- [Painting and Drawing](#)
- [Photography](#)
- [Studio Art](#)
- [Transmedia Sculpture](#)

*Many of the above options require FINE 2600 Art History Survey I and/or FINE 2610 Art History Survey II. Either course may also count toward Core Humanities (as part of the General*

Education requirements). Contact the College of Arts & Media at [CAM@ucdenver.edu](mailto:CAM@ucdenver.edu) for details.

# Business School

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Click on the following to go right to that information:

- [Academic Programs](#)
- [Undergraduate Degree Programs](#)
- [Majors](#)
- [Programs](#)
- [Complete course list for the Business School](#)

**Dean:** Dr. Rohan Christie-David

**Interim Associate Dean of Programs:** Gary Kochenberger

**Associate Dean of Faculty:** Clifford E. Young

**Assistant Dean Students/Programs:** Linda J. Brooker

**Assistant Dean for Budget and Human Resources:** Connie Amen

## Contacts

### Dean's Office

Business School Building  
1475 Lawrence Street  
Denver, CO 80202

303-315-8000

Fax: 303-315-8040

### Mailing Address

The Business School  
Campus Box 165  
P.O. Box 173364  
Denver, CO 80217-3364

### Website

<http://business.ucdenver.edu>

### Admissions/Advising

Undergraduate: 303-315-8100

*Located in the heart of the Rocky Mountain business community, the Business School at the University of Colorado Denver prepares students with the knowledge and skills necessary to become effective, responsible business professionals. We're able to achieve a standard of excellence by bringing together nationally recognized faculty and highly motivated, mature students in an intellectually challenging academic environment. CU Denver's Business School is a research institution. Because our faculty are nationally recognized for scholarly research as well as for their teaching skills, our students have the opportunity to be on the leading edge of business management theory and practice. Our class schedules and curriculum offer flexibility to meet your needs whether you plan to attend full or part time, day or evening. Whether you're an experienced working professional seeking an advanced degree or preparing for a new career in the business world, you'll gain the knowledge and perspective necessary to succeed in today's challenging business environment.*

## Educational Goals

The Business School is committed to superb teaching, connecting theory to practice that focuses on:

- current and relevant knowledge and skills necessary for success in the highly competitive global business environment
- experience in cooperative and team-based work skills
- integrated professional and functional expertise
- sensitivity to cultural and ethnic diversity

Our undergraduate program, which serves both traditional and nontraditional students, leads to a baccalaureate degree in business with a substantial liberal arts component. The program is closely linked, through articulation agreements, to lower-division programs offered by Colorado's four-year and community colleges.

Key elements of our academic programs are the provision of top-quality career advising and placement services, as well as flexible schedules and programs to meet a wide range of student needs. We are committed to assisting our students' efforts to pursue rewarding careers.

## Faculty

Our nationally recognized faculty members are vigorous and enthusiastic about teaching and research. Faculty members hold degrees from the nation's leading business schools, including Berkeley, Harvard, Stanford, University of Chicago, University of Pennsylvania, UCLA and Yale. Many of them also bring years of valuable experience in private industry. Their interdisciplinary expertise, academic achievements, scholarly research and business experience provide students with a dynamic learning environment.

## Scholarships and Financial Aid

Many programs for financial aid are administered by the [Office of Financial Aid](#). Call 303-556-2886 for detailed information.

Thanks to the generous support of the Colorado business community and others, the Business School has a significant number of scholarships to offer its students. Scholarships are awarded on the basis of merit and/or financial need. The amount of the award and the number of awards available vary. Information on the available Business School scholarships can be found on the Business School Website.

In addition over 30 different scholarships are available to eligible Business School students, with multiple awards from most scholarships from other sources. Further information about these scholarships, including eligibility criteria and application forms, may be obtained by visiting the Financial Aid & Scholarships website at [www.ucdenver.edu/scholarships](http://www.ucdenver.edu/scholarships) or by calling 303-315-1850.

### Institute for International Business

The Institute for International Business (IIB) was created in 1988 by the Board of Regents of the University of Colorado to serve as a center for the advanced study and teaching of international business. In 1993, the institute was designated a Center for International Business Education and Research by the U.S. Department of Education, one of only 25 such centers of excellence in the United States. Through the CIBER and other funding sources, the institute strives to help the faculties of the Business School and other university departments to internationalize curriculum, programs, certificates or other student-oriented endeavors. The IIB works in other ways to support faculty in their teaching, research and development activities. In addition, the institute designs and facilitates customized international programs and training for business, cooperates with other organizations to offer seminars and conferences and publishes a quarterly newsletter to familiarize the Denver and regional communities with international business issues. Such initiatives help faculty, students and the business community to acquire the skills and expertise needed to be successful in our increasingly global economy. The institute also conducts and promotes research on the global economic aspects of competitiveness. Call 303-315-8436 for information.

### Academic Programs

A carefully designed curriculum to prepare students for success in business administration is available for the student seeking an undergraduate degree. The school offers courses leading to the bachelor of science in business administration (BS).

### Undergraduate Degree Programs

**Interim Associate Dean:** Gary Kochenberger

**Academic Director:** Ronald Ramirez

**Assistant Dean:** Linda Brooker

The undergraduate curriculum leading to the bachelor of science (business administration) degree is intended to help the student achieve the following general objectives:

- an understanding of the activities that constitute a business enterprise and the principles underlying administration of those activities
- the ability to think logically and analytically about the kind of complex problems encountered by management
- facility in the arts of communication
- a comprehension of human relationships involved in an organization
- awareness of the social and ethical responsibilities of those in administrative positions
- skill in the art of learning that will help the student continue self-education after leaving the campus

## **Double Major Programs**

Numerous career opportunities exist for persons trained in both a specialized field and management. For this reason, students may be interested in combined programs of study in two different majors leading to completion of degree requirements concurrently in two areas. If you have questions on our programs, email the undergraduate business advisors at [undergrad.advising@ucdenver.edu](mailto:undergrad.advising@ucdenver.edu) or call 303-315-8100 to make an appointment with a business advisor.

## **Undergraduate Advising and Academic Planning**

Upon admission to the school, students are encouraged to meet with an advisor who will guide you through the steps needed to have a successful career as a student in the Business School and help you complete the requirements for the BSBA (bachelor of science business administration) degree. If you seek advising or have questions on course selection and other matters you may email the advisors at: [undergrad.advising@ucdenver.edu](mailto:undergrad.advising@ucdenver.edu) or call 303-315-8100 to make an appointment.

## Undergraduate Majors

Business students must choose a major and complete the requirements for the major. The major provides specialization beyond the general background of the undergraduate core and the business core. Business students are advised to select a major prior to completing the Business Core, and are strongly encouraged to declare a major by the time they have accumulated 60-75 semester hours. The courses in the major are typically completed in the junior and senior years after completing the Business Core. Majors within the BS in business administration program include:

- [Accounting Major - BS in Business Administration](#)
- [Accounting Major - BS in Business Administration with specialization in Information Systems](#)
- [Entrepreneurship Major - BS in Business Administration](#)
- [Finance Major - BS in Business Administration](#)
- [Financial Management Major - BS in Business Administration](#)
- [Financial Management Major - BS in Business Administration with Specialization in Information Systems](#)
- [Human Resources Management Major - BS in Business Administration](#)
- [Information Systems Major - BS in Business Administration \(specializations available in Accounting, Finance, Human Resource Management, Management and Marketing\)](#)
- [International Business Major - BS in Business Administration](#)
- [Management Major - BS in Business Administration](#)

- [Management Major - BS in Business Administration with specialization in Information Systems](#)
- [Marketing Major - BS in Business Administration](#)
- [Marketing Major - BS in Business Administration with specialization in Information Systems](#)
- [Risk Management and Insurance Major - BS in Business Administration](#)
- [Sports Business Major - BS in Business Administration](#)

## **Extend your education**

Whether you are looking to advance in your current field or prepare for an entirely new career, the Business School offers opportunities to suit your goals.

A variety of classes and programs are available to community members and alumni. Classes are taught by expert faculty or influential members of the Denver business community, imparting knowledge that is readily applicable in the field.

## **Entrepreneurship**

The Jake Jobs Center for Entrepreneurship offers programs for those looking to start a new venture or enhance their entrepreneurial skills.

## **Certificate Specialization Programs**

Modern career paths are flexible, which makes it beneficial to have a flexible degree. If you already have a graduate business degree from an AACSB accredited school, the CU Denver Business School allows you to add a specialization through our post-graduate certificates.

## [Business School Courses](#)

Click [here](#) to see a complete list of undergraduate courses.

## [Business School Programs](#)

**(For Graduate Programs please refer to the Graduate catalog.)**

## [Business School Programs](#)

### **Bachelor of Science in Business Administration**

- [Accounting Major - BS in Business Administration](#)
- [Accounting Major - BS in Business Administration with specialization in Information Systems](#)
- [Entrepreneurship Major - BS in Business Administration](#)
- [Finance Major - BS in Business Administration](#)
- [Financial Management Major - BS in Business Administration](#)
- [Financial Management Major - BS in Business Administration with Specialization in Information Systems](#)

- [Human Resources Management Major - BS in Business Administration](#)
- [Information Systems Major - BS in Business Administration \(specializations available in Accounting, Finance, Human Resource Management, Management and Marketing\)](#)
- [International Business Major - BS in Business Administration](#)
- [Management Major - BS in Business Administration](#)
- [Management Major - BS in Business Administration with specialization in Information Systems](#)
- [Marketing Major - BS in Business Administration](#)
- [Marketing Major - BS in Business Administration with specialization in Information Systems](#)
- [Risk Management and Insurance Major - BS in Business Administration](#)
- [Sports Business Major - BS in Business Administration](#)

### **Certificate**

- [Commodities Certificate](#)
- [Fundamentals of Business Alumni Certificate](#)
- [Launchpad Entrepreneurship Certificate](#)
- [Risk Management and Insurance Certificate](#)

### **Minors**

- [Business Administration Minor](#)
- [Finance Minor](#)
- [Risk Management and Insurance Minor](#)

### **Other Programs**

- [Fundamentals of Business Minor](#)

# **School of Education & Human Development**

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Click on the following links to go right to that information:

- [Overview](#)
- [Program List for the School of Education and Human Development](#)
- [Complete list of Courses](#)

### **Dean**

Rebecca Kantor, Professor and Dean



## **Associate Deans**

Barbara Seidl, Teacher Education & Undergraduate Experiences  
Dorothy Garrison-Wade, Faculty Affairs

## **Assistant Deans**

Aswad Allen, Diversity and Inclusion  
Christine Feagins, Budget and Finance  
Brad Hinson, Information and Academic Technology

## Contact

### **Admissions**

Office of Admissions & Outreach  
1380 Lawrence Street Center, Suite 701  
303-315-6300 voice  
303-315-6311 fax  
Email: [education@ucdenver.edu](mailto:education@ucdenver.edu)  
Website: [www.ucdenver.edu/education](http://www.ucdenver.edu/education)

### **Mailing Address**

School of Education & Human Development  
P.O. Box 173364, Campus Box 106  
Denver, CO 80217-3364

## Application Deadlines

### Undergraduate (Freshman and Transfer)

Fall 2017 - August 1, 2017  
Spring 2017 - January 1, 2017  
Summer 2017 - June 1, 2017

## Overview

The School of Education & Human Development is a vibrant community of practicing educators and counselors, educational leaders and researchers who have a strong service ethic locally, nationally and globally and a dedication to excellence.

## Mission

### **Leadership for Educational Equity**

Prepare and inspire education and mental health leaders to have a profound impact in fostering student opportunity, achievement and success in urban and diverse communities.

## Vision

A leading school of education providing national expertise on educational issues and socially-just solutions for urban and diverse communities. Through innovative research and partnerships, we strive to be passionate agents of change, inspiring upcoming generations to learn from the past and shape the future.

### **Our Role in the Community**

We are committed to developing forward-thinking educators and counselors who have a deep sense of inquiry, a concern for pressing social problems, a great desire to live their lives purposefully, a passion for giving back to the community and the cultural competence needed to serve urban and diverse populations.

### **Diversity and Inclusion**

At the School of Education & Human Development (SEHD), we believe strongly that all students-diverse in race, ethnicity, economic resources, language, fluency, abilities, geography, first-generation status, age, gender and sexual identities-deserve the opportunity to learn. To advance our mission and meet the changing interests of our local and global communities, the Office of Diversity and Inclusion has been established to create positive momentum towards educational access, equity, and success.

### **Accreditation**

The University of Colorado Denver is institutionally accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The commission can be contacted at 230 South LaSalle Street, Suite 7-500 Chicago, IL 60604 **Telephone:** 1-800-621-7440

In addition, teacher education programs in the SEHD have been accredited by the Colorado State Board of Education and the national accrediting organization for teacher education, the Council for the Accreditation of Educator Preparation.

### **Admissions**

All students apply online. Instructions for undergraduate students are found at <http://www.ucdenver.edu/admissions/Pages/index.aspx>.

Information about all degrees, programs and admission requirements can be found on the school's website at [www.ucdenver.edu/education](http://www.ucdenver.edu/education).

[Program List for the School of Education and Human Development](#)

### **Undergraduate Programs**

(For a list of Graduate Programs, please refer to the Graduate Catalog)

### **Bachelor of Arts: Education and Human Development**

- Early Childhood Education Licensure Track
- Early Childhood Education Non Licensure Track
- Elementary Education Track
- Special Education Track

### **Teacher Education Program**

- BA-English Literature Secondary English Licensure
- BS-Mathematics Secondary Mathematics Licensure
- BA-History Secondary Social Science Licensure
- BA-Political Science Secondary Social Science Licensure
- BA-Spanish Secondary Spanish Licensure
- BA-French Secondary French Licensure
- BS-Biology Secondary Science Licensure
- BS-Environmental Science Secondary Science Licensure

### **Minor Programs**

- Human Development and Family Relations
- Culturally and Linguistically Diverse Education
- Digital Media and Learning

### [Complete Course List for the School of Education and Human Development](#)

Click [here](#) for a complete course list for the School of Education and Human Development.

### [School of Education & Human Development](#)

#### [Programs](#)

#### **Bachelor of Arts**

- [Education and Human Development, Early Childhood Education BA - Licensure Track](#)
- [Education and Human Development, Early Childhood Education BA - Non-Licensure Track](#)
- [Education and Human Development, Elementary Education BA](#)
- [Education and Human Development, Special Education BA](#)

#### **Bachelor of Science**

- [Human Development and Family Relations BS](#)

#### **License**

- [Undergraduate Teacher Licensure](#)

#### **Other Programs**

- [Culturally and Linguistically Diverse Education Minor](#)
- [Digital Media and Learning Minor](#)
- [Human Development and Family Relations Minor](#)

# College of Engineering and Applied Science

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← Return to: [Schools, Colleges and Departments](#)

**Interim Dean** Stephen Gedney  
**Associate Dean for Research** Peter Jenkins  
**Associate Dean for Student Affairs** Bruce Janson  
**Assistant Dean for International Education** Chengyu Li

Contact

## Office

North Classroom 3034  
1200 Larimer Street, 3rd Floor  
Telephone: 303-315-7170  
Fax: 303-315-7173  
[engineering@ucdenver.edu](mailto:engineering@ucdenver.edu)

## Mailing Address

College of Engineering and Applied Science  
Campus Box 104  
P.O. Box 173364  
Denver, CO 80217-3364

Application Deadlines

## Undergraduate

Fall: August 1  
Spring: January 1  
Summer: June 1

Overview

The College of Engineering and Applied Science at the University of Colorado Denver meets the needs of the Denver metropolitan area by providing nationally accredited engineering education programs in a flexible format that suits both students and employers. Recognizing the importance

for students to pursue professional studies and related employment simultaneously, the college offers undergraduate and graduate degree programs in bioengineering, civil engineering, mechanical engineering, electrical engineering and computer science and engineering through evening studies or through a more traditional schedule of day classes.

A listing of the fields in which engineers work would have hundreds of entries. The following list is a brief summary of the engineering fields available at CU Denver.

**Bioengineering** offers opportunities for interdisciplinary undergraduate training for a bachelor of science degree and graduate training for master of science and doctor of philosophy degrees. Our programs are uniquely integrated with the CU Anschutz Medical Campus. Students enjoy opportunities to learn from clinicians and engineers and to perform research or medical device design in world-class hospitals and clinical research labs. Bioengineering is one of the fastest growing job markets this decade, according to the Bureau of Labor Statistics. A degree in this area provides numerous opportunities to work in health care, biomedical industry, government regulatory agencies and academia.

**Civil engineering** offers an interesting and challenging career in the design and construction of buildings, bridges, dams, aqueducts and other structures; in transportation systems including highways, canals, pipelines, airports, rapid transit lines, railroads and harbor facilities; in the distribution of water and the regulation of rivers; in the development of water resources for urban use, industry and land reclamation; in the control of water quality through water purification and proper waste treatment; in the construction and contracting industry; and in the problems concerned with our physical environment and the growth of cities.

**Computer science and engineering** offers graduates the solid foundation needed for jobs in computing and information technologies. Career paths in computer science involve designing and implementing software, devising new applications of computers and developing effective ways to solve computing problems. Computer engineers design and develop computer hardware and supervise its manufacture and installation.

**Electrical engineering** offers professional careers that include research in development of new electrical or electronic devices, instruments or products; design of equipment or systems; production and quality control of electrical products; and sales or management for private industry or government. There are numerous specialties within electrical engineering. Among them are the design and application of computer systems and digital engineering; electromagnetic fields and microwave devices; control systems; communication theory and signal processing; electrical integrated circuits and electron devices; and energy and power systems.

**Mechanical engineering** offers a wide range of interesting and challenging career opportunities in research, design, development, manufacturing, testing and marketing for either private industry or government. Mechanical engineers help develop a wide range of products such as engines, transmissions, compressors, pumps, computer disk drives, oil field drilling rigs, missiles, space satellites, earth-moving equipment, container-manufacturing machines, medical equipment and many other products encountered in daily life.

## College of Engineering and Applied Science Educational Goals

The College of Engineering and Applied Science has established the following goals and objectives for undergraduate education:

- successful completion of the fundamental core courses, primarily lower division, in mathematics and the physical sciences
- successful completion of the required upper-division courses in engineering science, analysis and design
- successful completion of real-world engineering design projects that require integration of engineering, economic and social skills
- successful completion of a series of humanities and social science courses that introduce the student to societal problems and historical perspectives
- evidence, through close student/faculty contact, of development of professionalism, ethics and concern for the multifaceted human element of engineering
- evidence, from successful completion of a full engineering curriculum, of the ability to maintain professional competency through lifelong learning
- evidence, through successful completion of a series of communications oriented courses and project presentations, of an ability to communicate effectively with professionals and lay persons alike

### Accreditation

All eligible undergraduate programs in the College of Engineering and Applied Science-civil engineering, computer science, electrical engineering and mechanical engineering-are [ABET](#) accredited. ABET accreditation symbolizes the quality of our engineering programs. The undergraduate program in bioengineering will apply for accreditation in late 2017 when it becomes eligible.

### Computing

The College of Engineering and Applied Science encourages all students to develop their skills in using the computer as a tool, not only for solving technical problems but for use in all other facets of their careers. Students are encouraged to explore computer courses other than the fundamental programming course required in their curriculum.

### Freshman Year

Fundamentals taught in the freshman year are of critical importance in the more advanced classes. Special attention should be given to taking courses in the proper sequence. (Course requirements for freshmen are detailed within the typical curriculum given under each department.) All students are urged to consult their instructors whenever they are experiencing difficulties with course materials or for questions related to the class.

## Internships

Internships are a way for students to gain professional experience while studying at CU Denver. Many internship positions lead to permanent employment opportunities upon graduation. Please contact the Experiential Learning Center at 303-556-6656 for information on the specific eligibility requirements.

## Scholarships

The College of Engineering and Applied Science makes available a variety of undergraduate scholarship funds generously given by industry, alumni and other donors to support the education of engineering students.

### *Qualifications:*

- All recipients must be registered for 6 or more credit hours in the semester during which the awards are made.
- Although some industry donor contracts allow recipients to have GPAs as low as 2.75, students with GPAs below 3.0 are generally not awarded scholarships because of competition.
- Dean's scholarship applicants must be paying in-state tuition and have at least a 3.0 GPA, but they do not need to show unmet financial need.

### *How to apply:*

Once admitted, students may apply for college-based scholarships through the [student portal](#). A list of scholarships for which the student is eligible automatically populates

For additional information on other types of financial aid, consult the [Tuition/Financial Aid](#) section.

## Summer Courses

Summer session courses are offered for regular students and those who have course deficiencies. Courses are also offered for high school graduates who wish to enter as freshmen and need some additional preparatory work. For some students, there are advantages in starting their college careers during the summer session. Some required freshman and sophomore courses and many elective courses are offered at CU Denver during the summer. The summer session gives students a head start and enables them to take a lighter load during the fall semester or take additional courses to enrich their programs.

## Programs of Study

**(For Graduate Programs please refer to the Graduate catalog.)**

College of Engineering and Applied Science

Bioengineering

[Go to information for Bioengineering.](#)

*Programs*

### **Bachelor of Science**

- [Bioengineering BS](#)

Civil Engineering

[Go to information for Civil Engineering.](#)

*Programs*

### **Bachelor of Science**

- [Civil Engineering BS](#)

Computer Science and Engineering

[Go to information for Computer Science and Engineering.](#)

*Programs*

### **Bachelor of Science**

- [Computer Science BS](#)

### **Non Degree**

- [Computer Science Minor](#)

Electrical Engineering

[Go to information for Electrical Engineering.](#)

*Programs*

### **Bachelor of Science**

- [Electrical Engineering BS](#)

Mechanical Engineering

[Go to information for Mechanical Engineering.](#)

*Programs*

### **Bachelor of Science**



- [Mechanical Engineering BS](#)

# Bioengineering

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**Chair:** Robin Shandas

**Denver Office:** North Classroom 2204

**Anschutz Office:** Bioscience 2, 12705 E. Montview Blvd., Aurora, CO 80022

**Telephone:** 303-556-5838

**Fax:** 303-724-5800

**E-mail:** [bioengineering@ucdenver.edu](mailto:bioengineering@ucdenver.edu)

Faculty

## Core Faculty

Robin Shandas, PhD

Professor

[robin.shandas@ucdenver.edu](mailto:robin.shandas@ucdenver.edu)

Specialties: Novel methods for translational bioengineering

Richard Benninger, PhD

Assistant Professor

[richard.benninger@ucdenver.edu](mailto:richard.benninger@ucdenver.edu)

Specialties: Optical microscopy, pancreatic islet biology and biophysics, diabetes

Cathy Bodine, PhD

Associate Professor

[cathy.bodine@ucdenver.edu](mailto:cathy.bodine@ucdenver.edu)

Specialties: Assistive technology, rehabilitation engineering

Emily Gibson, PhD

Assistant Professor

[emily.gibson@ucdenver.edu](mailto:emily.gibson@ucdenver.edu)

Specialties: Microfluidics technology, optical microscopy, and spectroscopy

Jeffrey Jacot, PhD

Associate Professor

[jeffrey.jacot@ucdenver.edu](mailto:jeffrey.jacot@ucdenver.edu)

Specialties: Stem cells and heart tissue engineering

Vitaly Kheifets, PhD

Assistant Research Professor

[vitaly.kheyfets@ucdenver.edu](mailto:vitaly.kheyfets@ucdenver.edu)

Specialties: Vascular/ventricular function, cellular metabolism in cardiovascular disease, and pulmonary hypertension

Cassandra Howard, MSC

Instructor

[cassandra.howard@ucdenver.edu](mailto:cassandra.howard@ucdenver.edu)

Specialties: Medical device innovation and biodesign

Kendall Hunter, PhD

Associate Professor

[kendall.hunter@ucdenver.edu](mailto:kendall.hunter@ucdenver.edu)

Specialties: Soft tissue mechanics, vascular and cardiac imaging diagnostics, translational biomechanics

Steven Lammers, PhD

Instructor

[steven.lammers@ucdenver.edu](mailto:steven.lammers@ucdenver.edu)

Specialties: 3D printing & design, bioprintable materials, tissue engineering of 3D cellularized scaffolds

Craig Lanning, MS

Research Instructor

[craig.lanning@ucdenver.edu](mailto:craig.lanning@ucdenver.edu)

Specialties: Digital manufacturing, reverse engineering, medical device and software design

Chelsea Magin, PhD

Assistant Professor

[chelsea.magin@ucdenver.edu](mailto:chelsea.magin@ucdenver.edu)

Specialties: Bio-inspired materials for tissue engineering, R & D product development

Daewon Park, PhD

Assistant Professor

[daewon.park@ucdenver.edu](mailto:daewon.park@ucdenver.edu)

Specialties: Biomaterials, drug delivery, tissue engineering and regenerative medicine

Levin Sliker, PhD

Assistant Professor - Research

[levin.sliker@ucdenver.edu](mailto:levin.sliker@ucdenver.edu)

Specialties: Wheelchair biomechanics, socially assistive robotics, and cognitive technology for the disabled working population

Bradford Smith, PhD

Assistant Professor

[bradford.smith@ucdenver.edu](mailto:bradford.smith@ucdenver.edu)

Specialties: Lung structure-function relationships, optimized mechanical ventilation, and high performance computing

Jennifer Wagner

Instructor

[jennifer.wagner@ucdenver.edu](mailto:jennifer.wagner@ucdenver.edu)

Specialties: Medical imaging, 3D modeling, surgical guides/tools, tissue engineering, and material characterization

Richard Weir, PhD

Research Associate Professor

[richard.weir@ucdenver.edu](mailto:richard.weir@ucdenver.edu)

Specialties: Neural engineering, biomechatronic design, and rehabilitation engineering

Michael Yeager

Assistant Professor

[michael.yeager@ucdenver.edu](mailto:michael.yeager@ucdenver.edu)

Specialties: Cardiopulmonary disease, autoimmunity, in vivo cell lineage tracing & imaging

Bryan Yunker, PhD

Research Instructor

[bryan.yunker@ucdenver.edu](mailto:bryan.yunker@ucdenver.edu)

Specialties: Product design & development, product marketing, intellectual property, reconstructing physical anatomy in virtual reality

### **Affiliated Faculty**

Students receive instruction from affiliate faculty in the University of Colorado system, including CU Boulder and the CU School of Medicine. Faculty research areas include Imaging and Biophotonics; Cardiovascular Biomechanics and Hemodynamics; Orthopedic Biomechanics; Surgery; Ophthalmology; and Neuroscience Engineering.

### Mission Statement

The Department of Bioengineering bridges the fields of engineering and medicine with a core mission of applying engineering principles and analyses to improving human health. The department will fulfill this mission by providing opportunities for training, research, and service in bioengineering to faculty, students, and residents of Colorado and the greater Rocky Mountain region.

### Program Objectives

The Department of Bioengineering offers high quality training in bioengineering that is both flexible and multidisciplinary. A design-based focus permeates every aspect of our training philosophy which can be summarized by the following question: what does the user want and how can I best utilize my bioengineering training to achieve this need? Our academic instruction

focuses on developing core competencies in life sciences, quantitative methods, technology, and research methods.

### Undergraduate Information

The program offers a bachelor of science (BS) degree in bioengineering. All undergraduate students begin the program as bioengineering premajors. In consultation with faculty advisors, each student chooses elective courses, training pathways, and research to fit talents, preparation, and career plans.

The BS in bioengineering degree will prepare students for careers in the biomedical industry, in hospital, government, or academic research labs, in regulatory agencies such as the FDA, and for further education in graduate school, medical school, or other advanced health sciences program.

The minimum of 128 semester hours is required to earn the BS degree, including 56 credits in bioengineering premajor coursework and 24 credits in general education core at the Denver campus. This training is complimented by 48 credits in the upper-level bioengineering major and track specialization courses at the Anschutz Medical Campus.

All students interested in bioengineering will commence their studies in the department as pre-majors. Admittance to the major will be granted to students who have successfully completed all pre-major courses and who meet the program's selection criteria.

## Civil Engineering

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**Chair:** Kevin L. Rens

**Associate Chair:** Bruce Janson

**Office:** North Classroom, 3037

**Telephone:** 303-315-7160

**Fax:** 303-315-7158

**Website:** [ucdenver.edu/civil](http://ucdenver.edu/civil)

### Faculty

#### **Professors:**

Nien-Yin Chang, PhD, Ohio State University, Professional Engineer (PE)-Ohio and Colorado

James C.-Y. Guo, PhD, University of Illinois at Urbana-Champaign, PE-Colorado

Bruce N. Janson, PhD, University of Illinois at Urbana-Champaign

Yail Jimmy Kim, PhD, Queen's University, Professional Engineer (PEng)-Canada

Kevin L. Rens, PhD, Iowa State University, PE-Colorado

Jonathan T.H. Wu, PhD, Purdue University

**Associate Professors:**

Caroline Clevenger, PhD, Stanford University, PE, RA-Colorado  
Arunprakash Karunanithi, PhD, University of Connecticut  
Wesley Marshall, PhD, University of Connecticut, PE-Connecticut  
David C. Mays, PhD, University of California at Berkeley, PE-Colorado, California

**Assistant Professors:**

Moatassem Abdallah, PhD, University of Illinois at Urbana-Champaign  
Chengyu Li, PhD, Arizona State University; PE-Colorado, North Carolina, New Mexico, Washington; SE-Utah, Arizona, Washington  
Frederick R. Rutz, PhD, University of Colorado, PE-Colorado

**Professors Emeriti:**

Paul E. Bartlett, MS, University of Colorado, PE-Colorado  
David W. Hubly, PhD, Iowa State University, PE-Colorado  
Lynn E. Johnson, PhD, Cornell University, PE-Connecticut  
Oren G. Strom, PhD, University of Texas at Austin

### Mission Statement

The mission of the Department of Civil Engineering:

- deliver high-quality comprehensive degree programs (BS, MS, MEng, PhD) to all of our students at both the undergraduate and graduate levels
- matriculate students who excel in professional practice and leadership and who possess compassion and respect for people of all cultural backgrounds
- teach our classes with excellence, whether in a traditional classroom setting or online
- offer our students state-of-the-art laboratories, equipment and classrooms with the latest technology needed for a complete learning experience
- develop ambitious and innovative research programs involving both faculty and students through funding from federal, state and local sources
- provide supportive mentoring and guidance to our students through teaching, research and advising
- produce students who can work as leading professionals in civil engineering and in many other fields for which civil engineering knowledge can be a foundation

### Undergraduate Information

The CU Denver [undergraduate civil engineering curriculum](#) places balanced emphasis on five principal areas of civil engineering practice: structures, transportation, environmental, water resources and geotechnical engineering. In each of these areas, the student receives instruction in planning, design and analysis methods. Microcomputer skills are taught early in the program of study and used frequently in subsequent courses.

A minimum of 130 semester hours is required to earn the BS degree. The faculty provide advising to help students develop an efficient study plan. The student must satisfactorily

complete all the course work in the curriculum, satisfy all university graduation requirements and maintain at least a 2.0 GPA in the civil engineering courses.

## Computer Science and Engineering

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**Chair:** Gita Alaghband

**Program Assistant:** Sarah Mandos

**Administrative Assistant:** Kalyn Osborn

**Office:** Lawrence Street Center, 8th Floor

**Telephone:** 303-315-1408

**Fax:** 303-315-1410

**Website:** [engineering.ucdenver.edu/cse](http://engineering.ucdenver.edu/cse)

### Faculty

#### Professors

Gita Alaghband, PhD, University of Colorado

*Research areas:* parallel and distributed systems, parallel algorithms, applications and languages, high-performance computing

Tom Altman, PhD, University of Pittsburgh

*Research areas:* algorithms, optimization, theory

Boris Stilman, PhD, National Research Institute for Electrical Engineering, Moscow, Russia

*Research areas:* artificial intelligence, linguistic geometry

#### Associate Professors

Bogdan Chlebus, PhD, Warsaw University, Poland

*Research areas:* combinatorial algorithms, communication networks, distributed computing

Min-Hyung Choi, PhD, University of Iowa

*Research areas:* computer graphics, animation, virtual reality, human computer interface

Ellen Gethner, PhD, University of British Columbia

*Research areas:* graph theory, number theory, combinatorics, discrete geometry, computational geometry, visualization, algorithms

Ilkyeun Ra, PhD, Syracuse University

*Research areas:* computer networks, high-performance computing, distributed computing systems

### **Assistant Professors**

Farnoush Banaei-Kashani, PhD, University of Southern California

*Research areas:* big data management, big data mining, data science, geospatial data analysis, data stores (NewSQL)

Tam Vu, PhD, Rutgers University

*Research areas:* mobile and wireless systems, mobile security, wireless networking, cyber physical system focusing on health care, smart building, smart and connected cities

### **Assistant Professor (Clinical Teaching Track)**

Thomas Augustine, DSc

*Research areas:* cybersecurity analysis, implementation and education; network operations; secure coding

### Mission Statement

With the advances in technology and the rapid and prevalent growth of the information-based economy, computer science has become an enabling science for nearly all disciplines that impact engineering, science, business, health and government. The future of the discipline promises even more innovative advances. The Department of Computer Science and Engineering at the University of Colorado Denver is committed to providing outstanding education and research training to our diverse undergraduate and graduate students for productive careers in industry, academia and government in the Denver metropolitan area, state and beyond. Our faculty strive for excellence in teaching, research and service by covering a broad spectrum of the discipline's core fundamentals, as well as applied aspects including those of interdisciplinary nature. We actively engage our students in classroom and out-of-classroom research and help them develop the skills needed to solve complex real-world technological problems of modern society.

### Programs Offered

The Department of Computer Science and Engineering offers BS, MS and PhD degrees:

- The [undergraduate BS degree](#) is awarded in computer science (CS). This curriculum is a rigorous study covering theoretical, software, systems and hardware interfaces providing students with a coherent and in-depth education of key components of the field.
- The Computer Science (CS) Scholars Program (dual BS/MS) provides high-performing and motivated undergraduate students the opportunity to begin course work at the graduate level while completing the undergraduate degree in CS. In the process, it allows students to receive dual credit for up to 12 hours of graduate-level CS courses for both the Bachelor of Science and the Master of Science,
- The MS degree is awarded in computer science (CS) to those students who wish to pursue graduate studies to further develop their education. The MS in CS graduate program covers the core knowledge of key concepts of the computer science as well as offers flexibility to pursue specializing in various fields of interests.
- The Computer Science and Information Systems PhD program is an interdisciplinary, joint program between the Department of Computer Science and Engineering and the Information

Systems program in the Business School. The program offers a CS track with PhD degree awarded in CSIS from the College of Engineering and Applied Science and an IS track with the degree awarded in CSIS from the Business School.

- The multidisciplinary Engineering and Applied Science PhD degree is available through the Department of Computer Science and Engineering.

The Department of Computer Science and Engineering also offers a [Computer Science Minor](#) and a graduate certificate in software engineering.

- Any undergraduate student currently enrolled in a CU Denver degree program with a major other than computer science may earn a minor in computer science. This includes students from the College of Engineering and Applied Science, the College of Liberal Arts and Sciences, the School of Public Affairs, the College of Arts & Media, and the School of Education & Human Development.
- The graduate certificate in software engineering is designed for working professionals, or computer science students beginning their careers, who are in the field of software engineering and/or software development. This certificate requires a previous computer science or systems engineering degree. At the start of the certificate program, students are expected to have a strong understanding of software development, in terms of software construction, software coding and basic software design.

The most up-to-date information on all programs offered through the computer science and engineering department can be obtained from the department's website at [engineering.ucdenver.edu/cse](http://engineering.ucdenver.edu/cse). Please also see our Graduate Catalog for more details regarding these programs.

## Undergraduate Information

### **Computer Science Program**

Computers as a combination of software and hardware have become significant to the whole of society. They affect the way in which business is conducted and the way people study and learn. Very important is the use of computers to develop new avenues of human communication, interaction and cooperation. Communication networks and the combination of text with audio and video are providing more people with fingertip access to a vast array of information and knowledge.

The computer scientist is a professional who must be prepared to apply his or her skills, knowledge and creativity in a rapidly changing field. The [bachelor of science in computer science](#) at CU Denver prepares students for such creative work. The emphasis is on fundamental concepts and basic principles with a long useful life. The program is composed of five major study areas: mathematics, basic or engineering science, required computer science, technical electives and the [CU Denver core curriculum](#).

The computer science program is accredited by the Computing Accreditation Commission (CAC) of ABET.



## Computer Science Curriculum

The mathematics, basic science and computer science core requirements give the student a broad exposure to the concepts, methods and practice of computer science and engineering; the student learns the fundamentals of producing solutions to problems.

Technical electives are chosen to add depth to a student's knowledge in an area of special interest.

The CU Denver undergraduate core curriculum is designed to give the student an exposure to knowledge outside his or her major. For students in the College of Engineering and Applied Science, courses in the humanities, social sciences and human communications are required.

To be awarded the bachelor of science in computer science, a student must satisfactorily complete all course work shown in the curriculum below, satisfy all university graduation requirements and maintain at least a 2.0 GPA in all computer science courses attempted (see "Policy on Academic Progress" in the introductory section of this chapter). Students must meet with an undergraduate advisor each semester to assure that they are on track within the degree program and are aware of the current requirements of the program. An additional source of information is the CS Undergraduate Advising Handbook available online on the department's website. Students are assigned faculty advisors and must meet with their assigned faculty at least once each semester. Students are required to meet all advising requirements. They must complete a 30-hour checkout before registering for the last 30 semester hours of their program. In addition, each student must complete an approved graduation plan within the academic year of their intended graduation date. Prerequisites will be strictly enforced.

**Note:** Prerequisites must be taken before a course that requires them. Co-requisites are to be taken concurrently.

## Computer Science Scholars Program: Dual BS/MS

The Computer Science (CS) Scholars Program provides high-performing and motivated undergraduate students the opportunity to begin graduate work at the master's level while completing the undergraduate degree in CS. In the process, it allows students to receive dual credit for up to 12 hours of graduate-level computer science courses for both the Bachelor of Science (BS) and the Master of Science (MS) degree. This accelerates the time to obtain a graduate degree for the student, saving both time and expense.

### *Program Guidelines:*

Students admitted into the CS Scholars Program will be allowed to take 5000-level courses in computer science while still completing their undergraduate degree in computer science. CS Scholars are allowed to apply up to 12 credit hours (4 courses) of 5000-level courses toward both their BS degree in computer science, as technical electives, and their MS degree in computer science.

The following guidelines are applied to students in the BS Scholars Program:

- Dual credit CSIS 5000-level courses must be taken at CU Denver and must be courses selected from category A or B as required by the MS degree in computer science (outlined in the CU Denver computer science Graduate Handbook).
- Students must score a B- or higher in their 5000-level computer science courses for the course to be applied toward the MS degree. A passing grade below a B- will contribute to the BS degree requirements, but not to the MS degree requirements.
- Students cannot apply more than 12 credit hours of graduate coursework to the MS degree taken prior to the completion of the BS degree.
- Students cannot obtain dual credit for courses taken prior to admission into the CS Scholars Program. Students will be considered undergraduate students until all requirements for the BS degree in computer science are completed.
- The BS degree will be conferred the semester during which these requirements are completed. At that time, students will also be considered an MS student. Students then continue to fulfill the remaining requirements for their MS degree in computer science (thesis option or project option or course only option). CS Scholars are expected to finish their MS degree in 2 semesters upon completion of their BS degree (course only option), plus a summer session for students pursuing an MS project or thesis.

*Admission Requirements:*

- Must be a full-time undergraduate student in computer science at CU Denver in good standing, with a minimum of 60 credit hours completed toward the BS degree in computer science, and must have completed CSCI 3412: Algorithms, CSCI 3453: Operating Systems Concepts, and CSCI 3287: Database Systems.
- Must have a minimum cumulative GPA of 3.3 or a 3.5 GPA in CS major coursework.
- Must complete an application to the CS Scholars Program, including a dual degree course plan. The application must be approved by the student's CS academic advisor and submitted to the CS department.
- Must apply and be accepted into the CU Denver MS program in computer science for the semester during which they will enter the CS Scholars Program dual-credit program.

## Electrical Engineering

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**Chair:** Stephen D. Gedney

**Program Manager:** Annie Bennett

**Administrative Assistant:** Karla Flores

**Office:** North Classroom 2615

**Telephone:** 303-556-2872

## Faculty

### **Professors**

Hamid Fardi, PhD, University of Colorado Boulder  
Stephen Gedney, University of Illinois at Urbana-Champaign  
Miloje Radenkovic, PhD, University of Belgrade, Yugoslavia

### **Associate Professors**

Jan Bialasiewicz, PhD, DSc, Silesian Technical University, Poland, PE-Colorado  
Tim Chifong Lei, PhD, University of Michigan  
Dan Connors, PhD, University of Illinois Urbana-Champaign  
Mark Golkowski, PhD, Stanford University  
Fernando Mancilla-David, PhD, University of Wisconsin at Madison  
Jaedo Park, PhD, The Pennsylvania State University

### **Assistant Professors**

Chao Liu, PhD, Purdue University

### **Senior Instructors**

Brian Atkinson, MS, University of Colorado Denver

## Electrical Engineering Programs

Modern electrical engineering is a very broad and diverse field. Never before has there been such a challenge and opportunity for electrical engineering to serve mankind. Today's electrical engineers are involved in the development of technology, materials and products to improve the quality of life. They are concerned with the generation and transmission of power, the control and utilization of natural and synthetic resources, the communication of data and information and the intelligent use of computers in consumer as well as industrial products and processes. Systems in electrical engineering range in size from microprocessors through megawatt energy conversion systems to global audio and video communication networks.

At CU Denver, the electrical engineering curriculum prepares students for careers in product design, manufacturing, research, development, operation and plant engineering, technical sales and application engineering. The goal is to educate and inspire students to achieve their maximum career potential.

## Mission Statement

We provide graduate programs and an ABET-accredited undergraduate program that are accessible to a diverse group of students—students of different racial and cultural backgrounds, full-time students as well as those who have considerable work and family commitments outside their academic learning and students with a wide variety of work experiences.

## Undergraduate Information

Entering students begin their program with a solid foundation in mathematics, physics, chemistry and computers. Social science, humanities and communication courses provide a diverse background. Intensive courses follow in the theory and laboratory application of digital logic and electrical circuits, electromagnetic fields, electronics, computer engineering and digital hardware design, linear systems, controls, electrical machines and power systems and microprocessors. Throughout the entire course of study, students reinforce their understanding of theory through laboratory experience and extensive design projects. A strong background is provided in all of the major fields of electrical engineering: circuits and electronics, microcomputers, signal and image processing, communications, autonomous and robotic systems, power and energy conversion, and automatic control systems and instrumentation. Ethics is an integral part of the curriculum. During the senior year, advanced undergraduate-level courses in different specialty areas, design projects and professional electives allow the student to explore areas of special interest.

Students should supplement this information about the curriculum by consulting a copy of the *Department of Electrical Engineering Advisement Guide*, which may be obtained in the Department of Electrical Engineering office located in North Classroom 2615. The *Department of Electrical Engineering Advisement Guide* contains the latest information concerning the curriculum as well as guidelines and procedures with which each student should be familiar. To be awarded the bachelor of science in electrical engineering, a student must satisfactorily complete 128 semester hours, satisfy all university graduation requirements and maintain at least a 2.0 GPA in all electrical engineering courses attempted. Appointments to see any of the departmental advisors may be made by calling 303-556-2872.

## Mechanical Engineering

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**Chair:** Samuel W. J. Welch  
**Office:** North Classroom 2024  
**Telephone:** 303-556-8516  
**Fax:** 303-556-6371

### Faculty

**Professors:**

Peter E. Jenkins, PhD, Purdue, MBA, Pepperdine, Professional Engineer, PE-Texas  
J. Kenneth Ortega, PhD, University of Colorado at Boulder

**Associate Professors:**

Ronald A. L. Rorrer, PhD, Virginia Polytechnic Institute and State University, PE-Colorado  
L. Rafael Sanchez, PhD, Michigan Technological University, PE-Colorado

Mohsen Tadi, PhD, Virginia Polytechnic Institute and State University  
Samuel W. J. Welch, PhD, University of Colorado at Boulder

**Assistant Professors:**

R. Dana Carpenter, PhD, Stanford University  
Kannan N. Premnath, PhD, Purdue University  
Christopher M. Yakacki, PhD, University of Colorado at Boulder  
Kai Yu, PhD, Georgia Tech Univeristy

**Assistant Professor (Clinical Teaching Track):**

Maryam Darbeheshti, PhD, University of Denver

**Senior Instructor:**

Joseph F. Cullen Jr., MS, University of Colorado

**Professor Emeritus:**

James Gerdeen, PhD, Stanford University

**Associate Professor Emeritus:**

B. Thomas Arnberg, MS, University of Colorado

## Mission Statement

The mission of the Department of Mechanical Engineering is to contribute to the economic development of the state of Colorado and the Denver metropolitan area by providing high-quality bachelor's, master's (MS and MEng) and PhD programs in mechanical engineering for a diverse group of working students.

## Program Objectives

The program offered by the Department of Mechanical Engineering of the University of Colorado Denver can be completed in the afternoon and evening hours to accommodate both working and traditional students. The department seeks to graduate a diverse population of students with a bachelor's degrees who within a few years of graduation are able to:

1. be employed by a diverse group of industries, research laboratories and educational institutions
2. pursue careers in traditional engineering, interdisciplinary areas, research and education
3. pursue post-graduate education and advanced degrees.

## Undergraduate Information

The mechanical engineer is concerned with satisfying the needs of society using a combination of material, human and economic resources. Mechanical engineering covers a wide spectrum of activities in the engineering profession. These activities include the conversion and transmission of energy and associated power processes; the kinematic, dynamic, strength and wear considerations, as well as economic aspects of the development, design and use of materials, machines and processes; and the analysis, synthesis and control of entire engineering systems.

The mechanical engineering curriculum begins with a strong emphasis on mathematics, physics and chemistry. It continues with a concentration in engineering sciences, including solid and fluid mechanics; thermodynamics, heat and mass transport; materials; and systems analysis and control. It concludes with laboratory and design courses that demonstrate the ways in which scientific knowledge is applied in the design and development of useful devices and manufacturing processes.

The mechanical engineering program may be roughly subdivided into two-year groupings. In the first two years, the program emphasizes the fundamentals of mathematics and basic science that are essential for an understanding of most branches of engineering. In the last two years of the program, the curriculum emphasizes engineering science and design and provides technical electives in the following areas:

- thermodynamics
- heat transfer
- fluid mechanics
- solid mechanics
- motorsports engineering
- power
- bioengineering
- dynamics and controls
- computer-aided design and manufacturing
- thermomechanical systems
- composite materials

#### Concurrent Bachelor's/Master's Degrees

In addition to the [bachelor of science in mechanical engineering](#), the department offers a concurrent bachelor's/master's degree. Students wishing to obtain a BS degree with a major in mechanical engineering and either the MS or the MEng degree in mechanical engineering may do so with up to 6 semester hours of 5000-level or above courses applying to both degrees. The 5000-level courses must meet the degree requirements for the graduate degree sought and must be suitable technical electives for the undergraduate degree. This option is open only for students seeking both degrees at CU Denver. Students must meet admission requirements to be accepted into the graduate program. Completion of two 5000-level courses does not guarantee admission into the graduate program. Please see an advisor for restrictions and guidelines.

## College of Liberal Arts and Sciences

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←Return to: [Schools, Colleges and Departments](#)

Click on the links below to go right to that information:

- [College of Liberal Arts and Sciences Educational Goals](#)
- [Academic Ethics And Petitions](#)
- [Departments and Programs](#)

Dean

**Pamela Jansma**, Professor of Geography and Environmental Sciences

Associate Deans

**Richard Allen**, Associate Dean for Teaching, Learning and Curriculum; Professor of Psychology

**Laura Argys**, Associate Dean for Research and Creative Activities; Professor of Economics

**Sarah Fields**, Acting Associate Dean for Student Success; Associate Professor of Communication

**Marjorie Levine-Clark**, Associate Dean for Diversity, Outreach and Initiatives; Professor of History

**John Wyckoff**, Associate Dean for Faculty and Staff Affairs; Associate Professor of Geography and Environmental Sciences

Contacts

**CLAS Deans Office**

North Classroom, Suite 5014

Phone: 303-556-2557

Fax: 303-556-4861

**Undergraduate Advising Office**

North Classroom, 1030

Phone: 303-556-2555

Fax: 303-556-6277

**Mailing Address**

College of Liberal Arts and Sciences

Campus Box 144

P.O. Box 173364

Denver, CO 80217-3364

*The mission of the College of Liberal Arts and Sciences is to foster academic excellence, to create and impart knowledge critical to a modern society and a global economy, and to ensure the acquisition of skills essential for professional careers and graduate study. Our vision is to enact a new paradigm for a liberal arts education that retains the proven values of a broad education while imparting career-oriented skills throughout the curriculum.*

Today's university graduates need to be critical thinkers who are able to apply knowledge and skills from multiple disciplines to unscripted, real-world problems. A College of Liberal Arts and Sciences (CLAS) education involves mastery of essential learning outcomes, such as creative problem solving, oral and written communication, quantitative literacy, intercultural competence, and ethical reasoning, which provide students with the tools to become lifelong learners who are adaptive and innovative. While establishing a broad foundational education, CLAS gives students the opportunity to dig deeply into disciplinary and interdisciplinary majors, which train them in scholarly fields, traditions, and methods of analysis. This combination of breadth and depth prepares students for our twenty-first century world, which requires flexibility and mobility, as new jobs develop and careers change at an ever-faster pace. CLAS graduates enter a wide variety of occupations and pursue advanced degrees in academia and in professions like law and medicine.

The CLAS curriculum provides rigorous academic programs while offering a number of flexible learning opportunities, such as the Individually Structured Major, to meet our students' varied needs and objectives. The college draws on our downtown location and makes use of the city's many resources through student internships, experiential learning programs, and partnerships with Denver businesses and non-profit organizations. CLAS students have excellent opportunities to participate in first-class faculty research, and the college prides itself on its faculty-mentored undergraduate research programs and applied research in the community.

### College of Liberal Arts and Sciences Educational Goals

The College of Liberal Arts and Sciences provides undergraduates at CU Denver with a broad and multilayered education consisting of:

1. **In-depth knowledge** of the major disciplines of the humanities, natural and physical sciences, and social and behavioral sciences that call the College of Liberal Arts and Sciences home.
2. **Intellectual and practical skills**, including inquiry and analysis, critical thinking, creative thinking, written communication, oral communication, university-level reading, quantitative literacy, information literacy, teamwork, and complex problem solving-practiced at progressively more challenging levels.
3. **Personal and social responsibility**, including civic knowledge and engagement (local and global), intercultural knowledge and competence, ethical reasoning and action, and foundation of skills for lifelong learning.
4. **Integrative and applied learning**, synthesizing knowledge and skills from multiple disciplines and experiences to address complex, real-world problems in our diverse local, national and global communities.

A CU Denver liberal education combines world-class knowledge in specific disciplines with the comprehensive skills and dispositions that students need for success and that our society needs its citizens to possess. In a world where content knowledge rapidly becomes obsolete and where graduates may have a dozen different jobs, these skills and dispositions are crucial. Employers increasingly look for employees who can think critically, communicate clearly, and solve complex problems. A liberal education may be the most vocational education that today's student can earn. A liberal arts and sciences education truly is "learning with purpose."



## Academic Advice and Information

Students in the college are expected to assume responsibility for planning their academic programs in accordance with college policies and major requirements. To assist undergraduate students, the college maintains the CLAS Academic Advising Office, North Classroom, 1030, 303-556-2555. Students must meet with a CLAS staff advisor upon matriculation into the college through one of the established orientations for first-year freshmen or transfer students. Undergraduate students can identify their assigned CLAS staff advisor in the “Advisor” box in their Student Center on the Passport ID portal. The CLAS staff advisor advises undergraduate students about CU Denver and CLAS specific policies, CU Denver core curriculum and CLAS specific degree requirements, and certifies that CU Denver core requirements and CLAS specific degree requirements have been met for graduation purposes.

As soon as students have determined a major, minor or certificate granting program they should meet with a faculty advisor as early in their career as possible. The faculty advisor will be responsible for the student’s major, minor or certificate advising and for certification of the completion of program requirements at graduation.

Students planning to ultimately earn a degree from one of the professional schools should also see an advisor in that school or college.

### Departments and Programs

**(For Graduate Programs and information please refer to the Graduate catalog.)**

### College of Liberal Arts and Sciences

#### *Programs*

#### **Certificate**

- [Public, Non-Profit and Community Leadership Undergraduate Certificate](#)

#### Anthropology

[Go to information for Anthropology.](#)

#### *Programs*

#### **Bachelor of Arts**

- [Anthropology BA](#)

#### **Non Degree**

- [Anthropology Minor](#)

Chemistry

[Go to information for Chemistry.](#)

*Programs*

### **Bachelor of Science**

- [Chemistry BS](#)
- [Chemistry BS, ACS Certified](#)
- [Chemistry BS, Biochemistry Emphasis](#)
- [Chemistry BS, Biochemistry Emphasis, ACS Certified](#)

### **Bachelor of Science/Master of Science**

- [Chemistry BS/MS](#)

### **Certificate**

- [Biochemistry Certificate](#)

### **Non Degree**

- [Chemistry Minor](#)

Communication

[Go to information for Communication.](#)

*Programs*

### **Bachelor of Arts**

- [Communication BA](#)

### **Certificate**

- [Mediation Undergraduate Certificate](#)
- [Strategic Communication Undergraduate Certificate](#)

### **Non Degree**

- [Communication Minor](#)

Economics

[Go to information for Economics.](#)

## *Programs*

### **Bachelor of Arts**

- [Economics BA](#)
- [Economics BA/Mathematics BS Dual Degree](#)

### **Non Degree**

- [Economics Minor](#)

### **Bachelor of Arts/Master of Arts**

- [Economics BA/MA](#)

## English

[Go to information for English.](#)

## *Programs*

### **Bachelor of Arts**

- [English Writing BA](#)
- [English, Creative Writing Option BA](#)
- [English, Film Studies Option BA](#)
- [English, Literature Option BA](#)

### **Non Degree**

- [Creative Writing Minor](#)
- [Film Studies Minor](#)
- [Literature Minor](#)
- [Writing Minor](#)

## Ethnic Studies

[Go to information for Ethnic Studies.](#)

## *Programs*

### **Bachelor of Arts**

- [Ethnic Studies BA](#)

### **Certificate**

- [Cultural Diversity Studies Undergraduate Certificate](#)

## Non Degree

- [Ethnic Studies Minor](#)

Geography and Environmental Sciences

[Go to information for Geography and Environmental Sciences.](#)

*Programs*

## Bachelor of Arts

- [Geography - BA](#)
- [Geography - Environment, Society and Sustainability Option BA](#)
- [Geography - Environmental Science Education Option BA](#)
- [Geography - Environmental Science Option BA](#)
- [Geography - Urban Studies and Planning BA](#)

## Certificate

- [Geographic Information Science Undergraduate Certificate](#)
- [Sustainable Urban Agriculture Undergraduate Certificate](#)

## Non Degree

- [Environmental Sciences Minor](#)
- [Geography Minor](#)
- [Urban and Regional Planning Minor](#)

Health and Behavioral Sciences

[Go to information for Health and Behavioral Sciences.](#)

*Programs*

## Bachelor of Arts

- [Public Health BA](#)

## Bachelor of Science

- [Public Health BS](#)

## Non Degree

- [Public Health Demography Minor](#)
- [Public Health Minor](#)

Health Humanities

[Go to information for Health Humanities.](#)

*Programs*

## **Non Degree**

- [Health Humanities Minor](#)

History

[Go to information for History.](#)

*Programs*

## **Bachelor of Arts**

- [History BA](#)

## **Non Degree**

- [History Minor](#)

Individually Structured Major

[Go to information for Individually Structured Major.](#)

*Programs*

## **Bachelor of Arts**

- [Individually Structured Major - Integrated Studies BA](#)
- [Individually Structured Major - Interdisciplinary Studies BA](#)

Integrative Biology

[Go to information for Integrative Biology.](#)

*Programs*

## **Bachelor of Science**

- [Biology BS](#)

## **Certificate**

- [Biotechnology Certificate](#)

## **Non Degree**

- [Biology Minor](#)

Interdisciplinary Programs

[Go to information for Interdisciplinary Programs.](#)

International Studies

[Go to information for International Studies.](#)

*Programs*

## **Bachelor of Arts**

- [International Studies BA](#)

## **Other Programs**

- [International Studies Minor](#)

Law Studies

[Go to information for Law Studies.](#)

*Programs*

## **Non Degree**

- [Law Studies Minor](#)

Mathematical and Statistical Sciences

[Go to information for Mathematical and Statistical Sciences.](#)

*Programs*

## **Bachelor of Science**

- [Mathematics - Applied Option BS](#)
- [Mathematics - Probability and Statistics Option BS](#)
- [Mathematics BS](#)

## **Bachelor of Science/Master of Science**

- [5 Year Mathematics BS/Statistics MS](#)

## **Certificate**

- [Applied Statistics Undergraduate Certificate](#)

## Non Degree

- [Mathematics Minor](#)

Modern Languages

[Go to information for Modern Languages.](#)

*Programs*

## Bachelor of Arts

- [French BA](#)
- [Spanish Language, Literature and Culture BA](#)
- [Spanish, International Language and Culture for the Professions Option BA](#)

## Certificate

- [Applied German Language Skills Undergraduate Certificate](#)
- [Spanish for International Business Certificate](#)

## Minors

- [Linguistics Minor](#)

## Non Degree

- [Chinese Studies Minor](#)
- [French Minor](#)
- [German Studies Minor](#)
- [Spanish Minor](#)

Philosophy

[Go to information for Philosophy.](#)

*Programs*

## Bachelor of Arts

- [Philosophy BA](#)

## Certificate

- [Ethics Undergraduate Certificate](#)

## Non Degree

- [Ethics Minor](#)

- [Philosophy Minor](#)

Physics

[Go to information for Physics.](#)

*Programs*

### **Bachelor of Science**

- [Physics - Biophysics and Medical Physics Option BS](#)
- [Physics - Pure and Applied Physics Option BS](#)

### **Certificate**

- [Scientific Foundations of Technical Innovation Certificate](#)

### **Non Degree**

- [Astrophysics Minor](#)
- [Physics Minor](#)

### **Other Programs**

- [Biophysics Minor](#)

Political Science

[Go to information for Political Science.](#)

*Programs*

### **Bachelor of Arts**

- [Political Science - Public Policy Option, BA](#)
- [Political Science BA](#)

### **Certificate**

- [Democracy and Social Movements Undergraduate Certificate](#)

### **Non Degree**

- [Political Science Minor](#)

Psychology

[Go to information for Psychology.](#)



*Programs*

**Bachelor of Arts**

- [Psychology BA](#)

**Bachelor of Science**

- [Psychology BS](#)

**Non Degree**

- [Psychology Minor](#)

**Other Programs**

- [Behavioral Cognitive Neuroscience Minor](#)

Religious Studies

[Go to information for Religious Studies.](#)

*Programs*

**Non Degree**

- [Religious Studies Minor](#)

Social Justice

[Go to information for Social Justice.](#)

*Programs*

**Non Degree**

- [Social Justice Minor](#)

Sociology

[Go to information for Sociology.](#)

*Programs*

**Bachelor of Arts**

- [Sociology BA](#)

**Certificate**

- [Criminology Certificate](#)
- [Families and Social Welfare Certificate](#)
- [Sociology of Health and Medicine Certificate](#)

## Non Degree

- [Sociology Minor](#)

Sustainability

[Go to information for Sustainability.](#)

*Programs*

## Non Degree

- [Sustainability Minor](#)

Women's and Gender Studies

[Go to information for Women's and Gender Studies.](#)

*Programs*

## Non Degree

- [Women's and Gender Studies Minor](#)

# Anthropology

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**Chair:** Christopher Beekman

**Program Assistant:** Connie Turner

**Office:** North Classroom Building 4002

**Undergraduate Advisor:** Tiffany Terneny

**Telephone:** 303-556-3554

**Fax:** 303-556-8501

Faculty

### Professors:

Stephen Koester, PhD, University of Colorado

Tammy Stone, PhD, Arizona State University

David Tracer, PhD, University of Michigan

**Associate Professors:**

Christopher Beekman, PhD, Vanderbilt University  
Sarah Horton, PhD, University of New Mexico  
Charles Musiba, PhD, University of Chicago  
Marty Otanez, PhD, University of California-Irvine

**Assistant Professors:**

Jamie Hodgkins, PhD, Arizona State University

**Instructor:**

Tiffany Terneny, PhD, University of Texas-Austin

**Adjunct Faculty:**

Sharon Devine, PhD, University of Colorado  
Jean Scandlyn, PhD, Columbia University

### Undergraduate Information

**Anthropology Major**

Anthropology is the study of human origins and evolution, the present conditions of human life and the prospects for the future. It considers human beings as biological and social entities and seeks to explain both diversities and commonalities of peoples and cultures. For undergraduates, anthropology provides a rich overview of human life. It also introduces them to a variety of skills and practical research methods anthropologists apply in laboratory and field studies of the ecological constraints on human existence, the cultural bases of individual and organizational behavior and the problems and circumstances relating to the maintenance of today's healthy, productive human action in general.

Anthropological training provides entry to a variety of careers in archaeology, museology, education, community service, public administration, public health, international affairs and business. The specific skills it provides are useful to students of environmental design, city planning, community development, the medical and nursing professions and allied health sciences, law, public affairs and secondary education.

Click [here](#) to see the requirements for the major.

**Departmental Honors Requirements**

Students wishing to graduate with departmental honors in anthropology must have a cumulative GPA of at least 3.5, with a 3.7 minimum GPA in anthropology for *cum laude* (3.8 for *magna cum laude* and 3.9 for *summa cum laude*), as well as prepare an honors thesis of high quality. They must also take ANTH 4810, Integrating Anthropology. Interested students should inquire in the department no later than two semesters before graduation.

**Anthropology Minor**

Click [here](#) to see the requirements for a minor.

[Graduate Information](#)

Please go to the Graduate catalog to read about our graduate programs.

## Chemistry

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**Chair:** Haobin Wang

**Office:** Science Building, 3071 E

**Telephone:** 303-556-5866

**Fax:** 303-556-4776

**Website:** [clas.ucdenver.edu/chemistry/](http://clas.ucdenver.edu/chemistry/)

[Faculty](#)

### **Professors:**

Robert Damrauer, PhD, Massachusetts Institute of Technology

Doris Kimbrough, PhD, Cornell University

Haobin Wang, PhD, Wayne State University

Xiaotai Wang, PhD, University of Virginia

### **Associate Professors:**

Hai Lin, PhD, University of Science and Technology of China

Scott Reed, PhD, University of Oregon

### **Assistant Professors:**

Karen Knaus, PhD, Cleveland State University

Jung-Jae Lee, PhD, University of Notre Dame

Yong Liu, PhD, University of Michigan

Jefferson Knight, PhD, Yale University

Xiaojun Ren, PhD, Jilin University

Marino Resendiz, PhD, University of California, Los Angeles

Liliya Vugmeyster, PhD, State University of New York at Stony Brook

### **Clinical Associate Professor:**

Margaret Bruehl, PhD, Northwestern University

### **Clinical Assistant Professor:**

Marta Maron, PhD, University of Colorado

**Instructors:**

Priscilla Burrow Crocker, PhD, University of Colorado  
Vanessa Fishback, PhD, University of Northern Colorado  
Kyoung Kim, PhD, University of Notre Dame

**Emeritus Faculty:**

Larry G. Anderson, PhD, Indiana University  
Douglas Dykes, PhD, Case Western Reserve University

[Undergraduate Information](#)

**Chemistry Major**

Why study chemistry? A practical reason is that our highly technical society faces many problems that cannot be solved without an understanding of the science of chemistry and its methods of solving problems. A more intangible reason is that chemistry is central to a variety of other disciplines and that many problems ultimately will have chemical solutions.

At the undergraduate level, students can prepare for:

1. careers in chemical and medical laboratories
2. programs both pre- and post-baccalaureate in chemistry, biology, biochemistry, teaching and in health-oriented fields, such as medicine, physician assistant, dentistry, pharmacy, pharmacology, nursing, physical therapy, medical technology and dental hygiene

For more information contact the Chemistry Major Advisor: Dr. Vanessa Fishback [vanessa.fishback@ucdenver.edu](mailto:vanessa.fishback@ucdenver.edu). All Chemistry majors should contact the major advisor every semester.

Click [here](#) to learn about the requirements for the Major in Chemistry.

Click [here](#) to learn about the requirements for the Major in Chemistry with a Biochemistry Emphasis.

Click [here](#) to learn about the requirements for the American Chemical Society Certified Major in Chemistry.

Click [here](#) to learn about the requirements for the American Chemical Society Certified Major in Chemistry with a Biochemistry Emphasis.

**Departmental Honors**

Qualified students are encouraged to participate in the chemistry honors program. Three levels of honors are awarded by the CU Denver chemistry department.

To earn *cum laude* honors in chemistry, a student must satisfy one of the following criteria:

1. an overall GPA of 3.2 or better and a chemistry GPA of 3.5 or better; or
2. an overall GPA of 3.2, a chemistry GPA of 3.2 or better, and six hours of either CHEM 4840 Independent Study or CHEM 4880 Directed Research, spread over a minimum of two semesters.

To earn *magna cum laude* or *summa cum laude* honors in chemistry, a student must satisfy each of the following criteria:

1. an overall GPA of 3.2 or better,
2. a chemistry GPA of 3.5 or better;
3. six hours of CHEM 4840 Independent Study, or CHEM 4880 Directed Research, spread over a minimum of two semesters with a GPA of 3.2 or better;
4. and the writing of and presentation of a thesis on their independent research to a faculty advisory committee. The committee decides if *cum laude*, *magna cum laude* or *summa cum laude* honors are to be awarded.

### **Chemistry Minor**

For more information contact the Chemistry Minor Advisor: Dr. Priscilla Burrow [priscilla.burrow@ucdenver.edu](mailto:priscilla.burrow@ucdenver.edu). All Chemistry minors should contact the minor advisor the semester prior to the semester of planned graduation.

Click [here](#) to learn about the requirements for a Minor in Chemistry.

### **Certificate in Biochemistry**

For more information contact the Chemistry Major Advisor: Dr. Vanessa Fishback [vanessa.fishback@ucdenver.edu](mailto:vanessa.fishback@ucdenver.edu). Students applying for the certificate should contact the major advisor during the semester prior to the semester of planned certificate award.

Click [here](#) to learn about the Certificate in Biochemistry.

### **Chemistry BS/MS Program**

Click [here](#) to learn about our BS/MS Program.

### Graduate Information

At the graduate level, an MS degree program is offered. Students with MS degrees have job opportunities in research and technical laboratory services. In addition, flexible programs can be designed to combine chemical knowledge and skills with other interests of the MS-level student (e.g., biology or environmental science). Please go to the Graduate catalog to read about our graduate programs.

# Communication

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**Chair:** Lisa B. Keränen

**Graduate Director:** Hamilton Bean

**Program Assistant:** Michelle A. Médal

**Undergraduate Advisors:** e. j. Yoder and Yvette Bueno-Olson

**Internship Director:** Kristy Frie

**Office:** Student Commons Building, 1201 Larimer Street, 3rd Floor, Room 3014

**Telephone:** 303-315-1919

## Faculty

### Professors:

Brenda J. Allen, PhD, Howard University

Sonja K. Foss, PhD, Northwestern University

Stephen J. Hartnett, PhD, University of California at San Diego

### Associate Professors:

Hamilton Bean, PhD, University of Colorado at Boulder

Larry Erbert, PhD, University of Iowa

Sarah Fields, PhD, University of Iowa

Lisa B. Keränen, PhD, University of Pittsburgh

### Assistant Professors:

Mia Fischer, PhD, University of Minnesota

Amy Hasinoff, PhD, University of Illinois at Urbana-Champaign

Alfred L. Martin, PhD, University of Texas - Austin

### Assistant Professors Clinical Track:

Patrick Shaou-Whea Dodge, PhD, University of Denver

### Senior Instructors:

e. j. Yoder, PhD, University of Denver

### Instructors:

Yvette Bueno-Olson, PhD, University of Miami

Kristy Frie, MA, Regis University

Dongjing Kang, PhD, Ohio University

Kirsten Lindholm, MA, University of Colorado Denver

Diann Logan, MA, University of Colorado

Kathleen Pounders, MA, University of Colorado

Jieyu Wang, PhD candidate, University of Maryland, Baltimore County

**Instructors:**

James F. Stratman, PhD, Carnegie-Mellon University

Barbara J. Walkosz, PhD, University of Arizona

The Department of Communication at the University of Colorado Denver enriches understanding of the roles of communication in everyday life, organizational settings and public affairs. While the roots of the study of communication trace back to the ancient arts of philosophy, rhetoric and aesthetics, its contemporary practices speak to the opportunities and dilemmas of participating in a globalized, mediated and multicultural society. A major in communication develops knowledge and skills that are required for many different fields, including advertising, business, international relations, education, public service, government and politics, health care and public relations. Because college graduates are expected to change careers approximately seven times over the course of their lives, and because employers across a wide variety of fields seek applicants with strong oral and written communication skills, a degree in communication is a versatile and timely choice.

The department's classes are organized in seven pathways, including community service and public affairs, health communication, legal communication, media studies, strategic communication, political communication and government and critical toolbox courses.

Across these pathways, students are encouraged to merge theoretical studies with practical applications, including in-service learning courses, travel study, internships, social justice projects and other experiential modes of learning. The Department of Communication seeks to cultivate the knowledge and ability to use communication to create a more equitable and humane world.

### [Undergraduate Information](#)

### **Communication Major**

Click [here](#) to learn about the requirements for a major in Communication.

### **Academic Honors**

Academic honors are conferred at graduation on students whose achievements are above those required for the bachelor's degree. Three levels of honors are available to students. *Cum laude* honors are automatically earned by communication majors with a cumulative GPA of 3.0 and a GPA of 3.5 in 39 hours of communication courses. *Magna cum laude* and *summa cum laude* honors require the completion of [COMM 4700 - Writing Practicum](#). Additional information about academic honors may be obtained from the undergraduate advisor in communication.

### **Undergraduate Internships**

Internships are opportunities for students to work in communication-related positions in the community and to receive academic credit for that work. These internships provide a way for



students to maximize their communication background and their understanding of concepts, theories, models and frameworks within the communication discipline.

Students typically receive 3 hours of academic credit for a one-semester internship in which they work between 15 and 30 hours a week.

For further information about internships, contact Kristy Frie at [kristy.frie@ucdenver.edu](mailto:kristy.frie@ucdenver.edu).

## **Communication Minor**

Click [here](#) to learn about the requirements for a minor in Communication.

## **Undergraduate Certificates**

[Undergraduate Certificate in Mediation](#)

[Undergraduate Certificate in Strategic Communication](#)

[Graduate Information](#)

Please go to the Graduate catalog to read about our graduate programs.

# **Economics**

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**Chair:** Buhong Zheng

**Program Assistant:** Christine Lukvec

**Office:** Lawrence Street Center, LW-470

**Telephone:** 303-315-2030

**Fax:** 303-315-2048

[Faculty](#)

### **Professors:**

Laura M. Argys, PhD, University of Colorado

Brian J. Duncan, PhD, University of California at Santa Barbara

Steven G. Medema, PhD, Michigan State University

Daniel I. Rees, PhD, Cornell University

W. James Smith, PhD, University of Colorado

Buhong Zheng, PhD, West Virginia University

**Associate Professors:**

Steven R. Beckman, PhD, University of California Davis

Hani Mansour, PhD, University of California at Santa Barbara

**Assistant Professors:**

Ryan Brown, PhD, Duke University

Andrew I. Friedson, PhD, Syracuse University

Andrea Velasquez, PhD, Duke University

**Instructors:**

Alpna Bhatia, PhD, University of Colorado

Enoch Cheng, PhD, University of California-Los Angeles

Nicholas Golding, MA, Ohio State University

Kyle J. Hurst, MA, Baylor University

Russell S. Kellogg, MA, University of Colorado

George K. Quansah, MA, University of Colorado

Economics is the science of human behavior in market and non-market contexts. The rigorous and general scientific approach that characterizes economics lends itself to a remarkably wide field of practical application. Economists regularly apply their methods of analysis in fields such as government policy, international trade and finance, economic development, portfolio management and banking. But economics is increasingly seen as providing important insight into an enormous variety of social issues, including health care provision and health-related behaviors, law, criminal activity, environmental and natural resource problems, political activity, education, marketing and sports. The broad and rigorous training of economics majors accounts for the significant demand for their services in virtually every industry and government agency. Economics provides excellent preparation for advanced graduate study as well. Recent studies indicate that economics is a preferred undergraduate degree for those wishing to move on to prestigious business graduate programs and law schools.

### Undergraduate Information

#### Economics Major

Click [here](#) to learn about the requirements for an Economics Major.

Click [here](#) to learn about the requirements for an Economics BA and Mathematics BS dual degree.

#### Economics Minor

Click [here](#) to learn about the requirements for an Economics Minor.

**Honors in Economics**

Students wishing to earn departmental honors in economics should consult with their advisor no later than the beginning of their senior year.

*Cum laude* will be awarded to students who complete an economics major with a 3.5 GPA in all upper-division (3000+) courses in economics taken at CU Denver, with a minimum of eight such courses, and either two additional electives in economics beyond those required for the major, taken at the 4000 or higher level, or an acceptable honors thesis. The thesis must be approved by a three-member committee of department faculty and will include a presentation of the results to that committee. Students should register for the thesis, using ECON 4850 as the course number, as a 3-semester hour independent study, in addition to the regular requirements for the major.

*Magna cum laude* will be awarded to students who complete an economics major with a 3.7 GPA in all upper-division (3000+) courses in economics taken at CU Denver, with a minimum of eight courses, and who complete an honors thesis designated as “acceptable” by their thesis committee.

*Summa cum laude* will be awarded to students who complete an economics major with a 3.88 GPA in all upper-division (3000+) courses in economics taken at CU Denver, with a minimum of eight courses, and who complete an honors thesis designated as “outstanding” by their thesis committee.

In order to be recognized in the graduation program as “Honors Pending,” a draft of the thesis must be submitted to the chair of the committee four weeks prior to the end of the semester. The oral presentation and other requirements must be completed one week before graduation.

In order to be recognized in the graduation program with the specific honors degree being conferred, e.g., *summa*, *magna*, etc., students must turn in the completed final copy of the honors thesis four weeks prior to the end of the semester, along with meeting other requirements by the week before graduation. Otherwise, recognition will come with the diploma after graduation.

Students who do not have an advisor should contact the department for assignment to an advisor. Students should meet with their advisor at least twice a year.

## Graduate Information

Please go to the Graduate catalog to read about our graduate programs.

## English

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**Chair:** Michelle Comstock

**Associate Chair:** Nancy Ciccone

**Program Assistant:** Francine Olivas-Zarate

**Program Assistant:** Elaine Beemer

**Office:** 1015 9th Street Park

**Telephone:** 303-556-2584

**Fax:** 303-556-8304

## Faculty

### **Professors:**

Jeffrey Franklin, PhD, University of Florida

Bradford K. Mudge, PhD, University of Texas, Austin

### **Associate Professors:**

Joanne Addison, PhD, Purdue University

Pompa Banerjee, PhD, University of Massachusetts

Brian Barker, PhD, University of Houston

Teague Bohlen, MFA, Arizona State University

Nancy Ciccone, PhD, University of California, Berkeley

Michelle Comstock, PhD, Purdue University

Colleen Donnelly, PhD, University of Washington

Philip Joseph, PhD, State University of New York, Buffalo

Wayne Miller, MFA, University of Houston

Gillian Silverman, PhD, Duke University

Amy Vidali, PhD, University of Washington

Catherine A. Wiley, PhD, University of Wisconsin, Madison

Cynthia Wong, PhD, University of Wisconsin, Milwaukee

Ian Ying, PhD, University of Arizona

### **Assistant Professors:**

Nicole Beer, PhD, University of Missouri-Columbia

James Fiumara, PhD, University of Pennsylvania

Sarah Hagelin, PhD, University of Virginia

Rodney Herring, PhD, University of Texas, Austin

Joanna Luloff, MFA, Emerson College; PhD, University of Missouri

John Tinnell, PhD, University of Florida, Gainesville

English majors learn to acquire and synthesize information and to present their ideas and opinions skillfully. They find employment in fields in which the sophisticated use of language is necessary for achievement and advancement. Many graduates go on to postgraduate study, not only in writing, film studies and literature, but to schools of medicine, law, education, journalism and business.

## Undergraduate Information

### **English**

Undergraduates wishing to major in English must declare the major and option by the time they have completed 60 semester hours. The English major allows a student to choose from one of three options: literature, creative writing or film studies. Students interested in a double major must choose one option in English as well as the English writing major and are required to complete 21 different courses (63 hours).

Click [here](#) to learn more about the English Major.

Click [here](#) to learn more about the English Writing Major.

### **BA in English With Secondary Teacher Licensure**

Students seeking secondary English teacher licensure may pursue a BA in English with a restricted literature option. This enables them to complete their English major as well as fulfill requirements for licensure at the undergraduate level. See the description of the Undergraduate Teacher Licensure on the School of Education & Human Development (SEHD) Urban Community Teacher Education program page for more information.

### **Departmental Honors**

Latin honors may be earned by participating in the department's honors program. Students with a 3.5 GPA in English are encouraged to begin the program in their junior year. The program requires additional course work (3 hours) and affords students the opportunity to work individually with the professor of their choice. Detailed information is available in the English department office.

### **Minors**

The Department of English also offers four separate minors. No courses taken for a minor may be counted toward an English major.

[Literature Minor](#)

[Writing Minor](#)

[Creative Writing Minor](#)

[Film Studies Minor](#)

### **Additional Information**

For additional information on majors, options, minors and certificates call the Department of English office at 303-556-2584.

[Graduate Information](#)

Please go to the Graduate catalog to read about our graduate programs.

# Ethnic Studies

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**Chair:** Donna Martinez

**Program Assistant:** Jennifer L. Williams M.A.

**Office:** 955 Lawrence St., Plaza Building, Ste. 102

**Telephone:** 303-556-6560

**Fax:** 303-556-6558

## Faculty

### **Professor:**

Donna Martinez, PhD, University of Washington

### **Associate Professor:**

Faye Caronan, PhD, University of California

Paula Espinoza, PhD, University of Colorado

Rachel E. Harding, PhD, University of Colorado

### **Senior Instructors:**

Dennis Green, ABD, University of New Mexico

### **Adjunct Faculty:**

Lisa Calderon, JD, CU Boulder

Paul Encinias, PhD, CU Boulder

Ethnic Studies programs are designed to help students majoring in the liberal arts and sciences develop a sophisticated and broad understanding of ethnicity and its role in contemporary American society. They provide students with the theories and concepts needed to comprehend and interpret relations between and among ethnic groups in the United States. Students are better prepared to live and work in a pluralistic society when educational institutions foster a positive learning environment in which differences contained within various U.S. communities can be studied not as a social problem, as is often the case, but for their history of struggles and contributions.

The interdisciplinary nature of the ethnic studies program curriculum provides students the opportunity, through academic investigation, to develop a greater understanding of the cultural pluralism of the present day United States and to acquire skills needed in professional and social service fields. This multidisciplinary, comparative approach to contemporary and historical research methodologies provides the basis for students to analyze the diverse social, economic, political and cultural facets of ethnic groups in the United States. Special emphasis is given to new perspectives that recover the history, creative expression of underrepresented groups.

Programs and courses reflect prevailing thought in ethnic studies, draw parallels between various groups in the United States and link the studies of their country of origin with current and historical research on race and ethnic relations in the United States. They reflect critical analysis of the dominant perspectives through which ethnic groups have been described and perceived. Also investigated are the intersections of ethnicity with structures of political, educational, gender, business and economic, social and cultural power, all of which are emphasized through the study of materials and works by and about previously excluded groups. The cultural processes through which ethnic groups have sustained or altered their cultural identities are emphasized, as well as the pressures faced by members of various ethnic groups to maintain traditional values and conform to mainstream U.S. society.

Click [here](#) for the requirements for the Minor in Ethnic Studies.

Click [here](#) for information about the Undergraduate Certificate in Cultural Diversity Studies.

Click [here](#) for information about the requirements for the Major in Ethnic Studies.

## Geography and Environmental Sciences

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**Chair:** Deborah S.K. Thomas, PhD

**Program Assistant:** Sue Eddleman

**Office:** North Classroom, 3014

**Telephone:** 303-556-2276

**Fax:** 303-556-6197

### Faculty

#### **Professors:**

Anne Chin, PhD, Arizona State University

Pamela Jansma, PhD, Northwestern University (CLAS Dean)

Deborah S.K. Thomas, PhD, University of South Carolina

#### **Professors Emeritus:**

Wesley E. LeMasurier, PhD, Stanford University

Martin Lockley, PhD, University of Birmingham, England

#### **Associate Professors:**

Casey Allen, PhD, Arizona State University

Peter Anthamatten, PhD, University of Minnesota

Frederick B. Chambers, PhD, Arizona State University

Rafael Moreno-Sanchez, PhD, Colorado State University

Brian Page, PhD, University of California, Berkeley

Gregory Simon, PhD, University of Washington  
Bryan S. Wee, PhD, Purdue University  
John W. Wyckoff, PhD, University of Utah

**Associate Professors- Clinical Teaching Track:**

Rudi Hartmann, PhD, Technical University of Munich

**Assistant Professors:**

Christy Briles, PhD, University of Oregon

**Senior Instructors:**

Amanda Weaver, PhD, University of Denver  
Daniel Liptzin, PhD, University of Colorado Denver

**Instructors:**

Matthew Cross, MA, University of Nebraska, Lincoln

**Lecturers:**

Richard Ashmore  
Kirsten Christensen  
Tim Connors  
Richard DeGrandchamp  
James Fleming  
Jeanne Mayne  
Charles Patterson  
Eric Ross

[Undergraduate Information](#)

Geography is a science that focuses on the spatial analysis of human/physical patterns and processes. Geographers attempt to identify the factors affecting the distribution of people and their activities on the surface of the earth and to provide meaningful solutions to problems faced by societies. This discipline is an ideal major for the liberal arts student, providing exposure to the concepts and techniques utilized in investigating the physical sciences, environmental and sustainability issues, socioeconomic problems and planning policies. The major offers 5 degree options: 1) General Geography, 2) Environmental Science, 3) Environment, Society & Sustainability, 4) Urban Studies & Planning, and 5) Environmental Science Education.

The program offers a distinctive curriculum that combines a broad and integrative scientific education with state-of-the-art training in geo-spatial analysis (e.g., computer mapping, GIS, remote sensing). The program is designed to provide the student interested in physical, social or environmental geography with the background necessary for obtaining a rewarding career in government (federal, state, local) or private industry, as well as preparing students for graduate study.

Click [here](#) to see the requirements for a Geography Major.

**Certificates**



Click [here](#) to see the requirements for a Geographic Information Science Certificate.

Click [here](#) to see the requirements for a Sustainable Urban Agriculture Certificate

## **Departmental Honors**

Departmental honors is a privilege for students who demonstrate exceptional academic performance and promise at CU Denver. The minimum criteria for honors in GES are an overall GPA of 3.3 in all courses at CU Denver (minimum of 30 semester hours for transfer students) and a GPA of 3.75 for all courses taken in the Department of Geography and Environmental Sciences (regardless of the BA option that students are pursuing). A student who meet these criteria shall work with a GES faculty sponsor who agrees to guide an honors thesis. S/he must successfully complete and defend an honors thesis that demonstrates independent research, written and presentation skills. Additionally, students are required to sign up for and successfully complete 3 honors thesis credits the semester that they are graduating with honors. Departmental honors will be awarded based on successful completion and defense of the honors thesis, subject to faculty sponsor and committee approval. For more information, please contact the GES undergraduate advisor and/or chair.

## **Minors**

Click [here](#) to see the requirements for an Environmental Sciences Minor.

Click [here](#) to see the requirements for a Geography Minor.

Click [here](#) to see the requirements for an Urban and Regional Planning Minor.

## **Graduate Information**

Please go to the Graduate catalog to read about our graduate programs.

## **Health and Behavioral Sciences**

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**Department Chair:** Karen Spencer

**Undergraduate Program Director:** jimi adams

**Program Assistant:** Heather Doane

**Mailing Address:** Program in Health and Behavioral Sciences, Campus Box 188, P.O. Box 173364, Denver, CO 80217-3364

**Office Location:** North Classroom 3018

**Telephone:** 303-556-4300

**E-mail:** [Heather.Doane@ucdenver.edu](mailto:Heather.Doane@ucdenver.edu)

## Faculty

### **Professors:**

Stephen Koester, PhD, University of Colorado  
David P. Tracer, PhD, University of Michigan

### **Associate Professors:**

jimi adams, PhD, Ohio State University  
Karen Lutfey, PhD, Indiana University  
Patrick Krueger, PhD, University of Colorado  
Ronica Rooks, PhD, University of Maryland College Park  
Sara Yeatman, PhD, University of Texas Austin

### **Assistant Professors:**

Meng Li, PhD, Rutgers University

### **Professors Emerita:**

Debbi Main, PhD, University of Colorado

### **Research and Clinical Faculty:**

Sharon Devine, PhD, University of Colorado  
Jean Scandlyn, PhD, Columbia University

The mission of the health and behavioral sciences (HBSC) program is to apply social science theory and innovative research methods to critically address emerging issues in health. The program trains students to confront issues affecting the health of communities and populations by focusing on social determinants of health and diseases. These determinants can be more influential on population health than the health care system.

The program's overarching framework integrates social, cultural and biomedical perspectives to understand the underpinnings of health and the conditions essential for its creation and maintenance. Students and faculty conduct interdisciplinary research on topics including emerging diseases, maternal/child health, substance abuse, health disparities and global health. Graduates are innovative researchers, effective educators and leaders directly engaged in the practice of public health.

## Undergraduate Information

Public health is working to protect the environment, identifying sources of illness in population groups, controlling disease outbreaks, evaluating the economic impacts of changing demographics, developing interventions to promote healthy behavior, and producing health policy legislation. Public health draws from a broad array of disciplines, such as the social and behavioral sciences, medicine, nursing, pharmacy, physical therapy, business, economics, statistics, epidemiology, law and biology, and each provides unique insights for the diverse set of activities involved in public health practice.

In response to the tremendous career and research opportunities in public health, the Department of Health and Behavioral Sciences in the College of Liberal Arts and Sciences (CLAS), in

collaboration with the Colorado School of Public Health (CSPH), created an undergraduate major in public health. Most core classes for the public health major are team taught with one faculty member from the downtown campus (CLAS) and the other from the Anschutz campus (CSPH).

This degree is designed to accommodate as many student interests as possible. At CU Denver, we are committed to helping students develop their own individualized educational path; we strive to serve the needs of both the student who wishes to specialize in communication strategies for effective public health education campaigns, as well as the student who wants to hasten the translation of the latest bench science technologies into public health practice. To this end, the major consists of both BA and BS tracks.

Two options are available for the undergraduate major in public health: Bachelor of Arts (BA) or Bachelor of Science (BS). After completion of the program, students will have a broad background to serve as the foundation for a variety of career paths, such as immediate entry into public health positions, background training for a professional school (including but not limited to medical, dental, nursing, pharmacy or law school), or the pursuit of an advanced degree such as a master's or Ph.D. in a range of social, behavioral or natural sciences.

### **Bachelor of Arts (BA)**

Students in the BA program develop a specialty in the social sciences and public health.

Click [here](#) for information about the requirements for the BA in Public Health.

### **Bachelor of Science (BS)**

**The Bachelor of Science in Public Health is designed to fulfill all medical school prerequisites in a four-year course of study.**

Students in the BS program develop a specialty in the natural sciences and public health.

Click [here](#) for information about the requirements for the BS in Public Health.

### **Demography Minor**

The minor in demography gives students focused training in theories and methods of demography. It will help students develop important skills in critical thinking and quantitative reasoning, and will prepare them for graduate level training in demography or related fields and for jobs requiring an understanding of population dynamics. Demographers are frequently employed in occupations including academia, risk assessment, marketing, consulting, non-profits, and various local, state, and federal government agencies.

Click here [here](#) for information about the requirements for the Minor in Demography.

### **Public Health Minor**

The undergraduate minor in public health is designed to provide students with a basic understanding of the social, cultural and biological dimensions of health. The minor curriculum provides students with the intellectual and methodological tools needed to understand the joint bio-cultural determinants and contexts of health, health care and public health.

Graduates with a minor in public health will be prepared for pursuit of graduate degrees in a broad range of fields, including the natural, social and behavioral sciences; public health; law; medicine; dentistry; pharmacy; nursing; business administration; and health services research. The program is especially appropriate for students intending to pursue careers in public health, as well as primary care specialties in medicine, nursing or health policy and administration.

Click [here](#) for information about the requirements for the Minor in Public Health.

Graduate Information

Please go to the Graduate catalog to read about our graduate programs.

## Health Humanities

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### Advisors:

**Denver Campus:** Associate Professor Amy Vidali

**Telephone:** 303-556-4765

**E-mail:** [amy.vidali@ucdenver.edu](mailto:amy.vidali@ucdenver.edu)

**Location:** Dept. of English, NC 4022-B

**AMC Campus:** Professor Tess Jones

**Telephone:** 303-724-3995

**E-mail:** [therese.jones@ucdenver.edu](mailto:therese.jones@ucdenver.edu)

**Location:** Center for Bioethics and Humanities

### Associated Faculty:

Peter Anthamatten, Geography and Environmental Sciences

Nancy Ciccone, English

Teresa Cooney, Sociology

Greg Cronin, Integrative Biology

Colleen Donnelly, English

Joseph Gall, School of Medicine

Charlie Ferguson, Integrative Biology, Advisor for Health Careers

Gabriel Finkelstein, History

Rachel Harding, Ethnic Studies

Marilynn Hitchens, History

Sarah Horton, Anthropology  
Philip Joseph, English  
Lisa Keranen, Communication  
Karen Knaus, Chemistry  
Marjorie Levine-Clark, History  
Karen Lutfey, Public Health  
Tess Jones, Center for Bioethics and Humanities  
Tony Robinson, Political Science  
David Tracer, Public Health and Health and Behavioral Sciences  
Amy Vidali, English  
Greg Whitesides, History  
Margaret Woodhull, Humanities  
Sara Yeatman, Health and Behavioral Sciences

Health Humanities is an undergraduate interdisciplinary minor that highlights humanities and related social science approaches to medicine and health. The health humanities offer insight into the human condition as it pertains to the arts and sciences of healing and deepen understanding of disease and wellness, pain and suffering, personhood, the nature of death and dying, embodied experience, and the limits of technological knowledge. Attention to literature, history, philosophy, rhetoric, and the arts reveals the ethical, cultural, and social contexts of health and medicine.

### **Who is this minor for?**

- **EVERYONE!** Humanistic studies of health provide an excellent addition to science-based curricula and also a stand-alone program that addresses many current issues and interests.
- **Premed students:** Medical school admissions committees actively seek students with strong humanities and liberal arts backgrounds.

### **Key Learning Outcomes:**

- Students will utilize humanistic perspectives to analyze approaches and practices related to health and medicine.
- Students will critically analyze historical and contemporary connections among health, medicine, and society.
- Students will demonstrate understanding of the historical, cultural, and political contexts of theories and practices related to health and medicine.

Click [here](#) for information about the Health Humanities Minor.

# History

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**Chair:** Kariann A. Yokota

**Program Assistant:** Tabitha Fitzpatrick

**Undergraduate Advisor:** Chris Agee

**Graduate Advisor:** Ryan Crewe

**Office:** Academic Building One, 1201 Larimer St., Room 3102

**Telephone:** 303-315-1776

**Fax:** 303-315-1780

## Faculty

### Professors:

Pamela W. Laird, PhD, Boston University

Marjorie Levine-Clark, PhD, University of Iowa

Thomas J. Noel, PhD, University of Colorado Boulder

### Associate Professors:

Christopher Agee, PhD, University of California, Berkeley

Gabriel Finkelstein, PhD, Princeton University

Carl E. Pletsch, PhD, University of Chicago

Kariann A. Yokota, PhD, University of California, Los Angeles

### Assistant Professors:

Ryan Crewe, PhD, Yale University

Dale J. Stahl, PhD, Columbia University

William E. Wagner, PhD, University of California, Berkeley

### Senior Instructors:

James E. Fell, PhD, University of Colorado Boulder

Michael Kozakowski, PhD, University of Chicago

Richard D. Smith, PhD, University of Colorado Boulder

### Instructors:

Kelly Palmer, PhD, Michigan State University

Christine Sundberg, MA, University of Colorado Denver

### Associate Professors, Clinical Teaching Track:

Rebecca Hunt, PhD, University of Colorado Boulder

### Assistant Professors, Clinical Teaching Track:

John G. Whitesides, PhD, University of California, Santa Barbara

### Emeritus Professors:

Frederick S. Allen, PhD, Harvard University

Mary S. Conroy, PhD, Indiana University

Mark S. Foster, PhD, University of Southern California

Myra L. Rich, PhD, Yale University  
James B. Whiteside, PhD, University of Colorado  
James B. Wolf, PhD, University of California, Los Angeles

The special responsibility of historical studies is understanding the past. History courses integrate many branches of knowledge, cutting across the lines of the social sciences and the humanities, and even the natural sciences. Identifying forces of stability and processes of change, history students develop their research, writing and analytical skills, which serve them well beyond their university years.

### [Undergraduate Information](#)

Please click [here](#) for more information about the requirements for the Major in History.

Please click [here](#) for more information about the requirements for the Minor in History.

### **Internships**

Students may qualify for internships with the Center for Colorado and the West, Colorado State Historical Society, Historic Denver, Denver Museum of Nature and Science, the Colorado Railroad Museum, the National Park Service and other historical institutions to earn credit and experience.

### **Honors Program**

Students with a cumulative GPA of 3.5 or higher in their history classes are encouraged to complete an honors thesis to achieve a degree awarded with Latin honors: *cum laude*, *magna cum laude* or *summa cum laude*. Students must prepare and submit a research paper for honors review by a faculty committee.

### **Historical Studies Journal**

Since 1983, CU Denver students in history have published this illustrated journal showcasing the most outstanding original research done each year by history students.

### [Graduate Information](#)

Please go to the Graduate catalog to read about our graduate programs.

## **Individually Structured Major**

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**Director:** Associate Dean Marjorie Levine-Clark  
**Telephone:** 303-556-2896

The College of Liberal Arts and Sciences Interdisciplinary Studies Major (ISM) provides students with the opportunity to construct an individualized major that meets their unique needs and interests, and which results in a B.A.. This flexible program allows students to follow academic pursuits that transcend traditional department or college boundaries, combining coursework from two, three, or even more academic units to explore a particular theme. An ISM tends to be more focused than traditional majors and should not be considered a default major for students uncertain about their course of study.

### **Application for an ISM:**

In order to declare an Interdisciplinary Studies Major, students are required to submit a program plan that includes a proposal and a course contract. Students should aim to complete a program plan before the end of the sophomore year. The proposal should be approved before students have taken one-third of the classes listed in their course contracts. Copies of your completed ISM proposal and course contract must be filed with the Associate Dean for Planning, Initiatives, and Diversity and with your CLAS Academic Advisor.

- The ISM proposal must include:
  - A description of your chosen theme (see below for sample themes).
  - An explanation of why the theme requires coursework that integrates multiple disciplines. You can choose a theme within interdisciplinary frameworks already established in CLAS but which do not offer BA degrees. These frameworks include Chinese Studies, Health Humanities, Law Studies, Religious Studies, Social Justice, Sustainability, and Women’s and Gender Studies. You are also encouraged to create your own frameworks.
  - An outline of specific learning objectives for the ISM (see below for sample learning objectives).
  - Approval from the Associate Dean for Planning, Initiatives and Diversity.
  
- Your ISM course contract must include:
  - A list of the courses in your chosen disciplines and the optional “grab bag” of courses that you intend to apply to your ISM, as well as potential alternate courses. You should work closely with the Associate Dean for Planning, Initiatives, and Diversity and faculty advisors in your chosen disciplines to create your course contract.
  - Signatures from your chosen Primary Faculty Advisor from one of your main disciplines and signatures from Faculty Advisors from your other main disciplines. You do not need a faculty advisor for grab bag courses.
  - Signature from your Academic Advisor.
  - Signature from the Associate Dean for Planning, Initiatives, and Diversity.

## **Roles and Responsibilities**

### **Student**



- creates the ISM proposal and course contract (in collaboration with faculty advisors)
- meets regularly with ISM Primary Advisor to assess progress through ISM
- fulfills requirements of ISM course contract

### **Associate Dean for Planning, Initiatives, and Diversity**

- approves student proposals for ISM
- signs off on ISM course contracts
- maintains records of ISM applications
- certifies graduation

### **Primary Faculty Advisor**

- approves ISM course contract
- meets with ISM advisees to monitor progress
- oversees advisees' capstone projects

### **Other Faculty Advisors**

- approve course contract
- help with capstone projects when needed

### **CLAS Academic Advisor**

- reviews overall course contract
- approves exempt core area

Click here for more information about the requirements for the major.

### **Honors**

Liberal arts students interested in graduating with Latin honors in the individually structured major program should meet with the assistant/associate dean in the CLAS Advising Office to verify they meet eligibility requirements and to modify the program plan for the honors project. Students who successfully complete the ISM honors program will have the appropriate Latin honor designation placed on the University of Colorado diploma and transcript.

To participate in the ISM honors program, CLAS students must meet each of the following eligibility requirements:

- have a declared ISM major with an approved ISM contract
- possess a minimum 3.2 cumulative University of Colorado GPA
- possess a minimum 3.5 GPA on all completed University of Colorado course work in the ISM contract

Eligible ISM students must complete an undergraduate research project and present the results to a faculty honors committee. The level of Latin honors awarded is determined by the faculty honors committee. ISM students are to complete 3 to 6 semester hours of undergraduate independent study over a period of two semesters in one of the disciplines that constitute the ISM contract. The faculty sponsor from the project discipline will serve as the honors committee chair. The independent study research project is to produce a thesis-quality report to be presented orally to a three-member interdisciplinary faculty honors committee representing the disciplines in the ISM contract. Upon completion of the research report and oral presentation to the honors committee, the level of Latin honors will be determined by the following criteria:

cum laude-awarded upon completion of written report and oral presentation

magna cum laude-awarded by honors committee based on successful written report and oral presentation

summa cum laude-awarded by honors committee based on excellence in written report and oral presentation

## **Integrative Biology**

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**Chair:** John G. Swallow

**Associate Chair:** Diana F. Tomback

**Program Assistants:** Barbara Schmidt, Barbara McClure

**Administrative Assistant:** Jacki Craig

**Undergraduate BS Program Director:** Kimberly F. Regier

**Graduate MS Program Director:** Michael Greene

**Graduate PhD Program Director:** Michael Greene

**Health Careers Advising:** Charles A. Ferguson, Kent Nofsinger, Trishia Vasquez, Denise Leberer

**BA/BS-MD Program Coordinator:** Trishia Vasquez

**Lab Coordinator:** James Salmen

**Office:** Science, 2071

**Telephone:** 303-556-8440

**Fax:** 303-556-4352

### Faculty

**Professors:**

Charles Ferguson, PhD, University of Colorado Boulder

Roderick Nairn, PhD, University of London

Bradley J. Stith, PhD, Washington State University

John G. Swallow PhD, University of Wisconsin, Madison

Diana F. Tomback, PhD, University of California Santa Barbara

**Associate Professors:**

Leo P. Bruederle, PhD, Rutgers, the State University of New Jersey  
Amanda Charlesworth, PhD, University College, London  
Greg Cronin, PhD, University of North Carolina at Chapel Hill  
Michael J. Greene, PhD, Oregon State University  
Laurel Hartley, PhD, Colorado State University  
Timberley M. Roane, PhD, University of Arizona  
Michael Wunder, PhD, Colorado State University

**Assistant Professors:**

Raibatak Das, PhD, Cornell University  
Aaron M. Johnson, PhD, Arizona State University  
Christopher S. Miller, PhD, University of California Los Angeles  
Annika Mosier, PhD, Stanford University  
Christopher J. Phiel, PhD, Thomas Jefferson University  
Alan Vajda, PhD, University of Colorado Boulder

**Senior Instructors:**

Hannah Anchordoquy, PhD, University of Colorado Boulder  
Laurel Beck, PhD, Michigan State University  
Cheri A. Jones, PhD, University of Florida  
David Knochel, PhD, University of Colorado Boulder  
Kent Nofsinger, MD, University of Kansas School of Medicine  
Kimberly F. Regier, EdD, University of Colorado Denver

**Clinical Assistant Professor:**

Tod Duncan, PhD, University College, London

**Emeritus Faculty:**

Gerald Audesirk, PhD, California Institute of Technology  
Teresa E. Audesirk, PhD, University of Southern California  
Linda K. Dixon, PhD, University of Illinois  
John H. Freed PhD, Stanford University

## [Undergraduate Information](#)

Biology is the study of life, and integrative biology emphasizes the study and understanding of living organisms at different levels of organization—from cell and molecular to the biosphere. We teach biology students core information that serves as a foundation for advanced study and professional training. This basic knowledge includes concepts central to our understanding of molecular biology, as well as the relationship between structure and function, and the genetic mechanisms of inheritance. In addition, biology students are educated in cell biology and genetics, as well as the technological breakthroughs that have led to discoveries in these fields.

They learn how organisms adapt to diverse environments and about energy flow and nutrient cycles through ecosystems, worldwide biodiversity and how ecological function can be altered by human impacts.

In the process of learning core information, biology students become well-versed in the critical skill sets of science: understanding and applying the scientific method and learning to understand and critically evaluate the current scientific literature. The biology major builds a solid foundation for professional careers in health and medicine; for academic, government, non-profit or private sector careers in a wide range of disciplines from ecology and the environment to cell and molecular biology; and for fulfilling careers in secondary school science education. Students planning a teaching career should consult the Teacher Education Program description in the School of Education & Human Development for information on teaching licensure.

Click [here](#) for more information about the requirements for a Major in Biology.

### **Additional Information**

Students with transfer credits in biology from other institutions should consult an undergraduate major advisor in the department for transfer credit and/or proper placement. Transfer credit from community college courses will not fulfill the requirements for upper-division semester hours or electives. Biology students seeking credit through AP (Advanced Placement), CLEP (College Level Examination Program) and/or IB (International Baccalaureate, Diploma Programme) should refer to the transfer tables ([AP](#), [CLEP](#), [IB](#)) in the [Admissions](#) section of this catalog, as well as consult an undergraduate major advisor in the department for proper placement.

*Departmental Honors.* Departmental honors will be awarded to students based on their GPA in classes taken from Downtown Campus faculty. The following minimum GPA must be met both for all courses taken at CU Denver (overall GPA) and for biology courses alone (biology GPA): *cum laude*, 3.5; *magna cum laude*, 3.7; *summa cum laude*, 3.9.

*Biology Research Scholars.* The biology faculty encourages students to pursue research as part of their undergraduate education. Students who excel in both course work and research will be recognized as CU Denver Biology Research Scholars or Research Associates.

To qualify for the ***Research Scholars Program***, you must:

- achieve a minimum grade point average of 3.500 in all courses taken from CU Denver faculty, as well as in all CU Denver biology courses
- participate in a research project, consisting of a minimum of six credit hours of independent study (BIOL 2840, 3840, or 4840), taken over at least two semesters
- write a scientific paper describing the research
- present an oral or poster presentation summarizing your research

To qualify for the ***Research Associates Program***, you must:

- achieve a minimum grade point average of 2.500 in all courses taken from CU Denver faculty, as well as in all CU Denver biology courses

- participate in a research project, consisting of a minimum of three credit hours of independent study (BIOL 2840, 3840, 4840 or 4880), taken over at least two semesters
- write a scientific paper describing the research or present an oral or poster presentation summarizing your research

Students who wish to become involved in research should contact Dr. Leo Bruederle no later than their junior year, and preferably sooner.

Click [here](#) for more information about the requirements for a Minor in Biology.

### Biotechnology Certificate

To serve the needs of students who wish to obtain recognition for the acquisition of specialized skills in biology and to prepare students for graduate school, health careers and jobs in industry, the Department of Integrative Biology offers a certificate program in biotechnology. Upon completion of the required courses (21 to 22 semester hours), including independent study or internship, the student will be awarded a certificate and receive the biotechnology certificate on their transcript. The certificate may be completed in addition to an undergraduate or graduate degree or as a stand-alone certificate. For complete information, see the [Biotechnology Certificate](#) description.

### Graduate Information

Please go to the Graduate catalog to read about our graduate programs.

## Interdisciplinary Programs

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Interdisciplinary programs encourage students to synthesize the theories, methods and analytical perspectives of diverse disciplines to bring new ways of understanding to particular themes or problems. Interdisciplinary studies foster research and teaching collaboration among faculty and students, who cross traditional academic specialties. Interdisciplinary programs also place a high value on reaching beyond the university into our local, national and global communities, providing students with real-world experiences through internships and experiential learning.

The college also has several established interdisciplinary programs leading to full undergraduate degrees, minors, certificates and graduate degrees. A brief description of each program follows, with a link to its respective program section.

### Undergraduate Information

- The increasing prominence of China in world affairs has made knowledge of Chinese language and cultures an asset in numerous fields. The innovative [MINOR IN CHINESE](#)

[STUDIES](#) offers specialized study of China through coursework in the related disciplines of language, anthropology, history, geography, literature and political science.

- The [K-12 TEACHER LICENSURE PROGRAMS](#), in collaboration with the School of Education & Human Development, enable students to add educational training to their liberal arts and sciences discipline studies.
- The [MINOR IN ENVIRONMENTAL SCIENCES](#) allows students to choose courses from the social sciences, physical sciences, engineering, humanities and statistics to create a unique program of study.
- The [ETHNIC STUDIES BA](#) and the [MINOR IN ETHNIC STUDIES](#) provide students the opportunity, through academic investigation, to develop a greater understanding of the cultural pluralism of the present day United States and to acquire skills needed in professional and social service fields.
- The [INDIVIDUALLY STRUCTURED MAJOR \(ISMA\)](#) gives students an opportunity to construct a major that meet their unique needs and interests. Students pursue studies that combine coursework from two, three, or even more academic units to explore a particular theme. The ISM challenges students to ask questions that require thinking beyond a single discipline.
- In a world where global commerce and politics have emerged as driving forces, the [INTERNATIONAL STUDIES MAJOR](#) provides students with innovative perspectives on changes that affect all of us. INTS is designed to provide students a thorough education in international issues while preparing them for global careers. The major offers students the opportunity to develop a deeper understanding of complex international issues and the forces that are shaping our world.
- The [MINOR IN HEALTH HUMANITIES](#) explores the ethical, cultural, social and political contexts of health and medicine, providing an excellent addition to science-based curricula serving as a stand- alone program that addresses many current issues of interest to the humanities and social sciences.
- The [MINOR IN LAW STUDIES](#) is intended to help students become intelligent and critical scholars of legal and political discourse. While the minor may be useful for students contemplating law school, it is also intended to appeal to a wider group of students interested in issues relating to law and society and careers in public policy related fields.
- The [PUBLIC HEALTH MAJORS](#) enable students to get either a BA or BS degree in public health, depending on their focus. They may choose from over 100 electives in 14 academic departments, in addition to specific public health core courses.
- Religion involves the worldview of a culture, its social norms, ethics, and politics. In the private realm, religious experiences are among the most profound an individual can have. The [MINOR IN RELIGIOUS STUDIES](#) fosters a nuanced understanding of religion, and cultivates critical skills evaluating religious phenomena.
- The [MINOR IN SOCIAL JUSTICE](#) encourages students to recognize how democracy, education, consumerism, media, race, class and gender intersect. The minor fosters the many ways that our students are already engaged as citizens, the desirable possibilities that remain unrealized and their power to effect that actualization.
- Holistic approaches to sustainability practices in our daily living require a workforce that understands the various perspectives that address a broad optimistic framework. Students who complete the [MINOR IN SUSTAINABILITY](#) will demonstrate a command of the language, structure and skills of multiple, relevant disciplines, and will be better prepared to take leadership in this complex, challenging field.

- The [MINOR IN WOMEN'S AND GENDER STUDIES](#) focuses students' attention on the centrality of gender and sexuality to understanding our past and present worlds. Students and faculty probe assumptions about men and women, and question structures of inequality as they play out in local and global contexts.

## Graduate Information

Please go to the Graduate catalog to read about our graduate programs.

## International Studies

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**Director:** Hamilton Bean, Ph.D

**Office:** Student Commons 3010

**Telephone:** 303-315-1909

**E-mail:** [Hamilton.Bean@ucdenver.edu](mailto:Hamilton.Bean@ucdenver.edu)

## Faculty

The international studies program is an interdisciplinary major with faculty drawn from several independent academic departments.

## Undergraduate Information

In a world where the forces of politics, commerce, culture, and technology are multifaceted and interconnected, the International Studies (INTS) major provides students with a much-needed global perspective. INTS is an interdisciplinary liberal arts degree that prepares students for international careers and graduate study. The INTS major offers students a deep understanding of complex international issues and the underlying drivers that are shaping our world. Employers seek the qualities of INTS graduates: historical knowledge, research ability, cross-cultural competence, teamwork and leadership experience, and the ability to analyze, model, and solve real-world problems. According to the National Association of Colleges and Employers (NACE), International Studies graduates earn higher starting salaries than any other social science major, except Economics. The INTS major provides students the methodological tools necessary to analyze various regions of the world and global issues from different academic disciplines. Students take courses from departments including Anthropology, Business, Communication, Economics, Geography, History, Modern Languages, Political Science, and Religious Studies, among others. This combination of coursework, flexibility, and customization provides INTS majors a distinctive and valuable degree for today's world.

Click [here](#) for information about the requirements for the Major in International Studies.

## Law Studies

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**Coordinator:** Omar Swartz (MHMSS), JD, Duke University; PhD, Purdue University

**Telephone:** 303-315-3567

**E-mail:** [Omar.Swartz@ucdenver.edu](mailto:Omar.Swartz@ucdenver.edu)

The law studies minor at CU Denver is an interdisciplinary course of studies intended to help students become intelligent and critical scholars of legal and political discourse. While the minor may be useful for students contemplating law school, it is also intended to appeal to a wider group of students interested in issues relating to law and society and careers in public policy-related fields. The minor is designed to achieve the following three interrelated goals:

- to introduce students to the major areas of law that affect life in the United States and important legal issues that influence current events;
- to enable students to become familiar and fluent with a legal vocabulary and legal reasoning; and
- to better prepare students with the analytical and conceptual tools to be critical citizens in our constitutional democracy.

In addition to these goals, students who complete the minor with the intention of attending law school may find themselves more prepared than they otherwise would be for the often mystifying and rigorous first year of law school. To help these students, the program contains an advising component which assists students who are contemplating law school to provide them with a realistic appraisal of law school and of the legal profession. The counselors will aid students with the law school application process.

Click [here](#) for more information about the Minor in Law Studies.

## Mathematical and Statistical Sciences

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**Chair:** Julien Langou

**Associate Chair:** Stephen Billups

**Program Assistant:** Maria Rase

**Administrative Assistant:** Susan Rivera

**Office:** Student Commons Building, 4th Floor

**Telephone:** 303-315-1700 (department)

**Fax:** 303-315-1704

**Department Email:** [MathStaff@ucdenver.edu](mailto:MathStaff@ucdenver.edu)



## Faculty

### **Professors:**

Michael S. Jacobson, PhD, Emory University  
Julien Langou, PhD, INSA, Toulouse, France  
Weldon A. Lodwick, PhD, Oregon State University  
Jan Mandel, PhD (equivalent), Charles University (Czechoslovakia)

### **Associate Professors:**

Stephen Billups, PhD, University of Wisconsin-Madison  
Alexander Engau, PhD, Clemson University  
Michael Ferrara, PhD, Emory University  
Stephen Hartke, PhD, Rutgers University  
Florian Pfender, PhD, Emory University  
Anatolii Puhalskii, PhD, Moscow Institute of Physics and Technology  
Stephanie A. Santorico, PhD, North Carolina State University  
Burton Simon, PhD, University of Michigan, Ann Arbor  
Diana White, PhD, University of Nebraska

### **Assistant Professors:**

Erin Austin, PhD, University of Minnesota  
Steffen Borgwardt, PhD, Technische Universität München  
Troy Butler, PhD, Colorado State University  
Varis Carey, PhD, Cornell University  
Joshua French, PhD, Colorado State University  
Audrey Hendricks, PhD, Boston University

### **Assistant Professor, Clinical Teaching Track:**

RaKissa Cribari, EdD, University of Northern Colorado

### **Instructors:**

Meaghan Cheeke, MA, University of Northern Colorado  
Michael Kawai, MS, University of Colorado  
Lance Lana, MS, University of Colorado  
Jose Mijares Palacios, Universidad Central de Venezuela  
Mehdi Nikpour, PhD, University of Toledo  
Gary Olson, MS, University of Colorado  
Dmitriy Ostrovskiy, PhD, State University of New York at Stony Brook

### **International College of Beijing Faculty:**

Robert Rostermundt, PhD, University of Colorado Denver  
Jer-chin (Luke) Chuang, PhD, Rice University

### **Research Faculty:**

Loren Cobb, PhD, Cornell University

### **Visiting Faculty:**

Aime Fournier, PhD, Yale University

**Emeritus Faculty:**

William Briggs, PhD, Harvard University  
William E. Cherowitzo, PhD, Columbia University  
Kathryn L. Fraughnaugh, PhD, University of Houston  
Harvey J. Greenberg, PhD, Johns Hopkins University  
Sylvia Lu, PhD, Pennsylvania State University  
J. Richard Lundgren, PhD, Ohio State University  
Stanley E. Payne, PhD, Florida State University  
Roland Sweet, PhD, Purdue University

The Department of Mathematical & Statistical Sciences at the University of Colorado Denver offers applied mathematics degrees and certificate programs through coursework, research and collaboration. Traditional courses such as calculus, linear algebra, probability, statistics and discrete mathematics are offered regularly by the department. In addition, contemporary subjects such as continuous, probabilistic, optimization and discrete modeling; high performance computing; numerical analysis; optimization; discrete mathematics and operations research are also well represented by course offerings and faculty interests. In all of its activities, the department embodies the outlook that mathematics is a powerful tool that can be used to solve problems of immediate and practical importance.

Apart from the specialized mathematical skills acquired through course work, the degree also provides general skills that are valued by many employers. These skills include problem solving, critical thinking, analysis, facility with data, the ability to process quantitative information, and perhaps most important of all, the ability to learn new skills and concepts quickly.

**Center for Computational & Mathematical Biology**

**Director:** Weldon Lodwick  
**Telephone:** 303-315-1733

The Center for Computational Biology (CCMB) is a multidisciplinary center focused on computational and mathematical biology research and education.

**Center for Computational Mathematics**

**Director:** Troy Butler  
**Telephone:** 303-315-1734  
**Website:** <http://ccm.ucdenver.edu/>

The Center for Computational Mathematics is composed of faculty members who have an interest in computational mathematics, the study of solving mathematical problems with computers. The center resides in the Department of Mathematical and Statistical Sciences and includes faculty members from various other departments. The primary goal of the center is to foster research in computational mathematics and to maintain a strong educational program at all levels. It has extensive ties with industry along the Front Range and with government laboratories throughout the nation. It offers students an excellent opportunity to receive training

and experience in this exciting new field. The center operates two high-performance computing machines: [gross.ucdenver.edu](http://gross.ucdenver.edu) and [colibri.ucdenver.edu](http://colibri.ucdenver.edu)

### **Math Clinic**

Each semester, the mathematical and statistical sciences department conducts math clinics that are open to both undergraduate and graduate students. Each clinic is sponsored by a business, government agency or research organization. The clinic sponsor provides a specific project on which students work with the supervision of a faculty member and a sponsor representative. Every clinic results in a final report to the sponsor and provides participating students with an opportunity to apply mathematics to relevant problems. Recent math clinic sponsors include Raytheon, Lockheed Martin, Xenometrix, Budget Truck Rental and United Launch Alliance.

### **Statistical Consulting Service**

The Department of Mathematical and Statistical Sciences regularly offers a graduate course in statistical consulting in which students work on problems provided by researchers and clients at CU Denver and in the Denver metropolitan area. Potential clients should contact Loren Cobb at [stats@math.ucdenver.edu](mailto:stats@math.ucdenver.edu) or 303-315-1739.

### Undergraduate Information

**Director:** Florian Pfender  
**Telephone:** 303-315-1715

The Department of Mathematical and Statistical Sciences offers a BS program that provides broad training in mathematics with the option of specializing in one of five areas of special emphasis, or simply satisfying the requirements without specifying an area. The three areas of emphasis are: applied mathematics, probability and statistics, and economics. (Required courses for each option are outlined on the [Requirements for Math Majors](#).)

To determine which math course a student should take first, see the Department of Mathematical and Statistical Sciences webpage ([www.math.ucdenver.edu](http://www.math.ucdenver.edu)).

Students with potential transfer credit that was not automatically accepted upon admission should contact the Department of Mathematical and Statistical Sciences ([MathStaff@ucdenver.edu](mailto:MathStaff@ucdenver.edu) or 303-315-1700).

Students must declare a major in the CLAS Advising Office. Once a major is declared, students should contact the Department of Mathematical and Statistical Sciences to meet with a math advisor, and continue to do so at least once per semester. All mathematics majors should visit the CLAS Advising Office to have graduation requirements checked at a minimum the semester prior to graduation.

Click [here](#) to learn about the requirements for the Mathematics Major.

Click [here](#) to learn about the requirements for the Dual Degree: Mathematics BS/Economics BA.

Click [here](#) to learn about the requirements for the Mathematics Minor.

### **Graduation With Honors**

The mathematical and statistical sciences department recognizes students who complete the undergraduate program with distinction. To be eligible for graduation with honors (*cum laude*, *magna cum laude*, *summa cum laude*), a student must graduate with an overall GPA of 3.2 or better; must have a GPA of 3.5 or better in upper-division math courses; and must complete an honors project. Specific details may be obtained from the Department of Mathematical and Statistical Sciences. Students who wish to be considered for graduation with honors should notify a mathematics advisor as early in the program as possible.

### **Applied Statistics Certificate**

**Director:** Stephanie Santorico

**Telephone:** 303-315-1714

There is a growing need for qualified statistical analysts of the ever-increasing amounts of data collected in business, industry, and government. The certificates in applied statistics program is designed to give students a strong background in statistical methodology and data analysis in preparation for opportunities in the work force or for graduate studies. The Department of Mathematical and Statistical Sciences offers certificates in applied statistics at both the undergraduate and graduate levels.

Click [here](#) to learn about the Undergraduate Applied Statistics Certificate.

### Graduate Information

Please go to the Graduate catalog to read about our graduate programs.

## **Modern Languages**

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**Chair:** Devin Jenkins

**Program Assistant:** Agnes Romero-Moore

**Office:** Plaza Building, 118

**Mailing Address:**

Campus Box 178

P.O. Box 173364

Denver, CO 80217-3364

**Telephone:** 303-556-4893

**Fax:** 303-556-6038

#### Arabic Faculty

**Lecturer:**

Tamara el-Masri, MLS, University of Denver

#### Chinese Faculty

**Assistant Professor:**

I-hao Victor Woo, PhD, Boston University

**Senior Instructor:**

Kuan-Yi Rose Chang, PhD, Purdue University

#### French Faculty

**Associate Professor:**

Diane Dansereau, PhD, University of Michigan

**Associate Professor, Clinical Track:**

Linda Alcott, PhD, University of Colorado

**Senior Instructor:**

Lori Willard, PhD, University of Colorado

**Instructor:**

Jocelyne Hunsinger, BA, University of Ottawa (Ontario, Canada)

**French Advisor:**

Diane Dansereau

#### German Faculty

**Senior Instructor:**

Tim Phillips, MA, University of Colorado

#### Latin Faculty

**Lecturer:**

Mary De Forest, PhD, University of Colorado

#### Spanish Faculty

**Associate Professors:**

Michael Abeyta, PhD, University of California-Davis

Kathleen Bollard, PhD, University of California-Berkeley

María Luisa Fernández Martínez, PhD, University of California, Irvine  
Devin Jenkins, PhD, University of New Mexico  
Andrés Lema-Hincapié, PhD, Cornell University and PhD, University of Ottawa

**Assistant Professors:**

Alyssa Martoccio, PhD, University of Illinois

**Instructors:**

Ileana Gross, MA, University of Georgia  
Amanda Ritchie, MA, University of Akron  
Ted Wendelin, MA, University of Southern Mississippi in Morelia, Michoacán, Mexico

Undergraduate Advisors (by student's last name):

**A-F:** Andrés Lema-Hincapié  
**G-O:** Alyssa Martoccio  
**P-Z:** María Luisa Fernández Martínez

**Graduate Advisor:**

Michael Abeyta

**Study Abroad Advisor:**

Devin Jenkins

**Internship Director:**

Andrés Lema-Hincapié

**General Information**

The Department of Modern Languages includes Arabic, Chinese, French, German, Greek, Latin and Spanish. Majors are available in French and Spanish, and minors are available in Chinese, French, German, Spanish and Linguistics. Certification is available in German and in Spanish for International Business. Students must declare a major prior to their final semester of coursework. The department recommends that majors and minors include some study abroad while they are fulfilling their degree requirements at CU Denver. Please see a departmental advisor about study abroad opportunities. Credit earned abroad will normally count toward satisfaction of the major and minor requirements at CU Denver, but to assure full transfer of credit, students must see an advisor in the department before enrolling in programs abroad. Courses taken abroad and designated as upper division in Chinese, French, German or Spanish are subject to the 48-hour maximum of semester hours from a single discipline in the College of Liberal Arts and Sciences.

**Departmental Honors**

Students who meet certain criteria and have been invited by the faculty of the appropriate language are encouraged to participate in the Department of Modern Languages honors program. Successful completion of this program by students majoring in French or Spanish leads to graduation with the distinction of *cum laude*, *magna cum laude* or *summa cum laude*. See French and Spanish sections for details.

## **Relevance to Other Programs**

In addition to fulfilling major and minor requirements, courses in the Department of Modern Languages prepare students in the language, literature and civilization of the countries and peoples they are studying. Certain courses may apply to the fulfillment of core curriculum requirements in the College of Liberal Arts and Sciences.

## **Foreign Language Requirement**

All students with majors in the College of Liberal Arts and Sciences must demonstrate proficiency in a foreign language at the second semester level. This is accomplished through course work, by examination or by completion of second-year high school credit. Students must receive a grade of C- (1.7) or higher in the final semester of the second-year course in high school or the second-semester college-level course in order to fulfill the foreign language requirement. The prerequisite for the second-semester college course is a grade of C- (1.7) or better in the first-semester course. There is no pass/fail option for any course taken for the foreign language requirement.

Students may show their level of proficiency by taking the placement/proficiency exam. The languages tested are French, German and Spanish. For other languages, consult the CLAS Advising Office. For information on the placement/proficiency exam, check the Modern Languages website or call the Department of Modern Languages, 303-556-4893. The number of times a student may take the exam is limited to once per semester.

For information on fulfilling part of the foreign language requirement through study abroad, see the [Study Abroad](#) section of the catalog or call 303-315-2232, or consult a Modern Languages advisor.

## **Department of Modern Languages Policy on Student Placement in Lower-Division Courses**

A student may not enroll in a lower-division (1000/2000) language course that is below his/her level of language proficiency. Students wishing to enroll in a lower-division language course that does not directly follow their last completed course in the regular sequence must consult with an appropriate faculty member of the Department of Modern Languages prior to enrollment. Students who have achieved some proficiency in a foreign language through other means than academic courses must also consult with an appropriate faculty member of the Department of Modern Languages prior to enrollment. Call 303-556-4893 for further information.

## **Departmental Advising**

Upon declaring a major or minor in modern languages, each student will be assigned to a faculty advisor with whom the student should consult at least once per semester thereafter. It is especially important that modern language majors have their transcripts reviewed by a departmental advisor before enrolling in their final 30 semester hours at CU Denver. Failure to do so may result in delay of graduation. Students presenting four years of high school foreign language (Level IV) for admission must see a departmental advisor before enrolling in courses

for the major or minor. Students with CLEP credits or advanced placement credits from high school should see a departmental advisor about course equivalencies.

Before enrolling in their final semester, seniors demonstrate advanced oral and written proficiency in the language that they are studying through an oral proficiency interview and a written outcomes assessment exam. Students must see a departmental advisor to schedule proficiency tests in their language.

### **Residency Requirement**

A minimum of 18 semester hours of course work leading to a major in French or Spanish must be taken from modern languages faculty at CU Denver. For a minor in Chinese, French, German or Spanish, 9 semester hours must be taken from modern languages faculty at CU Denver. Courses taken at other institutions while a student is enrolled at CU Denver may be applied to the major or minor only with departmental approval before enrollment in those courses.

#### Undergraduate Information

##### Arabic

The Department of Modern Languages offers first- and second-year Arabic courses.

##### Chinese

Click [here](#) to learn about the requirements for the Chinese Studies Minor.

##### French

Click [here](#) to learn about the requirements for the French Major.

Click [here](#) to learn about the requirements for the French Minor.

##### German

Click [here](#) to learn about the requirements for the German Studies Minor.

Click [here](#) to learn about the Undergraduate Certificate in Applied German Language Skills.

##### Greek

The Department of Modern Languages offers first- and second-year courses in Classical Greek.

##### Latin

The study of Latin can help build a bridge between the rote learning of verbs and nouns, and the deeper meaning and history of many Western languages. Latin also continues to be widely



employed as a source of vocabulary in such fields as medicine and science, academia and law. The Department of Modern Languages offers first- and second-year Latin language courses.

Spanish

Click [here](#) to learn about the requirements for the Spanish Major.

Click [here](#) to learn about the requirements for the Spanish Minor.

Graduate Information

Please go to the Graduate catalog to read about our graduate programs.

## Philosophy

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**Chair:** David L. Hildebrand

**Program Assistant:** Elizabeth Puente-Calderon

**Office:** Plaza Building, M108

**Telephone:** 303-556-4868

**Fax:** 303-556-8100

Faculty

**Professor:**

Mark Tanzer, PhD, Stony Brook University

Candice Shelby, PhD, Rice University

**Associate Professors:**

David Hildebrand, PhD, University of Texas at Austin

Robert Metcalf, PhD, Pennsylvania State University

**Assistant Professors:**

Sarah Tyson, PhD, Vanderbilt University

Gabriel Zamosc-Regueros, PhD, University of Michigan

**Clinical Teaching Track:**

Sharon Coggan, PhD, Syracuse University

**Senior Instructors:**

Brian Lisle, PhD, Loyola University of Chicago

Daryl Mehring, PhD, University of Colorado

Samuel F. Walker, PhD, University of Colorado

**Instructors:**

Jeffery Golub, PhD, The New School for Social Research

**Research Assistant Professor:**

Mark Bauer, PhD, University of North Carolina, Chapel Hill

The philosophy program offers a rigorous liberal arts education. It trains students to speak and write carefully, think and reason critically, and to seek out creative connections between ideas of all kinds. Philosophy is an excellent undergraduate preparation for almost any professional field.. Philosophical inquiries can cover a wide range of subject matters including ethics and politics, art and literature, history and religion, technology and the sciences. The benefits of a philosophy degree typically last a lifetime, setting students on a path toward self-development, intellectual sophistication, and the enrichment which comes from living a more a reflective life

Philosophy is an excellent undergraduate preparation for almost any professional field.

### Undergraduate Information

Click [here](#) to learn about the requirements for the Major in Philosophy.

Click [here](#) to learn about the requirements for the Minor in Philosophy.

## HONORS PROGRAM

Requirements for honors are the following:

### A. Course Performance

1. <i>Cum laude</i>	3.4 GPA within the major	3.3 overall GPA
2. <i>Magna cum laude</i>	3.6 GPA within the major	3.5 overall GPA
3. <i>Summa cum laude</i>	3.8 GPA within the major	3.7 overall GPA

### B. Thesis

Majors desiring to graduate with honors in philosophy must enroll in PHIL 4950 for a minimum of 3 hours and a maximum of 6 hours (note that these hours are in addition to the 36 hours required for the philosophy major) and complete research that culminates in a thesis and oral examination. Majors must work with two faculty members during the project. Written proposals must be submitted and approved by the faculty committee prior to the beginning of the project. If the completed thesis and oral exam are deemed worthy of honors, the student will be awarded the honors consistent with his or her GPA. However, to receive highest honors (*summa cum laude*), the faculty committee must designate the performance for both the written thesis and the oral defense as worthy of graduation with highest honors. If the faculty committee makes no such designation, students will graduate *magna cum laude*.

Click [here](#) to learn about the requirements for a Minor in Ethics.

Click [here](#) to learn about the requirements for an Undergraduate Certificate in Ethics.

### Graduate Information

Please go to the Graduate catalog to read about graduate program opportunities in philosophy through the CU Denver Masters of Humanities and Masters of Social Science Programs.

## Physics

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**Chair:** Clyde Zaidins

**Program Assistant:** Dawn Arge

**Office:** North Classroom, 3801

**Telephone:** 303-556-8344

**Fax:** 303-556-6257

### Faculty

**Professors:**

Martin E. Huber, PhD, Stanford University

Alberto C. Sadun, PhD, Massachusetts Institute of Technology

**Associate Professor:**

Randall P. Tagg, PhD, Massachusetts Institute of Technology

**Assistant Professors:**

Douglas P. Shepherd, PhD, Colorado State University

**Emeritus Professors:**

Willard R. Chappell, PhD, University of Colorado

Clyde S. Zaidins, PhD, California Institute of Technology

### Undergraduate Information

Physics, as the most fundamental of the sciences, is the foundation upon which many other disciplines are built. Therefore, other programs often require knowledge of the fundamentals of physics, and a physics degree is an outstanding platform for employment and advanced study in many technical disciplines. The department offers both a course of study fulfilling the bachelor of science degree and a wide range of service courses for students majoring in disciplines other than physics. Students intending to major in physics should have a high school background that includes trigonometry, advanced algebra, chemistry and physics, as well as a good preparation in

the arts and humanities. Students have an option during their freshman year to overcome any deficiencies in these areas.

The Department of Physics offers two programs of study, or tracks. Students should consult with a departmental advisor prior to choosing a track. *Track 1-Pure and Applied Physics* is intended for students preparing for graduate school, teaching careers, or careers in industry or government labs. *Track 2-Biophysics and Medical Physics* is seen as a bridge to an advanced degree in the health sciences for those interested in medical research, admission to medical school, preparation for work in a hospital or clinical situation, or industrial jobs in biomedical instrumentation. For either track, students preparing for employment in an interdisciplinary area (such as environmental, geophysical or energy study) can choose to add an appropriate minor or arrange a specific major program on an individual basis.

Students majoring in other disciplines have the option of choosing a minor in physics, in astrophysics, or in biophysics. The department now also offers an online certificate in the [scientific foundations of technical innovation](#) at both undergraduate and graduate levels. This 12-semester-hour program is intended to foster careers in the practical application of physics and the potential commercialization of new technologies.

To enhance the employment and postgraduate study options of physics majors, the department is committed to providing students with opportunities for experimental, computational and theoretical research. On-campus opportunities are available through the faculty research programs. Questions regarding physics courses or the physics curriculum should be directed to a departmental advisor. Appointments should be made through the physics office.

Click [here](#) to learn about the requirements for the Physics - Biophysics and Medical Physics Option BS.

Click [here](#) to learn about the requirements for the Physics - Pure and Applied Physics Option BS.

### **Departmental Honors**

Qualified students are encouraged to participate in the physics honors program. For these students, a senior thesis is required. This work will be conducted under the supervision of a faculty advisor. The topic and scope of this work will be chosen by the student in consultation with the thesis advisor. The student has the option of registering for up to 3 semester hours of independent study for the thesis project; regardless of registered semester hours, the student should commit the effort equivalent to a 3-semester-hour laboratory course toward completion of the thesis. The levels of passing scores are satisfactory, meritorious and excellent.

Within this framework, three levels of honors are awarded by CU Denver in conjunction with the physics major:

1. *Cum laude*: The student must have a cumulative GPA of 3.25 both in physics and overall at CU Denver. The student's senior thesis and presentation must be judged to be meritorious by the committee.

2. *Magna cum laude*: The student must have a cumulative GPA of 3.50 both in physics and overall at CU Denver. The student's senior thesis and presentation must be judged to be meritorious by the committee.
3. *Summa cum laude*: The student must have a cumulative GPA of 3.75 both in physics and overall at CU Denver. The student's senior thesis and presentation must be judged to be excellent by the committee.

## Physics Minors

Click [here](#) to learn about the requirements for the Minor in Physics.

Click [here](#) to learn about the requirements for the Minor in Astrophysics.

Click [here](#) to learn about the requirements for the Minor in Biophysics.

## Certificate

Click [here](#) to learn about the Certificate in Scientific Foundations of Technical Innovation.

## Political Science

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**Chair:** Tony Robinson

**Program Assistant:** Cory Gruebele

**Undergraduate Advisor:** Lucy McGuffey

**Pre-law Advisor:** Glenn Morris

**Graduate Advisor:** Thorsten Spehn

**Director, New Directions Program:** Gary Sears

**Office:** 1201 Larimer Street, Room 3212

**Telephone:** 303-315-1770

**Fax:** 303-315-1780

### Faculty

#### Professors:

Mike Cummings, PhD, Stanford University

Jana Everett, PhD, University of Michigan

#### Associate Professors:

Glenn T. Morris, JD, Harvard University School of Law

Tony Robinson, PhD, University of California, Berkeley

Christoph Stefes, PhD, University of Denver

Stephen C. Thomas, PhD, Stanford University

Michael J. Berry, PhD, University of Colorado

Betsy Jose, PhD, University of Pittsburgh  
Lucy McGuffey, PhD, University of Denver  
Thorsten Spehn, PhD, University of Denver

**Assistant Professors:**

Bassem Hassan, PhD, University of Denver  
James Walsh, PhD, Regis University

**Adjoint Faculty:**

Gary Sears, PhD, University of Colorado

**Instructors:**

Harvey Bishop, MA, University of Colorado

**Adjunct Faculty:**

Loring Abeyta, PhD, University of Denver  
Karen Breslin, JD, University of Denver  
Charles Norton, JD, University of Chicago  
Stephen Polk, MA, University of Colorado Denver

**Emeritus Faculty:**

Joel Edelstein, PhD, University of California, Riverside

Political science is the study of people, power and the public good. Looking at a variety of societies, institutions and interpersonal situations, the discipline asks who has power, where this power comes from, how it is used, how it promotes or impairs the public good and how the public good is defined. Political science draws from other fields, such as psychology, philosophy, economics, sociology and world literature. Finally, it explores the relationship between idealism and realism, between theory and practice, between political thought and personal action.

Opportunities for students with a BA in political science include careers in business, teaching, journalism, community organizing and government service. A political science degree also serves as good preparation for professional training in law and public administration. The students' internship experiences increase their job opportunities. Students with an MA in political science may find careers in such areas as business, government research and administration and teaching at the community-college level.

Please visit the Political Science Department website for detailed information on programs, faculty, students, courses and syllabi, community involvement and service learning, internships and photographs.

[Undergraduate Information](#)

Click [here](#) to learn about the requirements for the Major in Political Science.

Click [here](#) to learn about the requirements for the Minor in Political Science.

Click [here](#) to learn about the Undergraduate Certificate in Democracy and Social Movements.

### **Departmental Honors**

Requirements for honors in political science are an overall GPA (in all courses, not just political science courses) of 3.65 or better and the preparation and defense of an honors paper. Honors graduates with an overall GPA of 3.75 to 3.84 may graduate with high honors, and those with GPAs of 3.85 and higher may graduate with highest honors. Level of honors granted depends upon both the GPA and the quality of the honors paper. Students interested in departmental honors must secure a full-time faculty sponsor for their honors paper early in the semester in which they intend to graduate. For details, please contact the department undergraduate advisor.

### **Fourth World Center for the Study of Indigenous Law and Politics**

**Executive Director:** Glenn T. Morris

**Telephone:** 303-315-1762

This center provides a research clearinghouse to students and faculty at CU Denver on legal and political issues that affect indigenous peoples (the Fourth World). In addition to supporting a modest library of rare books and periodicals on indigenous issues, the center also stocks video and audio resources on subjects of indigenous politics and a substantial news file archive on current developments in the Fourth World. The center has produced curricular materials, including the *Fourth World Bulletin*, for use in international relations and area-studies courses.

### **Center for NEW DIRECTIONS in Politics and Public Policy**

**Director:** Gary Sears

**Telephone:** 303-315-1755

This center provides academic programs, courses and research focused in the areas of politics and public policy with the purpose of developing the leadership capacities necessary to address changing public priorities for the 21st century within neighborhoods, communities, governmental jurisdictions and nonprofit entities.

The center offers both undergraduate and graduate degrees in political science with emphases in public policy and administration.

### [Graduate Information](#)

Please go to the Graduate catalog to read about our graduate programs.

# Psychology

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**Chair:** Peter S. Kaplan

**Program Assistant:** Kimberly Hill

**BA and Psychology Minor Undergraduate Advisor:** Mitchell Handelsman

**BS and Behavioral and Cognitive Neuroscience Minor Undergraduate Advisor:** David Albeck

**Director of Undergraduate Studies:** David Albeck

**Office:** North Classroom, 5002

**Telephone:** 303-556-8565

**Fax:** 303-556-3520

## Faculty

### **Professors:**

Elizabeth Sandlin Allen, PhD, University of North Carolina at Chapel Hill

Richard Allen, PhD, University of North Carolina at Chapel Hill

James Grigsby, PhD, University of Colorado, Boulder

Mitchell M. Handelsman, PhD, University of Kansas

Peter S. Kaplan, PhD, Indiana University

Kevin S. Masters, PhD, Brigham Young University

### **Associate Professors:**

David Albeck, PhD, University of Colorado, Boulder

Joy L. Berrenberg, PhD, University of Colorado, Boulder

Michael Zinser, PhD, University of Wisconsin, Madison

### **Assistant Professors:**

Sondra Bland, PhD, University of Texas

Edward Dill, PhD, University of Kansas

Benjamin Greenwood, PhD, University of Colorado, Boulder

Kristin Kilbourn, PhD, University of Miami

Erik Oleson, PhD, Wake Forest University

Krista W. Ranby, PhD, Arizona State University

### **Professor, Clinical Teaching Track:**

Barbara Walker, PhD, The Ohio State University

### **Associate Professor, Clinical Teaching Track:**

Kevin Everhart, PhD, University of South Carolina

### **Assistant Professor, Clinical Teaching Track:**

Joan Bihun, PhD, Wayne State University

Vivian Shyu, PhD, University of Denver



**Senior Instructors:**

Bethann Bierer, PhD, University of Denver

**Emeritus Professors:**

Rick M. Gardner, PhD, University of Nevada

Psychology is the scientific study of behavior, consisting largely of the following major areas of study: experimental psychology, biopsychology, animal behavior, clinical psychology, developmental psychology, social psychology, cognitive psychology, personality, industrial/organizational psychology and abnormal psychology. The requirements for the major are designed to introduce the student to the spectrum of psychology, including an early exposure to research methods and statistics.

The psychology major prepares students for employment and for graduate study in psychology and related fields. The psychology department also offers a PhD in clinical health psychology.

**Curriculum Goals and Essential Learning Outcomes****Goal 1: Knowledge Base of Psychology**

Students will recognize, explain, and distinguish the major concepts, theoretical perspectives, empirical findings, and historical trends in Psychology.

**Essential Learning Outcome:** The development of *Knowledge of Human Cultures and the Physical and Natural World*

**Goal 2: Research Methods in Psychology**

Students will demonstrate the statistical, organizational, writing, and analytical skills necessary to interpret and conduct meaningful and valid research in Psychology.

**Essential Learning Outcomes:** The development of *Intellectual and Practical Skills*, including *Quantitative Literacy, Information Literacy, and Inquiry and Analysis* skills.

**Goal 3: Critical Thinking Skills**

Students will use skeptical inquiry and scientific thinking skills to interpret and solve problems related to behavior and mental processes.

**Essential Learning Outcomes:** The development of *Intellectual and Practical Skills*, including *Critical Thinking* skills.

**Goal 4: Application of Psychology**

Students will apply psychological principles to solve personal, social, and/or organizational problems.

**Essential Learning Outcomes:** The development of *Intellectual and Practical Skills*, including *Problem Solving* skills.

**Goal 5:** Values in Psychology

Students will evaluate evidence, tolerate ambiguity, act ethically, recognize and respect diversity, and/or reflect other values that are the underpinnings of psychology as a discipline.

**Essential Learning Outcome:** The development of *Personal and Social Responsibility*, including *Ethical Reasoning* and *Intercultural Knowledge and Competence*.

Undergraduate Information

Click [here](#) to learn about the requirements for the BA in Psychology.

Click [here](#) to learn about the requirements for the BS in Psychology.

Click [here](#) to learn about the requirements for the Minor in Psychology.

Click [here](#) to learn about the requirements for the Minor in Behavioral and Cognitive Neuroscience.

**Honors**

There are two ways in which a student graduating with a Bachelor of Arts or Bachelor of Science degree in Psychology can graduate with honors. First, the College of Liberal Arts and Sciences (CLAS) awards the honor of graduating “with distinction” primarily based on the student having a high overall grade point average. See the [CLAS school specific information](#) section on Undergraduate Policies and Procedures, Academic Honors, in the current catalog for further information.

The second form of honors, “Latin honors,” is awarded by individual departments within CLAS, including psychology. The CU Denver Department of Psychology has approved a very rigorous set of requirements for Latin honors. Successful completion of an honors project is at least a year-long, multi-faceted process in which the student makes a contribution to our knowledge in psychology. A student who satisfies these requirements will have truly earned a noteworthy academic achievement of which they rightfully should be proud.

Students interested in research are encouraged to pursue opportunities as early in their academic career as possible. These early research experiences can be useful in helping formulate research ideas and hypotheses that can form the basis of an honors thesis project. Listed below are the policies and requirements for completing an honors project.

**Am I eligible for the honors program?**

To be eligible for the Psychology honors program, you must:

- Be a Psychology major
- Be at least a junior
- Have an overall GPA of 3.5 or higher at the start of the project
- Have a GPA of 3.5 or higher in psychology courses taken at UCD.
- Have a faculty mentor for your project

### **What types of projects are appropriate for an honors thesis?**

An honors thesis can take one of the following forms:

- An original empirical study designed and carried out by the student. The experimental design must be substantially complex to warrant honors. Honors students may collect their own data for this project or may use archival data for the purposes of answering their own original question. A research question is considered to be substantially complex enough if the analyzed data would be of high enough quality to be presented at a regional research meeting.
- A substantive, integrative library review in an area approved by the honors committee, culminating in a high quality review article which includes proposed research directions designed by the student to gather knowledge lacking in the current scientific literature.
- A substantive, integrative critical analysis of a major theoretical issue in the field of psychology approved by the honors committee and culminating in a high quality theoretical paper.

### **What are the requirements for earning honors in Psychology?**

In addition to formally proposing your project to your honors committee, completing the approved project, writing the thesis, and ultimately successfully defending your honors thesis, you must take three honors courses. They are:

- PSYC4680 - Behavioral Sciences Research Seminar (1 cr.) - Every Semester
- PSYC4780 - Behavioral Sciences Research: Ethics and Issues (3 cr.) - Spring Semester
- PSYC4090 - Research Design and Development (3 cr.) - Fall Semester

You must register PSYC4680 every semester you are working on your honors thesis. The other two courses should be taken only once and can be taken in any order.

In addition to these courses, you can register for up to 6 credit hours of “PSYC4880: Directed Research” if and when it is helpful to your project. You should discuss this with your faculty mentor.

### **What is an honors thesis committee?**

You must arrange for three faculty members to serve on your thesis committee, only one of whom may be external to the Psychology Department. One of the faculty members must be designated as the chair of the committee. The chair must be a full time member of the CU Denver Psychology Department and be of tenure track rank, unless a waiver is granted by the Dean's office. All members of the committee must be chosen during the semester in which the proposal is being written.

### **How are honors judged and awarded?**

Enrolling in the Honors program and writing a thesis do not guarantee that you will receive Latin honors. Your faculty committee determines the worthiness of your project for Latin honors at the defense of your thesis.

For successfully defended projects, GPA determines level of honors:

3.80-4.0: summa cum laude  
3.60-3.79: magna cum laude  
3.50-3.59: cum laude

### **How do I sign up for the honors program?**

Students interested in research are encouraged to pursue opportunities as early in their academic career as possible. These early research experiences can be useful in helping formulate research ideas and hypotheses that can form the basis of an honors thesis project. Make an appointment to speak with your major [advisor](#) to determine if an honors thesis is right for you.

### **EXCEPTIONS**

Exceptions to these rules may be granted via a student appeal supported by all of the committee members and submitted to the Psychology Department Chair. The appeal must be supported by all committee members and approved by the departmental chair.

The College also awards honors-see CLAS Undergraduate Academic Honors.

[Graduate Information](#)

Please go to the Graduate catalog to read about our graduate programs.

# Religious Studies

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**Director:** Sharon L. Coggan

**Office:** Plaza Building, 113

**Telephone:** 303-556-4715

Faculty

**(concurrently appointed)**

**Associate Professors:**

Nancy Ciccone (English)

Sharon Coggan, Clinical Teaching Track (Philosophy/Religious Studies)

Colleen Donnelly (English)

Sarah Hagelin (English)

Rachel Harding (Ethnic Studies)

Lucy Ware McGuffey, Clinical Teaching Track (Political Science)

Robert Metcalf (Philosophy)

**Assistant Professors:**

Dale Stahl (History)

**Instructors:**

Kari Alexander (Sociology)

Bassem Hassan (Political Science)

Daryl Mehring (Philosophy)

Richard Smith (History)

**Lecturers:**

Mary DeForest (Modern Languages)

Donald Maloney (Religious Studies)

Erica Muhaisen (Religious Studies)

Stephanie Yuhás (Religious Studies)

An undergraduate minor is offered in Religious Studies, a discipline that overlaps with many other fields of study: anthropology, literature, philosophy, psychology and others. Religion has played a vital role in history and continues to do so in contemporary life. The degree of interaction between a religious tradition and its host society is profound. Knowledge of its religion(s) is essential for a genuine understanding of each culture. Students will study the nature of the belief systems of the world's great religious traditions. Specific courses will offer the possibility of focusing one's studies in the areas of ancient myth and shamanic traditions, Judaic and Christian studies, Islam, Asian religions, psychology of religion, philosophy of religion, anthropology and sociology of religion, religion and literature and biblical studies.

Click [here](#) to learn about the requirements for the Minor in Religious Studies.

## Social Justice

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**Director:** Jordan Hill  
**Office:** ACAD 3303  
**Telephone:** 303-315-3566  
**E-mail:** [jordan.hill@ucdenver.edu](mailto:jordan.hill@ucdenver.edu)

### Faculty

**(concurrently appointed)**

**Professors:**  
Jana Everett (Political Science)  
Donna Martinez (Ethnic Studies)

### Associate Professors:

Nancy Ciccone (English)  
Candan Duran-Aydintug (Sociology)  
David Hildebrand (Philosophy)  
Omar Swartz (Communication)  
Catherine Wiley (English)

### Assistant Professors:

Christopher Agee (History)  
Chad Kautzer (Philosophy)

### Senior Instructor:

Lucy McGuffey (Political Science)

### Instructor:

Harvey Bishop (Political Science)

### Undergraduate Information

The Social Justice Program is home to the Social Justice Minor and organizes innovative community and campus events to address the pressing social and economic issues of the 21st century. The Social Justice Minor is designed for students who are passionate about being engaged citizens and effecting change locally and globally. To this end, students will be exposed

to global perspectives on social movements, conflict resolution, environmental stewardship, critical theory, and grassroots organizing.

## **Student Learning Goals**

Earning a Social Justice Minor will make students competitive for graduate school as well as for jobs in NGOs, public health, political office, community leadership, and in the ever-increasing number of modern corporations that seek employees who are committed to sustainable and ethical vocations. We create learning opportunities that emphasize an integrated understanding the social, political, economic, and cultural dimensions of the major challenges facing humanity in the new millennium. By cultivating engaged and informed citizens, we seek to create future leaders who will have the skills and knowledge necessary to effect meaningful change.

Click [here](#) to learn about the requirements for the Minor in Social Justice.

## **Sociology**

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**Chair:** Teresa M. Cooney

**Program Assistant:** Rachel M. Gallegos

**Office:** Lawrence Street Center, Suite 420

**Telephone:** 303-315-2148

**Fax:** 303-315-2149

### Faculty

**Professors:**

Teresa M. Cooney, PhD, The Pennsylvania State University

**Associate Professors:**

Stacey Bosick, PhD, Harvard University

Candan Duran-Aydintug, PhD, Washington State University

Keith Guzik, PhD, University of Illinois at Urbana-Champaign

Jennifer A. Reich, PhD, University of California, Davis

**Assistant Professors:**

Edelina Burciaga, PhD, University of California-Irvine

Adam Lippert, PhD, The Pennsylvania State University

Esther Sullivan, PhD, University of Texas at Austin

**Assistant Professor, Clinical Teaching Track:**

Maren T. Scull, PhD, Indiana University

**Senior Instructor:**

Kari Alexander, PhD, University of Colorado Boulder

**Instructors:**

Andrea Haar, MA, University of Colorado Denver

Carlos Reali, MA, University of Colorado Denver

**Professors Emeritus:**

Sharon K. Araji, PhD, Washington State University

Karl H. Flaming, PhD, Syracuse University

**Associate Professor Emeritus:**

Richard H. Anderson, PhD, University of Oregon

### Undergraduate Information

Sociology is the scientific study of groups, social process and behavior. The major in sociology is designed to familiarize students with these areas through an understanding of theory, methods and statistical procedures employed within them. Three certificate options at the undergraduate level allow students interested in gaining concentrated study in a sub-area of sociology to do so. They include: Criminology; Families and Social Welfare; and Sociology of Health and Medicine. All students majoring in sociology, regardless of whether they pursue a certificate (or multiple certificates), develop a strong foundation in the basics of the discipline, including the use of qualitative and quantitative research methodologies and theory.

The major prepares students for either graduate study or the pursuit of a career immediately upon completion of the BA degree. The required Senior Capstone course is a critical resource in preparing for either option. Graduates with a Sociology BA are employed in a variety of professional areas, including the criminal justice system, education, health and social services, and with state and local government agencies.

The department has developed the following rationale for courses offered:

1. Lower-division courses (for majors and non-majors)
  - a. 1000-level courses provide an introduction to the broad sociological perspective as it applies to social life, social systems and society.
  - b. 2000-level courses introduce the student to somewhat more specific content areas: social psychology, deviant behavior and social inequalities, etc.
2. Upper-division courses (3000 and 4000)
  - a. 3000-level courses serve as advanced surveys of some specific area of concentration. They are designed to acquaint the student with the issues, methods, concepts and theoretical frameworks employed in the content area. Such courses as medical sociology, criminology, sociology of family, and race and ethnicity, etc. are offered at this level. Many of these courses are open courses, in that students from other departments and colleges are encouraged to enroll in them.
  - b. 4000-level courses are devoted to a more detailed in-depth examination of specific issues, approaches and concepts within the previously identified content areas. These



are advanced courses and are geared more directly to sociology and social science majors.

- c. Sophomore standing is required for enrollment in all non-core 3000-level courses, and junior standing is required for enrollment in 4000-level courses.

The department requires that SOCY 1001 be completed prior to any of the major's core requirements (SOCY 2001, SOCY 3115, SOCY 3119, SOCY 3140 and SOCY 4830).

Click [here](#) to learn about the requirements for the Major in Sociology.

Click [here](#) to learn about the requirements for the Minor in Sociology.

## Departmental Honors

Students wishing to graduate with departmental honors in sociology (*cum laude*, *magna cum laude*, or *summa cum laude*) must have a minimum cumulative GPA of 3.0 (while enrolled at the University of Colorado Denver) and a 3.2 or higher in all sociology courses. Additional requirements are available in the sociology office. Qualified students are encouraged to apply for the honors program no later than the beginning of their senior year.

## Graduate Information

Please go to the Graduate catalog to read about our graduate programs.

# Sustainability

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**Director:** Bryan Wee

**Office:** Plaza Building, 102-D

**Telephone:** 303-556-5858

**Email:** larry.erbert@ucdenver.edu

## Faculty

### (concurrently appointed)

**Professors:**

Larry G. Anderson, Chemistry

Stephen Koester, Anthropology

Diana F. Tomback, Integrative Biology

**Associate Professors:**

Steven R. Beckman, Economics

John Brett, Anthropology

Greg Cronin, Integrative Biology  
Larry Erbert, Communication  
Randall P. Tagg, Physics  
Deborah S. K. Thomas, Geography  
John W. Wyckoff, Environmental Sciences

**Assistant Professors:**

Casey Allen, Geography/Environmental Sciences  
Laurel Hartley, Integrative Biology  
Rafael Moreno-Sanchez, Geography  
Gregory Simon, Geography  
Maria L. Talero, Philosophy  
Bryan S. Wee, Geography

**Adjoint Faculty:**

Kathryn Cheever, Political Science

Questions of sustainability are currently among the most important facing humankind and are receiving tremendous attention in the media. Because issues of sustainability do not arise from single causes, nor can solutions be developed from within narrow disciplinary frameworks, a multidisciplinary perspective is not only desirable but necessary to identify and understand problems, and create, evaluate and implement solutions.

Specializations in this critical area of study include: health and the environment, sustainable ecology, environmental ethics, environmental policymaking and policy analysis, institutional behavior, community-based and participatory approaches to sustainable development and conservation, environmental justice, sustainable food production and critical consumerism. The sustainability minor offers a holistic approach to development and daily living, which demands scientific, economic, environmental and social perspectives to understand and implement actions that can inform the public, business, industry, government and service organizations on how their activities affect the environment.

Click [here](#) to learn about the requirements for the Minor in Sustainability.

## Women's and Gender Studies

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**Director:** Gillian Silverman (English)  
**Graduate Advisor:** Margaret Woodhull (Humanities)  
**Office:** 1050 9th Street, #102  
**Telephone:** 303-556-4529  
**Fax:** 303-556-2959

## Associated Faculty

Joanne Addison (English)  
Brenda J. Allen (Communication)  
Elizabeth Allen (Psychology)  
Laura Argys (Economics)  
Pompa Banerjee (English)  
Nicole Beer (English)  
Myra Bookman (Humanities and Social Sciences)  
Michelle Comstock (English)  
Mary Coussons-Read (Psychology)  
Candan Duran-Aydintug (Sociology)  
Paula Espinoza (Ethnic Studies)  
Jana Everett (Political Science)  
Sarah Fields (Communication)  
Sonja Foss (Communication)  
Andrea Haar (Sociology)  
Sarah Hagelin (English)  
Rachel Harding (Ethnic Studies)  
Amy Hasinoff (Communication)  
Pamela Laird (History)  
Marjorie Levine-Clark (History)  
Donna Martinez (Ethnic Studies)  
Myra Rich (History)  
Candice Shelby (Philosophy)  
Sarah Tyson (Philosophy)  
Cate Wiley (English)

Women's and Gender Studies (WGST) is an interdisciplinary program that focuses on the centrality of gender and sexuality to understanding our past and present worlds. Students and faculty probe assumptions about men and women and question structures of inequality as they play out in local and global contexts. Through a study of gender and sexuality, we expand our thinking about other relations of power, such as race, class, ethnicity, nationality and physical ability. WGST fosters connections with the local community and promotes advocacy of human rights and social justice.

## Undergraduate Information

Click [here](#) to learn about the requirements for the Minor in Women's and Gender Studies.

### **Individually Structured Major**

Students interested in a major in Women's and Gender Studies may develop one through the Individually Structured Major (ISM). The ISM is an interdisciplinary major based on an individual contract rather than a preset list of courses. By choosing an ISM, students can pursue their interests in WGST across a variety of departments. For more information on an ISM in

Women's and Gender Studies, contact [Gillian Silverman](#), and see the [Individually Structured Major](#) section of this catalog.

Graduate Information

Please go to the Graduate catalog to read about our graduate programs.

## School of Public Affairs

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←Return to: [Schools, Colleges and Departments](#)

Click on the following links to go right to that information.

[Departments and Programs](#)

[Complete Course List](#)

**Dean:** Paul Teske

**Associate Dean:** Kelly Hupfeld

**Associate Dean:** Callie Rennison

**Assistant Dean, Denver:** Kathy Kilpatrick

Contact

**Office:**

Lawrence Street Center, Fifth Floor

1380 Lawrence Street

**Telephone:** 303-315-2228

**Fax:** 303-315-2229

**E-mail:** [spa@ucdenver.edu](mailto:spa@ucdenver.edu)

**Mailing Address**

School of Public Affairs

Campus Box 142

P.O. Box 173364

Denver, CO 80217-3364

Current Student Inquiries

**General Inquiries:** 303-315-2228

**Graduate Students Last Name A-L:**

Dawn Savage, Student Services Coordinator  
303-315-2743  
[Dawn.Savage@ucdenver.edu](mailto:Dawn.Savage@ucdenver.edu)

**Graduate Students Last Name M-Z:**

Antoinette Sandoval, Student Services Coordinator  
303-315-2487  
[Antoinette.Sandoval@ucdenver.edu](mailto:Antoinette.Sandoval@ucdenver.edu)

**Undergraduate Students**

Ashley Ecklund, BAPS Academic Advisor  
303-315-5818  
[Ashley.Ecklund@ucdenver.edu](mailto:Ashley.Ecklund@ucdenver.edu)

Nora Scanlon, BACJ Academic Advisor/Program Coordinator  
303-315-0021  
[nora.scanlon@ucdenver.edu](mailto:nora.scanlon@ucdenver.edu)

Prospective Student Inquiries

**Graduate**

Brendan Hardy, Director of Student Recruitment and Career Services  
303-315-2227  
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**Undergraduate**

Nora Scanlon, BACJ Academic Advisor/Program Coordinator  
303-315-0021  
Ashley Ecklund, BAPS Academic Advisor  
303-315-5818  
[spa@ucdenver.edu](mailto:spa@ucdenver.edu)

Application Deadlines

**Undergraduate Deadlines**

*For fall semester-July 22*

*For spring semester-December 1*

*For summer semester-May 3*

The School of Public Affairs - *Lead. Solve. Change.*

The mission of the School of Public Affairs is to prepare the next generation of leaders in public service and criminal justice professions to solve society's most pressing problems. Working

together, faculty, staff and students also conduct research that improves the quality of life and informs policy making and management in the public and nonprofit sectors.

Graduates of the School of Public Affairs (SPA) are prepared to **lead** the field, **solve** pressing social issues and **change** communities for the better. Our graduates include legislators, policy analysts and advocates, state agency directors, police chiefs, city and county managers, nonprofit leaders, and university faculty and administrators.

Nationally ranked for excellence, SPA offers four degrees: the bachelor of arts in criminal justice (BACJ), the master of public administration (MPA), the master of criminal justice (MCJ) and the PhD in public affairs. All degrees except the PhD are offered online as well as in person. The MPA program is accredited by the Network of Schools of Public Policy, Affairs, and Administration, and is ranked #29 by U.S. News and World Report. The online MCJ program is ranked #9 by U.S. News and World Report, and 5th among all programs in public universities.

Faculty at the School of Public Affairs are known for their rigorous scholarship and their dedication to public affairs, and regularly win awards for research and teaching. Our online classes are taught by the same faculty who teach in our classrooms - same content, same instructors, same high quality.

### [SPA Students](#)

The School of Public Affairs attracts a dynamic mix of students, from undergraduates just beginning their public service careers to well-seasoned professionals already immersed in public or nonprofit management and policy. Students encompass a range of age and experience, and they represent the diversity of the Denver metropolitan area and our state. SPA classrooms promote interaction among students, and the variety of backgrounds – including domestic, international, pre-career and mid-career students – enriches learning enormously.

### [A Commitment to Community, to Public Service and to Problem Solving](#)

The School of Public Affairs seeks students committed to public service. We prepare those students through a rigorous course of study that combines scholarship and theory while building practical analytical, management and policy making skills. As a school of public affairs, we believe we have a responsibility to engage with our community and serve the public good. SPA students have a wide variety of ways to get involved with and learn from the community, including working on community-centered research projects with faculty, learning from distinguished local practitioners in classes, serving in internships in government and nonprofit offices, working with our applied research centers, and participating in the numerous public affairs-related events SPA holds every semester.

The Buechner Institute for Governance, named for former University of Colorado president John Buechner, was created to strengthen the longstanding bond between the School of Public Affairs and our community. Staff and affiliated faculty are dedicated to serving the Colorado community through research, evaluation, policy analysis, leadership development programs, and specialized workforce training. Leadership and workforce training programs include the Denver Community

Leadership Forum, the Rocky Mountain Leadership Program, and Colorado's only accredited Certified Public Manager program.

The Buechner Institute's specialized research programs include the Center for Education Policy Analysis, the Center on Reinventing Public Education-Denver, the Criminology and Criminal Justice Research Initiative, the Research Program on Collaborative Governance, and the Center for Local Government Research and Training. Other projects at SPA devoted to bridging the gap between academia and the community include the Center on Domestic Violence, the Wirth Chair in Sustainable Development, and HealthNewsColorado, an online health policy journalism site.

### [Course List for School of Public Affairs](#)

Click [here](#) for a complete course list for the School of Public Affairs.

### [Departments and Programs](#)

**(For Graduate Programs please refer to the Graduate catalog.)**

### [School of Public Affairs](#)

#### [Programs](#)

#### **Bachelor of Arts**

- [Criminal Justice BA](#)
- [Public Service BA](#)

#### **Bachelor of Arts/Master of Criminal Justice**

- [Criminal Justice BA/MCJ](#)

#### **Bachelor of Arts/Master of Public Administration**

- [CLAS BA/MPA](#)
- [Public Service BA/MPA](#)

#### **Certificate**

- [Nonprofit Management Certificate](#)

#### **Non Degree**

- [Criminal Justice Minor](#)
- [Nonprofit Management Minor](#)
- [Public Service Minor](#)

# Graduation and Undergraduate Core Requirements

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Click on any of the following for more information:

<ul style="list-style-type: none"><li>• <a href="#">General Graduation Requirements</a></li><li>• <a href="#">Philosophy of the Core Curriculum</a></li></ul>	<ul style="list-style-type: none"><li>• <a href="#">CU Denver Core Curriculum: Full Course Listing</a></li><li>• <a href="#">School/College Specific Graduation Requirements</a></li></ul>
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## General Graduation Requirements

To receive a bachelor's degree from the University of Colorado Denver, students must satisfy all of the requirements below, in addition to completing a [Major](#) and fulfilling all of their [School or College requirements](#).

Please note that the requirements below are basic university requirements. Consult your School/College and Major to determine whether they have put additional requirements in place that further restrict these categories.

- A minimum of 120 credit hours is required to graduate from CU Denver with a bachelor's level degree
- A minimum 2.0 cumulative GPA is required for all University of Colorado coursework
- Satisfactory completion of the CU Denver Core Curriculum (an 11 course, 34-38 semester hour curriculum of general education, outlined [here](#))

## Repeat Statement

Though students may take any course more than once, credit toward graduation is counted only once for a typical course, unless otherwise noted in the course description. Some types of courses (e.g. Internships, Independent Studies, etc.) may be repeatable for applicable credit within a certain range of total semester hours. See course descriptions for the max semester hours applicable from each course.

## Residency Requirement

The Higher Learning Commission (HLC), which accredits this university, requires that at least 30 of the 120 credits earned for a baccalaureate degree be taken in residence at the University of Colorado Denver. Students are advised that individual schools/colleges may have higher residency requirements.



## Philosophy of the Core Curriculum

The University of Colorado Denver subscribes to a liberal arts philosophy of education in order to develop a broad set of academic skills for the baccalaureate student and to establish a foundation for lifelong learning. Since 1990, the CU Denver Core curriculum of general education has been a campus-wide program for all undergraduate students, independent of the student's major.

The CU Denver faculty designed the Core curriculum to provide undergraduate students a high quality academic foundation while still allowing flexibility based on students' individual backgrounds and specific career goals. The Core curriculum develops multiple literacies, stimulates creative thinking, and utilizes technology. The Core engages students in developing sensitivity to diversity and developing their place in an urban environment, as well as in the rapidly changing global environment. The Core provides an understanding of ourselves, ours and other cultures, and our environment.

## CU Denver Core Curriculum: Full Course Listing

Click the link below to expand/collapse a full listing of the course options for each CU Denver Core category.

# CU Denver Core Curriculum

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The following represents the CU Denver Core curriculum as approved by the faculty on the Core Curriculum Oversight Committee (CCOC). The Core curriculum is a total of 34-38 semester hours.

## English

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Students must earn a minimum grade of C- or (1.7) in each course to satisfy this core curriculum requirement.

Both courses are required.

- [ENGL 1020 - Core Composition I](#)
- [ENGL 2030 - Core Composition II](#)

## Mathematics

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Students must earn a minimum grade of C- (1.7) to satisfy this core curriculum requirement.

One course is required.

- [MATH 1010 - Mathematics for the Liberal Arts](#)
- [MATH 1070 - College Algebra for Business](#)
- [MATH 1080 - Calculus for Social Sciences and Business](#)
- [MATH 1110 - College Algebra](#)
- [MATH 1120 - College Trigonometry](#)
- [MATH 1130 - Precalculus Mathematics](#)
- [MATH 1401 - Calculus I](#)
- [MATH 2411 - Calculus II](#)
- [MATH 2421 - Calculus III](#)
- [MATH 2830 - Introductory Statistics](#)

## Arts

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One course is required.

- ENGL 2156 - Introduction to Creative Writing
- [FINE 1001 - Introduction to Art](#)
- [FINE 1450 - Visual Culture: Ways of Seeing](#)
- [FITV 1115 - Horror in Western Culture and Cinema](#)
- [PMUS 1001 - Music Appreciation](#)
- [THTR 1001 - Introduction to Theatre & Arts in the Community](#)

## Humanities

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One course is required.

- [CHIN 1000 - China and the Chinese](#)
- [ENGL 1601 - Telling Tales: Narrative Art in Literature and Film](#)
- [ENGL 2600 - Great Works in British and American Literature](#)
- [ETST 2155 - African American History](#)
- [FINE 2600 - Art History Survey I](#) (beginning Spring 2017)
- [FINE 2610 - Art History Survey II](#) (beginning Spring 2017)
- [FREN 1000 - Introduction to Cultures of the French- Speaking World](#)
- [FREN 2003 - French Language III](#)
- [FREN 2004 - French Language 4: Introduction to Advanced Studies](#)
- [GRMN 1000 - Germany and the Germans](#)
- [HIST 1361 - U.S. History to 1876](#)
- [HIST 1362 - U.S. History Since 1876](#)
- [HIST 1381 - Paths to Present](#)
- [HIST 1400 - Controversies in History](#)
- [LCRT 2000 - Children's & Adolescent Literature in the 21st Century](#)
- [PHIL 1012 - Introduction to Philosophy: Relationship of the Individual to the World](#)
- [PHIL 1020 - Introduction to Ethical Reasoning](#)

- [PHIL 2441 - Logic, Language and Scientific Reasoning](#)
- [RLST 1610 - Introduction to Religious Studies](#)
- [RLST 2660 - World Religions](#)
- [SPAN 1000 - Introduction to Cultures of the Spanish Speaking World](#)

## Behavioral Sciences

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One course is required.

- [ANTH 1302 - Introduction to Archaeology](#)
- [ANTH 2102 - Culture and the Human Experience](#)
- [COMM 1011 - Fundamentals of Communication](#)
- [COMM 1021 - Introduction To Media Studies](#)
- [HDFR 2080 - Sex, Human Development and Family Systems](#)
- [LING 2000 - Foundations of Linguistics](#)
- [PSYC 1000 - Introduction to Psychology I](#)
- [PSYC 1005 - Introduction to Psychology II](#)

## Social Sciences

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One course is required.

- [CRJU 1000 - Criminology and Criminal Justice: An Overview](#)
- [ECON 2012 - Principles of Economics: Macroeconomics](#)
- [ECON 2022 - Principles of Economics: Microeconomics](#)
- [EDFN 1000 - Equality, Rights & Education](#)
- [ENVS 1342 - Environment, Society and Sustainability](#)
- [ETST 2000 - Introduction to Ethnic Studies](#)
- [GEOG 1102 - World Regions Global Context](#)
- [GEOG 1602 - Urban Studies and Planning](#)
- [GEOG 2202 - Hazards to Disasters: Perception and Management](#)
- [HDFR 2200 - Love, Family and Human Development](#)
- [INTE 2500 - Digital Media and Learning](#)
- [PBHL 1001 - Race, Gender, Class, & Health](#)
- [PBHL 2001 - Introduction To Public Health](#)
- [PSCI 1001 - Introduction to Political Science: The Quest for Freedom and Justice](#)
- [PSCI 1101 - American Political System](#)
- [PUAD 1001 - Introduction to Leadership and Public Service](#)
- [SJUS 2000 - Democratic Participation and Social Justice](#)
- [SOCY 1001 - Introduction to Sociology](#)
- [SOCY 2462 - Introduction to Social Psychology](#)

## Biological and Physical Sciences, Mathematics

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Two courses are required. One of the two required courses must have a laboratory.

#### Science Courses with Labs

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- [ANTH 1303 - Introduction to Biological Anthropology](#)
- [BIOL 1550 - Basic Biology: Ecology and the Diversity of Life](#)
- [BIOL 1560 - Basic Biology: From Cells to Organisms](#)
- [CHEM 1474 - Core Chemistry: Chemistry for Everyday](#)
- [ENVS 1042 - Introduction to Environmental Sciences](#)
- [GEOL 1072 - Physical Geology: Surface Processes](#)
- [GEOL 1082 - Physical Geology: Internal Processes](#)
- [PHYS 1052 - General Astronomy I](#)

#### Science Courses with Co-requisite Labs

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- [BIOL 2051 - General Biology I](#) **and**
- [BIOL 2071 - General Biology Laboratory I](#)
- 
- [BIOL 2061 - General Biology II](#) **and**
- [BIOL 2081 - General Biology Laboratory II](#)
- 
- [CHEM 2031 - General Chemistry I](#) **and**
- [CHEM 2038 - General Chemistry Laboratory I](#)
- 
- [CHEM 2061 - General Chemistry II](#) **and**
- [CHEM 2068 - General Chemistry Laboratory II](#)
- 
- [PHYS 2010 - College Physics I](#) **and**
- [PHYS 2030 - College Physics Lab I](#)
- 
- [PHYS 2311 - General Physics I: Calculus-Based](#) **and**
- [PHYS 2321 - General Physics Lab I](#)
- 
- [PHYS 2020 - College Physics II](#) **and**
- [PHYS 2040 - College Physics Lab II](#)
- 
- [PHYS 2331 - General Physics II: Calculus-Based](#) **and**
- [PHYS 2341 - General Physics Lab II](#)

#### Science Courses without Labs and Mathematics

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- [CSCI 1350 - Introduction to Computing in Society](#)
- [GEOG 1202 - Introduction to Physical Geography](#)

- [PHYS 1100 - Foundations of Physics](#)
  - [PSYC 2220 - Biological Basis of Behavior](#)
  - 
  - MATH - A mathematics course taken to fulfill the Biological and Physical Sciences, Mathematics area must be from the approved Mathematics list, excluding the course taken to fulfill the Mathematics requirement.
- 
- [MATH 1010 - Mathematics for the Liberal Arts](#)
  - [MATH 1070 - College Algebra for Business](#)
  - [MATH 1080 - Calculus for Social Sciences and Business](#)
  - [MATH 1110 - College Algebra](#)
  - [MATH 1120 - College Trigonometry](#)
  - [MATH 1130 - Precalculus Mathematics](#)
  - [MATH 1401 - Calculus I](#)
  - [MATH 2411 - Calculus II](#)
  - [MATH 2421 - Calculus III](#)
  - [MATH 2830 - Introductory Statistics](#)

## International Perspectives

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One course is required.

A preapproved study abroad experience may satisfy this requirement.

- [ANTH 3000 - Globalization, Migration and Transnationalism](#)
- [CLDE 1000 - Language, Identity, & Power: International Perspectives](#)
- [ENGL 3798 - International Perspectives in Literature and Film](#)
- [ENGR 3600 - International Dimensions of Technology and Culture](#)
- [ETST 3110 - Indigenous Studies](#)
- [ETST 3272 - Global Media](#)
- [FITV 1120 - Contemporary World Cinema](#)
- [FREN 3200 - The Francophone World in the Post-Colonial Era](#)
- [GRMN 3200 - Current German Society and Culture](#)
- [HDFR 1000 - Global Human Development & Learning](#)
- [HDFR 3250 - Families in Global Perspectives](#)
- [HIST 3121 - The World at War, 1914-1945](#)
- [HIST 4032 - Globalization in World History Since 1945](#)
- [INTB 3000 - Global Perspectives](#)
- [INTS 2020 - Foundations of International Studies](#)
- [PBHL 2052 - Global Demography and Health](#)
- [PSCI 3022 - Political Systems of the World](#)
- [PSCI 3042 - Introduction to International Relations](#)
- [RLST 3120 - Islamic Traditions](#)
- [SOCY 3720 - Global Perspectives on Social Issues](#)

- [THTR 3550 - World Theatre](#)

## Cultural Diversity

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One course is required.

Cultural diversity courses are taught at the upper division level.

- [ANTH 3142 - Cultural Diversity in the Modern World](#)
- [COMM 3271 - Communication and Diversity](#)
- [ECON 3100 - Economics of Race and Gender](#)
- [EDFN 3000 - Undocumented Mexican Immigration](#)
- [EDFN 4000 - Food Justice in City & Schools](#)
- [ENGL 3795 - Race and Ethnicity in American Literature](#)
- [ENGR 3400 - Technology and Culture](#)
- [ETST 3704 - Culture, Racism and Alienation](#)
- [ETST 3794 - Ethnicity and Race in Contemporary American Culture](#)
- [HDFR 3020 - Black and Latino Children in Families and Schools](#)
- [HIST 3345 - Immigration and Ethnicity in American History](#)
- [HIST 3349 - Social Movements in 20th Century America](#)
- [MGMT 4100 - Leveraging Diversity and Inclusion in Business](#)
- [PHIL 3500 - Ideology and Culture: Racism and Sexism](#)
- [PMUS 3100 - US Music: Social & Political Impact](#)
- [PSCI 3034 - Race, Gender, Law and Public Policy](#)
- [PSCI 3035 - Political Movements: Race and Gender](#)
- [PSYC 4485 - Psychology of Cultural Diversity](#)
- [RLST 4000 - Religion and Cultural Diversity](#)
- [SOCY 3020 - Race and Ethnicity in the U.S.](#)
- [THTR 3611 - Drama of Diversity](#)
- [WGST 3020 - Gender, Sexuality and Race in American Popular Culture](#)

## Other Degree Requirements

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In addition to the CU Denver Core Curriculum requirements listed above, students must complete a major and fulfill all additional School/College requirements. More information on these requirements can be found in the Academic Catalog in the following locations:

- [Programs](#)
- [CU Denver General Graduation Requirements](#)
- School/College Specific Graduation Requirements
  - [Business School](#)
  - [College of Architecture and Planning](#)
  - [College of Arts & Media](#)
  - [College of Engineering and Applied Science](#)
  - [College of Liberal Arts and Sciences](#)

- [School of Education and Human Development](#)
- [School of Public Affairs](#)

Or, click [here](#) to view the CU Denver Core Curriculum full course listing in a separate page.

\*\*Some Core requirements may overlap with other major and graduation requirements and others may not. Students should work with an advisor to understand degree requirements and determine their optimal degree plan.

School/College Specific Graduation Requirements

[Business School](#)

[College of Architecture and Planning](#)

[College of Arts & Media](#)

[College of Engineering and Applied Science](#)

[College of Liberal Arts and Sciences](#)

[School of Education and Human Development](#)

[School of Public Affairs](#)

## Business School Graduation Requirements

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In addition to the campus core, the following requirements must be met:

Required Courses

The following courses are required prerequisites for courses in the business core and may count toward the campus core as well. Please see an advisor for more details:

- [ECON 2012 - Principles of Economics: Macroeconomics](#)
- [ECON 2022 - Principles of Economics: Microeconomics](#)

- [MATH 1070 - College Algebra for Business](#) or
- [MATH 1110 - College Algebra](#) or
- [MATH 1130 - Precalculus Mathematics](#) or
- [MATH 1080 - Calculus for Social Sciences and Business](#) or
- [MATH 1401 - Calculus I](#)

In addition to campus core and the above courses, the following requirements must be met:

- [COMM 2050 - Business and Professional Speaking](#)
- [ENGL 3170 - Business Writing](#)
- Business General Credit–Experiential Learning - Business students must earn 3 semester hours of credit in an approved Experiential Learning course.

#### Business Core

Specific grades are required for the business core courses in order to meet prerequisites and qualify for graduation. Prerequisites are listed within the course description. Students should try to complete the business core in the order listed below.

Requiring a 'C-' or higher:

- [ISMG 2050 - Introduction to Business Problem Solving](#)
- [BANA 2010 - Business Statistics](#)
- [ACCT 2200 - Financial Accounting and Financial Statement Analysis](#)
- [ACCT 2220 - Managerial Accounting and Professional Issues](#)



- [BLAW 3050 - Business Law and Ethics](#)

Requiring a 'C' or higher:

- [BANA 3000 - Operations Management](#)
- [FNCE 3000 - Principles of Finance](#)
- [ISMG 3000 - Technology In Business](#)

(Note: Students in the Accounting or Financial Management emphasis or Accounting or Financial Management with specializations in Information Systems are required to complete

[ACCT 4054 - Accounting Systems and Data Processing](#)

.)

- [MGMT 3000 - Managing Individuals and Teams](#)
- [MKTG 3000 - Principles of Marketing](#)
- [MGMT 4500 - Business Policy and Strategic Management](#)

(This is a capstone course and must be completed in your last semester and only after the 30 credit hours of business core listed above are completed).

International Studies

Choose **one** of the following courses: (**a specific course may be required for some majors**)

- [FNCE 4370 - International Financial Management](#)

Students in the Finance Major, Financial Management Major, and Financial Management with Information Systems Specialization Major require this course.

- [MGMT 4400 - Environments of International Business](#)
- [MKTG 4200 - International Marketing](#)
- [MKTG 4220 - Asian Business Development and Marketing](#)
- [MKTG 4580 - International Transportation](#)
- [RISK 4509 - Global Risk Management](#)

Other courses in international business may be offered periodically that satisfy the international studies requirement.

#### Major

Business students must complete the prescribed courses in a major comprising a minimum of 15 semester hours taken at CU Denver. A minimum GPA of 2.0 is required for courses in the area of emphasis.

The majors include:

- Accounting Major - BS in Business Administration
- Entrepreneurship Major - BS in Business Administration
- Finance Major - BS in Business Administration
- Financial Management Major - BS in Business Administration
- Human Resources Management Major - BS in Business Administration
- Information Systems Major (specializations available in Accounting, Financial Management, Human Resources Management, Management, and Marketing) - BS in Business Administration
- International Business Major - BS in Business Administration
- Management Major - BS in Business Administration
- Marketing Major - BS in Business Administration
- Risk Management and Insurance Major - BS in Business Administration
- Sports Management Major - BS in Business Administration

The specific requirements of these majors are described in subsequent sections.

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## Experiential Learning

Business students must earn 3 semester hours of credit in an approved Experiential Learning course. This can be satisfied by completing: an Internship; MGMT/ISMG 4900; MGMT 4120; or completing a Study Abroad course. Students completing the RISK program must take RISK 3949.

Experiential learning is a graduation requirement for students beginning their bachelor degree program at any institution in summer 2007 or later. Students beginning their bachelor degree program prior to summer 2007 are not required to meet the experiential learning requirement. Students may petition to waive the experiential learning requirement based on hardship or documented full time work experience of one year or more related to their chosen major.

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## Other Courses

*Guidelines for Elective Credits.* Elective credits should be selected carefully because not all classes are acceptable. Generally, to be acceptable, electives must be taught by regular University of Colorado faculty, must have a form of assessment, such as a term paper and/or examinations, and must be regular classroom-type classes. Course coverage must be college level, not repetitious of other work applied toward the degree, must be academic as opposed to vocational or technical and must be part of the regular university offerings.

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## Independent Study

Junior or senior business students desiring to work beyond regular course coverage may take variable credit courses (1-3 semester hours) as nonbusiness electives under the direction of an instructor who approves the project, but the student must have the appropriate approval before registering. A maximum of 6 semester hours may be applied toward degree requirements. An independent study request form must be signed by the student, the instructor, the program director and the director of advising and admissions.

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## Internship

A maximum of 6 semester hours of approved independent study, internships, experimental studies, choir, band and/or music lessons, art lessons may be applied.

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## Pass/Fail

Students may select the pass/fail grading option for most courses. In addition to Downtown Campus policies covering the pass/fail grading option (see the [Academic Policy](#) section of this catalog), Business School students must adhere to the following pass/fail grading policies:

- Courses used to complete Business Core, a student's major, business minor, specializations, and/or certificate requirements may not be taken on a pass/fail basis.
- Courses required to demonstrate proficiency may not be taken on a pass/fail basis (includes the first two semesters of foreign language and regional expertise coursework.)
- Courses used to satisfy Business School graduation requirements may not be taken on a pass/fail basis. (COMM 2050, ECON2012, ECON 2022, ENGL 3170, and MGMT/ISMG 4900. Exception: an internship must be taken on a pass/fail basis.) ECON2012 may be taken as pass/fail to satisfy the CU Denver core curriculum, however a letter grade is required in order for it to satisfy the Business School graduation requirements.

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## GPA Requirement

To graduate, a student must maintain a minimum cumulative GPA of 2.0 for all courses attempted at the university acceptable toward the BS (business administration) degree as well as a 2.0 for all business courses. In addition a 2.0 is required for courses applying to the student's major.

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## Upper Division

All students receiving the BS degree in business must take at least 45 upper-division semester hours.

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## Residency Requirement

At least 30 semester hours of business courses (including the business major courses) must be completed as a CU Denver student. The 30 hours for residence must include MGMT 4500.

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## Business School Foreign Language Hours Proficiency

The Business School's foreign language requirement or regional expertise requires that students demonstrate a minimum level of proficiency in one foreign language.

This requirement is met through completion of one of the following:

- a second-year (Level II) high school course with a minimum grade of C-
- a second-semester-level college course (1020) with a minimum grade of C-
- satisfactory proficiency testing, including taking and passing a proficiency exam
- completion of three regional expertise courses

**\*High school courses will not apply toward degree credit; however, they will waive the specific foreign language requirement from having to be done at the college level.**

Students choosing the regional expertise requirement with one year of high school foreign language or one semester of college level work can satisfy the requirement by completing a minimum of 6 semester hours of course work from an approved list that relates to the politics, arts, history, culture or economy of any region of the world other than North America.

Courses used in the expertise area must meet the Business School guidelines and can be chosen from the list specified by the Business School. Students should contact their business advisor if they have questions. The advisors can be reached by emailing [undergrad.advising@ucdenver.edu](mailto:undergrad.advising@ucdenver.edu) or calling 303-315-8100 to schedule an appointment.

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## Major

Complete all requirements associated with your individual major.

# College of Architecture and Planning Graduation Requirements

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## Pass/Fail

Only internships, independent studies and non-architecture elective courses may be taken pass/fail. Required architecture courses may not be taken pass/fail. A maximum of 6 hours pass/fail credit may be applied toward the BS Architecture degree. Courses taken in excess of the maximum will not be applied toward degree credit. Pass/fail determination must be made within the posted deadlines (at census dates) and may not be rescinded (unless approved by the undergraduate committee).

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## Independent Study and Internships

Junior or senior architecture students desiring to work beyond regular course coverage may take variable credit courses (1-3 semester hours) as architecture electives under the direction of an instructor who approves the projects for independent study and/or the architecture department chair who approves an internship. The student, the instructor, and the undergraduate advisor must sign independent study request forms.

All internships must be registered through and approved by the Experiential Learning Center on the main Auraria campus and the architecture department chair. Independent study and internship credit hour restrictions do apply, as described below:

- Independent Study: A maximum of 6 semester hours of independent study credit may count toward Architecture electives.
  - Internship: A maximum of 6 semester hours of internship credit may count toward Architecture electives.
  - The total combination of independent study and internship credit may not exceed 9 semester hours toward Architecture electives.
  - Two independent studies or two internships will not be allowed in any one semester.
- 

## Graduate-Level Courses

With prior written approval of the architecture department chair or undergraduate advisor, students may take a maximum of 6 semester hours of graduate-level architecture elective credits. Graduate-level courses from other departments must be reviewed and approved by the architecture department chair or undergraduate advisor for applicability to degree requirements.

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## Foreign Language Proficiency

BS Architecture students are required to demonstrate a minimum level of proficiency in one foreign language. This requirement is met through completion of one of the following:

- A second year (level II) high school course with minimum grade of C- or 1.7
  - A second semester level college course (1020) with a minimum grade of C- or 1.7
  - Satisfactory proficiency testing. Contact the CU Denver Department of Modern Languages at 303-556-4893 for details
- 

### Repeating Courses

A failed course (grade of F) may be repeated; however, the F will be included in the GPA and will appear on the transcript. Students must earn at least a C- grade in required architecture courses, including design studios. Required architecture courses must be repeated if the student earns less than a C- grade.

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### Residency Requirement

Students must complete a minimum of 30 credit hours from CU Denver. Students must also satisfactorily complete Architecture Design Studios III, IV and V (ARCH 3120, 4110 and 4120) at CU Denver.

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### Undergraduate Upper-Division Requirement

Students must complete a minimum of 45 upper-division (3000-4000 level) credit hours.

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### Courses from Other Institutions

Grades of C- or better must be earned in courses from other institutions to receive undergraduate bachelor degree credit. Courses from other institutions will be transferred and applied based upon current transfer credit policies and limitations established by the College of Architecture and Planning and the University of Colorado Denver. Students should consult with the undergraduate academic advisor prior to taking courses from other institutions to determine applicability to BS Architecture degree requirements.

A maximum of nine credit hours may be transferred from other institutions as architecture electives, and transfer coursework may only be applied toward a maximum of two studio courses (ARCH 2110 Design Studio I and ARCH 3110 Design Studio II). Transfer credit for ARCH 2110 Design Studio I and ARCH 3110 Design Studio II are contingent upon a satisfactory portfolio review.

The maximum number of credit hours applied to individual architecture major requirements from transfer coursework must not exceed the number of credit hours given to its equivalent CU

Denver course. Excess credit hours from architecture-related transfer coursework will not count toward the 120 credit hours needed for the BS Architecture degree.

## Major

Complete all requirements associated with your individual major.

# College of Arts & Media Graduation Requirements

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## Important Note:

In addition to the requirements listed below, College of Arts & Media (CAM) students must complete requirements listed on the [CU Denver Core Curriculum](#) page and also General Graduation Requirements listed on the [Graduation and Undergraduate Core Requirements](#) page in this catalog.

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## Grade and GPA Requirements

- A cumulative GPA of 2.0 is required in all University of Colorado course work
  - A minimum of C (2.0) is required for each course applied toward a CAM major, minor or certificate requirement. A grade of C- (1.7) or lower will not fulfill a major, minor or certificate requirement. A grade of P is acceptable for courses in which the only grade available is Pass or Fail.
- 

## Upper Division

For BA and BFA degrees a minimum of 45 semester hours of upper division (3000/4000-level) course work is required.

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## Residency Requirement

A minimum of 30 semester hours of resident credit is required.

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## CAM General Course Requirements

### Non-Major Arts

All CAM undergraduates must complete at least one course in the arts outside of their major area. Specifically:

- **Music majors** must take three semester hours in theatre, film and/or visual arts
- **Visual arts majors** must take three semester hours in theatre, film and/or music
- **Theatre/film majors** must take three semester hours in visual arts and/or music

Students may mix and match disciplines to reach 3 semester hours, or they may take a 3 semester hour course in one discipline.

Note: The course selected to fulfill Non-Major Arts cannot also fulfill a category of the CU Denver Core.

### Foreign Language

For BA and BFA degrees students must complete the foreign language requirement using one of the options below:

- Completion of a 2nd year (Level II) high school course with a minimum grade of C- (1.7) in the final semester.
- Completion of a 2nd semester (Level II) college-level course with minimum grade of C- (1.7). May not be taken pass/fail. A “conversation” course is not acceptable. This option may involve taking up to 10 semester hours.
- Satisfactory proficiency test. Contact the CU Denver Department of Modern Languages at 303-315-7234 for details.

### General Electives

CAM undergraduates may need to complete general elective courses to meet minimum credit requirements described in the [General Graduation Requirements](#).

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### Majors

All CAM students must be admitted to a major and an emphasis within that major. Students must complete all major requirements to graduate. Links to information about specific majors and emphases, including any required reviews/assessments for admission, may be found on the [Programs](#) page in this catalog.

### Minors

Departments in the college have developed a variety of minors. A maximum of six non-CU Denver semester hours can be used toward each CAM minor. In addition, students may use up to six semester hours to fulfill

both major and minor requirements; the remaining semester hours for the minor must be taken in addition to the major requirements.

Students are not required to have a minor to graduate. Students may choose to declare a minor in CAM or in another college/school in the university. Links to information about specific minors, including any required reviews/assessments for admission, may be found on the [Programs](#) page in this catalog.

More than 120 semester hours may be required to complete both a major and minor.

### **Certificates**

Departments in the college are working to develop a variety of certificates. In general, all credits toward a CAM certificate must be completed at CU Denver.

Students are not required to have a certificate to graduate. Students may choose to declare a certificate in CAM or in another college/school in the university. Links to information about specific certificates, including any required reviews/assessments for admission, may be found on the [Programs](#) page in this catalog.

More than 120 semester hours may be required to complete both a major and a certificate.

### **Double Emphases**

Students may graduate with more than one emphasis within the same CAM major by completing all requirements for each emphasis (e.g., BFA in Fine Arts with double emphases in transmedia sculpture and photography). Completing these requirements will likely require more than 120 semester hours.

### **Double Majors**

Students may graduate with more than one major in CAM by completing all requirements for each major within a single degree (e.g., a BFA with a major in fine arts, photography emphasis AND a second major in theatre, film and television, film and TV emphasis). Completing these requirements will likely require more than 120 semester hours. Double majors apply to students completing two majors from different CAM departments.

### **Double Degrees**

Students may earn two degrees in the College of Arts & Media (e.g., BFA in Theatre, Film and TV and BA in Fine Arts) or from two different schools or colleges in the university (e.g., BS in Music and a BS in Physics) simultaneously by fulfilling all requirements for both degrees. Students must complete a minimum of 120 semester hours applied toward the two degrees, and likely more will be needed to fulfill all requirements.

### **Second Degrees**

Students who have been awarded a bachelor's degree from CAM may be granted a second bachelor's degree provided that (a) all general requirements for the second degree have been met; (b) the degree plan for the second bachelor's degree is different from the first (for example, a student cannot twice complete a BFA in Fine Arts with an emphasis in photography); and (c) the college and major department residence requirements are satisfied. A second degree from CAM requires a minimum of 30 additional semester hours.

# **College of Engineering and Applied Science Graduation Requirements**

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## Hours

A minimum of 130 semester hours is required for students seeking a civil engineering degree; a minimum of 128 semester hours for bioengineering, computer science, electrical engineering or mechanical engineering degrees.

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## Attendance

Successful work in the College of Engineering and Applied Science is dependent upon regular attendance in all classes. Students who are absent should make arrangements with instructors to make up the work missed. Students who for illness or other good reason miss any examination must notify the instructor no later than the end of the day on which the examination is given. Failure to do so may result in an F in the course.

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## Non-degree Students

Non-degree students may apply 12 semester hours of course work (or up to 18 if taken in one semester) toward a bachelor's degree in engineering from CU Denver.

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## Grade Point Average (GPA)

A minimum cumulative GPA of 2.0 is required for all courses attempted, for all required courses and for all courses taken within the student's major department.

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## Hours in Residence

At least 30 semester hours of course work applicable to a bachelor of science degree in engineering must be taken at CU Denver while a declared student in good standing at the College of Engineering and Applied Science. Students must be enrolled in the college for at least the final two semesters prior to graduation.

NOTE: The electrical engineering program requires at least 40 hours of course work applicable to a bachelor of science degree in engineering, which must be taken at CU Denver while a declared student in good standing at the College of Engineering and Applied Science.

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## Mathematics and Physics Requirements

Each major in the College of Engineering and Applied Science includes specific Math and Physics requirements, which can overlap with CU Denver Core Curriculum requirements in the categories of Mathematics or Biological and Physical Sciences. An overview of these requirements is laid out below:

## **Mathematics**

[MATH 1401 - Calculus I](#)

## **Physics**

[PHYS 2311 - General Physics I: Calculus-Based](#)

[PHYS 2321 - General Physics Laboratory I](#)

[PHYS 2331 - General Physics II: Calculus-Based](#)

[PHYS 2341 - General Physics Laboratory II\\*](#) (*not required for Civil or Electrical Engineering students*)

Notes:

- Please see the individual major pages in the [Programs](#) area for a full picture of the specific major requirements
- Please see the [Graduation Requirements](#) for a full picture of the Core Curriculum

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## Faculty Recommendation

The recommendation of the faculty of the department offering the degree and the approval of the faculty of the College of Engineering and Applied Science is required for graduation.

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## Major

Complete all requirements associated with your individual major. Please visit the [College of Engineering and Applied Science](#) page to learn more about the college and its programs.

# **College of Liberal Arts and Sciences Graduation Requirements**

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## CLAS Residence Requirements

Students must earn a minimum of 30 residence semester hours with letter grades in CLAS at CU Denver.

Departments maintain a residence requirement for the major, minor and certificates. Students should consult with a faculty advisor concerning departmental residence requirements.

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## College GPA

A minimum cumulative CU GPA of 2.0 is required for graduation from the College of Liberal Arts and Sciences.

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## Fulfilling Graduation Requirements

A single course may not fulfill more than two requirements in the following areas: CU Denver Core Curriculum, CLAS Graduation requirements, a major program, a minor program, or a certificate program. A course cannot be utilized to fulfill a CU Denver Core Curriculum requirement and a CLAS Graduation requirement. A course cannot be utilized to fulfill two CLAS Graduation requirements. Individual departments may have additional and/or more stringent program requirements.

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## Second Bachelor's Degree

Students who have been awarded a bachelor's degree (either from the college or elsewhere) may be granted a second bachelor's degree provided that (a) all general requirements for that degree have been met; (b) the major for the second bachelor's degree is different from the major for the first; and (c) the college and major department residence requirements are satisfied. A second degree from the college requires a minimum of 30 additional semester hours of credit.

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## Major Department

Bachelor of Arts and Bachelor of Science majors require a minimum of 30 semester hours and no more than 56\* semester hours in the major subject code (major discipline). Interdisciplinary and individually structured majors are exceptions.

\*Note: Courses applying to CU Denver Core Intellectual Competency requirements (English Composition I & II and Mathematics) are not included in this calculation.

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## Upper-Division Requirements

A minimum of 45 semester hours of upper-division work must be completed.

A minimum of 16 upper division semester hours are required in the major subject code. Interdisciplinary and individually structure majors are exceptions.

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## The Minor

Minors require a minimum of 15 semester hours (may be interdisciplinary).

A minimum of 6 upper division semester hours are required (may be interdisciplinary).

Minors require a minimum of 9 semester hours in residency.

Minimum GPA and allowable grades: 2.0 minimum minor GPA, including at least 12 semester hours with C or higher grades.

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## The Certificate

Undergraduate certificates require a minimum of 12 semester hours (may be interdisciplinary).

A minimum of 6 upper division semester hours are required.

Because a certificate is a CU certification of a student's specialized knowledge in an advanced subject matter, all courses in a certificate program are expected to be taken in residency at CU Denver.

A minimum certificate GPA of 2.0 with no course below a C is required for an undergraduate certificate.

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## Internships

A maximum of 9 semester hours of internship credit can apply toward the 120 semester hour graduation requirement.

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## Independent Study



A maximum of 12 semester hours of independent can apply toward the 120 semester hour graduation requirement.

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### Physical Education

A maximum of 8 semester hours of Physical Education can apply toward the 120 semester hour graduation requirement.

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### Pass/Fail

Courses used to satisfy major, minor, certificate, or CLAS Communicative Skills and Foreign Languages Graduation requirements cannot be taken on a pass/fail basis.

No more than 6 semester hours pass/fail are allowed in any one semester. A maximum of 16 semester hours taken as pass/fail is allowed toward the 120 semester hours applied toward graduation.

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### College Level Examination Program (CLEP)

The use of CLEP subject examinations toward major, minor or certificate requirements is subject to evaluation by the faculty advisor in the department or program, when an exact equivalency has not been determined, and is treated in a similar way as IB, AP or transfer credit. To receive academic credit from CLEP, students must present official test results to the Denver Campus Office of Admissions. A maximum of 30 hours of CLEP credit will count toward the degree.

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### CLAS Graduation Requirements

Courses that are already being applied to the CU Denver Core Curriculum may not be applied toward the College of Liberal Arts and Sciences (CLAS) Graduation requirements. A course can be utilized to fulfill a CLAS Graduation requirement and a major, minor, or certificate requirement.

### **Communicative Skills (3 semester hours)**

One course in communicative skills from the following list, with a minimum grade of C-:

- [COMM 2050 - Business and Professional Speaking](#)
- [COMM 1001 - Presentational Speaking](#)

- [ENGL 2154 - Introduction to Creative Writing](#)
- [ENGL 3001 - Critical Writing](#)
- [ENGL 3084 - Advanced Composition](#)
- [ENGL 3154 - Technical Writing](#)
- [ENGL 3170 - Business Writing](#)
- [ENGL 4175 - Writing in the Sciences](#)
- [ENGL 4190 - Topics in Rhetoric and Writing](#)
- [PHIL 2441 - Logic and Language](#)

### **Foreign Language- Second semester proficiency (0-10 semester hours)**

Students must demonstrate foreign language proficiency through:

- A second-semester-level course with a minimum grade of C- (1.70) **or**
- Satisfactory proficiency testing. No college credit is earned for a passing score on a proficiency test. **or**
- Completion of a second-year/level II high school course with a minimum grade of C- (1.70) in the secondsemester of the second-year or later. No college credit is earned for high school coursework.

### **Humanities (3 semester hours)**

One course from the following:

- A course with a HIST, HEHM, HUMN, PHIL or RLST prefix
- An English (ENGL) literature or film course
- SPAN, FREN, GRMN, or CHIN culture or literature course. Students may not use a language course to satisfy this requirement.
- ETST 2155

### **Behavioral Sciences (3 semester hours)**

One course with an ANTH, COMM, or PSYC subject code, except ANTH 1303, ANTH 3301, ANTH 3512, and PSYC 2220.

### **Social Sciences (3 semester hours)**

One course with an ECON, ETST, GEOG, PBHL, PSCI, or SOCY subject code, except ETST 2155, GEOG 1202, GEOG 3232and GEOG 3240. Also allowed are ENVS 1342 and SJUS 2000.

### **Biological and Physical Sciences, Mathematics (3-4 semester hours)**

One course in BIOL, CHEM, GEOL, PHYS, or MATH, except MATH 3040. If you have only taken one Biological and Physical Science course with a lab for the CU Denver Core Biological and Physical Science requirement, the course used for this requirement **MUST** have a lab. Also

allowed are ANTH 1303, ANTH 3301 and ANTH 3512; ENVS 1042; GEOG 1202, GEOG 3232 and GEOG 3240; or PSYC2220.

**Total Semester Hours of CLAS Graduation Requirements: 15-26**

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Major

Complete all requirements associated with your individual major.

## **School of Education and Human Development Graduation Requirements**

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## Pass/Fail

No more than 6 semester hours may be taken pass/fail and must be approved by the Program Leader.

Program-required courses, unless designated as P/F, are not permitted to be taken as pass/fail.

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## Minimum Grade Requirements

Student must earn a final grade of at least a C (2.0) in major core courses and a B- (2.7) or above in licensure courses within the major. These courses/requirements must be repeated if the student earns a final grade of C- (2.7) or less in major core courses or a C+ (2.3) or less in licensure courses.

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## Classroom-Based Field Experiences

Students must complete required classroom-based field experiences.

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## Other Requirements

Students must complete all program assessments, professional milestones, as well as Praxis II and PLACE Content Examinations outlined in the Student Handbook.

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## Major

Complete all requirements associated with the EDHD major.

# School of Public Affairs Graduation Requirements

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## School of Public Affairs Residency Requirement

A minimum of 30 credits must be taken through CU Denver. At least 21 of the final 30 credits of the degree must be earned through CU Denver. Please refer to your major program page for any additional major-specific residency requirements.

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## School of Public Affairs Social Sciences Requirement

SPA requires students to select three courses from the Social Sciences area of the CU Denver Core Curriculum. Please see your advisor for guidance on which courses will be most beneficial for your individual major.

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## Upper-Division

Students must complete a minimum of **forty-five** upper-division credits.

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## Foreign Language Requirement

School of Public Affairs students must demonstrate proficiency in a foreign language at the second semester college level prior to graduation. This is accomplished through course work, by examination, or through documented evidence that the student has attained the equivalent proficiency in a language other than English.

Students using high school credit to satisfy the proficiency requirement at CU Denver must have received a grade of C- (1.7) or higher in the final semester of the second-year course. Students using college-level transfer credit or coursework at CU Denver to satisfy the proficiency requirement must receive a grade of C- (1.7) or better in the second-semester college-level course. There is no pass/fail option for any course taken for the foreign language requirement.

## Student Placement in Lower-Division Language Courses

<i>High School Background:</i>	<i>Course Number/Level to Take:</i>
No language courses or background	1010
One year of high school	1020
Two years of high school	2110
Three years of high school	2120

Four years of high school	Upper-division courses
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NOTE: High school programs vary substantially, and the above levels may not be appropriate for all students. Modern Languages departmental advisors will be happy to speak with any student who feels unsure about his or her placement (303-556-4893).

### **Prior College Courses**

Students wishing to enroll in a lower-division course that does not directly follow their last completed college course in the regular sequence should consult with an appropriate faculty member of the Department of Modern Languages prior to enrollment, 303-556-4893.

### **Proficiency Testing**

Students may also show their level of proficiency by taking a computerized placement/proficiency exam. Call the Department of Modern Languages, 303-556-4893, for scheduled exam times. The languages tested are French, German, and Spanish; students wishing to show proficiency in other languages should consult the Department of Modern Languages for documentation. Students may take an exam only once per semester.

Students who have achieved some proficiency in a foreign language through other means than academic courses should also consult with an appropriate faculty member of the Department of Modern Languages prior to enrollment. This is especially important for native and heritage speakers.

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### Major Requirement

Complete all requirements associated with your individual major. See the program page for detailed requirements.

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### The Internship Program

Undergraduate students without experience in the field must complete an internship course for credit under the direction of a faculty sponsor and the Experiential Learning Center. Internships are helpful for career exploration early in a student's academic career or for job experience after developing academic content in the major. Undergraduate students must have a minimum 2.0 cumulative GPA and a minimum of 15 semester hours completed at CU Denver. BACJ students must have successfully completed CRJU 1000 and CRJU 2041 before registering for the internship, and BAPS students must have successfully completed PUAD 1001 and a 2000 level PUAD course before registering for the internship. Undergraduate students should contact the [Experiential Learning Center](#) for details on internship placements, paperwork and requirements. Please see your advisor to request an internship course waiver.

